BOARD OF TRUSTEES
JUNE 21, 2012

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ITEM 1

RESOLUTION NO. 2012.55 CONFIRMING THE ACCEPTANCE OF RESOLUTION NOS. 2012.42 through 2012.52 BY THE EXECUTIVE COMMITTEE ON MAY 30, 2012

WHEREAS, a regular meeting of the Board of Trustees was scheduled for May 17, 2012, and

WHEREAS, several trustees were unable to attend the meeting and a quorum would not be present, therefore the meeting was cancelled, and

WHEREAS, pursuant to Article V (F) of the By Laws, the Executive Committee of the Board of Trustees approved Resolution Nos. 2012.42 through 2012.52, subject to confirmation at the next Board of Trustees meeting, with a quorum present, be it therefore

RESOLVED, that the conditional approval of Resolution Nos. 2012.42 through 2012.52 by the Executive Committee be confirmed in all respects.

Resolution Nos. 2012.42 through 2012.52

RESOLUTION NO. 2012.42 APPROVING BUDGET TRANSFERS

WHEREAS, the Board of Trustees established a policy on the authorization of budget transfers, and

WHEREAS, according to that policy, the transfers on Attachment I must be authorized by Board resolution, and

WHEREAS, the President recommends the transfers on Attachment I as necessary for the operation of the College, be it therefore

RESOLVED, that the budget transfers shown as Attachment I are hereby approved.

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RESOLUTION NO. 2012.43 APPROVING MONTHLY SPONSOR SERVICES FOR SUFFOLK COUNTY COMMUNITY COLLEGE

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor-provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of $1,960,715.40 for the month of April 2012 (Attachment II) is hereby approved by the Board of Trustees.

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RESOLUTION NO. 2012.44 ACCEPTING A FEDERAL GRANT FOR THE 2012-2013 FEDERAL WORK STUDY PROGRAM

WHEREAS, Suffolk County Community College has applied to participate in the Federal Work Study Program (FWSP) authorized under Part C of Title IV of the Higher Education Act of 1965 as amended by the Education Amendments, and

WHEREAS, the application has been approved in the amount of $387,404, and

WHEREAS, the Federal regulations allow the sum of $75,000 or 10 percent of the allocation, whichever is less, to be set aside for the Job Locator & Development Program, and

WHEREAS, this Federal grant must be matched by a 25 percent contribution, and

WHEREAS, amendments to the law became effective in October 1986 allowing a five percent administrative expense allowance based on total student expenditures for FWSP, be it therefore

RESOLVED, that the Board of Trustees hereby accepts the total Federal allotment for the 2012-2013 Federal Work Study Program in the amount of $387,404, and be it further

RESOLVED, that $38,740 be set aside for the Job Locator Program, with the College's matching contribution of 20 percent to be provided by in-kind contributions, and be it further

RESOLVED, that the Federal Work Study Program's five percent administrative allowance be charged against FWSP and deposited in the appropriate account, and be it further

RESOLVED, that the On-Campus Work Study Program shall continue to be matched by a 25 percent contribution by the College and that the Off-Campus Work Study Program be matched by a 25 percent contribution from the respective participating off-campus agencies, except for the Community Service Employment, and be it further

RESOLVED, that the off-campus agencies shall contribute their respective shares of Employer's FICA and Workmen's Compensation except for the Community Service Employment.

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RESOLUTION NO.2012.45 APPROVING THE ALLOCATION OF THE 2012-2013 FEDERAL WORK STUDY PROGRAM (FWSP)

WHEREAS, Suffolk County Community College is composed of three campuses, and

WHEREAS, the Financial Aid Office on each campus offers financial assistance via the Federal Work Study Program, be it therefore

RESOLVED, that the following distribution of the 2012-2013 Federal Work Study funds by campus is hereby approved.

