



**Assessment Advisory Council
April 19, 2012
Babylon Student Center-Mildred Green Room
3:45 p.m. - 5:00 p.m.
Minutes**

In attendance: Dr. Jean Anastasia, Dr. Louis Attinasi, Nicholas Bosco, Dr. Caroline Burns, Dr. Donna Ciampa, John Cienski, Jennifer Farquhar, Cheryl Gillespie, Dr. Allen Jacobs, Dr. Alex Kasiukov, Dr. Roslin Khan, Dr. Carla Mazzarelli, Christopher McDougal, Steven McIntosh, Dr. Jeffrey Pedersen, Dr. Nathaniel Pugh, Dr. Kathie Rogers, Dr. Christopher Shults, Samuel Szabo, Dr. Catherine Wynne

The meeting convened at 3:45 p.m.

Dr. Shults welcomes all members and introduces our new student representative, Samuel Szabo who is from the Ammerman campus, majoring in Computer Science.

Dr. Shults asks if there are any corrections to the minutes to the February 2, 2012 meeting. After second motion to approve, minutes for February 2, 2012 were approved and accepted by all members.

The March meeting was not held as we were developing the path of the AAC. The Advisory Council Charge and some of the changes in its duties were discussed. Moving forward the AAC will be involved in oversight and review.

Strategic Plan is being developed with the board approved Institutional Goals.

Review of academic plans will be a discussion that is faculty driven and supported by the AAC. Moving forward Academic Affairs will be taking the lead for that responsibility.

Operational Planning will begin this fall. Operational planning guides the institution day by day. Planning is what you put in place now and is future oriented. Assessment is continuous improvement.

Ronco Brown is baseline inventory of assessment which focuses on three basic areas. It provided us with baseline information of mission statement, goals and outcomes.

AES units in central administration will be working on their AES plans throughout the fall.

AES plans will be put into TracDat so annualized assessment can take place.

Academic programs are being led by Dr. Mazzarelli's office and her staff.

Dr. Shults discusses the role of the AAC in integrated planning and its major efforts, Strategic Planning, Operational Planning, and Budgeting.

Although we are three campuses it is important that we work as one college to have consistency for our students.

Dr. Shults thanks everyone for their work thus far and their continued commitment as we move forward toward the future.