Suffolk
COUNTY COMMUNITY COLLEGE

Office of the President

BOARD OF TRUSTEES
October 18, 2018

RESOLUTION 2018.59 - Approving Monthly Sponsor Services for Suffolk County Community College

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payments to the County of Suffolk in the amount of $2,504,208.39 for the month of September 2018, and $2,871,726.85 for the month of October 2018 *(Attachment I)* is hereby approved by the Board of Trustees.

Gordon D. Canary
Secretary

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COUNTY OF SUFFOLK

STEVEN BELLONE
SUFFOLK COUNTY EXECUTIVE

DEPARTMENT OF CIVIL SERVICE/HUMAN RESOURCES
DIVISION OF EMPLOYEE SERVICES

ALAN SCHNEIDER
PERSONNEL DIRECTOR

TO: Deborah Lesser
SCCC – Business & Financial Affairs
NFL Rm. 232, College Road Selden

FROM: Brooke Deere
Suffolk County Department of Civil Services
Employees Services Unit

DATE: August 30, 2018

SUBJ: SCCC Premium Due for Employee Medical Health Plan of Suffolk County
Fund 818

A R T

268 290 548
751 475 1226

1 1 2
– 1 1

1010 767 1777

September 2018

	Coverage	Premium	# Employees	Total
71	EMHP Indiv.	829.58	548 ✓	454,609.84
72	EMHP Family	1,954.49	1226 ✓	2,396,204.74
	HMO's			
31	HIP Indiv.	1065.64	2 ✓	2,131.28
32	HIP Family	2,610.82	1 ✓	2,610.82
	Blue Choice Indiv.	1,617.98		0.00
	Blue Choice Family	4,206.76		0.00
	JOB SHARE (PLAN RATES)			
	Individual	843.79		0.00
	Family	1,987.97		0.00
	Total Premium 9/18		1777 ✓	$2,855,556.68

Plus: 2 Indiv 1659.16
5 Family 9772.45
1784 2,866,988.29

less: Medicare reimbursement (362,779.90)
2,504,208.39

Attachment: Enrollee List
A= Active
R= Retired
T= Total

NORTH COUNTY COMPLEX-BLDG #151
725 VETERANS MEMORIAL HIGHWAY
MAILING ADDRESS: P.O. BOX 6100, HAUPPAUGE, NY 11788-0099
(631)853-4791
FAX (631)853-5228

BOARD OF TRUSTEES
October 18, 2018
ATTACHMENT I

COUNTY OF SUFFOLK

STEVEN BELLONE
SUFFOLK COUNTY EXECUTIVE

DEPARTMENT OF CIVIL SERVICE/HUMAN RESOURCES
DIVISION OF EMPLOYEE SERVICES

ALAN SCHNEIDER
PERSONNEL DIRECTOR

TO: Deborah Lesser
SCCC – Business & Financial Affairs
NFL Rm. 232, College Road Selden

FROM: Brooke Deere
Suffolk County Department of Civil Services
Employees Services Unit

DATE: October 9, 2018

SUBJ: SCCC Premium Due for Employee Medical Health Plan of Suffolk County
Fund 818

A R T

258 291 549
747 480 1227

1 1 2
— 1 1

1006 773 1779

October 2018

	Coverage	Premium	# Employees	Total
71	EMHP Indiv.	829.58	549 ✓	455,439.42
72	EMHP Family	1,954.49	1227 ✓	2,398,159.23
	HMO's			
31	HIP Indiv.	1065.64	2 ✓	2,131.28
32	HIP Family	2,610.82	1 ✓	2,610.82
	Blue Choice Indiv.	1,617.98		0.00
	Blue Choice Family	4,206.76		0.00
	JOB SHARE (PLAN RATES)			
	Individual	843.79		0.00
	Family	1,987.97		0.00
	Total Premium 10/18		1779	$2,858,340.75

Plus: 2 Indiv. 1,659.16
Plus: 6 Family: 11,726.94
2,871,726.85

Attachment: Enrollee List

A= Active
R= Retired
T= Total

NORTH COUNTY COMPLEX-BLDG #151
725 VETERANS MEMORIAL HIGHWAY
MAILING ADDRESS: P.O. BOX 6100, HAUPPAUGE, NY 11788-0099

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Suffolk
COUNTY COMMUNITY COLLEGE
Office of the President

