Suffolk
COUNTY COMMUNITY COLLEGE

Office of the President

BOARD OF TRUSTEES
September 18, 2014

RESOLUTION NO. 2014.71 CONFIRMING THE ESTABLISHMENT OF A TUITION POLICY FOR THE COLLEGE'S EXCELSIOR PROGRAM BY THE EXECUTIVE COMMITTEE ON SEPTEMBER 8, 2014

WHEREAS, the College's Excelsior Program is a dual enrollment program that allows high school students to enroll in College courses while still working toward high school graduation, and

WHEREAS, college credits earned in the Excelsior Program can be applied toward high school and college graduation and can be transferred to other colleges and universities, and

WHEREAS, Excelsior Program courses are taught at partnering high schools by secondary school teachers, and the training expenses incurred by the College for the program are fixed costs that do not vary based on the number of sections taught, and
WHEREAS, the Board of Trustees wishes to establish a fair and equitable tuition policy for its Excelsior Program offerings island-wide, be it therefore

RESOLVED, that the Board of Trustees of Suffolk County Community College hereby sets the tuition rate for all Excelsior Program courses at $53.00 per credit, and be it further

RESOLVED, that upon the recommendation of the Vice President for Business Affairs and the President, this tuition rate may be subsequently revised by the Board, and be it further

RESOLVED, that the conditional approval by the Executive Committee of the establishment of a tuition policy for the College's Excelsior Program, is hereby confirmed in all respects.

Bryan Lilly
Secretary

Central Administration
533 College Road
Selden, NY 11784-2899
(631) 451-4112

Ammerman Campus
533 College Road
Selden, NY 11784-2899
(631) 451-4110

Western Campus
Crooked Hill Road
Brentwood, NY 11717-1092
(631) 851-6700

Eastern Campus
121 Speonk-Riverhead Road
Riverhead, NY 11901-3499
(631) 548-2500

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Office of the President

BOARD OF TRUSTEES
September 18, 2014

RESOLUTION NO. 2014.72 CONFIRMING THE ESTABLISHMENT OF A TUITION POLICY FOR THE EARLY COLLEGE PROGRAM BY THE EXECUTIVE COMMITTEE ON SEPTEMBER 8, 2014

WHEREAS, the Early College Program is a dual enrollment program that allows high school students to enroll in College courses while still working toward high school graduation, and

WHEREAS, Early College Program courses are taught at the College's Michael J. Grant Campus in Brentwood and the training expenses incurred by the College for the program are fixed costs that do not vary based on the number of sections taught, and

WHEREAS, the College seeks to expand its Early College Program to additional Suffolk County school districts, and

WHEREAS, the Board of Trustees wishes to establish a fair and equitable tuition policy for its Early College Program offerings county-wide, be it therefore

RESOLVED, that the Board of Trustees of Suffolk County Community College hereby sets the tuition rate for all Early College Program courses at $53.00 per credit, and be it further

RESOLVED, that upon the recommendation of the Vice President for Business Affairs and the President, this tuition rate may be subsequently revised by the Board, and be it further

RESOLVED, that the conditional approval by the Executive Committee of the establishment of a tuition policy for the Early College Program, is hereby confirmed in all respects.

Bryan Lilly
Secretary

Central Administration
533 College Road
Selden, NY 11784-2899
(631) 451-4112

Ammerman Campus
533 College Road
Selden, NY 11784-2899
(631) 451-4110

Western Campus
Crooked Hill Road
Brentwood, NY 11717-1092
(631) 851-6700

Eastern Campus
121 Speonk-Riverhead Road
Riverhead, NY 11901-3499
(631) 548-2500

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BOARD OF TRUSTEES
September 18, 2014

RESOLUTION NO. 2014.73 REAPPOINTING DIRECTORS TO THE BOARD OF THE SUFFOLK CENTER ON THE HOLOCAUST, DIVERSITY & HUMAN UNDERSTANDING, INC.