Original FWSP Federal Allocation	$387,404
Less: Transfer to Job Locator Program	-38,740
Remaining CWSP Federal Allocation	$348,664
Less: 5% Admin Expense Allowance of Campus Wages	-21,972
Remaining FWS Allocation	$326,872
Plus: 25% of Institutional Share of Student Wages	+108,958
Total Student Wages Available	$435,830

Campus Wage Distribution of Federal College Work Study Allocation

Ammerman Campus	(46%)	$200,482
Grant Campus	(39%)	$169,974
Eastern Campus	(15%)	$ 65,374
Total Campus Wage Distributions		$435,830

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RESOLUTION NO.2012.46 ACCEPTING A FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT (FSEOG) FOR 2012-2013

WHEREAS, Suffolk County Community College has applied to participate in the Federal Supplemental Educational Opportunity Grant Program as authorized under Subpart 2, Part A of Title IV of the Higher Education Act of 1965, as amended by the Education Amendments,

WHEREAS, the application has been approved in the amount of $771,758, and

WHEREAS, amendments to the law became effective in October 1986 allowing a five percent administrative expense allowance based on total expenditures for FSEOG, be it therefore

RESOLVED, that the 2012-2013 Federal Supplemental Educational Opportunity Grant in the amount of $771,758 be accepted, and be it further

RESOLVED, that the Federal Supplemental Educational Opportunity Grant allotment be deposited in the appropriate accounts, after reducing that allotment with five percent of FSEOG expenditures as an administrative expense being charged to the FSEOG account.

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RESOLUTION NO.2012.47 ALLOCATING THE 2012-2013 FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT PROGRAM (FSEOG)

WHEREAS, Suffolk County Community College is composed of three campuses, and

WHEREAS, the Financial Aid Office on each campus offers financial assistance via the Federal Supplemental Educational Opportunity Grants Program, be it therefore

RESOLVED, that the following distribution of 2012-2013 FSEOG funds is hereby approved:

Federal Supplemental Educational Opportunity Grants (FSEOG)

Original FSEOG Federal Allocation	$771,758
Less: 5% Administrative Expense for Grants	-38,588
Remaining FSEOG Allocation for Student Grant Disbursement	$733,170

Campus Distribution of FSEOG Student Grants

Ammerman Campus	(46 %)	$337,258
Grant Campus	(39 %)	$285,936
Eastern Campus	(15 %)	$109,976
Total of College Grants		$733,170

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RESOLUTION NO.2012.48 ACCEPTING A GRANT SUB-AWARD FROM TIDEWATER COMMUNITY COLLEGE FOR YEAR THREE OF A DEPARTMENT OF HEALTH AND HUMAN SERVICES HEALTH INFORMATION TECHNOLOGY PROJECT

WHEREAS, Suffolk County Community College has received a sub-award from Tidewater Community College as a member of a consortium of community colleges for year three of a Department of Health and Human Services Health Information Technology (HIT) Project in the amount of $22,179, including indirect costs, for the period of April 2, 2012 through April 1, 2013, and

WHEREAS, year three funding will increase the total project funding from $802,573 to $824,752, including indirect costs, and will extend the end date by twelve months, and

WHEREAS, the program will continue to provide for developing and implementing training programs that create, manage and maintain portable electronic medical records, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that a grant sub-award, in the amount of $22,179, including indirect costs, from Tidewater Community College, for year three of a Department of Health and Human Services Health Information Technology (HIT) Project, for the period of April 2, 2012 through April 1, 2013, is hereby accepted, and the College President or his designee is authorized to execute a contract with the administering agency.

Project Directors: Nina Leonhardt
Diane Fabian

Note: Full-time personnel: none for amendment

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RESOLUTION NO.2012.49 APPROVING A MAJOR CHANGE ORDER FOR THE COLLEGE-WIDE ENERGY EFFICIENCY GRANT-FUNDED PROJECT

WHEREAS, Suffolk County Community College received an ARRA-funded grant to implement a college-wide energy efficiency project, and

WHEREAS, Best Climate Control was awarded a contract to install five boilers as part of this project, and

WHEREAS, existing conditions required additional work not shown on the design drawings, and

WHEREAS, project change orders for the College-wide energy efficiency project are within budget, as shown in Attachment III, and

WHEREAS, the change order provided by the contractor for this additional work was reviewed and approved by the College, and

WHEREAS, this change order exceeds 10% of the original, thus constituting a 'major' change order as defined by Board policy, and

WHEREAS, all major change orders require Board approval, be it therefore

RESOLVED, that Change Order No.1 for Best Climate Control in the amount of $19,360.00 is approved, and be it further

RESOLVED, that the College President, or his designee, is authorized to execute the necessary documentation.

