OFFICIAL BOARD OF TRUSTEES MEETING MINUTES

PROCEEDINGS AND VERBATIM DISCUSSIONS OF THE BOARD OF TRUSTEES OF THE SUFFOLK COUNTY COMMUNITY COLLEGE HELD ON THE 6TH DAY OF DECEMBER, 2018 AT 4:06 P.M., AT SUFFOLK COUNTY COMMUNITY COLLEGE, BRENTWOOD CAMPUS, LEARNING RESOURCE CENTER, BOARD ROOM, 1001 CROOKED HILL ROAD, BRENTWOOD, NEW YORK.

PRESENT:

LOUIS J. PETRIZZO, ESQ., General Counsel
Executive Vice President

DENISE LINDSAY SULLIVAN, Trustee
GORDON D. CANARY, Trustee
BELINDA PAGDANGANAN, Trustee
E. CHRISTOPHER MURRAY, Trustee
JEROME BOST, Student Trustee

THERESA SANDERS, Trustee/Chairperson
JAMES MORGO, Trustee/Vice Chairperson

CHAIR SANDERS: I would like to call the Board of Trustees meeting to order. And can you please stand for the Pledge by Trustee Canary.

[AFTER RECITATION OF THE PLEDGE OF ALLEGIANCE, THE MEETING OF THE BOARD OF TRUSTEES OF THE SUFFOLK COUNTY COMMUNITY COLLEGE WAS CALLED TO ORDER BY CHAIRPERSON THERESA SANDERS 4:06 P.M.]

TRUSTEE CANARY: I'm going to ask you all to remain standing for a moment. As you all know, we lost a great American this week, our 41st president, George H.W. Bush coming on the heels of the loss of Mrs. Bush. The family has had a tough double whammy this year. So I would ask you to keep prayers to the President and his family in this difficult time. Thank you.

[WHEREUPON A MOMENT OF SILENCE WAS HELD FOR THE PASSING OF GEORGE H. W. BUSH.]

TRUSTEE CANARY: Thank you.

CHAIR SANDERS: Thank you very much, Trustee Canary. We will move to the recognition of guests by our Chief of Staff, Carol Wickliffe-Campbell.

MS. WICKLIFFE-CAMPBELL: We would like to recognize Tom Lupo from the Comptroller's office.

MR. LUPO: Before I left the office Comptroller Kennedy asked me to speak with Gail Vizzini, Counsel Lou, and of course he wanted me to wish the Board a wonderful holiday season and included some other remarks. However, on my way up the stairs I noticed that the chairwoman and Gordon Canary and some other faculty members and a group of students were being interviewed or taking a photo.

And I was moved by the comments. And if I had to do it all over again, I would have said on behalf of John, I wish you peace. I wish you good tidings for the new year. And I wish the Board that they achieve every dream. Did I paraphrase that well?

CHAIR SANDERS: That was pretty good, pretty good. Pass it down.

MR. LUPO: Thank you.

CHAIR SANDERS: Thank you very much. Then Carole, we have another guest.

MS. WICKLIFFE-CAMPBELL: Let's see, Nick Columbo, would

you like to introduce the guests from Cenergistic.

MR. COLUMBO: As I'm sure many of you know Suffolk County Community College throughout its history has been a very efficient organization either out of necessity or by design. But about five years ago, our president, Dr. McKay, approached me and asked if I would undertake an effort to lead us to be more intentional in how we approach sustainability for the College.

And I provided some information on your tables there that describe what sustainability looks like in institutions of higher education. It's a big word and encompasses a lot of different areas. And so for the past four and a half years, we have been running hard and trying to achieve a lot of goals that are laid out in that document and all of the things that what we do internally most of which has taken place behind the scenes with little fanfare.

But recently in the last several months, the fruits of a lot of those efforts have really started to pay off have in a big

way. And we have been recognized by the State in the form of the award that you see here today, New York State Environmental Excellence Award. We are one entity of six throughout the State that were recognized with that award this year which is a real high honor.

We were also awarded the Energy to Lead Competition. Three colleges across the State were awarded one million dollars from NYSERDA to promote energy efficiency and environmental efforts and we were recognized there. And then today we have our partner in energy efficiency, Cenergistic is here, representative John Moore, who is going to present the president and the board chair with another award for our efforts. So thank you all for for your support.

