

POLICY FOR POSTING GRADUATION DATES

1. In order to graduate, a student must file for graduation and satisfy all college requirements for graduation.
2. A student's date of graduation is determined by both the semester in which all requirements were satisfied as well as the date of filing for graduation. In those cases where the student files for graduation one or more semesters after completing all graduation requirements, it shall be the filing date which determines the official date of graduation. Conversely, in those cases where the student files for graduation one or more semesters before completing all graduation requirements, the semester in which the requirements are completed shall determine the official date of graduation.
3. The deadlines for filing for graduation shall be as follows:
 - for a June graduation date, the following August 1;
 - for an August graduation date, the following November 1; and
 - for a January graduation date, the following March 1.
4. A student who files for graduation after the deadline date (i.e., assuming that s/he is otherwise fully qualified to graduate) shall be given an official date of graduation in the subsequent semester.
5. When a student completes his/her graduation requirements through a substitution, waiver, or grade change (including the removal of an incomplete), the student shall officially graduate in the last semester of registration in those cases where the student has both filed for graduation and received the substitution, waiver, or grade change before the filing deadline. In other cases, the student's official date of graduation shall be in the subsequent semester.
6. The Vice President for Student Affairs shall have the authority to waive or modify the graduation deadlines stated above in special circumstances.

Approved, President's Cabinet
September 18, 1996