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RESOLUTION NO.2012.50 AMENDING A CONTRACT FOR THE DESIGN OF THE AMMERMAN CAMPUS WAREHOUSE RENOVATION; CP 2165, 2149

WHEREAS, funding for the design of projects CP2165 and CP2149 has been approved by Suffolk County and the State of New York, and funds have been appropriated by the Suffolk County Legislature, and

WHEREAS, design for additional building upgrades identified by the College exceed the original scope of services; and

WHEREAS, these additional upgrades include HVAC replacements; repairs to damaged windows, doors and building exteriors; and exterior lighting replacements; and

WHEREAS, this additional work represents replacement of systems which are past their useful life; and

WHEREAS, there exists enough funding in the design portion of the College's infrastructure project, CP2149; and

WHEREAS, the College has reviewed the proposal submitted by LiRo Architects and Planners, PC of Syosset, N.Y. for these additional design services;

WHEREAS, the value of these additional design services fall within SUNY guidelines; and

WHEREAS, the value of these additional services exceed $20,000 which requires Board approval; be it therefore

RESOLVED, that an amendment to the existing consulting contract in the amount of $45,094 for the design of additional building improvements to the Ammerman Warehouse for LiRo Architects and Planners, PC is approved, and be it further

RESOLVED, that the College President, or his designee, is authorized to execute the necessary documentation.

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RESOLUTION NO. 2012.51 AMENDING THE COLLEGE BUDGET FOR AN AMENDMENT TO THE NATIONAL SCIENCE FOUNDATION SCIENCE, TECHNOLOGY, ENGINEERING AND MATHEMATICS SCHOLARSHIP PROGRAM (NSF S-STEM)

WHEREAS, Suffolk County Community College has received a grant award from the National Science Foundation for a Science, Technology, Engineering and Mathematics Scholarship Program, in the amount of $557,300, for a five-year grant, for the period of October 1, 2006 through September 30, 2011, and extended for an additional year through September 30, 2012, and

WHEREAS, the award has been increased by a supplemental amount of $4,250 for a one student stipend, bringing the total amount of the grant award to $561,550, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that the 2011-2012 College budget be amended to reflect an increase in the amount of $4,250, for an NSF S-STEM Program grant, and the College President or his designee is authorized to execute a contract with the administering agency.

Project Director: Dr. Candice J. Foley
Note: No full-time personnel

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RESOLUTION NO.2012.52 APPROVING A MAJOR CHANGE ORDER FOR THE PARTIAL RENOVATION OF THE PECONIC BUILDING, EASTERN CAMPUS, CP 2181

WHEREAS, Capital Project No. 2181 has been approved by Suffolk County and the State of New York for funding, and appropriated by the Suffolk County Legislature, and

WHEREAS, the original 'one-stop shop' design included renovation of a computer room for testing purposes, and

WHEREAS, testing is a critical component of the 'one-stop shop' model for student services, and

WHEREAS, the original construction bid for the building renovation included an alternate for the renovation of the computer room which was not awarded, and

WHEREAS, demolition for the project has been completed with no major unforeseen field conditions, and

WHEREAS, as of June 21, 2012, the Partial Renovation of the Peconic Building, CP 2181, is within budget with significant contingency, as shown in Attachment IV, and

WHEREAS, the contractor is willing to honor its original cost for the computer room alternate, and

WHEREAS, this additional work exceeds $20,000, thus constituting a 'major' change order as defined by Board policy, and

WHEREAS, all major change orders require Board approval, be it therefore

RESOLVED, that Change Order No. 1 for GII Construction Co. in the amount of $220,000 is approved, and be it further

RESOLVED, that the College President, or his designee, is authorized to execute the necessary documentation.

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ITEM 2

RESOLUTION NO. 2012.54 APPROVING BUDGET TRANSFERS

WHEREAS, the Board of Trustees established a policy on the authorization of budget transfers, and

WHEREAS, according to that policy the transfers on Attachment I must be authorized by Board resolution, and

WHEREAS, the President recommends the transfers on Attachment I as necessary for the operation of the College, be it therefore

RESOLVED, that the budget transfers shown as Attachment I are hereby approved.

