Suffolk
COUNTY COMMUNITY COLLEGE

Office of the President

BOARD OF TRUSTEES
April 20, 2017

RESOLUTION 2017.21 - Approving Monthly Sponsor Services for Suffolk County Community College

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of $2,308,037.97 for the month of March 2017 (*Attachment I*) is hereby approved by the Board of Trustees.

Bryan Lilly
Secretary

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BOARD OF TRUSTEES
APRIL 20, 2017
ATTACHMENT I

COUNTY OF SUFFOLK

STEVEN BELLONE
SUFFOLK COUNTY EXECUTIVE

DEPARTMENT OF CIVIL SERVICE/HUMAN RESOURCES
DIVISION OF EMPLOYEE SERVICES

ALAN SCHNEIDER
PERSONNEL DIRECTOR

TO: Deborah Lesser
SCCC – Business & Financial Affairs
NFL Rm. 232, College Road Selden

FROM: Deidre DeSimone
Suffolk County Department of Civil Services
Employees Services Unit

DATE: March 16, 2017

SUBJ: SCCC Premium Due for Employee Medical Health Plan of Suffolk County
Fund 818

A R T
262 257 519
749 466 1215

1 1 2
– 1 1

1012 725 1737

March 2017

	Coverage	Premium	# Employees	Total
71	EMHP Indiv.	821.55	519 ✓	426,384.45
72	EMHP Family	1,752.36	1215 ✓	2,129,117.40
	HMO's			
31	HIP Indiv.	978.29	2 ✓	1,956.58
32	HIP Family	2,396.82	1 ✓	2,396.82
	Blue Choice Indiv.	1,511.94		0.00
	Blue Choice Family	3,931.05		0.00
	JOB SHARE (PLAN RATES)			
71	Individual	847.13		0.00
72	Family	1,806.94		0.00
	Total Premium 3/17		1737	$2,559,855.25

Attachment: Enrollee List

A= Active
R= Retired
T=Total

1737
+ 9
1746

Plus:
2 Indiv 1643.10
7 Family 12266.52
2,573,764.87

less:
Medicare Reimbursement <265,726.90>
2,308,037.97

NORTH COUNTY COMPLEX-BLDG #151
725 VETERANS MEMORIAL HIGHWAY
MAILING ADDRESS: P.O. BOX 6100, HAUPPAUGE, NY 11788-0099
(631) 853-4701
FAX (631)853-5228

Suffolk
COUNTY COMMUNITY COLLEGE

Office of the President

BOARD OF TRUSTEES
April 20, 2017

RESOLUTION NO. 2017.22 - Approving Budget Transfers

WHEREAS, the Board of Trustees has established a policy on the authorization of budget transfers, and

WHEREAS, according to said policy, budget transfers must be authorized by a resolution adopted by the Board of Trustees, and

WHEREAS, the Vice President for Business and Financial Affairs recommends the budget transfers on *Attachment II* as necessary for the operation of the College, be it therefore

RESOLVED, that the budget transfers shown on *Attachment II* are hereby authorized and approved.

Bryan Lilly
Secretary

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Suffolk County Community College
Budget Transfer List
As of April 11, 2017

DOCUMENT #	FUND	ORG	ACCOUNT	DESCRIPTION	TRANSFER FROM	TRANSFER TO	REASON
J0027365	181800	C81001	713040	Outside Printing	20,000		to reallocate funds to provide marketing support to introduce and meet enrollment projections for two new degree programs: Cyber Security and Physical Education scheduled for the Fall of 2017
	181800	C81001	714560	Fees For Services	10,000		
		C81001	713770	Advertising		30,000	

Suffolk
COUNTY COMMUNITY COLLEGE

Office of the President

BOARD OF TRUSTEES
April 20, 2017

RESOLUTION 2017.23 – Approving the Renaming of The Suffolk Center on the Holocaust, Diversity & Human Understanding

WHEREAS, the Board of Trustees previously authorized the incorporation of The Suffolk Center on the Holocaust, Diversity & Human Understanding, Inc. ("Center"), and

WHEREAS, the Center was incorporated in March 2003 under the New York State Not-for-Profit Corporation Law by filing a Certificate of Incorporation with the New York Department of State, said Certificate of Incorporation reflecting the Center's name as "The Suffolk Center on the Holocaust, Diversity & Human Understanding, Inc.," with the College as the sole member of the corporation, and

