

**Strategic Planning Council  
Minutes  
Thursday, March 5, 2009 – 3:30 p.m.  
Babylon Student Center – Faculty Dining Room**

**In attendance:**

Dr. Louis Attinasi, Dr. Robert Beodecker, Diane Bosco, Dr. Marvin Bright, Dr. James Canniff, Dr. Philip Christensen, Elizabeth Chu, Donna Ciampa, William F. Connors, Jr., Suzanne DelaRaba, Andrew Fawcett, Dr. Candice Foley, Anindita Ghosh, Dr. Tina Good, Dr. Janet Haff, Dr. Allen Jacobs, Dr. Luckner J. Jerome, Dr. Jeffery Kluewer, Dr. Alexander Kasiukov, Dr. Shaun McKay, Patty Munsch, Dr. Sandra Susman Palmer, Gary Ris, Mary Reese, Raymond Roses, Dr. Hector Sepulveda, Charles Stein, Dr. Phoebe Smith, Tania Velazquez, Dr. Evon Walters, James Whitten, Deborah Wolfson

***2009-2010 Budget Update – Vice President Stein***

The economy is having an impact on the college [enrollment]. There is an anticipated 5% increase in enrollment. The need for enhanced enrollment management is greater now, than ever before. With a \$5.4 million reduction in the Governor's budget, SCCC would lose \$300 per FTE. The State legislature said there would be no cuts in the State's fiscal year, which ends 3/31/09; the college's fiscal year end is 8/31/09. We are facing cost increases (contractual salaries, workforce development building at Grant Campus, health insurance costs, energy) of over \$9.5 million next year. The County will not give us any additional money. The 2009-2010 budget is a no-growth budget and will carry some savings from this year into next year. It is our intention not to have any new positions, but not to lose any. The number of lines that we currently have in the budget will remain. The State Senate and Assembly will pass their versions of the budget next week, which will give us some indication of where we stand, but there will be further negotiations.

***Foundations of Excellence (FoE) – Dr. Walters and Dimension Chairs***

The FoE Dimension Chairs made presentations in the following areas:

- Philosophy – Patty Munsch and Tania Velazquez
- Organization Structure – Dr. Bright
- Learning – Debra Wolfson and Dr. Beodeker
- Campus Culture – Dr. John Jerome
- Transitions – Drew Fawcett and Dr. Hector Sepulveda
- Roles and Purposes – Mary Reese
- Diversity – no one reported
- Improvement – Dr. Alexander Kasiukov

Vice President Braxton thanked Dr. Walters and the Dimension Chairs for their presentations.

Dr. Good asked if the FoE report will be vetted before it goes out to the college community; will it be seen by the Strategic Planning Council. What form of communication will be made to college community? Dr. Walters said the core elements represent what will appear in the final reports; at this time, not all of the reports have been put on the FoE site. Vice President Braxton said that the transparency factor is built into the process for the FoE final report.

***Academic Probation – Dr. Canniff***

Dr. Canniff asked the group to offer any ideas about what we might do as an institution, at the end of a typical fall semester, for the approximately 2,000 students who go on probation. What support can we provide the students before they are placed on probation and dismissed?

1. Telephone call system – faculty members would have 10 students each to call with a specific list of questions (Debra Wolfson);
2. After counseling the student on probation or dismissal listing, someone should be there to register the student on probation or dismissal listing instead of sending the student to the registrar;
3. Personal counseling; students may be overwhelmed about what is going wrong or having difficulty with time management (Drew Fawcett);
4. Mentor should match what student is studying (Dr. Haff);
5. If a student must get a signature from an advisor, why not have the student actually see the advisor? ( Dr. Kluewer)
6. Need to educate the students about what probation means (Tania Velazquez);
7. Students need to have a plan when they come off probation (Tania Velazquez);
8. Timing is important; there is not a lot of time to work with students when they are registering. We have to get information earlier in order to help students (Dr. Beodecker);
9. See an advisor by a certain date (Dr. Canniff);
10. After failing, students will sign up for a class again not knowing why they failed. It would help to determine where the need is (Dr. Foley);

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11. Give students a mentor immediately. Students need to be tracked; need to have someone who they can go to or failure is cyclical (Dr. Susman Palmer);
12. Create a set of 12 credit courses for 30-60 students to serve the students who are only in school for insurance coverage (Dr. Jerome);
13. Pre-requisite waiver; non-matriculated students sign waiver knowing they may not be successful (Anindita Ghosh);
14. How do we deal financially with mentoring? (Dr. Good);
15. A course students would have to take if they are on probation; create a few sections to accommodate these students;
16. Assign faculty counselors to students; early warning system(VP Braxton);
17. Students should be required to take a non-credit course until they can get off probation (Dr. Beodecker);
18. Sections close too early (Ray Roses).

VP Braxton asked if there were any corrections/additions to the Minutes of the February 5, 2009 meeting; corrections to the minutes should be sent to Lorraine Chiapperino.

The meeting adjourned at 5:20 p.m.