BOARD OF TRUSTEES
APRIL 9, 2015

ITEM 1	RESOLUTION NO. 2015.28 - AWARDING A CONSTRUCTION CONTRACT FOR THE COLLEGE WIDE MECHANICAL EQUIPMENT REPLACEMENT PROJECT FUNDED FROM CP 2149
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ITEM 6	RESOLUTION NO. 2015.33 - AMENDING THE COLLEGE BUDGET FOR AN INCREASE FROM THE STATE UNIVERSITY OF NEW YORK FOR A COMMUNITY COLLEGE WORKFORCE DEVELOPMENT TRAINING GRANT FOR EMPLOYER-SUPPORTED TRAINING (CREST)
ITEM 7	RESOLUTION NO. 2015.34 - AMENDING THE COLLEGE BUDGET FOR AN INCREASE FROM THE STATE UNIVERSITY OF NEW YORK FOR A COMMUNITY COLLEGE WORKFORCE DEVELOPMENT TRAINING GRANT FOR IMPROVING HEALTH CARE: COMMUNICATION AND MANAGEMENT/LEADERSHIP SKILLS
ITEM 8	RESOLUTION NO. 2015.35 - APPROVING BUDGET TRANSFERS

ITEM 1

RESOLUTION NO. 2015.28 - AWARDING A CONSTRUCTION CONTRACT FOR THE COLLEGE WIDE MECHANICAL EQUIPMENT REPLACEMENT PROJECT FUNDED FROM CP 2149

WHEREAS, capital project No. 2149 has been approved by Suffolk County and the State of New York for funding, and funds have been appropriated by the Suffolk County Legislature, and

WHEREAS, public bids for the Construction of the College Wide Mechanical Equipment Replacement Project were solicited and opened on March 31st 2015 and

WHEREAS, these bids were reviewed and the qualifications of the lowest responsible bidder were checked by the College and its Consultant of Record, be it therefore

RESOLVED, that the College President or his designee is authorized to enter into a contract with HVAC, Inc. in the amount of $3,243,900 for the construction of the College Wide Mechanical equipment replacement Project upon such terms and conditions as shall approved by the College General Counsel.

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ITEM 2

RESOLUTION NO. 2015.29 - APPROVING MONTHLY SPONSOR SERVICES FOR SUFFOLK COUNTY COMMUNITY COLLEGE

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of $2,126,541.94 for the month of March 2015 (Attachment I) is hereby approved by the Board of Trustees.

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Board of Trustees Meeting
April 9, 2015
Attachment I

COUNTY OF SUFFOLK

STEVEN BELLONE
SUFFOLK COUNTY EXECUTIVE

DEPARTMENT OF CIVIL SERVICE/HUMAN RESOURCES
DIVISION OF EMPLOYEE SERVICES

ALAN SCHNEIDER
PERSONNEL DIRECTOR

TO: Deborah Lesser
SCCC – Business & Financial Affairs
NFL Rm. 232, College Road Selden

FROM: Deidre DeSimone
Suffolk County Department of Civil Services
Employees Services Unit

DATE: March 4, 2015

SUBJ: SCCC March Premium Due for Employee Medical Health Plan of Suffolk County
Fund 818

A	R	T
266	240	506
764	441	1205
1	1	2
2	3	5
1033	685	1718
2	–	2
1035	685	1720

March 2015

	Coverage	Premium	# Employees	Total
71	EMHP Indiv.	760.4	506 ✓	384,762.40
72	EMHP Family	1,621.94	1205 ✓	1,954,437.70
	HMO's			
31	HIP Indiv.	894.53	2 ✓	1,789.06
32	HIP Family	2,191.60	5 ✓	10,958.00
	Blue Choice Indiv.	1,164.39	0	0.00
	Blue Choice Family	3,027.43	0	0.00
	JOB SHARE (PLAN RATES)			
71	Individual	740.27	2 ✓	1,480.54
72	Family	1,579.00	0	0.00
	Total Premium 3/15		1720	$2,353,427.70

Attachment: Enrollee List

A= Active
R= Retired
T= Total

Plus: 2 Individual 1520.80
6 Family 9731.64
1728

less: Medicare reimbursement (238,138.20)

2,126,541.94

NORTH COUNTY COMPLEX-BLDG #151
725 VETERANS MEMORIAL HIGHWAY
MAILING ADDRESS: P.O. BOX 6100, HAUPPAUGE, NY 11788-0099

(631) 853-4791
FAX (631)853-5228

ITEM 3

RESOLUTION NO. 2015.30 - AUTHORIZING THE IMPOSITION OF A STUDENT CHARGE FOR PARTICIPATION IN THE ARAMARK SEMESTER MEAL PLAN

WHEREAS, by a resolution duly adopted on February 19, 2015, the Board of Trustees authorized a contract with Aramark Education Services LLC ("Aramark") for the exclusive provision of food and vending services at Suffolk County Community College ("College"), and