TRUSTEE CANARY: Good job, thank you.

MR. MOORE: Hello everybody. Thank you very much for, you know, this great time. So I would like to present this Environmental Excellency Award here from Cenergistic for Suffolk Community College for the savings

over the last four years. You know, this is the really really big accomplishment for you all. It's really a team effort. It's from the sustainability program but really from all the faculty, all the staff, students and so forth.

So it's really been a really a team effort here and we really want to commend you all for participating in such a partnership and really striving to continue to grow the savings. This administration and all staff members are to be commended as well for clearly fulfilling their commitment to being good stewards of the Suffolk County Community College energy dollars and environment.

And as you can see here, you have accomplished two point eight million dollars in savings. And actually I believe that's actually even higher now. Over three million actually from once this was printed. We just got updated information. So you've actually surpassed the three million dollar mark. So we're hoping that that this will continue to rise for your energy savings.

Thank you. [APPLAUSE AND PHOTOGRAPHS].

Thank you.

CHAIR SANDERS: Thank you very much. Congratulations.

MR. COLUMBO: Thank you.

CHAIR SANDERS: Thank you very much. That is exciting to know that we are moving in the right direction on savings.

I would like to request a motion to adjourn the Board of Trustees Meeting and call our Board of Directors meeting to order.

TRUSTEE MORGO: So moved.

TRUSTEE CANARY: Second.

CHAIR SANDERS: All in favor?

[WHEREUPON THE MOTION MADE AND SECONDED WAS VOTED ON AND CARRIED. THE BOARD OF TRUSTEES MEETING OF THE SUFFOLK COUNTY COMMUNITY COLLEGE WAS RECESSED AT 4:13 P.M. AND REOPENED AT 4:18 P.M.]

CHAIR SANDERS: I would like to request a motion for the approval of the Board of Trustees minutes from October 18, 2018.

TRUSTEE MORGO: Are you listed in the Trustees minutes. There's two different sets of minutes. You should be there also.

CHAIR SANDERS: So there is also a correction to add Trustee Pagdanganan to the Board of Trustees Meeting Minutes from October 18, 2018.

MR. PETRIZZO: So the motion to approve will be as amended.

CHAIR SANDERS: Yes.

TRUSTEE MORGO: So moved.

CHAIR SANDERS: Seconded by -- it was Denise and Jerome.

TRUSTEE MORGO: I thought that was calling to open the meeting.

TRUSTEE LINDSAY-SULLIVAN: Now we're doing a motion for the minutes. Second.

CHAIR SANDERS: All right. Jim moved it Denise can second it.

All in favor?

[WHEREUPON THE MOTION MADE AND SECONDED WAS VOTED ON AND CARRIED.]

CHAIR SANDERS: Thank you very much. Now we will introduce Vice President for Business and Financial Affairs Gail Vizzini to present the College budget and College financial records.

MS. VIZZINI: Thank you, Madame Chair. You all have the revenue and expenditure projections for 2018-2019. They are through November 30th. They are very much consistent with my previous reports. Our shortfall is three and a half million dollars. It's primarily two point eight million in tuition and 516 in fees directly related to enrollment.

We did address the shortfall through a mitigation plans sweeping 20 percent of the equipment and supply accounts into a contingency and we continue to monitor vacancies and other expenditures tod assure that we won't exceed appropriations.

There are two resolutions that I want to bring to your attention; one is the monthly sponsor services payment for health insurance, two point eight million dollars. Second is the budget transfers. There are three individual budget transfers. They

consist of $47,500 for a consultant study that is to review the management salaries plan and the organizational structure the enhance operational efficiencies and effectiveness. We are moving $219,000 within Department Information Technology's budget.

This is realignment of priorities so that there's sufficient funds to cover the annual maintenance and renewal contract and we are moving the money into the right place. And the final budget transfer is $13,000 to make repairs to the Polar Trac machine. That converts the lawnmower into the a snowblower, a snowplow.

That ends my report.

TRUSTEE MORGO: Comment, Madame Chairwoman. For the rest of the Trustees, the Executive Committee on Monday had a discussion on the $47,500 transfer to do the consultant study on exempt managerial salaries. And we worked with -- spoke to Angelica who gave us that so far the bid has not been awarded yet, right? It has not.

