BOARD OF TRUSTEES
June 21, 2018

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| Item 1 | RESOLUTION NO. 2018.37 - Approving Monthly Sponsor Services for Suffolk County Community College |
| Item 2 | RESOLUTION NO. 2018.38 - Approving Budget Transfers |
| Item 3 | RESOLUTION NO. 2018.39 - Authorizing an Agreement with The Law Offices of Thomas M. Volz, PLLC |
| Item 4 | RESOLUTION NO. 2018.40 - Accepting a Grant Award from the State University of New York (SUNY) Office of Diversity, Equity and Inclusion (ODEI) to Participate in a Program Entitled "Explorations in Diversity & Academic Excellence: Sustained LGBTQ+ Project at SCCC" |
| Item 5 | RESOLUTION NO. 2018.41 - Approving a Major Change Order and Amendment to the Contract for the Construction of the Health and Wellness Center on the Eastern Campus |

**ITEM 1**

**RESOLUTION 2018.37 - Approving Monthly Sponsor Services for Suffolk County Community College**

**WHEREAS,** the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

**WHEREAS,** the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

**WHEREAS,** health insurance is considered a Sponsor Service, be it therefore

**RESOLVED,** that the health insurance payments to the County of Suffolk in the amount of $2,340,013.77 for the month of June 2018 *(Attachment I)* is hereby approved by the Board of Trustees.

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BOARD OF TRUSTEES
June 21, 2018
Attachment I

COUNTY OF SUFFOLK

STEVEN BELLONE
SUFFOLK COUNTY EXECUTIVE

DEPARTMENT OF CIVIL SERVICE/HUMAN RESOURCES
DIVISION OF EMPLOYEE SERVICES

ALAN SCHNEIDER
PERSONNEL DIRECTOR

TO: Deborah Lesser
SCCC – Business & Financial Affairs
NFL Rm. 232, College Road Selden

FROM: Brooke Deere
Suffolk County Department of Civil Services
Employees Services Unit

DATE: May 31, 2018

SUBJ: SCCC Premium Due for Employee Medical Health Plan of Suffolk County
Fund 818

**June 2018**

A A T
261 286 547
755 476 1231

1 1 2
– 1 1

1017 764 1781

| Coverage | Premium | # Employees | Total |
|---|---|---|---|
| 71 EMHP Indiv. | 829.58 | 547 ✓ | 453,780.26 |
| 72 EMHP Family | 1,954.49 | 1231 ✓ | 2,405,977.19 |
| | | | |
| **HMO's** | | | |
| 31 HIP Indiv. | 1065.64 | 2 ✓ | 2,131.28 |
| 32 HIP Family | 2,610.82 | 1 ✓ | 2,610.82 |
| Blue Choice Indiv. | 1,617.98 | | 0.00 |
| Blue Choice Family | 4,206.76 | | 0.00 |
| | | | |
| **JOB SHARE (PLAN RATES)** | | | |
| Individual | 843.79 | | 0.00 |
| Family | 1,987.97 | | 0.00 |
| | | | |
| **Total Premium 6/18** | | 1781 | $2,864,499.55 |

Attachment: Enrollee List A=Active R=Retired T=Total

1781 + 6 = 1787

Plus:
2 Indiv 1659.16
4 Family 7817.96

Less:
Medicare surcharge <215,805.80>
Medicare <318,157.10>
2,340,013.77

NORTH COUNTY COMPLEX-BLDG #151
725 VETERANS MEMORIAL HIGHWAY
MAILING ADDRESS: P.O. BOX 6100, HAUPPAUGE, NY 11788-0099
(631) 853-4791
FAX (631)853-5228

**ITEM 2**

**RESOLUTION 2018.38 - Approving Budget Transfers**

**WHEREAS**, the Board of Trustees has established a policy on the authorization of budget transfers, and

**WHEREAS**, according to said policy, budget transfers must be authorized by a resolution adopted by the Board of Trustees, and

**WHEREAS**, the Vice President for Business and Financial Affairs recommends the budget transfers on *Attachment II* as necessary for the operation of the College, be it therefore

**RESOLVED**, that the budget transfers shown on *Attachment II* are hereby authorized and approved.

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**Suffolk County Community College**
**Budget Transfer List**
**As of June 13, 2018**

| DOCUMENT # | FUND | ORG | ACCOUNT | DESCRIPTION | TRANSFER FROM | TRANSFER TO | REASON |
|---|---|---|---|---|---|---|---|
| J0031373 | 181800 | C10101 | 713100 | Instructional Supplies | 41,449 | | Various recruitment and enrollment items such as |
| | 181800 | C51501 | 713750 | Recruitment Initiatives | | 41,449 | pens, folders, t-shirts, etc. to promote and market the College during the year |
| J0031373 | 181800 | C69001 | 713650 | Repairs-Building | 22,800 | | labor and service related to the maintenance of |
| | 181800 | C68001 | 713651 | Maintenance Contracts | | 22,800 | the College's fire alarm systems |

