



**Strategic Planning Council
February 5, 2009
Minutes**

In attendance: Dr. Louis Attinasi, Joanne Braxton, Dr. James Canniff, William Connors, Dr. Amy Czura, Andrew Fawcett, Dr. Candice Foley, Anindita Ghosh, Dr. Tina Good, Dr. Janet Haff, Dr. Allen Jacobs, John Jerome, Dr. Jeffery Kluewer, Ruth Kolk, Christine Kulis, Dr. June Ohrnberger, Dr. Sandra Susman Palmer, Gary Ris, Raymond Roses, Dr. Kate Rowe, Dr. Phoebe Smith, Dr. Evon Walters, James Whitten

Vice President Braxton asked if there were any corrections to be made to the minutes of December 4, 2008 meeting. The minutes were approved with the following amendment:

Under Foundations of Excellence, the fifth sentence should read: *"There seems to be a lack of communication with the students as to when the meetings are held."*

Original Charges of the Strategic Planning Council - The SPC subcommittee is working on the SPC charges at its next meeting. The sub-committee will look at the original charges and give their recommendations. SPC members should also review the charges that were developed over 20 years ago and give feedback to Vice President Braxton on the direction and function of the SPC. The original charge was not approved by the Board of Trustees, so the new charges will not need their approval. A discussion of having a community member on the SPC pursued. In the history of the SPC, there has never been a community member on the SPC.

2009-2010 Budget Update – Vice President Stein was not in attendance, but Vice President Braxton reported that the budget hearings had concluded. Everyone had been asked to submit no-growth budgets.

Pilot Retention Project - Dr. Rowe reported that there had been a couple of meetings where some good ideas surfaced. A particular look is being given to students who test into the lowest level in all three developmental course areas. How can we better assist these students.

Suffolk County Community College promotes intellectual discovery, physical development, social and ethical awareness, and economic opportunities for all through education that transforms lives, builds communities and improves society.

Central Administration
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Selden, NY 11784-2899
(631) 451-4112

Ammerman Campus
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Grant Campus
Crooked Hill Road
Brentwood, NY 11717-1092
(631) 851-6700

Eastern Campus
121 Speonk-Riverhead Road
Riverhead, NY 11901-3499
(631) 548-2500

Also under consideration is a review of students on probation. How can we reach out to these students before they find themselves on probation? No decisions have been made, but there is hope that some programming will be in place by summer or fall 2009.

2008-2012 Strategic Plan and Institutional Goals Survey Results – The SPC sub-committee will look through the results of the survey and incorporate any necessary changes. The public feedback on the plan has now come to a close. Vice President Braxton has given presentations at all campus governance, etc. and would like to finalize the Strategic Plan and Institutional Goals for presentation to the Board of Trustees.

Foundations of Excellence (FoE) Update - Work groups came together and gave a mid-process update to the Steering Committee and college leadership earlier this month. Work groups have until March 6th to submit their reports. A report will be made to the SPC. The recommendation process comes from consensus of the work groups and will be evidence-based. Recommendations will be prioritized and an action plan will be created by Donna Ciampa and Evon Walters. Dr. Good stated that she has concerns with recommendations and the evidence being used to generate them; when will issues be addressed? The action plan may be used to secure a Title III grant. It was agreed that the action plan should come to the SPC before finalization and before it goes out to the college community.

CCSSE Update - The CCSSE will be administered for the first time this spring. Students will be allowed to take surveys home so as not to take up class time (there are over 100 questions on the survey). Efforts are being made to increase student responses. A communication plan is being developed and possible incentives are being discussed. Course sections will be randomly selected.

Meeting adjourned: 4:35 p.m.