There's been only one bid from a

company called Evergreen. But it's a very good initiative we felt because it will give us a look at how our upper administrators are compensated and how they compare to similar institutions.

I made the point that, you know, they should really compare institutions in high cost areas like Long Island to other institutions in high cost areas like Long Island; suburbs, Westchester, Orange County, Nassau. So we should all keep a look -- an eye for when we expect that go get back to us.

CHAIR SANDERS: Thank you.

TRUSTEE MORGO: You're welcome.

CHAIR SANDERS: Any other comments, questions? All right. Thank you very much, Gail.

I would like to request a motion for the approval of the College Resolutions 2018.65 to 2018.76.

TRUSTEE BOST: Motion.

CHAIR SANDERS: Thank you, Jerome. Is there a second?

TRUSTEE PAGDANGANAN: Second.

CHAIR SANDERS: Thank you very much for the

second.

All in favor?

[WHEREUPON THE MOTION MADE AND SECONDED WAS VOTED ON AND CARRIED.]

Moving right along. I would like to move to the committee reports. So we can start with our student success committee.

TRUSTEE LINDSAY-SULLIVAN: Student success did not meet in December. Our next --

TRUSTEE MORGO: You don't mean December.

TRUSTEE LINDSAY-SULLIVAN: We didn't meet in December or November. When is our next board meeting?

MR. PETRIZZO: January 17.

TRUSTEE LINDSAY-SULLIVAN: 17th? They are not on the calendar yet.

We're going to meet January 14 at 9:00 a.m. at the Eastern Campus.

CHAIR SANDERS: Great. Thank you very much. And Budget.

TRUSTEE MORGO: Budget and Finance didn't meet in November either but we did meet on October 22. And, in fact, we had a very substantive meeting. I have said this previously but I really suggest is that you request the minutes of the meeting because it was a

great deal of substantive material. And we had your usual administrative support. But we were also fortunate to have several deans there. Dean Pedersen, Beaudin, Keane, Browne.

And of course we had our key administrator, Vice President for Financial Affairs Vizzini. The meeting substance was motivated by the question of the postponed dental hygiene program. You remember we decided, the trustees decided to postpone implementing the program to save four million dollars that otherwise would have been spent on the program.

The question was raised, well how much did we expend for this postponed program and we got answers to that from Vice President Vizzini. And we were satisfied that it wasn't excessive.

But then we started talking about going back to the online programs about, from my old world, doing a cost benefit analysis of all the programs in the College, both academic and nonacademic. And what we learned would revelatory, it was really

fascinating.

And it did reveal a great deal about the thoroughness of the administrators in looking at cost effectiveness. Before we did that though we started talking about tuition. And as I think you all know in last five years we have had a tuition increase every year for the last five years.

Before this year the increases were modest and we balanced it. We balanced the operating budget through taking money from the reserve fund. This year we had our largest tuition increase ever, $350 for the semester. And for the first time we exceeded $5,000 for a semester in tuition.

And no one obviously was happy about this. Although Gail did say, no one wants to increase tuition but it is a reliable and a recurring source of revenue. Because if you raise tuition, you're going to have revenue. And, you know, any budget even our budget which is over $226 million, bit more than my household budget, even with our budget here, it's revenue and expenses. That's how you balance it.

Gail also mentioned and we have discussed this a great deal on the board, that the reserve fund should not be seen as a source of revenue. But this is the tension that we have every year. It's a tension between tuition and use of reserves. And no one wants to balance the College's budget on the backs of the students but we don't want to take from the reserves.

And the two factors we don't have any control of, except for our advocacy, is what the State gives us and what the County provides. So we got into this and at our next meeting, which I can mention now is going to be December 10, next Monday, at 4:00 o'clock I hope you'll make it, Chris. Gail is going to look at the last five years and see the percentages and see if there's any mitigation there.

But as I said, that was not the main focus of the meeting. And I don't want to go too long. Although our fiscal oversight is one of our most important responsibilities. But we did really get into the weeds on cost benefit analysis.

And let me say right away, we all know that the bottom line isn't our bottom line as trustees.