BOARD OF TRUSTEES
October 18, 2018

RESOLUTION 2018.60 - Accepting a Grant Award from the National Science Foundation for Project entitled, "Collaborative Research: An AGEP Alliance Model to Advance Underrepresented Minority STEM Faculty at Predominately Undergraduate Institutions"

WHEREAS, Suffolk County Community College has received a grant award from the National Science Foundation for a five-year project entitled, "Collaborative Research: An AGEP Alliance Model to Advance Underrepresented Minority STEM Faculty at Predominately Undergraduate Institutions," in the amount of $283,938, for the period of October 1, 2018 through September 30, 2023, and

WHEREAS, the program will provide teaching mentorship to up to three active PhD or post-doctoral scholars from populations underrepresented among STEM faculty recruited by Stony Brook University each year and paired with experienced Suffolk teaching faculty in STEM disciplines, and

WHEREAS, Suffolk students in these STEM courses will benefit from engagement with active PhD or postdoctoral scholars doing cutting-edge work in these disciplines, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that a grant award in the amount of $283,938, from the National Science Foundation for a five-year project entitled, "Collaborative Research: An AGEP Alliance Model to Advance Underrepresented Minority STEM Faculty at Predominately Undergraduate Institutions," for the period of October 1, 2018 through September 30, 2023, is hereby accepted, and the College President or his designee is authorized to execute a contract with the administering agency.

Project Director: Dr. Candice Foley

Note: No full-time personnel

Gordon D. Canary
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Suffolk
COUNTY COMMUNITY COLLEGE

Office of the President

BOARD OF TRUSTEES
October 18, 2018

RESOLUTION NO. 2018.61 - Accepting a Subrecipient Award from Collin County Community College, the Lead College for the National Science Foundation (NSF) Funded ATE Grant Entitled "IT Skill Standards 2020 and Beyond"

WHEREAS, Suffolk County Community College has accepted a subrecipient award in the amount of $137,050 from Collin County Community College in McKinney, TX, the lead college for the National Science Foundation (NSF) funded Advanced Technological Education (ATE) grant entitled "IT Skill Standards 2020 and Beyond," for the period September 1, 2018 through August 31, 2022, and,

WHEREAS, this project proposes to create an up-to-date set of employer-led and verified Information Technology (IT) skill standards for high-demand job clusters, and

WHEREAS, matching funds are not required, be it, therefore

RESOLVED, that the College President, or his designee, is hereby authorized and empowered to execute any necessary documentation, including a subrecipient agreement, in such form as shall be approved by the College General Counsel, in the amount of $137,050 from Collin County Community College, the lead college for the National Science Foundation (NSF) funded Advanced Technological Education (ATE) grant entitled "IT Skill Standards 2020 and Beyond," for the period September 1, 2018 through August 31, 2022.

Project Director: Peter Maritato, Academic Chair, Engineering/Technology

Note: No full-time personnel

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Suffolk
COUNTY COMMUNITY COLLEGE

Office of the President

BOARD OF TRUSTEES
October 18, 2018

RESOLUTION 2018.62 - Accepting a Grant Award from the New York State Department of Education, in Partnership with Longwood Central School District, to Implement a New York State Early College High School (NYS-ECHS) Program

WHEREAS, Suffolk County Community College has accepted a grant award in the amount of $226,990 from the New York State Department of Education, in partnership with Longwood Central School District, to implement a New York State Early College High School (NYS-ECHS) Program for the period January 1, 2018 through August 31, 2022, and

WHEREAS, in partnership with Longwood Central School District, the program is designed to increase high school graduation and postsecondary degree completion rates, and increase the number of college graduates pursuing careers in computer science fields, especially among historically underrepresented and /or economically disadvantaged students, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that the College President, or his designee, is hereby authorized and empowered to execute any necessary documentation, including a grant award, in such form as shall be approved by the College General Counsel, in the amount of $226,990 from the New York State Department of Education, in partnership with Longwood Central School District, to implement a New York State Early College High School (NYS-ECHS) Program for the period January 1, 2018 through August 31, 2022.