WHEREAS, such food and vending services include a program wherein students on the Michael J. Grant and Ammerman Campuses who are enrolled for nine (9) or more credits in a semester will participate in the Aramark Semester Meal Plan in the Fall and Spring semesters, and

WHEREAS, under the Aramark Semester Meal Plan, meal cards will be purchased by said students at a nonrefundable cost of $100.00, to be utilized for food and vending transactions on the Grant and Ammerman Campuses, be it therefore

RESOLVED, that the College is hereby authorized to impose a nonrefundable charge of $100.00 upon students on the Michael J. Grant and Ammerman Campuses enrolled for nine (9) or more credits in a semester for participation in the Aramark Semester Meal Plan, and be it further

RESOLVED, the Vice President for Business and Financial Affairs is authorized to promulgate procedures for the implementation and management of such charge, and be it further

RESOLVED, that such charge shall not be a reimbursable fee under any employee tuition reimbursement plan.

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ITEM 4

RESOLUTION NO. 2015.31 - APPROVING THE BUDGET FOR SUFFOLK COUNTY COMMUNITY COLLEGE FOR FISCAL YEAR 2015-2016

WHEREAS, the provisions of the New York State Education Law and regulations adopted in accordance with such law direct the Boards of Trustees of New York Community Colleges, subject to the approval of the State University Trustees, to prepare, approve and implement budgets, and

WHEREAS, Suffolk County Community College has developed its Operating Budget setting forth the budget total for the 2015-2016 fiscal year, and

WHEREAS, the 2015-2016 budget includes necessary amounts for meeting the operational needs of the College, and includes sufficient amounts for collective bargaining agreements, and

WHEREAS, the State commitment for base aid per full-time equivalent (FTE) has been increased by $100.00 from $2,497 to $2,597 per FTE, and

WHEREAS, the College is submitting its Operating Budget for the 2015-2016 fiscal year to the Suffolk County Legislature and the Suffolk County Executive's office as per the Memorandum of Understanding, and

WHEREAS, prior to the 2% increase in 2014-15, the sponsor contribution had been flat over the past six years, increasing once by one percent in 2011-2012 and

WHEREAS, the College Board of Trustees is requesting an increase in County support of $XXX to the College for 2015-2016, and

WHEREAS, the Board of Trustees seeks a sustainable level of sponsor support to meet the mutual goals of keeping higher education attainable to the residents of Suffolk County and tuition affordable at Suffolk County Community College, and

WHEREAS, in order to balance this budget, the Board of Trustees has determined that it will be necessary to increase annual tuition by $XXXX, and

WHEREAS, the Board of Trustees has determined to access the Community College Fund Balance Reserve Fund to balance the budget, therefore, be it

RESOLVED, that the Board of Trustees hereby approves an Operating Budget for fiscal year 2015-2016 in the amount of $XXXXXX for operations and $XXX for grants, and be it further

RESOLVED, that the annual tuition charges will increase from $4,390 to $XXXX per year for full-time resident students and from $183 to $XXX per credit for part-time resident students, and be it further

RESOLVED, that the 2015-2016 operating budget shall include a transfer from the Community College Fund Balance Reserve in the amount of $XXXXX, and be it further

RESOLVED, that annual tuition and fees as provided in Resolution No. 2015.XX are to be included in the College budget for the fiscal year 2015 - 2016.

Total Appropriations:	$2XX,XXX,XXX
Operation Appropriations:	$2XXXX
Grant Appropriations:	$XX,XXX

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ITEM 5

RESOLUTION NO. 2015.32 - AMENDING RESOLUTION NO. 2014.39, ADOPTING A TUITION AND FEE SCHEDULE FOR 2015-2016

WHEREAS, by Resolution No.2014.39 the Board adopted a Tuition and Fee Schedule for 2014-2015, and

WHEREAS, the College has reviewed its Tuition and Fees schedules and recommends that, with the following changes, the Tuition and Fee Schedule be approved for the 2015-2016 academic year, be it therefore

RESOLVED, the following changes in the Tuition and Fee schedule be approved:

Full-time Students	Fall 2015	Spring 2016
Tuition, Residents	$XXX	$XXX
Tuition, Non-Resident	$XXX	$XXX

Part-time Students	Fall 2015	Spring 2016
Tuition, Residents (per credit)	$XXX	$XXX
Tuition, Non-Resident	$XXX	$XXX

And be it further

RESOLVED, that English as a Second Language Fee charges will increase commensurate with the increases in full-time resident student tuition as shown on the attached Tuition and Fee Schedule (Attachment II), and be it further

RESOLVED, that the student Tuition and Fee Schedule (Attachment II) is hereby approved and adopted for fiscal year 2015-2016.