We are not looking to make a profit. We have a higher calling. But vice President Beaudin addressed the program's profitability. And he got into a lot of -- again, I'm not going to get into them all here, I suggest you read the minutes of the budget and finance. We talked about that there is no one size fits all. The programs -- and by the way, we not only talked about academic programs but we also talked about things like the mental health initiative, the veterans initiative, all those cost money.

And hopefully their return, it's a return on investment, go beyond your usual I took this course so I can get a good job. They mean much more than that. Paul Beaudin got into accreditation and other licensing agreements. By then we said, yeah, but what about how do you determine whether to offer a program or not.

We asked, what do you look at?

And, boy, did we get an answer. We started talking about online courses. Remember we talked about that the other time and we said, how can it be that online courses are more expensive than in class courses and we got that answer.

But we then answered, well, what do you do before a course is offered? We got more than we expected, at least more than I expected. Deans Beaudin, Keane, Browne, Pedersen gave us a deep and detailed analysis of every aspect of every new program. As I said, academic and nonacademic.

Dean Keane focused on three things before any new program is started; money, people, and space. Is there the money to start it? Are there people to staff it? And is there space available? An unexpected, I mean, an unanticipated idea came from it from Ben Zwirn. Because the analysis was so detailed and thorough and complete and impressive, Ben mentioned that the Legislature should take a look at this.

Should look at how this is done.

Because someone else at the meeting said that will dispel the idea that the College is throwing money around. Before any money is spent, there is a deep analysis. And it was also mentioned that it was talking about presenting this to the legislature what we saw back in this meet on October 10, that it has to be presented in a comprehensive way, just as it was with the Committee.

I really want to sincerely thank the presenters. I didn't expect we were going to get that deep. And it was very thorough and impressive. We ended by saying that all the members of the Board of Trustees are volunteers. I don't think any of us get paid for this. But we have a very big responsibility overseeing a budget in excess of $226 million a year. And that fiscal oversight is incredibly important.

And, of course, as I said Suffolk Community College is far more than a bottom line enterprise. We have real effect on people's lives and on the social health of this community. But we would be irresponsible if we didn't ask the kind of

questions that we have to ask.

We have to trust. We have to trust the administrators that when they give us the fiscal pictures that they are telling us the truth. Because we are not going to go line by line through a huge budget. I have to say and I would like the hear if Chris agrees. And, Jerome, you were at the meeting, too?

TRUSTEE BOST: No, not the last one.

TRUSTEE MORGO: No, okay. Well, Chris was. I have to that I certainly was impressed by the presenters' presentations. And they looked like, using the proverbial, no stone unturned before they considered a new program. And I particularly like the idea of having this presentation presented to at least one of our legislators? Would you agree with that?

TRUSTEE MURRAY: Absolutely agree with that. And I think they went through a ver -- we got a good understanding of how thoroughly they look at the programs and the classes that are being offered and the efficiency of offering them. And the analysis that is

done and the background that is done was very impressive and think well presented and something that I was thankful for.

TRUSTEE MORGO: Yes. It shows that there is fiscal accountability. And the next time that someone says to me, Oh, that College they just throw money around.

TRUSTEE MURRAY: Now have we have an answer.

TRUSTEE MORGO: We say no. And that's one of our jobs, to have answers for that. Again, I would recommend the minutes. They are long and detailed and I don't want to take all the time now to go through them. But that's my report. And I did say we have a meeting on Monday at 4:00 o'clock.

CHAIR SANDERS: Yes. Thank you very much. Any other comments about financial? Okay, we'll move to Governance Gordon.

TRUSTEE CANARY: Thank you, Madame Chairwoman. Governance Committee met on Monday December 3, myself, Chairwoman Sanders, Vice Mr. Morgo, Alicia O'Connor and Gail Canahan were present.

Deputy General Counsel O'Connor distributed redline copies of the updated

facilities use policy. The Committee reviewed and discussed the additional language added regarding Section Five, Guidelines Governing Use of Facilities for Political Purposes. Also discussed the ways to ensure the facilities use application will have a section that will make staff reviewing the application aware that the proposed use is for political purposes.

A final copy of the policy will be provided to the Governance Committee prior to the January meeting so that we can then recommend it to the full board for final approval which we hope to do at the January meeting and we'll get that to you, to our fellow board members prior to it. But I would just kind of like to go over Section Five.

