BOARD OF TRUSTEES
DECEMBER 4, 2014

ITEM 1 **RESOLUTION NO. 2014.87** - AUTHORIZING AN INCREASE IN THE HOURLY WAGE RATE FOR PART-TIME RECREATION AIDES EMPLOYED BY SUFFOLK COUNTY COMMUNITY COLLEGE

ITEM 2 **RESOLUTION NO. 2014.88** - APPROVING MONTHLY SPONSOR SERVICES FOR SUFFOLK COUNTY COMMUNITY COLLEGE

ITEM 3 **RESOLUTION NO. 2014.89** - APPROVING A MAJOR CHANGE ORDER AND AMENDMENT TO THE CONTRACT FOR THE CONSTRUCTION OF THE WILLIAM J. LINDSAY LIFE SCIENCES BUILDING ON THE AMMERMAN CAMPUS

ITEM 4 **RESOLUTION NO. 2014.90** - ACCEPTING A DONATION OF HVAC EQUIPMENT FROM THE SUFFOLK COMMUNITY COLLEGE FOUNDATION, INC.

ITEM 5 **RESOLUTION NO. 2014.91** - ACCEPTING A DONATION OF OPTHALMIC DIGITAL IMAGING EQUIPMENT FROM THE SUFFOLK COMMUNITY COLLEGE FOUNDATION, INC.

ITEM 6 **RESOLUTION NO. 2014.92** - ACCEPTING A GRANT AWARD FROM THE SUNY HIGH NEEDS PROGRAM FOR THE DEVELOPMENT OF A NEW A.A.S. DEGREE PROGRAM IN CYBERSECURITY AT SUFFOLK COUNTY COMMUNITY COLLEGE

ITEM 7 **RESOLUTION NO.2014.93** - AWARDING A CONSTRUCTION CONTRACT FOR PARKING LOT SIGNAGE, AMMERMAN CAMPUS CP 2149

ITEM 8 **RESOLUTION NO. 2014.94** - AMENDING THE COLLEGE BUDGET FOR A GRANT AWARD INCREASE FROM THE US DEPARTMENT OF EDUCATION FOR A STUDENT SUPPORT SERVICES (TRIO) PROGRAM GRANT

ITEM 9 **RESOLUTION NO. 2014.95** - AUTHORIZING A MEMORANDUM OF AGREEMENT WITH THE URBAN LEAGUE OF LONG ISLAND, INC.

ITEM 1

RESOLUTION NO. 2014.87 AUTHORIZINGG AN INCREASE IN THE HOURLY WAGE RATE FOR PART-TIME RECREATION AIDE EMPLOYED BY SUFFOLK COUNTY COMMUNITY COLLEGE

WHEREAS, due to the increase in New York State's minimum wage rate to $8.75, effective 12/31/14, and to $9.00 effective 12/31/15, the hourly wage rate for part-time Recreation Aides employed by the College should, likewise, be increase, be it therefore

RESOLVED, that effective 12/15/14 wage rates for part-time recreation aides employed by the College be increased as follows:

	FROM	TO
Step 1	$8.00	$9.00
Step 2	$8.45	$9.45
Step 3	$8.85	$9.95
Step 4	$9.30	$10.30
Step 5	$9.75	$10.75

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ITEM 2

RESOLUTION NO. 2014.88 APPROVING MONTHLY SPONSOR SERVICES FOR SUFFOLK COUNTY COMMUNITY COLLEGE

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of $2,175,744.33 for the month of November 2014 (Attachment I) is hereby approved by the Board of Trustees.

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Board of Trustees
December 4, 2014
Attachment I

COUNTY OF SUFFOLK

STEVEN BELLONE
SUFFOLK COUNTY EXECUTIVE

DEPARTMENT OF CIVIL SERVICE/HUMAN RESOURCES
DIVISION OF EMPLOYEE SERVICES

ALAN SCHNEIDER
PERSONNEL DIRECTOR

TO: Deborah Lesser
SCCC – Business & Financial Affairs
NFL Rm. 232, College Road Selden

FROM: Deidre DeSimone
Suffolk County Department of Civil Services
Employees Services Unit

DATE: October 29, 2014

SUBJ: SCCC November Premium Due for Employee Medical Health Plan of Suffolk County Fund 818

A R T

268 233 501
776 442 1218

2 1 3
3 3 6

1049 679 1728
2 – 2
1051 679 1730

November 2014

	Coverage	Premium	# Employees	Total
71	EMHP Indiv.	718.21	501 ✓	359,823.21
72	EMHP Family	1,531.95	1218 ✓	1,865,915.10
	HMO's			
31	HIP Indiv.	803.76	3 ✓	2,411.28
32	HIP Family	1,969.21	6 ✓	11,815.26
	Blue Choice Indiv.	1,163.34	0	0.00
	Blue Choice Family	3,024.69	0	0.00
	JOB SHARE (PLAN RATES)			
71	Individual	733.69	2 ✓	1,467.38
72	Family	1,564.96	0	0.00
	Total Premium 11/14		1730	$2,241,432.23

less: Medicare Surcharge <73,280.80>
Add'l Surcharge <400.00>
Add'l Surcharge <1,198.80>

Plus: 7 Family
less: 1 Family } 9191.70

2,175,744.33

Attachment: Enrollee List

A= Active
R= Retired
T= Total.