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ITEM 3

RESOLUTION NO. 2012.55 APPROVING MONTHLY SPONSOR SERVICES FOR SUFFOLK COUNTY COMMUNITY COLLEGE

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor-provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of $1,960,072.66 for the month of May 2012 (Attachment II) is hereby approved by the Board of Trustees.

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ITEM 4

RESOLUTION NO. 2012.56 AWARDING A CONTRACT FOR THE DESIGN OF A HEALTH AND WELLNESS FACILITY ON THE EASTERN CAMPUS CP 2120

WHEREAS, funding for the design of project 2120 has been approved by Suffolk County and the State of New York, and funds have been appropriated by the Suffolk County Legislature, and

WHEREAS, proposals for the design of CP 2120 have been solicited and reviewed by the College, and

WHEREAS, the College determined that the proposal submitted by Wiedersum Associates Architects PLLC of Hauppauge N.Y. best meets the needs of the College, be it therefore

RESOLVED, that a consulting contract in the amount of $795,625.00 for the design of a Health and Wellness Facility for the Eastern Campus be awarded to Wiedersum Associates Architects PLLC, and be it further

RESOLVED, that the College President, or his designee, is authorized to execute the necessary documentation.

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ITEM 5

RESOLUTION NO.2012.57 AUTHORIZING A SUBCONTRACT BETWEEN THE RESEARCH FOUNDATION OF SUNY AND SUFFOLK COUNTY COMMUNITY COLLEGE FOR PARTICIPATION IN A PROJECT ENTITLED "SUNY WORKS – ADULT DEGREE COMPLETION"

WHEREAS, the Research Foundation of the State University of New York ("the Foundation") is in receipt of a grant award to carry out a project entitled "SUNY Works – Adult Degree Completion"; and

WHEREAS, Suffolk County Community College ("the College") has been selected to receive $10,000 of said grant award to support the professional development of College participants in the project; be it therefore

RESOLVED, that the College President is hereby authorized and empowered to execute a subcontract between the Foundation and the College for participation in a project entitled "SUNY Works – Adult Degree Completion," in such form as shall be approved by the College General Counsel.

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ITEM 6

RESOLUTION NO. 2012.58 AWARDING A GENERAL CONSTRUCTION CONTRACT FOR TRAFFIC SAFETY AND CAMPUS ENTRANCE IMPROVEMENTS, AMMERMAN CAMPUS, CP2127, CP2149 AND CP2192

WHEREAS, capital projects No. 2127, 2149 and 2192 have been approved by Suffolk County and the State of New York for funding, and appropriated by the Suffolk County Legislature, and

WHEREAS, the Traffic Safety and Campus Entrance Improvements project involves new construction, ADA compliance work and infrastructure replacements, and

WHEREAS, public bids for the Traffic Safety and Campus Entrance Improvements project were solicited and opened on June 15, 2012, and

WHEREAS, these bids were reviewed and the qualifications of the lowest responsible bidder were checked by the College, be it therefore

RESOLVED, that ( ) be awarded the contract for General Construction work for the Traffic Safety and Campus Entrance Improvements project in the amount of $ ( ) , and be it further

RESOLVED, that the College President, or his designee, is authorized to execute the necessary documentation.

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ITEM 7

RESOLUTION NO. 2012.59 AMENDING THE COLLEGE BUDGET FOR AN AMENDMENT TO THE NATIONAL SCIENCE FOUNDATION SCIENCE, TECHNOLOGY, ENGINEERING AND MATHEMATICS SCHOLARSHIP PROGRAM (NSF STEMS II)

WHEREAS, Suffolk County Community College (SCCC) has received a grant award from the National Science Foundation for a Science, Technology, Engineering and Mathematics Scholarship Program in the amount of $600,000, for a five-year grant, for the period of September 1, 2011 through August 31, 2016, and

WHEREAS, the award has been increased by a supplemental amount of $8,500 for stipends for two SCCC students to work as research interns at Brookhaven National Laboratory, bringing the total amount of the grant award to $608,500, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that the 2011-2012 College budget be amended to reflect an increase in the amount of $8,500, for an NSF STEMS II Program grant, and the College president or his designee is authorized to execute a contract with the administering agency.