And let me digress a little bit, that again, just to remind everybody that the situation that developed over the summer with one of our local Congressman using the Riverhead campus and some controversy that resulted from that prompted the Governance Committee to go back and take a look at our

use facility and see if we could come up with some language to cover future political events.

So section Five guidelines governing use of facility for political purposes. One, the College has responsibility to develop political literacy of its students. This includes exposure to partisan forums which foster the exchange of political ideas in an opportunity to analyze divergent viewpoints. And I believe that was taken from SUNY Guidelines.

MS. O'CONNOR: Some of that language was, yes.

TRUSTEE CANARY: Number two, partisan political organizations or political candidates maybe permitted the use of College facilities subject to the following conditions: A, that the proposed event be open to the public. B, that the proposed event give promise of contributing to the educational purposes of the college. C, that the College see a reasonable possibility of making the facilities available for other viewpoints to be presented.

Point three, college facilities

will not be made available for advocacy directed to inciting or producing eminent lawless actions which is likely to incite or produce such actions.

So, again, these guidelines will be provided to any applicant seeking use of our facilities. So it is clearly made known to them. And I think this will go a long way to cover any events in the future.

The next agenda item discussed was the policy on naming opportunities. DGC O'Connor distributed the updated policy for the Committee's. The Committee has requested one minor addition to language. And the policy will be presented prior to the January meeting again so we can recommend it to the full board for approval and hopefully have that resolution on for January.

And here again we're trying to give the Foundation a little bit more flexibility in naming opportunities which we think are ripe and could produce a lot of great revenue for the Foundation and for our scholarship program and we think these

changes will go a long way to helping us achieve that.

Agenda item for the January Governance Committee Meeting will also include a new one, reviewing the operational functions of the Center for Social Justice and Human Understanding. The next Governance Committee Meeting is scheduled for Monday, January 14, 4:00 o'clock, President's Conference Room, NFL Building, Ammerman Campus.

Did you want to say anything about the --

TRUSTEE MORGO: Just, I think, it's again a manifestation how well the Governance Committee works. We saw a problem. A local elected official having a meeting in a public institution not allowing the public in and we said that's wrong, how do we fix it. We had some ideas. Alicia came up with something that we could base it on. And I think it is progressing. And we'll have it solved at our January meeting I think. Thank you.

TRUSTEE CANARY: Thank you again, Alicia.

Appreciate that. Okay thank you. That's my report, Chair.

CHAIR SANDERS: Thank you very much, Gordon. Personnel will be brought out during exec session. Facilities, anything Gordon? Update for Facilities?

TRUSTEE CANARY: Oh, no, just that again I think I reported last time. That did take a look at the buildings.

TRUSTEE MORGO: Yes.

CHAIR SANDERS: Okay great. We'll move to the student trustee report. Jerome.

TRUSTEE BOST: Yes, Chair Sanders, my report is now very brief. October 25 I attended the ACCT Leadership Conference. During that, you know, attended diversity workshop, excess in the workplace and how to look at students and gauge and be able to see. One thing went over the Middle States steps. There are some Colleges that haven't really participated in that as of yet.

And of course we attended a reception to honor you, the award recipient for the Northeast Region for your hard work here on the Board.

CHAIR SANDERS: Thank you very much.

TRUSTEE BOST: In that meeting, I was nominated to the Northeast Region Nominating Committee. Which basically means if there are trustees throughout New York, New Jersey, Pennsylvania looking to run for leadership positions, I would be on that committee. In fact I was nominated Chair of the Nominating Committee but I guess they found out I'm a student trustee and I received a calm earlier today that they nominated somebody which is fine. I don't need any additional responsibilities I guess.

And outside of the ACCT, I have been working very closely with Dr. Adams and his Steering Committee and as we looked at possibilities for students to celebrate graduation and have access to more tickets and just a feasible location. So, really commend Dr. Adams for his work with that and being available.

And know that another committee is sort of in the works in that as well but I would really like to give you an

opportunity to actually just give us a little update on what was discussed in the Steering Committee.