NORTH COUNTY COMPLEX-BLDG #151
725 VETERANS MEMORIAL HIGHWAY
MAILING ADDRESS: P.O. BOX 6100, HAUPPAUGE, NY 11788-0099

(631) 853-4791
FAX (631)853-5228

ITEM 3

RESOLUTION NO. 2014.89 APPROVING A MAJOR CHANGE ORDER AND AMENDMENT TO THE CONTRACT FOR THE CONSTRUCTION OF THE WILLIAM J. LINDSAY LIFE SCIENCES BUILDING ON THE AMMERMAN CAMPUS

WHEREAS, J. Petrocelli Contracting, Inc. was awarded a contract ("Contract") to construct the William J. Lindsay Life Sciences Building on the Ammerman Campus, and

WHEREAS, work which was not anticipated under the terms of this contract or shown on the design drawings is required, consisting of floor slab moisture mitigation, additional audio/visual data cabling, and additional wall blocking for electronic signage, and

WHEREAS, at this stage of the construction the College estimates that sufficient contingency funding remains in the project budget, and

WHEREAS, including the additional work described herein increases the contract with J. Petrocelli Contracting by more than twenty thousand dollars ($20,000.00), thus constituting a major change order as defined in the College's *Procurement Policy*, and

WHEREAS, pursuant to such policy, all major change orders require the approval of the Board of Trustees, be it therefore

RESOLVED, that a change order in the amount of $71,807.17 to the Contract with J. Petrocelli Contracting, Inc. for additional work to be performed for the construction of the William J. Lindsay Life Sciences Building on the Ammerman Campus, is hereby approved, and be it further

RESOLVED, that the College President is authorized and empowered to execute the necessary documentation, as approved by the College General Counsel, reflecting the change order and the nature of the additional work so authorized.

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Suffolk
COUNTY COMMUNITY COLLEGE

BACK UP INFORMATION

For Item #3
Regarding
Major Change Order for the
William J. Lindsay Life Sciences Building

Central Administration
533 College Road
Selden, NY 11784-2899
(631) 451-4112

Ammerman Campus
533 College Road
Selden, NY 11784-2899
(631) 451-4110

Western Campus
Crooked Hill Road
Brentwood, NY 11717-1092
(631) 851-6700

Eastern Campus
121 Speonk-Riverhead Road
Riverhead, NY 11901-3499
(631) 548-2500

CHANGE ORDER

SUFFOLK COUNTY COMMUNITY COLLEGE
SELDEN, NEW YORK

Division: Capital Projects

CHANGE ORDER NO. **11**

C.P. No.: 2174 Contractor J. Petrocelli

IFMS No.: Project Title New Life Science Building

ITEM NO.	DESCRIPTION	AMOUNT
1	Floor slab moisture mitigation (2174.310)	65,810.14
2	Additional data cabling (2174.310)	3,351.07
3	Additonal wall blocking for electronic signage (2174.310)	2,645.96
	TOTAL =	$71,807.17

The CONTRACTOR represents and warrants that it has not offered or given any gratuity to any official, employee or agent of Suffolk County, New York State, or of any political party, with the purpose or intent of securing favorable treatment with respect to the awarding or amending of an agreement or the making of any determinations with respect to the performance of an agreement, and that the signer of this Change Order to the Agreement has read and is familiar with the provisions of Local Law No. 32-1980 of Suffolk County (Chapter 386 of the Suffolk County Code).

Contract Completion Date is unchanged/increased/decreased by _____ calendar days. This document shall become an amendment to the Contract and all provisions of the Contract will apply. It is further understood and agreed that this Change Order constitutes compensation in full to the CONTRACTOR and its subcontractors and suppliers for all costs and mark-up directly or indirectly attributable to the change for all delays related thereto and for performance of the change within the time frame stated. Except as hereby modified, all items, conditions and provisions of the CONTRACT remain unchanged and in full force and effect.

The total cost of the agreement shall be defined as the sum of all duly approved amendments/ budgets/change orders for this project and shall not exceed the amounts appropriated by the Suffolk County Legislature, as applicable.