Project Director: Deborah Wolfson

Note: No full-time personnel

Gordon D. Canary
Secretary

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Suffolk
COUNTY COMMUNITY COLLEGE

Office of the President

BOARD OF TRUSTEES
October 18, 2018

RESOLUTION NO. 2018.63 – Adopting the State University of New York Sexual Harassment Response and Prevention Policy Statement

WHEREAS, on October 9, 2018, the State University of New York (SUNY) Board of Trustees adopted by resolution a uniform Sexual Harassment Response and Prevention Policy Statement and directed that SUNY System Administration, all State-operated campuses and community colleges adopt the uniform Sexual Harassment Response and Prevention Policy Statement to notify their respective community members of SUNY's no tolerance policy for behavior that violates the sexual harassment policy; and

WHEREAS, the October 9, 2018 resolution adopted by the SUNY Board of Trustees requires that SUNY's Sexual Harassment Response and Prevention Policy Statement be widely publicized to the campus community subsequent to its adoption; and

WHEREAS, Suffolk County Community College is committed to providing a workplace and learning environment that is free from sex discrimination and sexual harassment, and echoes SUNY's no tolerance policy for behavior that violates the SUNY Sexual Harassment Response and Prevention Policy Statement; be it therefore

RESOLVED, that the College hereby adopts the SUNY Sexual Harassment Response and Prevention Policy Statement (see, Attachment II); and be it further

RESOLVED, that the SUNY Sexual Harassment Response and Prevention Policy Statement may be included as an exhibit or attachment to the College's existing policies and procedures regarding sex discrimination and sexual harassment, including but not limited to the College's Sexual Harassment Policy and Grievance Procedures, and where so attached, shall be deemed incorporated by reference.

Gordon D. Canary
Secretary

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Suffolk
COUNTY COMMUNITY COLLEGE

Office of the President

BOARD OF TRUSTEES
October 18, 2018

RESOLUTION NO. 2018.64 - Approving Budget Transfers

WHEREAS, the Board of Trustees has established a policy on the authorization of budget transfers, and

WHEREAS, according to said policy, budget transfers must be authorized by a resolution adopted by the Board of Trustees, and

WHEREAS, the Vice President for Business and Financial Affairs recommends the budget transfers on *Attachment II* as necessary for the operation of the College, be it therefore

RESOLVED, that the budget transfers shown on *Attachment III* are hereby authorized and approved.

Gordon D. Canary
Secretary

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SUNY Sexual Harassment Response and Prevention Policy Statement

Sexual harassment is a form of sex discrimination which is unlawful in the workplace under Title VII of the Civil Rights Act of 1964, as amended, and the New York State Human Rights Law. Under Title IX of the Educational Amendments of 1972, sexual harassment also is prohibited in the provision of educational services and protects students and employees from sexual harassment.

Sexual harassment is prohibited and will not be tolerated at SUNY. The University has implemented measures to address and prevent sexual harassment and is taking additional affirmative steps to increase awareness of, and sensitivity to, all forms of sexual harassment in order to maintain a workplace and learning environment free of its harmful effects.

Sexual harassment is a form of workplace discrimination and employee misconduct, as well as a form of discrimination in the academic setting, and all employees and students are entitled to work and learn in a campus environment that prevents sexual harassment. All employees and students have a legal right to a workplace and a campus free from sexual harassment, and employees and students can enforce this right by filing a complaint internally with the University, or with a government agency, or in court under federal or state anti-discrimination laws, as detailed in the University's Discrimination and Sexual Harassment Complaint Procedure.

In accordance with applicable law, sexual harassment is generally described as unwelcome sexual advances, requests for sexual favors or other verbal or physical conduct of a sexual nature when:

- Submission to such conduct is made either explicitly or implicitly a term or condition of employment or academic benefit; or
- Submission to or rejection of the conduct is used as the basis for an employment or academic decision affecting the person rejecting or submitting to the conduct; or
- The conduct has the purpose or effect of unreasonably interfering with an affected person's work or academic performance, or creating an intimidating, hostile or offensive work or learning environment.

