Suffolk
COUNTY COMMUNITY COLLEGE

Office of the President

BOARD OF TRUSTEES
February 20, 2014

RESOLUTION NO. 2014.11 APPROVING MONTHLY SPONSOR SERVICES FOR SUFFOLK COUNTY COMMUNITY COLLEGE

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of $2,226,409.30 for the month of January 2014 (Attachment I) is hereby approved by the Board of Trustees.

Bryan Lilly
Secretary

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BOARD OF TRUSTEES
February 20, 2014

RESOLUTION NO. 2014.12 AUTHORIZING THE DEDICATION OF CERTAIN LAND LOCATED ON THE MICHAEL J. GRANT CAMPUS TO THE COUNTY OF SUFFOLK FOR ROAD EXPANSION PURPOSES

WHEREAS, the County of Suffolk has proposed expanding and improving Crooked Hill Road (CR 13) and Community College Drive in Brentwood to facilitate increased traffic volume and new traffic patterns anticipated by the development of the Heartland Town Square at the site of the former Pilgrim State Hospital property, and

WHEREAS, the proposed road expansion and improvements of Crooked Hill Road and Community College Drive would include certain land located on the College's Michael J. Grant Campus, including an approximately 40' x 300' parcel along Community College Road and a 4' – 20'-wide parcel along Crooked Hill Road, and

WHEREAS, said improvements, described herein at Attachment II, are designed to increase campus safety, functionality and aesthetics, be it therefore

RESOLVED, that the Board of Trustees hereby authorizes the dedication of certain land located on the Michael J. Grant Campus, described herein at Attachment II, to the County of Suffolk for road expansion purposes.

Bryan Lilly
Secretary

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RESOLUTION NO. 2014.13 AWARDING A CONTRACT FOR THE DESIGN OF ROOF REPLACEMENTS ON THE AMMERMAN AND MICHAEL J. GRANT CAMPUSES CP 2149

WHEREAS, Capital Project 2149 has been approved by Suffolk County and the State of New York for funding, and funds have been appropriated by the Suffolk County Legislature, and

WHEREAS, proposals for the design and construction supervision of Roof Replacements on the Ammerman and Michael J. Grant Campuses have been solicited and reviewed by the College, and

WHEREAS, the College design committee determined that the proposal submitted by Tetra-Tech Engineers, Architects & Landscape Architects, P.C., dba Tetra Tech Architects and Engineers best meets the needs of the College, be it therefore

RESOLVED, that a consulting contract in the amount of $110,000.00 for the design of Roof Replacements on the Ammerman and Michael J. Grant Campuses be awarded to Tetra-Tech Engineers, Architects & Landscape Architects, P.C., dba Tetra Tech Architects and Engineers and be it further

RESOLVED, that the College President, or his designee, is authorized to execute the necessary documentation upon such terms and conditions as shall be approved by the College General Counsel.

Bryan Lilly
Secretary

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RESOLUTION NO.2014.14 MAKING A SEQRA DETERMINATION FOR THE GIGP STORM WATER REDUCTION GRANT ON THE AMMERMAN AND MICHAEL J. GRANT CAMPUSES

WHEREAS, in accordance with the Memorandum of Understanding between the County of Suffolk and Suffolk County Community College, dated April 16, 2009, the College Board of Trustees serves as Lead Agency for determinations issued pursuant to the State Environmental Quality Review Act ("SEQRA") (NYS Environmental Conservation Law, Article 8) and its implementing regulations at Title 6 NYCRR Part 617, and

WHEREAS, the College has been granted a Green Innovation Grant Program (GIGP) award from the New York State Environment Facilities Corporation, in order to significantly reduce storm water impacts on the Ammerman and Michael J. Grant Campuses by utilizing green infrastructure technologies, and

WHEREAS, this project will rehabilitate three individual sites in order to treat and reuse storm water runoff from parking areas and roof drains by utilizing permeable pavers, rain gardens and cistern rain tanks, and

WHEREAS, the College has reviewed the list of SEQRA Type II actions identified in Title 6 NYCRR Part 616.5, and recommends that this storm water runoff mitigation project be classified as a Type II Action, pursuant to 6 NYCRR §617.5(c)(2), because it involves the "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site," (see, Attachment III), be it therefore

RESOLVED, that the Board of Trustees hereby finds and determines that the GIGP Grant storm water management systems to be constructed at the Ammerman and Michael J. Grant Campuses constitute a Type II Action, pursuant to 6 NYCRR §617.5(c)(2), because it involves the replacement, rehabilitation or reconstruction of a facility, in kind, on the same site, and be it further

RESOLVED, that as a Type II Action, no further review under SEQRA is required.

