

## **Rights and Responsibilities:**

The Financial Aid Office is committed to encouraging and creating Higher Education Access and opportunity to the residents of our service area. These commitments exist from initial recruitment to final graduation without hesitation or compromise. The Financial Aid Office is intended to provide full financial aid services to the entire population that needs such assistance. The Commitment is in place at all campuses of Suffolk County Community College and is implemented with full endorsement.

## **All Financial Aid Students:**

Must have a final official high school transcript, proof of General Education Diploma (GED) or acceptance under the Ability to Benefit (ATB) program. (Note – beginning fall 2012 students without a high school diploma or GED are no longer eligible for federal aid.)

Must maintain matriculation (enrollment in a degree program) in order to continue to receive financial aid.

Must maintain satisfactory academic progress in their program of study. Details may be found in the College Catalog and on our web site at Financial Aid/Maintain Eligibility.

Can only receive financial aid for courses which fulfill their current degree and graduation requirements.

Student Aid Report must be correct and complete by the last day of enrollment.

Must activate their college email account as most official correspondence including Financial Aid will be sent via email.

Must notify the Financial Aid Office of any outside grants, scholarships or reimbursement they are entitled to for the academic period covered by this award letter.

Approved Financial aid will be deducted from student's bill. If your financial aid exceeds the bill, the student will receive a refund from the cashier's office. All excess financial aid funds (excluding APTS or Loans) may be used to purchase books in the college bookstore.