Contractor Name	Title	Date
Consultant Name	Title	Date
Capital Projects Representative	Title	Date
Legal Department Representative	Title	Date
VP for Business and Financial Affairs (or designee)	Date	Enc. No.

THIS CHANGE ORDER

ADD	71,807.17
DEDUCT	
Original Contract	26,240,000.00
Changes to Date	1,253,256.94
Contract to Date	27,493,256.94
Amount of This Change	71,807.17
Amended Contract Sum	27,565,064.11

Original: Audit and Control

Copies: Capital Projects, Contractor, Consultant and County Executive Budget Office

ITEM 4

RESOLUTION NO. 2014.90 ACCEPTING A DONATION OF HVAC EQUIPMENT FROM THE SUFFOLK COMMUNITY COLLEGE FOUNDATION, INC.

WHEREAS, the Suffolk Community College Foundation, Inc. (Foundation) is to receive a donation of Daikin HVAC training equipment valued at $10,810.94 from Goodman Manufacturing Co., LP, and

WHEREAS, the Foundation wishes to further donate said training equipment to Suffolk County Community College for use in the College's HVAC program, and

WHEREAS, the College wishes to accept this gift from the Foundation, be it therefore

RESOLVED, that the Board of Trustees hereby accepts the donation of HVAC equipment from the Foundation, with sincere thanks to Goodman Manufacturing Co., LP for this generous contribution to the College, and be it further

RESOLVED, that the College President, or his designee, is hereby authorized and empowered to execute an agreement, upon such terms as shall be approved by the College General Counsel, to facilitate said donation.

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ITEM 5

RESOLUTION NO. 2014.91 ACCEPTING A DONATION OF OPTHALMIC DIGITAL IMAGING EQUIPMENT FROM THE SUFFOLK COMMUNITY COLLEGE FOUNDATION, INC.

WHEREAS, the Suffolk Community College Foundation, Inc. (Foundation) is to receive a donation of an ophthalmic digital imaging unit valued at $4,000 from Dr. Richard Nauheim, Director and Chair of Ophthalmology at South Nassau Communities Hospital, and

WHEREAS, the Foundation wishes to further donate said ophthalmic equipment to Suffolk County Community College for use in the College's ophthalmic technology program, and

WHEREAS, the College wishes to accept this gift from the Foundation, be it therefore

RESOLVED, that the Board of Trustees hereby accepts the donation of ophthalmic equipment from the Foundation, with sincere thanks to Dr. Richard Nauheim for this generous contribution to the College.

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ITEM 6

RESOLUTION NO. 2014.92 ACCEPTING A GRANT AWARD FROM THE SUNY HIGH NEEDS PROGRAM FOR THE DEVELOPMENT OF A NEW A.A.S. DEGREE PROGRAM IN CYBERSECURITY AT SUFFOLK COUNTY COMMUNITY COLLEGE

WHEREAS, the SUNY High Needs Program provides grant support to SUNY campuses for the expansion or development of professional programs that connect directly to occupations which are crucial to the economic vitality of New York, such as engineering technology and healthcare, and

WHEREAS, Suffolk County Community College has been selected to receive a grant award in the amount of $72,083 from the SUNY High Needs Program for a project entitled "New Opportunities in Information Technology: Developing an A.A.S. Degree in Cybersecurity at Suffolk County Community College," and

WHEREAS, the new Cybersecurity program at the College will enable students to earn industry-recognized credentials while gaining academic credits toward an Associate's degree, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that a grant award in the amount of $72,083 from the SUNY High Needs Program for a project entitled "New Opportunities in Information Technology: Developing an A.A.S. Degree in Cyber Security at Suffolk County Community College," is hereby accepted, and the College President, or his designee, is authorized and empowered to execute a contract and any other required documentation with the administering agency.

Project Director: Peter Maritato

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ITEM 7

RESOLUTION NO. 2014.93 AWARDING A CONSTRUCTION CONTRACT FOR PARKING LOT SIGNAGE, AMMERMAN CAMPUS CP 2149

WHEREAS, capital project No. 2149 has been approved by Suffolk County and the State of New York for funding, and funds have been appropriated by the Suffolk County Legislature, and

WHEREAS, public bids for the Parking Lot Signage Project, Ammerman Campus were solicited and opened on November 14, 2014, and

WHEREAS, these bids were reviewed and the qualifications of the lowest responsible bidder, was checked by the College, be it therefore

RESOLVED, that the College President or his designee is authorized to enter into a contract for parking lot signage with Allied Environmental Signage for $132,200.00 upon such terms and conditions as shall approved by the College General Counsel.

