



## Suffolk County Community College Disclosure of Relationships Form

In accordance with the Employment of Relatives/Family Members Policy adopted by the Board of Trustees, each candidate for a full-time or part-time position with the College must disclose relationships to any current employee or Trustee of the College. Such relationships include the following: **spouse or domestic partner, parent/step parent, child/step child, grandparent, grandchild, brother/brother-in-law, sister/sister-in-law, uncle, aunt, nephew, niece, in-laws (father, mother, son daughter)** of a College employee, including relationships by marriage entered into while employed at the College.

**Do you have any relatives and/or relationships as defined by the College's Employment of Relatives/Family Members Policy listed above?**    Yes    No

If yes, please complete the information below (if additional space is needed, please attach an additional sheet:

<b>Name:</b>	<b>Relationship:</b>
<b>Campus:</b>	<b>Department:</b>
<b>Name:</b>	<b>Relationship:</b>
<b>Campus:</b>	<b>Department:</b>
<b>Name:</b>	<b>Relationship:</b>
<b>Campus:</b>	<b>Department:</b>

**This form must be completed at the time of application and whenever a change or additional relationship occurs. The information reported on this form will be provided to the Office of Human Resources.**

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Employee Name (Please Print)	Employee Signature	Date
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**FOR HR USE ONLY**

**Verification Completed (Date and Initial):** \_\_\_\_\_

Appointment:       Approved       Denied

**Central Administration**  
533 College Road  
Selden, NY 11784-2899  
(631) 451-4112

**Ammerman Campus**  
533 College Road  
Selden, NY 11784-2899  
(631) 451-4110

**Michael J. Grant Campus**  
Crooked Hill Road  
Brentwood, NY 11717-1092  
(631) 851-6700

**Eastern Campus**  
121 Speonk-Riverhead Road  
Riverhead, NY 11901-3499  
(631) 548-2500