



STRATEGIC PLANNING COUNCIL MINUTES

**Thursday, December 4, 2008 – 3:30 p.m.
Brookhaven Gymnasium – Alumni Room**

In Attendance:

Mary Lou Araneo, Dr. Louis Attinasi, Joanne E. Braxton, Dr. Philip Christensen, William F. Connors, Jr., Dr. Amy Czura, Jon DeMaio, Andrew Fawcett, Dr. Candice Foley, Dr. Tina Good, Dr. Janet Haff, Dr. Allen Jacobs, Dr. John Jerome, Dr. Jeffery Kluewer, Ruth Kolk, Christine Kulis, Dr. June Ohrnberger, Dr. Sandra Susman Palmer, Gary Ris, Raymond Roses, Dr. Kate Rowe, Dr. Phoebe Smith, Dr. Evon Walters, James Whitten

Vice President Braxton asked if there were any corrections or additions to the minutes of the September 25, 2008, Strategic Planning Council meeting. The minutes were approved as corrected.

Capital Projects – Administrative Director of Educational Facilities Jon DeMaio

Jon DeMaio distributed and discussed a chart of the college's capital program as of October 14, 2008, and further explained that the responsibility of the Physical Resource Committee is to discuss the current year's capital program and the project needs for next year. The goal is to move projects that are slated in later years to a more current status. The money that is currently allocated is being used to finance a number of projects. When a project is completed, and all contractors and expenses have been paid in full, any remaining money is used to address other projects.

Dr. Good thanked Jon DeMaio for his report which provided good, understandable information. Vice President Braxton reminded the SPC members that the capital project budget is separate from the operating budget.

Charges of the Strategic Planning Council

At a meeting of the Ammerman Senate, Vice President Braxton was asked if the original charges of the SPC were approved by the Board of Trustees. Vice President Braxton checked and was advised that the original charges were not approved by the Board of Trustees.

Pilot Retention Project – Dr. Kate Rowe

Dr. Canniff would like to form a committee that includes representatives from governance groups, along with Dr. Zhang, Nina Leonhardt, Dr. Foley, and Dr. Rowe to discuss what can be done to assist students who test into three developmental courses at the lowest levels to succeed, as well as discussing what assistance is appropriate for students dismissed for poor academic performance.

A pre-collegiate institute could assist students to raise their placement levels from pre-collegiate to college ready. As many as three hundred students could perhaps be readmitted. If they are required to complete a workshop to determine where they need help in order to succeed, this workshop would provide an opportunity for students to do something different to increase their academic success.

Dr. Kluewer stated that this issue was discussed at President's Council. Dr. Pippins stated that we have reached a financial capacity. How did we already decide that this is the solution? Dr. Rowe explained that if the budget is static from last fall to this fall, and if we have four hundred students who test at three developmental levels, we could possibly offer them non-credit remediation. Vice President Braxton stated that we need to give the students more support to help them succeed.

Dr. Kluewer said that he was glad this came to this council. He strongly suggested that we separate the developmental issue from the capacity issue. He also stated that he would like the council to have other data so that it can make informed decisions. What is the total number developmental students and dismissed students by campus; what is the 2009 budget ceiling; what is the cost for all programs we are running? We use telephone calls to meet enrollment; if we are full at registration, why call? Can we make a list of institutional information we might need to make the decisions? Vice President Braxton will email the committee requesting information the SPC members might want to review.

Study Findings from the Clements Group – Vice President Araneo

Approximately one year ago, we asked work groups to discuss what they thought are the future needs of the college. A draft case for support was developed with the proposals. A list of individuals with influence and affluence was developed. The Board of Trustees was asked to vote for the top 80 individuals from the list who would then be called to meet with the Clements Group. Vice President Araneo provided the results of the interviews conducted by the Clements Group to the SPC in a PowerPoint presentation.

Foundations of Excellence (FoE) – Dr. Evon Walters

Actual review with the teams has started. During the first week in March 2009, all dimension teams will report on the first-year experience. The Steering Committee will review the report from the teams and will submit a final report to the President. Dr. Good stated that none of the students who are on teams have been asked to participate in the committee. There

seems to be a lack of communication as to when the meetings are held. Can we get feedback from each group while they are in the reviewing process?

Updates – Vice President Braxton

The SPC Sub-Committee is looking at the original charges of the SPC. Vice President Braxton thought it was important that the SPC also review the document and forward any recommendations.

Dr. Kluewer asked if there was going to be any additional literature review or data reports for the SPC to review and discuss. SPC members must respond to concerns in order to be heard.

Dr. Good asked if the SPC Sub-Committee for Student Success could look into different ways to measure success.

2008-2012 Strategic Plan and Institutional Goal Surveys – Vice President Braxton

We have received thoughtful responses to the surveys. Vice President Braxton reported that she has been making presentations to various college groups and welcomes other invitations. At the Ammerman Senate meeting, Dr. Good dubbed her as the “Matriarch of Planning.”

The meeting concluded at 5 p.m.

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