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Suffolk
COUNTY COMMUNITY COLLEGE

Board of Trustees
April 9, 2015
Attachment II

To be Distributed At Meeting

Central Administration
533 College Road
Selden, NY 11784-2899
(631) 451-4112

Ammerman Campus
533 College Road
Selden, NY 11784-2899
(631) 451-4110

Western Campus
Crooked Hill Road
Brentwood, NY 11717-1092
(631) 851-6700

Eastern Campus
121 Speonk-Riverhead Road
Riverhead, NY 11901-3499
(631) 548-2500

ITEM 6

RESOLUTION NO. 2015.33 - AMENDING THE COLLEGE BUDGET FOR AN INCREASE FROM THE STATE UNIVERSITY OF NEW YORK FOR A COMMUNITY COLLEGE WORKFORCE DEVELOPMENT TRAINING GRANT FOR EMPLOYER-SUPPORTED TRAINING (CREST)

WHEREAS, the 2014-2015 College operating budget provided $12,636 from the State University of New York to fund the College's workforce development training program for College Resources for Employer-Supported Training (CREST), for the period of November 24, 2014 through August 11, 2015, and

WHEREAS, the award includes an additional amount of $564, bringing the total amount of the grant award to $13,200, and

WHEREAS, it is necessary to amend the 2014-2015 College operating budget for the said increase in the grant award, and

WHEREAS, matching funds in the amount of $2,400 (cash) from the employer partner, BJG Electronics, Inc., will increase the total project cost to $15,600, be it therefore

RESOLVED, that the 2014-2015 College operating budget be amended to reflect an increase in the amount of $564 from the State University of New York to fund the College's workforce development training program for College Resources for Employer-Supported Training (CREST), and be it further

RESOLVED, that the College President, or his designee, is authorized and empowered to execute a contract and any other required documentation, upon such terms as shall be approved by the College General Counsel.

Project Director: Nina Leonhardt

Note: No full-time personnel
Matching funds from employer partner, BJG Electronics, Inc.

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ITEM 7

RESOLUTION NO. 2015.34 - AMENDING THE COLLEGE BUDGET FOR AN INCREASE FROM THE STATE UNIVERSITY OF NEW YORK FOR A COMMUNITY COLLEGE WORKFORCE DEVELOPMENT TRAINING GRANT FOR IMPROVING HEALTH CARE: COMMUNICATION AND MANAGEMENT/LEADERSHIP SKILLS

WHEREAS, the 2014-2015 College operating budget provided $11,664 from the State University of New York to fund the College's workforce development training program for Improving Health Care: Working with and Serving the Latino Population through Improved Communication and Management/Leadership Skills, for the period of November 24, 2014 through August 11, 2015, and

WHEREAS, the award includes an additional amount of $3,456, bringing the total amount of the grant award to $15,120, and

WHEREAS, it is necessary to amend the 2014-2015 College operating budget for the said increase in the grant award, and

WHEREAS, matching funds in the amount of $1,680 (cash) from the employer partner, Catholic Health Services of Long Island, will increase the total project cost to $16,800, be it therefore

RESOLVED, that the 2014-2015 College operating budget be amended to reflect an increase in the amount of $3,456 from the State University of New York to fund the College's workforce development training program for Improving Health Care: Working with and Serving the Latino Population through Improved Communication and Management/Leadership Skills, and be it further

RESOLVED, that the College President, or his designee, is authorized and empowered to execute a contract and any other required documentation, upon such terms as shall be approved by the College General Counsel.

Project Director: Nina Leonhardt

Note: No full-time personnel
Matching funds from employer partner, Catholic Health Services of Long Island

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ITEM 8

RESOLUTION NO. 2015.35 - APPROVING BUDGET TRANSFERS

WHEREAS, the Board of Trustees has established a policy on the authorization of budget transfers, and

WHEREAS, according to said policy, budget transfers must be authorized by a resolution adopted by the Board of Trustees, and

WHEREAS, the Vice President for Business and Financial Affairs recommends the budget transfers on Attachment III as necessary for the operation of the College, be it therefore

RESOLVED, that the budget transfers shown on Attachment III are hereby authorized and approved.

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Suffolk County Community College
Budget Transfer List
As of April 2, 2015

DOCUMENT #	FUND	ORG	ACCOUNT	DESCRIPTION	TRANSFER FROM	TRANSFER TO	REASON
J0019XXX	181800	C81201	712020	Office Machines	13,326		Lease agreement for the Ricoh copier located
	181800	C81201	713510	Rent: Business Machines		13,326	in the Print Shop
J0019XXX	181800	C19001	611100	Permanent Salaries	150,000		To pay for the SUNY Learning Network Fees
	181800	C59001	714770	Special Services	25,203		
	181800	C62001	611100	Permanent Salaries	15,887		
	181800	C22006	714770	Special Services		191,090	