WHEREAS, the Center's Board of Directors, by a unanimous vote of a quorum of its members on March 24, 2017, has recommended to and requested that the Board of Trustees rename the Center the "Center for Social Justice and Human Understanding, Inc.," be it therefore

RESOLVED, the Board of Trustees hereby approves the renaming of The Suffolk Center on the Holocaust, Diversity & Human Understanding, Inc. to the "Center for Social Justice and Human Understanding, Inc.," and be it further

RESOLVED, the College is hereby authorized and directed to take such further action as may be necessary to effectuate such name change, including drafting a Certificate of Amendment of the Center's Certificate of Incorporation in accordance with the New York State Not-For-Profit Corporation Law for the review of the Board of Directors and the Board of Trustees to: (a) change the Center's name to "Center for Social Justice and Human Understanding, Inc."; (b) modify the purposes of the Corporation as may be necessary or advisable to reflect the Center's mission and programming goals; and (c) make such modifications to the Certificate of Incorporation as the College may deem necessary based on the advice of legal counsel or as may be required by any governmental agency or judicial body in order to comply with applicable law, and be it further

Suffolk
COUNTY COMMUNITY COLLEGE

RESOLUTION 2017.23 - Continued

RESOLVED, the College is hereby authorized to obtain all governmental agency approvals and/or consents or waivers thereof required to file a Certificate of Amendment with the Secretary of State.

Bryan Lilly
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Suffolk
COUNTY COMMUNITY COLLEGE

Office of the President

BOARD OF TRUSTEES
April 20, 2017

RESOLUTION NO. 2017.24 - Amending the College Operating Budget to Reflect an Increase in the Grant Award for the Liberty Partnerships Program

WHEREAS, the Liberty Partnerships Program (LPP) at Suffolk County Community College represents a cooperative effort between the College and the Longwood Central School District to provide a unique, comprehensive and supportive environment for at-risk students, and

WHEREAS, the LPP is funded by a grant from the New York State Department of Education, and

WHEREAS, the 2016-2017 College operating budget provides $456,040.00, including indirect costs, in anticipation of a grant award from the New York State Department of Education for the LPP, and

WHEREAS, the award is to be increased in the amount of $41,445.00, including indirect costs, bringing the total amount of the grant award to $497,485.00, including indirect costs, and

WHEREAS, no matching funds are required, be it therefore

RESOLVED, that the 2016-2017 College operating budget be amended to reflect an increase in the amount of $41,445.00, including indirect costs, for the Liberty Partnerships Program, and be it further

RESOLVED, that the College President or his designee is authorized to execute any necessary documentation, including a contract amendment, as approved by the College General Counsel, with the New York State Department of Education, reflecting the increase in the grant award for the Liberty Partnerships Program.

Project Director: Nina Leonhardt
Note: No full-time personnel for amendment
In-kind contribution – none

Bryan Lilly
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Suffolk
COUNTY COMMUNITY COLLEGE

Office of the President

BOARD OF TRUSTEES
April 20, 2017

RESOLUTION NO. 2017.25 – Accepting the Independent Auditor's Report for the Fiscal Year Ending August 31, 2016

WHEREAS, the Suffolk County Community College contracted with the independent CPA firm, The Bonadio Group, to perform an annual audit of financial operations; and

WHEREAS, The Bonadio Group submitted an independent audit report to the College; and

WHEREAS, the Vice President of Business & Financial Affairs has reviewed the report and recommends that it be accepted; be it therefore

RESOLVED, that the Suffolk County Community College Board of Trustees accepts the audit report by The Bonadio Group for the fiscal year ending August 31, 2016.

Bryan Lilly
Secretary

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Suffolk
COUNTY COMMUNITY COLLEGE

Office of the President

BOARD OF TRUSTEES
April 20, 2017

RESOLUTION NO. 2017.26 - Approving the Budget for Suffolk County Community College for Fiscal Year 2017-2018

WHEREAS, the provisions of the New York State Education Law and regulations adopted in accordance with such law direct the Boards of Trustees of New York Community Colleges, subject to the approval of the State University Trustees, to prepare, approve and implement budgets, and

WHEREAS, Suffolk County Community College has developed its Operating Budget setting forth the budget total for the 2017-2018 fiscal year, and

WHEREAS, the 2017-2018 budget includes necessary amounts for meeting the operational needs of the College, and includes sufficient amounts for collective bargaining agreements, and

WHEREAS, the State commitment for base aid per full-time equivalent (FTE) has been increased by $50.00 from $2,697 to $2,747 per FTE, and