Sexual harassment can include physical touching, verbal comments, non-verbal conduct such as leering or inappropriate written or electronic communications, or a combination of these things. Examples of sexual harassment may include, but are not limited to:

- Seeking sexual favors or a sexual relationship in return for the promise of a favorable grade or academic opportunity;

- Conditioning an employment-related action (such as hiring, promotion, salary increase, or performance appraisal) on a sexual favor or relationship; or
- Intentional and undesired physical contact, sexually explicit language or writing, lewd pictures or notes, and other forms of sexually offensive conduct by individuals in positions of authority, co-workers or student peers, that unreasonably interferes with the ability of a person to perform their employment or academic responsibilities.
- Physical acts of a sexual nature, such as:
    - Touching, pinching, patting, kissing, hugging, grabbing, brushing against, or poking another person's body.
    - Rape, sexual battery, molestation or attempts to commit these assaults.
- Unwanted sexual advances or propositions, such as:
    - Requests for sexual favors accompanied by implied or overt threats concerning a target's job performance evaluation, a promotion or other job benefits or detriments, or an educational benefit or detriment;
    - Subtle or obvious pressure for unwelcome sexual activities.
- Sexually oriented gestures, noises, remarks, jokes or comments about a person's sexuality or sexual experience, which create a hostile environment.
- Sex stereotyping occurs when conduct or personality traits are considered inappropriate simply because they may not conform to other people's ideas or perceptions about how individuals of a particular sex should act or look.
- Sexual or discriminatory displays or publications, such as:
    - Displaying pictures, posters, calendars, graffiti, objects, promotional material, reading materials or other materials that are sexually demeaning or pornographic. This includes such sexual displays on computers or cell phones and sharing such displays while in the workplace or classroom.
- Hostile actions taken against an individual because of that individual's sex, sexual orientation, self-identified or perceived sex, gender expression, gender identity, and the status of being transgender, such as:
    - Interfering with, destroying or damaging a person's workstation, tools or equipment, or otherwise interfering with the individual's ability to perform his or her employment or academic duties;
    - Sabotaging an individual's work;
    - Bullying, yelling, name-calling.

Such behavior can constitute sexual harassment regardless of the sex, gender, sexual orientation, self-identified or perceived sex, gender expression, status of being transgender, or gender identity of any of the persons involved. Sexual harassment is considered a form of employee and student misconduct which may lead to disciplinary action. Further, supervisors and managers will be subject to discipline for failing to report suspected sexual harassment or otherwise knowingly allowing sexual harassment to continue. Employees and students who believe they have been subjected to sexual harassment may use the University's Discrimination and Sexual Harassment Complaint

Procedure for more details on how to have their allegations reviewed, including a link to a complaint form.

Retaliation against a person who files a complaint, serves as a witness, or assists or participates in any manner in this procedure, is unlawful, is strictly prohibited and may result in disciplinary action. Retaliation is an adverse action taken against an individual as a result of complaining about or provides information regarding unlawful discrimination or harassment, exercising a legal right, and/or participating in a complaint investigation as a third-party witness. Adverse action includes being discharged, disciplined, discriminated against, or otherwise subject to adverse action because the individual reports an incident of sexual harassment, provides information, or otherwise assists in any investigation of a sexual harassment complaint. Participants who experience retaliation should contact the campus AAO, and may file a complaint pursuant to these procedures.

SUNY campuses and System Administration shall take the necessary steps to ensure that this Sexual Harassment Response and Prevention Policy Statement is distributed, implemented, and enforced in accordance with their respective policies.

Suffolk
COUNTY COMMUNITY COLLEGE

Office of the President

BOARD OF TRUSTEES
October 18, 2018

RESOLUTION NO. 2018.65 - Approving the Settlement of a Claim (Culinary)

WHEREAS, a dispute has arisen regarding the College's lease at the Culinary facility; and

WHEREAS, all the parties to the dispute have entered into discussions to resolve the matter in its entirety, and

WHEREAS, the parties, wishing to avoid the burden, uncertainty, delay, expense and distraction of litigation, have reached an agreement for the settlement of the dispute, be it therefore

RESOLVED, that pending acceptance and action by all parties, all disputes and claims against the College be settled in their entirety for an amount mutually agreed upon by the parties, and be it further

RESOLVED, that the College General Counsel shall be authorized to execute any and all documents necessary to implement the terms and conditions of this settlement.

Gordon D. Canary
Secretary

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