

**SUFFOLK COUNTY COMMUNITY COLLEGE
COURSE WITHDRAWAL**

Use this form if you wish to withdraw from a course after the drop course period has ended.

Please complete in the following sequence:

1. Complete the form.
2. Have your instructor(s) sign the form if after the midpoint.
3. If you are receiving financial aid or have filed for a student loan, it is recommended that you speak with the Financial Aid Office to determine how this withdrawal may affect you in this or a future term.
4. Return the completed form to your campus Registrar's Office.

Completing this process on or before the midpoint of the term (see college catalog for date) assures you a "W" in the course(s). After this time, your instructor has the option of assigning either a "W" or a grade of "F."

_____ Last Name _____ First Name _____ M.I. _____ ID#

I wish to withdraw from the following course(s):
(Sample: Campus = A, E, W / CRN = 91508 / Subject = ENG / Course = 101 / Credits = 3)

Campus	CRN	Subject	Course	Credits	Instructor's Signature (if after the midpoint)

Reason: _____

Last date of attendance in class(es): _____

If withdrawing from all courses, I understand:

1. I may not be eligible for any financial aid next term.
2. My federal financial aid (PELL, SEOG, etc.) may be subject to adjustment this term. This may result in my owing money to the college.
3. I am not due a refund and still retain liability for any unpaid charges associated with the course withdrawal.
4. I may be placed on academic probation (see catalog for more information).

_____ Student's Signature

_____ Date

For Office Use Only: (SFAREGS)

Processed by: _____

Campus: _____

Date: _____