



**Strategic Planning Council
Thursday, December 1, 2011
Workforce Development and Technology Building – 3:45 p.m.**

Minutes

In attendance:

Dr. Maria Alzugaray	Dr. Jeffery Kluewer	Dr. Nathaniel Pugh
James Amoroso	Dr. Dorothy Laffin	Dr. Lanette Raymond
Mary Lou Araneo	James Lagonegro	Gary Ris
Dr. Louis Attinasi	Nina Leonhardt	Raymond Roses
Joanne E. Braxton	John Lombardo	Jane Shearer
Dr. Marvin Bright	Elisa Mancuso	Dr. James Sherwood
Caroline Burns	Anthony Mangual	Dr. Christopher Shults
Dr. Philip Christensen	Kathy Massimo	Jeffrey Tempera
Christopher Conzen	Dr. Carla Mazzarelli	Dr. Judith Travers
Dr. Amy Czura	Dr. Shaun McKay	Dr. Filiz Turhan-Swenson
George Gatta	Mary Ann Miller	Dr. Evon Walters
Dr. Allen Jacobs	Sandra O'Hara	Dr. Helen Wittmann
Dr. Luckner J. Jerome	Dr. June Ohrnberger	Dr. Catherine Wynne
Dr. Alexander Kasiukov	Josephine Passantino	
Dr. James Keane	Louis Petrizzo	

The meeting convened at 3:50 p.m.

Dr. Pugh welcomed everyone and spoke about the process for developing the 2012-2017 Strategic Plan. He stated that the Mission Statement was reviewed and we need to continue the process of the review of the Institutional Goals.

Dr. Pugh called upon each of the leaders of Task Groups A through E (Leonhardt, Jerome, Travers, Alzugaray/Wittmann, and Christensen) to report on their group's review of the Institutional Goals.

Dr. Pugh thanked the Task Group leaders for their reports. The meeting attendees were then asked to move to different groups for the purpose of reviewing the Institutional Goals. Members were given approximately 30 minutes to discuss the goals and to offer suggestions/recommendations for changes. At 4:30 p.m., the leaders of each group were once again asked to report on their group's review.

Dr. Shults stated that during the last couple of meetings, it was made clear that he and Dr. Pugh need to take a different approach to assure that everything is clear and understandable. He indicated that there are five different data gathering techniques for formulating the Strategic Plan. Accreditation liaisons have indicated that the first thing they look for is the Strategic Plan and therefore, we will have to work quickly. We need to synthesize the information. Dr. Shults then displayed and explained a chart entitled, "Flowchart of SCCC's Strategic Planning Data Gathering Efforts."

Dr. Pugh indicated that we have a lot of work ahead. The Office for Planning and Institutional Effectiveness is here to work for you and to serve this institution. Dr. Pugh advised that a consultant will be brought in around the middle of January to conduct workshops on Environmental Scanning and SWOT analysis. The members of the Office for Planning and Institutional Effectiveness have been assigned to various areas and are getting ready to serve your needs as they arise.

Dr. Pugh asked the leaders of each of the Task Groups to forward an electronic copy of their respective reports to him and to copy Lorraine Chiapperino. Once we get the feedback, we will forward the report to the College Governance Council and Executive Council for their comment.

Dr. McKay then spoke about the importance of the work that is to be done to develop a new Strategic Plan for the College and thanked the members for their work.

The meeting adjourned at 4:55 p.m.