WHEREAS, the by-laws of The Suffolk Center on the Holocaust, Diversity & Human Understanding, Inc. provide for the Board of Trustees to appoint the members of its Board of Directors, and

WHEREAS, it is necessary to reappoint a member whose term is expiring and the Board of Directors recommends that the member be reappointed, be it therefore

RESOLVED, that the reappointment of the following person to the Board of Directors of The Suffolk Center on the Holocaust, Diversity & Human Understanding, Inc. is hereby approved, for a term of three years, effective September 1, 2014:

Name
Rabbi Steven Moss

Bryan Lilly
Secretary

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Selden, NY 11784-2899
(631) 451-4112

Ammerman Campus
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BOARD OF TRUSTEES
September 18, 2014

RESOLUTION NO. 2014.74 APPROVING A MAJOR CHANGE ORDER AND AMENDMENT TO THE CONTRACT FOR THE CONSTRUCTION OF THE WILLIAM J. LINDSAY LIFE SCIENCES BUILDING ON THE AMMERMAN CAMPUS

WHEREAS, J. Petrocelli Contracting, Inc. was awarded a contract ("Contract") to construct the William J. Lindsay Life Sciences Building on the Ammerman Campus, and

WHEREAS, work which was not anticipated under the terms of the Contract or shown on the design drawings is required, consisting of plumbing upgrades, including a building water pressure valve, resized laboratory acid waste tanks and an oil smart elevator sump pump; additional tree removal; upgraded functionality of the video wall; additional technology conduit in building hallways; and upgraded student laboratory chairs and stools, and

WHEREAS, at this stage of the construction the College estimates that sufficient contingency funding remains in the project budget, and

WHEREAS, including the additional work described herein increases the contract with J. Petrocelli Contracting by more than twenty thousand dollars ($20,000.00), thus constituting a major change order as defined in the College's *Procurement Policy*, and

WHEREAS, pursuant to such policy, all major change orders require the approval of the Board of Trustees, be it therefore

RESOLVED, that a change order in the amount of $72,946.65 to the Contract with J. Petrocelli Contracting, Inc. for additional work to be performed for the construction of the William J. Lindsay Life Sciences Building on the Ammerman Campus, is hereby approved, and be it further

RESOLVED, that the College President is authorized and empowered to execute the necessary documentation, as approved by the College General Counsel, reflecting the change order and the nature of the additional work so authorized.

Bryan Lilly
Secretary

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Office of the President

BOARD OF TRUSTEES
September 18, 2014

RESOLUTION NO. 2014.75 ADOPTING AN ENERGY CONSERVATION POLICY

WHEREAS, pursuant to Education Law §6306(5), the College's Board of Trustees is charged with the care, custody, control and management of the lands, grounds buildings, facilities and equipment used for the purposes of the College, and has the power to protect, preserve and improve the same, and

WHEREAS, the Board embraces energy conservation and desires for the College to become an institutional leader in energy conservation as part of its responsibility to prudently manage the College's finances, conserve energy and respect natural resources, and

WHEREAS, by a resolution duly adopted on March 20, 2014, this Board authorized a contract with *Cenergistic, Inc.*, to work cooperatively with the College to implement a behavior-based energy conservation program, and

WHEREAS, a College policy outlining a comprehensive, behavior-based energy conservation program will help facilitate the College's energy conservation goals, be it therefore

RESOLVED, that the College hereby adopts the "Energy Conservation Policy," (Attachment I), effectively immediately, and be it further

RESOLVED, that the College Administration shall develop and implement appropriate energy conservation guidelines and strategies in order to implement the Energy Conservation Policy.

Bryan Lilly
Secretary

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September 18, 2014

RESOLUTION NO. 2014.76 ACCEPTING A GRANT AWARD FROM THE NEW YORK STATE DEPARTMENT OF ECONOMIC DEVELOPMENT FOR A NEW ENTRY LEVEL MANUFACTURING TRAINING COURSE

WHEREAS, the New York State Department of Economic Development provides economic resources for projects focused on community development and job creation throughout New York State, and

WHEREAS, Suffolk County Community College has been selected to receive an amount of $32,500 in Empire State Development (ESD) Technical Assistance and Training Grant Funds for a new entry level manufacturing training course which will focus on skills development in blueprint reading, shop math, and measurement quality and safety, consistent with the needs of manufacturers in the Greater Wyandanch area, and provide training for thirty-two (32) students, and

WHEREAS, $3,975 in matching funds is required, be it therefore

RESOLVED, that an ESD Technical Assistance and Training Grant award in the amount of $32,500 from the New York State Department of Economic Development for a new entry level manufacturing training course is hereby accepted, and the College President, or his designee, is authorized and empowered to execute a contract and any other required documentation with the administering agency.

