Assessment Advisory Council
April 21, 2016
Eaton's Neck Room/Babylon Student Center
3:45 p.m. - 5:00 p.m.

In attendance: *Dr. Jean Anastasia, Richard Steed Alberti, Dr. Alexander Atwood, Dr. Iaroslava Babenchuk, Dr. Michael Boecherer, Nicholas Bosco, Dr. Courtney Brewer, Dr. Caroline Burns, Sylvia Camacho, Suzanne Dele Raba, Dr. Glenda DeNicolo, Dr. Karen Dovell, Nancy Ellis, J.D., Troy Hahn, Al Heraghty, Robin Hill, Dr. Alexander Kasiukov, Faye Lourenso, Dr. David Marshall, Amy Mueller-Seal, Dr. Patty Munsch-Eilbeck, Dr. Jean Nicolas Pestieau, Rachel Schmidt J.D., Dr. Lauren Tacke-Cushing, Jill K. Thornton, Dr. Troy Tucker, Christina Vargas, Melanie Weinstein-Zeolla*

The meeting convened at 3:45 p.m. Dr. Jean Anastasia and Dr. Troy Tucker introduced themselves to the committee and because there were quite a few new members since the last AAC meeting, everyone introduced themselves and shared the department that they worked in.

A motion was made to approve the minutes from the December 10th, 2015 meeting, which were then accepted and approved.

Dr. Tucker said that they would be going over the results of the sub-committee for last year and discussing the assessments and evaluations that were done during this academic year and that the AAC would be comparing the two.

Dr. Caroline Burns gave an update on some of the software that we will be using this year called Planning Point and Action Point. Both products are from Nuventive and a part of TracDat. These programs will make better use of the data throughout the planning and accreditation process.

In the past we used Survey Monkey, which is a little too cumbersome, where one had to do a lot of typing and filling in. We had asked for suggestions and changes to make Survey Monkey more simplified and what they came up with makes inputting data much easier. We have added several areas where things are repopulated in addition to several areas of drop down boxes which makes it much easier.

All the programs are already put in for you so all you have to do is scroll down. The program will continually be tweaked for the changes we need. Anyone that comes up with any additional suggestions for improvement were asked to please contact Dr. Burns.

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Dr. Burns stated that we will also be able to look at all the assessments from each campus and be able to see the changes, updates and status and also be able to print out reports for statistical analysis.

Dr. Kasiukov was happy about the drop downs stating that with the autofill and the drop downs it eliminates at least four different entry fields.

Dr. Tucker said that once all these new changes are implemented it will help us with our new objective of getting things done more efficiently and will be a better fit into our normal work flow.

Dr. Tucker went over the Administrative & Educational Support (AES) Unit Review and did a comparison between 2013-2014, 2014-2015 and 2015-2016.

Dr. Jean Anastasia introduced the subcommittee chairs who gave their update on annual assessment in their unit.

Dr. Alexander Atwood gave his update on General Education. He applauded his committee for a great job in creating an extensive rubric.

Dr. Alex Kasiukov gave his update on Academic Program Review.

Dr. Michael Boecherer, who has taken over as the chair, gave an update on the Non-Programmatic Academic Assessment unit. They were able to streamline their rubric and made considerable progress throughout their review.

Dr. Jean Anastasia gave the update in place of Dr. Jean Nicolas Pestieau for Annual Academic Program Assessment.

Subcommittees then went into workgroups for a roundtable discussion primarily to discuss the best aspects of their assessment process and also to report on the aspects of their assessment process that could be improved upon and streamlined.

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