



**Strategic Planning Council
Thursday, May 7, 2009
Minutes**

In attendance: Dr. Louis Attinasi, Joanne E. Braxton, Dr. Philip Christensen, William F. Connors, Jr., Dr. Amy Czura, Andrew Fawcett, Anindita Ghosh, Dr. Tina Good, Dr. Janet Haff, Dr. Allen Jacobs, Dr. Luckner J. Jerome, Ruth Kolk, Christine Kulis, Dr. Sandra Susman Palmer, Raymond Roses, Dr. Kate Rowe, Dr. Phoebe Smith, George Tvelia, Dr. Evon Walters

Vice President Braxton asked if there were any corrections to the minutes of the March 5, 2009, meeting. There being none, the minutes were accepted.

Community College Survey of Student Engagement (CCSSE) update:

In order to participate, the college is required to survey 10% of its enrollment (based on 2008-2009 enrollment of 24,000 students, 2,400 students). Dr. Attinasi stated that faculty were given the option of administering the CCSSE survey in class, or as a take home.

Vice President Braxton stated that we were under the impression that it was our choice as to whether the information would be made public on the CCSSE website. Ammerman Faculty Senate asked the college not to proceed with the survey until this issue has been resolved. The other governance committees will be informed, as well as the president.

President Gatta will be sending a letter to thank the faculty who participated. Six laptops were purchased for presentation to two students from each campus. Dr. Haff suggested that the laptops be given to the students by the faculty member.

Culture of Assessment

Dr. Canniff and Vice President Braxton will be making presentations about the culture of assessment at various campus meetings in an effort to increase the college's understanding of assessment; who is responsible for which area; who is responsible for follow up; and what are the implications of assessment results?

Assessment reports will come to the SPC. Vice President Braxton will send the draft Culture of Assessment document to the SPC.

Budget Update

Vice President Stein was not in attendance at the meeting. In his absence, Vice President Braxton reported that the search for the Vice President for Business and Financial Affairs is underway. The financial systems (purchasing, budget, etc.) will be running in Banner by September 1; payroll by January 1, 2010.

Enrollment Projections Process Committee

Vice President Braxton stated that this is a sub-committee of the SPC charged to review data for enrollment projections for the upcoming academic year. Several issues are under review due to the large enrollment projection.

1. Hard seat limits;
2. Courses being placed in rooms that can seat the appropriate number of students;
3. Double section courses;
4. Block scheduling – late registering students will be able to get a full-time schedule;

Dr. Haff asked if hard limits could be dropped to 48 so that faculty can receive contractual compensation? Vice President Braxton said that the issue would be added to the discussion at the Enrollment Projections Process Committee.

The meeting concluded at 5:05 pm.