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ITEM 8

RESOLUTION NO. 2014. AMENDING THE COLLEGE BUDGET FOR A GRANT AWARD INCREASE FROM THE US DEPARTMENT OF EDUCATION FOR A STUDENT SUPPORT SERVICES (TRIO) PROGRAM GRANT

WHEREAS, the 2014-2015 College operating budget provides $261,787, including indirect costs, from the United States Department of Education for a Student Support Services (TRIO) Program grant, and

WHEREAS, the grant award has been increased by $14,723, including indirect costs, bringing the grant award to $276,510, including indirect costs, and

WHEREAS, an additional $5,000 will be administered external to the grant appropriation budget as grant aid to students, bringing the total amount of the grant award to $281,500, including indirect costs, and

WHEREAS, matching funds in the amount of $16,180, provided for in the College operating budget, will be used to provide grant aid to students, and additional supplies and equipment for student support, be it therefore

RESOLVED, that a grant award in the amount of $281,500 from the United States Department of Education for a Student Support Services (TRIO) Program for the 2014-2015 fiscal year, is hereby accepted, and be it further

RESOLVED, that the 2014-2015 College operating budget be amended to reflect an increase in the amount of $14,723, including indirect costs, and the College president, or his designee, is authorized to execute a contract with the administering agency.

Project Director: Lorianne Lueders-Yanotti

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ITEM 9

RESOLUTION NO. 2014. AUTHORIZING A MEMORANDUM OF AGREEMENT WITH THE URBAN LEAGUE OF LONG ISLAND, INC.

WHEREAS, the Urban League of Long Island, Inc. (ULLI) has partnered with the College over the past several years to empower youths and adults with programs such as ULLI College Prep Program, Employment and Training Programs, and Campaign for Achievement, and

WHEREAS, Theresa Sanders is the President and Chief Executive Officer of the ULLI and a Trustee on the College's Board of Trustees, and

WHEREAS, the Board of Trustees Code of Ethics and Conflict of Interest Policy requires all Board members to disclose any potential conflicts of interest and to refrain from participating in the consideration of proposed matters involving the conflict, and

WHEREAS, Trustee Sanders wishes to fully disclose her interest in the ULLI MOA, now therefore be it

RESOLVED, that the President be in the same is hereby authorized to execute attached Memorandum of Agreement with ULLI and the College for the period January 1, 2015 through December 31, 2015 in such form as should be approved by the College General Counsel.

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Urban League of
Long Island

Board of Trustees
December 4, 2014
Attachment II

Memorandum of Agreement (MOA)

Between Urban League of Long Island, Inc.
&
Suffolk County Community College

The **Urban League of Long Island, Inc. (ULLI)** and **Suffolk County Community College (SCCC)** will work cooperatively to continue the growth and development of ULLI Community Based Employment & Training Programs, which provide academic, vocational and employment skills training for Youth and Adults. We will cooperatively provide a range of services designed to empower Youth and Adults to improve academic and work skills by cooperatively engaging them in activities that improve academic performance and placing them on worksites which commensurate with their career choices.

The Urban League of Long Island, Inc. Agrees to:

1. Identify, recruit and screen students for participation in the program.
2. Assist in the coordination of activities that will improve the performances of participants and increase their preparedness for entry into the workforce. These activities will be combined with vocational preparation skills development through classroom training and workshops including resume writing, interviewing techniques, work ethics and skills evaluation.
3. Involve Parents, Students, Young Professionals and the Business community in the development of program components and in the delivery of services.
4. Evaluate the effectiveness of the ULLI Community Based Employment & Training Program with regards to the impact of the program on "enabling low-income and at-risk students to reach challenging academic and vocational standards which will enable them to obtain and maintain viable employment."
5. Evaluate the effectiveness of the ULLI Community Based Employment & Training Program with regards to the impact of the program on participants overall work performance verified via participant evaluation.

Suffolk County Community College Agrees to:

1. Provide direct supervision when participant is assigned to a SCCC Department
2. Ensure that the site is a safe and healthy working environment
3. Provide participant with safe duties that encourage work skill development
4. Assist in the evaluation of the effectiveness of the ULLI Community Based Employment & Training Program by providing assessment of student performance.

This Agreement is effective from:

January 1, 2015 To December 31, 2015

Signed By:

DATE: 11/20/14
THERESA SANDERS, PRESIDENT/CEO
Urban League of Long Island, Inc.

DATE:
Dr. Shaun McKay, President
Suffolk County Community College

URBAN LEAGUE OF LONG ISLAND, INC.
Nassau: 50 Clinton Street Suite 204, Hempstead, NY 11550
Phone # (516) 570-6645 Fax # (516) 570-6104
Website: www.urbanleaguelongisland.org