Project Director: Dr. Candice J. Foley

Note: No full-time personnel

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ITEM 8

RESOLUTION NO. 2012.60 APPROVING AN ALLOWANCE FOR THE INSTALLATION OF COOLING SYSTEMS, CP 2138

WHEREAS, Capital Project No. 2138 has been approved by Suffolk County and the State of New York for funding, and appropriated by the Suffolk County Legislature, and

WHEREAS, the Suffolk County Fire Marshal now requires the installation of numerous smoke dampers that were not included in the construction bid documents which were previously approved by the County and

WHEREAS, in order to complete the project before the start of the fall semester it is necessary to install the smoke dampers within the next few weeks, and

WHEREAS, a change order cannot be issued because the exact cost of the smoke dampers, associated ductwork and installation is not known at this time, be it therefore

RESOLVED, that an allowance in the amount of $80,000 be added to the HVAC construction contract held by Ultimate Power Inc., and be it further

RESOLVED, that the College President, or his designee, is authorized to execute the necessary documentation.

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ITEM 9

RESOLUTION NO. 2012.61 ACCEPTING A GRANT AWARD FOR A SUNY CONVERSATIONS IN THE DISCIPLINES PROGRAM

WHEREAS, Suffolk County Community College has received a grant award from the State University of New York, in the amount of $5,000, for a Conversations in the Disciplines (CID) Program entitled "Digital Humanities and the Transformation of Scholarship", for the period of July 1, 2012 through June 30, 2013, and

WHEREAS, the program provides funding for a day-long conference to be held in April 2013 on the Michael J. Grant Campus on the topic of how the digital age transforms the ways in which scholarship, research, and creative work in the humanities are conducted, and

WHEREAS, matching funds, up to the amount of $2,500 for speaker travel expenses, and a waiver of registration fees for up to 100 students for lunch for non-speaker participants, are provided for in the College operating budget, and

WHEREAS, registration fees are to be collected to cover the remaining cost of lunch for non-speaker participants at a cost of $20 per person, up to a maximum of $2,000, be it therefore

RESOLVED, that a grant award in the amount of $5,000 from the State University of New York for a Conversations in the Disciplines (CID) Program entitled "Digital Humanities and the Transformation of Scholarship", during the 2011-2012 fiscal year and completed during the 2012-2013 fiscal year, is hereby accepted, and the College president or his designee is authorized to execute a contract with the administering agency.

Project Director: Karen Dovell

Note: No full-time personnel

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ITEM 10

RESOLUTION NO. 2012.62 AMENDING THE COLLEGE BUDGET FOR AN EDUCATIONAL OPPORTUNITY PROGRAM GRANT

WHEREAS, the 2011-2012 College operating budget provides $90,675 from the State University of New York for an Educational Opportunity Program (EOP) grant to provide counseling and tutoring services on all three of its campus locations, and

WHEREAS, the grant award has been increased by $67,926 for the 2012 EOP Summer Program, bringing the total amount of the grant award to $158,601, and

WHEREAS, it is necessary to amend the College budget in the amount of $67,926 to provide for the increase in the grant award, and

WHEREAS, matching funds are provided for in the College operating budget, be it therefore

RESOLVED, that the 2011-2012 College budget be amended to reflect the award increase in the amount of $67,926, from the State University of New York for an Educational Opportunity Summer Program, and the College president or his designee is authorized to execute a contract with the administering agency.

Project Director: Joanne E. Braxton, College Dean of Enrollment Management

Note: Institutional Support required

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ITEM 11

RESOLUTION NO. 2012.63 AWARDING A CONTRACT FOR THE DESIGN OF THE NEW LEARNING RESOURCE CENTER AT THE GRANT CAMPUS, CP 2159

WHEREAS, capital project No. 2159 has been approved by Suffolk County and the State of New York for funding, and appropriated by the Suffolk County Legislature, and

WHEREAS, design competition proposals have been solicited and reviewed by the College, and

WHEREAS, the College Evaluation Committee for this project recommends that the design submitted by Wiedersum Associates Architects, PLLC. of Hauppauge N.Y. best meets the needs of the College, be it therefore

RESOLVED, that a consulting contract in the amount of $1,355,000 for the design of the new Learning Resource Center at the Grant Campus be awarded to Wiedersum Associates Architects, PLLC., and be it further

RESOLVED, that the College President, or his designee, is authorized to execute the necessary documentation.

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