Bryan Lilly
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RESOLUTION NO. 2014.15 AWARDING A CONTRACT FOR THE DESIGN OF THREE GRANT-FUNDED STORM WATER CONTROL INFRASTRTUCTURE PROJECTS ON THE AMMERMAN AND MICHAEL J. GRANT CAMPUSES

WHEREAS, Suffolk County Community College received a GIGP grant for three Storm Water Control Infrastructure Projects (GIGP application number 1048), and

WHEREAS, proposals for the design of three grant-funded Storm Water Control Infrastructure Projects have been solicited and reviewed by the College, and

WHEREAS, the College design committee determined that the proposal submitted by RDA Landscape Architecture, PC best meets the needs of the College, be it therefore

RESOLVED, that contingent upon a contract between the College and the EFC reflecting the award of a GIGP grant for such storm water control infrastructure project that a consulting contract in an amount not to exceed $17,000.00 for the design of three grant-funded Storm Water Control Infrastructure Projects be awarded to RDA Landscape Architecture, PC and be it further

RESOLVED, that the College President, or his designee, is authorized to execute the necessary documentation upon such terms and conditions as shall be approved by the College General Counsel.

Bryan Lilly
Secretary

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February 20, 2014

RESOLUTION NO. 2014.16 AWARDING A CONTRACT FOR THE DESIGN OF THE REPLACEMENT OF MECHANICAL AND ELECTRICAL EQUIPMENT COLLEGE WIDE CP 2149

WHEREAS, Capital Project 2149 has been approved by Suffolk County and the State of New York for funding, and funds have been appropriated by the Suffolk County Legislature, and

WHEREAS, proposals for the design and construction supervision of the Replacement of Mechanical and Electrical Equipment College Wide have been solicited and reviewed by the College, and

WHEREAS, the College design committee determined that the proposal submitted by Emtec Consultants Professional Engineers, PLLC best meets the needs of the College, be it therefore

RESOLVED, that a consulting contract in the amount of $298,500.00 for the design of the Replacement of Mechanical and Electrical Equipment be awarded to Emtec Consultants Professional Engineers, PLLC and be it further

RESOLVED, that the College President, or his designee, is authorized to execute the necessary documentation upon such terms and conditions as shall be approved by the College General Counsel.

Bryan Lilly
Secretary

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February 20, 2014

RESOLUTION NO. 2014.17 AMENDING THE COLLEGE BUDGET FOR A COORDINATED LIBRARY COLLECTION PROGRAM

WHEREAS, the 2013-2014 College operating budget provided $19,344 in anticipation of an award from The State Education Department, The University of the State of New York, for a Coordinated Library Collection program, for the period of July 1, 2013 through June 30, 2014, and

WHEREAS, the award includes an additional amount of $901, bringing the total amount of the grant award to $20,245, and

WHEREAS, it is necessary to amend the 2013-2014 College operating budget for the said increase in the grant award, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that the 2013-2014 College operating budget be amended to reflect an increase in the amount of $901, from The State Education Department, The University of the State of New York, for a Coordinated Library Collection program, and be it further

RESOLVED, that the College President, or his designee, is authorized to execute a contract, upon such terms as shall be approved by the College General Counsel, with the administering agency.

Project Director: Rebecca Turner-Wallace

Bryan Lilly
Secretary

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RESOLUTION NO. 2014.18 APPROVING THE REQUESTED 2015-2017 CAPITAL PROGRAM AND 2015 CAPITAL BUDGET

WHEREAS, the College has been requested by the office of the Suffolk County Executive to submit capital budget and program requests in accordance with Article IV, Section A4-1, of the laws of Suffolk County, and

WHEREAS, the capital program requests (Attachment IV) have been solicited from the President, Vice Presidents, Associate Vice Presidents, Campus Executive Deans and Physical Plant Directors, and recommended by the Executive Council and the President, be it therefore

RESOLVED, that the Board of Trustees approves the submission of all capital projects in Attachment IV, and authorizes the President or his designee to submit the projects for the 2015-2017 capital program and 2015 capital budget.

Bryan Lilly
Secretary

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RESOLUTION NO.2014.19 APPROVING A MAJOR CHANGE ORDER AND AMENDMENT TO THE CONTRACT FOR THE CONSTRUCTION OF THE NEW LIFE SCIENCE BUILDING ON THE AMMERMAN CAMPUS

WHEREAS, J. Petrocelli Contracting, Inc. was awarded a contract ("Contract") to construct the new Life Science Building on the Ammerman Campus, and

WHEREAS, at the time of the contract award, a College standard system for hardwired swipe card door access was still in development, and

WHEREAS, it was always the intent to include a swipe card access system in the new Life Science building, and

WHEREAS, the door hardware installation associated with a swipe card access system is already included in the awarded contract to J. Petrocelli Contracting, Inc., and

WHEREAS, the software, wiring, programming and training associated with the now selected swipe card access system represents anticipated additional work, and

WHEREAS, the selected swipe card access system will be the model for all new construction at the College, and