**ITEM 3**

**RESOLUTION NO. 2018.39 - Authorizing an Agreement with The Law Offices of Thomas M. Volz, PLLC**

**WHEREAS,** the Board of Trustees has determined that legal counsel should be retained to provide services to the Board in the event a matter arises requiring special expertise or in the event of a conflict of interest, and the College General Counsel/Executive Vice President concurs with this determination, and

**WHEREAS**, the College has issued a Request for Qualifications (RFQ) for legal services, and

**WHEREAS**, four (4) firms responded to the RFQ, and the Evaluation Committee, comprised of members of the Governance Committee, reviewed the responses and determined that the response submitted by the Law Offices of Thomas M. Volz, PLLC, best meets the needs of the College, be it therefore

**RESOLVED,** that the College President or his designee is hereby authorized to enter into a contract with the Law Offices of Thomas M. Volz, PLLC to provide legal services to the Board of Trustees, on an as-needed basis, and such contract shall be on such terms and conditions as shall be approved by the College General Counsel/Executive Vice President.

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**ITEM 4**

**RESOLUTION NO. 2018.40 - Accepting a Grant Award from the State University of New York (SUNY) Office of Diversity, Equity and Inclusion (ODEI) to Participate in a Program Entitled "Explorations in Diversity & Academic Excellence: Sustained LGBTQ+ Project at SCCC"**

**WHEREAS**, Suffolk County Community College has received a grant award in the amount of $7,000 from the State University of New York (SUNY) Office of Diversity, Equity and Inclusion (ODEI) to participate in a program entitled "Explorations in Diversity & Academic Excellence: Sustained LGBTQ+ Project at SCCC," for the period July 1, 2018 through June 30, 2019, and

**WHEREAS,** the funding will engage the College community in awareness, understanding, support and action through purposeful programs that allow for a range of participation based on individuals' current knowledge of LGBTQ+ issues, and

**WHEREAS,** matching funds are not required, be it therefore

**RESOLVED,** that the College President or his designee is authorized to execute any required documentation, including a contract, in such form as shall be approved by the College General Counsel/Executive VP, accepting a grant award in the amount of $7,000 from the State University of New York (SUNY) Office of Diversity, Equity and Inclusion (ODEI) to participate in a program entitled "Explorations in Diversity & Academic Excellence: Sustained LGBTQ+ Project at SCCC," for the period July 1, 2018 through June 30, 2019.

Project Director: Dr. Patricia Munsch

Note: No full-time personnel

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**ITEM 5**

**RESOLUTION NO. 2018.41 - Approving a Major Change Order and Amendment to the Contract for the Construction of the Health and Wellness Center on the Eastern Campus**

**WHEREAS**, Sea Crest Construction Corp. was awarded a contract ("Contract") to construct the Health and Wellness Center (HWC) on the Eastern Campus, and

**WHEREAS**, work which was not anticipated under the terms of this contract or shown on the design drawings is required, consisting of water service modifications; light pole removals; upgrading asphalt entry ways to concrete; upgrading the pool surge tank cover from metal to concrete; a substitution credit for the pool dehumidification unit; increasing the size and orientation of the heat exchangers; adding a sound system for the gymnasium; adding a sound system for the natatorium; and modifying the natatorium roof to improve protection against moisture, and

**WHEREAS**, at this stage of the construction the College estimates that sufficient contingency funding remains for the unanticipated work to keep this project within budget, and

**WHEREAS**, including the additional work described herein increases the contract with Sea Crest by more than thirty five thousand dollars ($35,000.00), thus constituting a major change order as defined in the College's *Procurement Policy*, and

**WHEREAS**, pursuant to such policy, all major change orders require the approval of the Board of Trustees, be it therefore

**RESOLVED**, that a change order in the amount of $313,470.68 to the Contract with Sea Crest Construction Corp. for additional work to be performed for the construction of the Health and Wellness Center on the Eastern Campus, is hereby approved, and be it further

**RESOLVED**, that the College President, or his designee, is authorized and empowered to execute the necessary documentation, as approved by the College General Counsel, reflecting the change order and the nature of the additional work so authorized.

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