Project Director: Amy Mueller-Seal

Bryan Lilly
Secretary

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RESOLUTION NO. 2014.77 APPROVING MONTHLY SPONSOR SERVICES FOR SUFFOLK COUNTY COMMUNITY COLLEGE

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of $2,006,648.18 for the month of September 2014 (Attachment II) is hereby approved by the Board of Trustees.

Bryan Lilly
Secretary

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RESOLUTION NO. 2014.78 AUTHORIZING AN INCREASE IN THE HOURLY WAGE RATE FOR PART-TIME LABORERS EMPLOYED BY SUFFOLK COUNTY COMMUNITY COLLEGE

WHEREAS, due to the increase in New York State's minimum wage to $8.75, effective 12/31/14, and to $9.00 effective 12/31/15, the hourly wage rate for part-time laborers employed by the College should, likewise, be increased, be it therefore

RESOLVED, that the hourly wage rate for part-time laborers employed by the College to work day shifts be increased from $8.00 to $9.00, effective 12/15/14, and be it further

RESOLVED, that the hourly wage rate for part-time laborers employed by the College to work night shifts be increased from $9.00 to $9.50, effective 12/15/14.

Bryan Lilly
Secretary

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RESOLUTION NO. 2014.79 AUTHORIZING THE EXECUTION, SUBMISSION AND IMPLEMENTATION OF SUFFOLK COUNTY COMMUNITY COLLEGE'S "CAMPUS PLAN FOR DESIGNATION OF TAX-FREE AREAS" UNDER THE START-UP NEW YORK PROGRAM

WHEREAS, pursuant to New York Economic Development Law (EDL) §435, the Start-Up NY Program is an initiative to create tax free communities for new and expanding businesses on SUNY and other college campuses across the state, and

WHEREAS, the College and the County of Suffolk have identified vacant parcels of land located in Selden and Wyandanch which are proposed as Tax-Free NY Areas, and

WHEREAS, on August 8, 2014, in accordance with EDL §435(1), the College provided copies of its "Campus Plan for Designation of Tax-Free Areas" to the County of Suffolk and the Towns of Brookhaven and Babylon, as well as to local economic development entities, the College Governance Council, representatives of the College's unions, and student government, be it therefore

RESOLVED, that the College President is hereby authorized to execute, submit and implement the College's "Campus Plan for Designation of Tax-Free Areas," annexed hereto at Attachment III.

Bryan Lilly
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RESOLUTION NO. 2014.80 APPROVING BUDGET TRANSFERS

WHEREAS, the Board of Trustees has established a policy on the authorization of budget transfers, and

WHEREAS, according to said policy, budget transfers must be authorized by a resolution adopted by the Board of Trustees, and

WHEREAS, the Vice President for Business and Financial Affairs recommends the budget transfers on Attachment IV as necessary for the operation of the College, be it therefore

RESOLVED, that the budget transfers shown on Attachment IV are hereby authorized and approved.

Bryan Lilly
Secretary

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RESOLUTION NO. 2014.81 AMENDING THE SUFFOLK COUNTY COMMUNITY COLLEGE EXEMPT SALARY AND BENEFIT PLAN

WHEREAS, the President of College has divided the duties of the Office of Vice President for Academic and Student Affairs into Academic Affairs and Student Affairs, and

WHEREAS, titles of Vice President of Academic Affairs and Vice President of Student Affairs already exist as College titles, and

WHEREAS, the title of Vice President for Academic and Student Affairs will be removed from the Exempt Salary and Benefits Plan, and the titles of Vice President for Academic Affairs and Vice President for Student Affairs will be placed on the Exempt Salary Plan, now therefore be it

RESOLVED, that the title of Vice President for Academic and Student Affairs be deleted from the Exempt Salary Plan under Category B, and be it further

RESOLVED, that the titles of Vice President for Academic Affairs and Vice President for Student Affairs be placed in Category C on the Exempt Salary Plan (Attachment V).

Bryan Lilly
Secretary

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