WHEREAS, the College is submitting its Operating Budget for the 2017-2018 fiscal year to the Suffolk County Legislature and the Suffolk County Executive's office as per the Memorandum of Understanding, and

WHEREAS, the Budget and Finance Committee of the Board of Trustees has carefully reviewed all the facts and circumstances attendant to the College's proposed 2017-2018 Operating Budget, and after due deliberation, is in support of the determinations made herein,

WHEREAS, the College Board of Trustees is requesting an increase in County support of 2.5% or $1,044,700 to the College for 2017-2018, and

WHEREAS, the Board of Trustees seeks a sustainable level of sponsor support to meet the mutual goals of keeping higher education attainable to the residents of Suffolk County and tuition affordable at Suffolk County Community College, and

Suffolk
COUNTY COMMUNITY COLLEGE

RESOLUTION NO. 2017.26 - Continued

WHEREAS, in order to balance this budget, the Board of Trustees has determined that it will be necessary to increase annual resident tuition by $100, and

WHEREAS, the Board of Trustees has determined to access the Community College Fund Balance Reserve Fund to balance the budget, be it therefore

RESOLVED, that the Board of Trustees hereby approves an Operating Budget for fiscal year 2017-2018 in the amount of $217,523,458 for operations and $3,358,578 for grants, and be it further

RESOLVED, that the annual tuition charges will increase from $4,770 to $4,870 per year for full-time resident students and from $199 to $203 per credit for part-time resident students, and be it further

RESOLVED, that the 2017-2018 operating budget shall include a transfer from the Community College Fund Balance Reserve in the amount of $6,286,043 and be it further

RESOLVED, that annual tuition and fees as provided in Resolution No. 2017.26 are to be included in the College budget for the fiscal year 2017 - 2018.

Total Appropriations:	$220,882,036
Operation Appropriations:	$217,523,458
Grant Appropriations:	$3,358,578

Bryan Lilly
Secretary

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Suffolk
COUNTY COMMUNITY COLLEGE

Office of the President

BOARD OF TRUSTEES
April 20, 2017

RESOLUTION NO. 2017.27 - Amending Resolution No. 2016.34, Adopting a Tuition and Fee Schedule for 2017-2018

WHEREAS, by Resolution No.2016.34 the Board adopted a Tuition and Fee Schedule for 2017-2018, and

WHEREAS, the College has reviewed its Tuition and Fees schedules and recommends that, with the following changes, the Tuition and Fee Schedule be approved for the 2017-2018 academic year, be it therefore

RESOLVED, the following changes in the Tuition and Fee schedule be approved:

Full-time Students	Fall 2017	Spring 2018
Tuition, Residents	$2,435	$2,435
Tuition, Non-Resident	$4,870	$4,870

Part-time Students	Fall 2017	Spring 2018
Tuition, Residents (per credit)	$203	$203
Tuition, Non-Resident	$406	$406

And be it further

RESOLVED, that English as a Second Language Fee charges will increase commensurate with the increases in full-time resident student tuition as shown on the attached Tuition and Fee Schedule (*Attachment III*), and be it further

RESOLVED, that the student Tuition and Fee Schedule (*Attachment III*) is hereby approved and adopted for fiscal year 2017-2018.

Bryan Lilly
Secretary

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TUITION AND FEES FULL-TIME STUDENTS

	2016/2017		2017/2018	
Tuition, Residents	$2,385	per semester	$2,435	per semester
Tuition, Non-Residents	$4,770	per semester	$4,870	per semester
Application Fee (non-refundable)	$40		$40	
GED Test Registration Fee (non-refundable)	$10		$10	
Tuition Deposit (Applied to tuition but non-refundable)	$100		$100	
Transcript Fee	$15		$15	
Student Activity Fee	$9	/credit - max. $96/semester	$9	/credit - max. $100/semester
Laboratory/Equipment/Special Program	$60	per course	$60	per course
(Applicable courses will be indicated in the current catalog)				
Distance Education Fee	$65	per course	$65	per course
(Applicable courses will be indicated in the current catalog)				
Physical Education Fee	$60	per course	$60	per course
(Applicable courses will be indicated in the current catalog)				
Accident Insurance Fee (mandatory)	$9.00	per semester	$9.00	per semester
Returned Check Fee	$30	each	$30	each
Liability Insurance Fee	$50	per course	$50	per course
Challenge Examination Fee	$100	per course	$100	per course
Late Registration Fee (begins 1 week prior to 1st day of sessior	$30	per semester	$30	per semester
Culinary Arts Program Fee	$65	per credit	$65	per credit
(Applicable courses will be indicated in the current catalog)				
Applied Music Fee	$450	per semester	$450	per semester
Music Performance Lab Fee	$35	per course	$35	per course
Prior Learning Assessment				
Basic Fee for Portfolio Evaluation	$100		$100	
Supplementary Fee		1/3 tuition of credits requested		1/3 tuition of credits requested
College-Level Examination Program (CLEP) Fee	$40		$40	
College-Level Examination Program (CLEP) Late Fee	$20		$20	
Tuition Payment Plan	$50	per semester	$50	per semester