WHEREAS, all prior approved change orders were within the allocated budget for this construction project as indicated in Attachment V, and

WHEREAS, at this stage of the construction the College estimates that sufficient contingency funding remains in the project budget, and

WHEREAS, including the additional work described herein increases the contract with J. Petrocelli Contracting by more than twenty thousand dollars ($20,000.00), thus constituting a major change order as defined in the College's *Procurement Policy*, and

WHEREAS, pursuant to such policy, all major change orders require the approval of the Board of Trustees, be it therefore

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RESOLVED, that a change order in the amount of $141,989.91 to the Contract with J. Petrocelli Contracting, Inc. for additional work to be performed for the construction of the new Life Science Building on the Ammerman Campus, is hereby approved, and be it further

RESOLVED, that the College President is authorized and empowered to execute the necessary documentation, as approved by the College General Counsel, reflecting the change order and the nature of the additional work so authorized.

Bryan Lilly
Secretary

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RESOLUTION NO. 2014.20 EXPRESSING SUPPORT FOR THE ENACTMENT OF LEGISLATION BY THE COUNTY OF SUFFOLK WHICH WOULD ALLOW SUFFOLK COUNTY COMMUNITY COLLEGE TO ADOPT A TOBACCO-FREE POLICY

WHEREAS, tobacco-use on college campuses is a serious public health issue in New York State and throughout the United States, and

WHEREAS, in June 2012, the State University of New York (SUNY) Board of Trustees adopted a resolution to support a "Tobacco-Free SUNY" policy and the enactment of New York legislation that bans the use of tobacco on grounds and facilities and in vehicles owned, leased or controlled by SUNY, and

WHEREAS, SUNY has recommended that community colleges in New York that are not state-operated also consider taking appropriate steps to adopt tobacco-free policies, and

WHEREAS, in accordance with existing County law, Suffolk County Community College currently prohibits smoking in all College buildings and facilities, and within 50 feet of any College facility, and

WHEREAS, any further restriction on smoking and tobacco-use on the grounds of Suffolk County Community College may be in conflict with existing County law, be it therefore

RESOLVED, that the Board of Trustees supports County of Suffolk legislation which would allow Suffolk County Community College to adopt a tobacco-free policy, prohibiting smoking and tobacco-use on all grounds and in all buildings and facilities owned by the County of Suffolk which are controlled and managed by the College, and used for the purposes of the College.

Bryan Lilly
Secretary

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RESOLUTION NO. 2014.21 APPROVING BUDGET TRANSFERS

WHEREAS, the Board of Trustees established a policy on the authorization of budget transfers, and

WHEREAS, according to that policy, the transfers on Attachment VI must be authorized by Board resolution, and

WHEREAS, the President recommends the transfers on Attachment VI as necessary for the operation of the College, be it therefore

RESOLVED, that the budget transfers shown as Attachment VI are hereby approved.

_____
Bryan Lilly
Secretary

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RESOLUTION NO. 2014.22 AUTHORIZING THE APPROVAL OF SUFFOLK COUNTY COMMUNITY COLLEGE'S MONITORING REPORT RESPONSE TO THE MIDDLE STATES COMMISSION ON HIGHER EDUCATION

WHEREAS, on September 1, 2013, the College submitted a Monitoring Report to its accrediting body, the Middle States Commission on Higher Education (Commission), and, thereafter, a team of reviewers visited the College and summarized its analysis in a report that was then forwarded to the full Commission for consideration at its November 2013 meeting; and

WHEREAS, upon conclusion of the November meeting, the Commission made the determination to place Suffolk County Community College on warning, based on items related to two areas: Standard 7 - Institutional Assessment, and Standard 14 - Assessment of Student Learning; and

WHEREAS, the College's President asked Dr. Jeffrey Pedersen to lead the College community in developing the institutional response, working with the Office of Academic and Student Affairs and the Office of Planning and Institutional Effectiveness; and

WHEREAS, working groups were formed and tasked with evaluating assessment activities to document that the College meets the fundamental elements of each standard cited; and

WHEREAS, during the course of the fall 2013 semester, members of the College community:
- Performed assessment activities for a broad scope of academic programs and administrative and educational support (AES) units
- Developed academic and AES assessment webpages to report the findings of these assessments
- Implemented its budget process with linkages to planning and assessment, and
- Updated the Comprehensive Assessment Plan for Institutional Effectiveness; and

WHEREAS, the College community and the Board of Trustees have been kept informed regarding progress in the drafting of this response document, and the monitoring response has captured and presents evidence to document Suffolk County Community College's efforts in regard to the Middle States request, be it therefore

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RESOLVED, that the monitoring report response is hereby approved and the College's President be and he hereby is authorized to submit the College's approved monitoring report response to the Middle State Commission on Higher Education in substantially the form as presented to the Board of Trustees.

Bryan Lilly
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