Late Payment Fee	$30	$30
Technology Fee	$125 per semester	$125 per semester
Vehicle Registration Fee	$15 /sem.- Fall, Spring, Summer	$15 /sem.- Fall, Spring, Summer
Records Maintenance Fee	$3 /credit - max. $36/semester	$3 /credit - max. $36/semester
Replacement of Lost ID Card	$12	$12
Replacement of Lost Parking Sticker	$12	$12
Web Access Fee (applied to charges $50 & over)	$20	$20
Failure to obtain College ID card	$25	$25
Smoking Policy Violation	$20	$20
Failure to Register/Renew Vehicle with College	$30	$30
Parking in other than Designated Area	$50	$50
Driving or Parking on Restricted Roads or Areas	$100	$100
Obstruction of a trash container/ crosswalk	$75	$75
Littering College Campus	$50	$50
Parking in a fire Zone/lane or 15 ft of fire hydrant	$150	$150
Excessive Speed	$100	$100
Failure to stop, to obey signs or security personnel	$100	$100
Failure to yield to pedestrians	$100	$100
Parking in Handicapped Area	$280	$280
English as a Second Language (ESL) Non-credit Tuition		
Cat. #s IEP074, IEP084	$1,790 per semester	$1,830 per semester
Cat. #s IEP094 & either IEP092 or IEP093	$1,790 per semester	$1,830 per semester
Cat. #s IEP092, IEP093	$210 per semester	$215 per semester

TUITION AND FEES PART-TIME STUDENTS

	2016/2017	2017/2018
Tuition, Residents	$199 per credit	$203 per credit
Tuition, Non-Residents	$398 per credit	$406 per credit
Application Fee (non-refundable)	$40	$40
GED Test Registration Fee (non-refundable)	$10	$10
Transcript Fee	$15	$15
Student Activity Fee	$9 /credit-max $96/semester	$9 /credit-max $100/semester
Laboratory/Equipment/Special Program	$60 per course	$60 per course
(Applicable courses will be indicated in the current catalog)		
Distance Education Fee	$65 per course	$65 per course
(Applicable courses will be indicated in the current catalog)		
Physical Education Fee	$60 per course	$60 per course
(Applicable courses will be indicated in the current catalog)		
Returned Check Fee	$30 each	$30 each
Liability Insurance Fee	$50 per course	$50 per course
Challenge Examination Fee	$100 per course	$100 per course
Accident Insurance Fee (mandatory)	$9.00 per semester	$9.00 per semester
Late Registration Fee (begins 1 week prior to 1st day of session	$20 per semester	$20 per semester
Culinary Arts Program Fee	$65 per credit	$65 per credit
Applied Music Fee	$450 per semester	$450 per semester
Music Performance Lab Fee	$35 per course	$35 per course
Prior Learning Assessment		
Basic Fee for Portfolio Evaluation	$100	$100
Supplementary Fee	1/3 tuition of credits requested	1/3 tuition of credits requested
College-Level Examination Program (CLEP) Fee	$40	$40
College-Level Examination Program (CLEP) Late Fee	$20	$20
Tuition Payment Plan	$50 per semester	$50 per semester
Late Payment Fee	$30	$30
Technology Fee (Fall, Spring, Summer)	$65 per semester	$65 per semester
Per Winter Session	$20	$20
Vehicle Registration Fee	$15 /sem.- Fall, Spring, Summer	$15 /sem.- Fall, Spring, Summer
Records Maintenance Fee	$3 /credit - max. $36/semester	$3 /credit - max. $36/semester

Replacement of Lost ID Card	$12	$12
Replacement of Lost Parking Sticker	$12	$12
Web Access Fee (applied to charges $50 & over)	$20	$20
Failure to obtain College ID card	$25	$25
Smoking Policy Violation	$20	$20
Failure to Register/Renew Vehicle with College	$30	$30
Parking in other than Designated Area	$50	$50
Driving or Parking on Restricted Roads or Areas	$100	$100
Obstruction of a trash container/ crosswalk	$75	$75
Littering College Campus	$50	$50
Parking in a fire Zone/lane or 15 ft of fire hydrant	$150	$150
Excessive Speed	$100	$100
Failure to stop, to obey signs or security personnel	$100	$100
Failure to yield to pedestrians	$100	$100
Parking in Handicapped Area	$280	$280
English as a Second Language (ESL) Non-credit Tuition		
Cat. #s ELL001, ELL010	$350 per semester	$360 per semester
Cat. #s ELL003, ELL005, ELL007, ELL008	$175 per semester	$180 per semester
Cat. #s ELL002, ELL004, ELL006, ELL009	$175 per semester	$180 per semester
Cat. #s ELW001, ELW002, ELW003, ELW004, ELW005, ELW006, ELW007, ELW008, ELW009, ELW016	$150 per semester	$155 per semester

Suffolk
COUNTY COMMUNITY COLLEGE

Office of the President

BOARD OF TRUSTEES
April 20, 2017

RESOLUTION NO. 2017.28 - Approving a Major Change Order and Amendment to the Contract for the Construction of the Learning Resource Center on the Grant Campus

WHEREAS, Capobianco, Inc. was awarded a contract ("Contract") to construct the Learning Resource Center on the Grant Campus, and

WHEREAS, work which was not anticipated under the terms of this contract or shown on the design drawings is required, consisting of an Area of Refuge, additional guide rail supports for the elevator, a relocated air intake for the boilers as required by National Grid, and installation and assembly of library and academic furniture, and

WHEREAS, at this stage of the construction the College estimates that sufficient contingency funding remains in the project budget, and

WHEREAS, including the additional work described herein increases the contract with Capobianco by more than thirty five thousand dollars ($35,000.00), thus constituting a major change order as defined in the College's *Procurement Policy*, and

WHEREAS, pursuant to such policy, all major change orders require the approval of the Board of Trustees, be it therefore

RESOLVED, that a change order in the amount of $157,703.80 to the Contract with Capobianco, Inc. for additional work to be performed for the construction of the Learning Resource Center on the Grant Campus, is hereby approved, and be it further

RESOLVED, that the College President is authorized and empowered to execute the necessary documentation, as approved by the College General Counsel, reflecting the change order and the nature of the additional work so authorized.

Bryan Lilly
Secretary

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BOARD OF TRUSTEES
April 20, 2017

RESOLUTION NO.2017.29 - Awarding a Construction Contract for the Traffic Circle and Phase One Parking Lot Expansion on the Ammerman Campus

WHEREAS, capital projects CP2143, CP2149 and CP2152 have been approved by Suffolk County and the State of New York for funding, and funds have been appropriated by the Suffolk County Legislature, and

WHEREAS, public bids for the construction of the new traffic circle and phase one of parking expansion on the Ammerman Campus were solicited and opened on April 6, 2017, and

WHEREAS, these bids were reviewed and the qualifications of the lowest responsible bidder were checked by the Consultant of Record, be it therefore

RESOLVED, that the College President or his designee is authorized to enter into a contract with Rosemar Contracting, Inc. in the amount of $2,149,848 for the construction of the new traffic circle and phase one of parking expansion on the Ammerman Campus upon such terms and conditions as shall be approved by the College General Counsel.

Bryan Lilly
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BOARD OF TRUSTEES
April 20, 2017

RESOLUTION NO.2017.30 - Awarding a Construction Contract for the New Health and Wellness Center on the Eastern Campus

WHEREAS, capital projects CP 2120 and CP2153 have been approved by Suffolk County and the State of New York for funding, and funds have been appropriated by the Suffolk County Legislature, and

WHEREAS, public bids for the construction of the new Health and Wellness Center were solicited and opened on February 1, 2017, and

WHEREAS, these bids were reviewed and the qualifications of the lowest responsible bidder were checked by the Consultant of Record, be it therefore

RESOLVED, that the College President or his designee is authorized to enter into a contract with Sea Crest Construction Corporation in the amount of $20,950,600 for the construction of the new Health and Wellness Center upon such terms and conditions as shall approved by the College General Counsel.

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