DR. ADAMS: Sure, okay. Well, just like the Governance Committee, Student Success also recognizes challenges that we have especially with students. And Chair Lindsay-Sullivan, you know, a couple of students had contacted Jerome and I know yourself a couple of parents from your school district --

TRUSTEE LINDSAY-SULLIVAN: I did speak to it too.

DR. ADAMS: About the number of tickets that we were able to distribute to students for graduation. The good news is more and more students want to take advantage or walking in the ceremony which is really a credit to everyone at the College. The bad news and the challenge is that we can't expand the Health, Sports and Education Center anymore. And we have gone from giving out four tickets to three tickets to now two tickets. Despite everything we have done, including purchasing new bleachers, simulcasting, creating overflow rooms at the Michael J.

Grant Campus, changing it to a weekday. We have exhausted every possibility.

So, from the main commencement committee we put together a steering committee to help us determine some recommendations that we were going to give to Dr. McKay. We met a couple of times. In lieu of that, Dr. McKay has determined that commencement is a bigger, larger issue than just the steering committee and has invited more individuals to be part of a larger committee which he will chair.

We met last week on last Friday and we talked about some recommendations. There will be some minutes coming out of that so that we can move forward with making some recommendations to President McKay to help us with some of the challenges that we have been experiencing with the ceremony.

TRUSTEE LINDSAY-SULLIVAN: If I may, Chair Sanders.

CHAIR SANDERS: Thank you, Dr. Adams.

DR. ADAMS: Thank you.

TRUSTEE LINDSAY-SULLIVAN: I guess it was September, Natalia Fernandez who is the president of the Student Government Association on the

Eastern Campus asked if she could meet with us. And I met with her after one of our student success meetings. She literally ame in with three binders this thick filled with surveys.

As Dr. Adams said, every year I get the phone call, I can't go to graduation, my grandma can't come, we're don't have a ticket. And we try to help people as much as possible. So I thought this was going to be more of that. And instead it brought to light some very interesting pieces that I didn't think about.

The Eastern Campus is far from Grant. And many of the students that go to the Eastern Campus are coming from further east. So for them to get to graduation, sometimes is an hour and a half, two hours each way. And for what? They are going to a campus that they have never been to. They go to college on the Eastern Campus.

So these students are advocating for -- this particular student is advocating for a separate graduation ceremony on the

Eastern Campus. And I thought that was a very interesting solution because not only would it help them in the travel issue but it would also lighten the space over here.

So I'm very hopeful that this new committee will be able to help us make that happen. I thought -- I sent Natalia an e-mail and just told her how impressive she is and that I look forward to seeing her.

CHAIR SANDERS: Is she on the new committee?

TRUSTEE LINDSAY-SULLIVAN: I don't know.

CHAIR SANDERS: Is she on the new committee?

PRESDIENT MCKAY: Yes.

CHAIR SANDERS: Can you give us an update in terms of the new committee?

PRESIDENT MCKAY: We will provide that in the minutes. It needs to have College-wide representation because commencement is a College-wide event. So you needed to have the student SGA representatives, one from each campus. You need to have faculty governance from each campus. So there's a broader committee I can provide to the Board by e-mail. But the minutes, I think Carol has them now?

MS. WICKLIFFE-CAMPBELL: I think that we have them, yes.

PRESIDENT MCKAY: So we'll forward the minutes to you and you'll see the composition of the committee. But it is a representative body because it's not just what we heard in regards to meeting a need, it will require a more comprehensive look at what will it mean for commencement. And there's a commencement committee that works traditionally.

This body is to look at what the request was and then what are all the factors and come back and present it back with recommendations to Trustee Lindsay. That's just their work, not to provide the solutions. But to look a all the options and then to provide that back to the Board so then the Board can render its final position.

TRUSTEE LINDSAY-SULLIVAN: I did, you know, when we speak with the students I absolutely said there's so many variables that I wouldn't even know what to think about. So, you know, not ever promising anything but just hearing and listening.

CHAIR SANDERS: It will be interesting to see how this progresses.

TRUSTEE CANARY: Can I ask a question? So if I understand the concept then, it would be to just have the Riverhead Campus have its own graduation, Ammerman and Grant would still come to Grant.

TRUSTEE BOST: And issue more tickets altogether on all campuses.

DR. ADAMS: Yes. The two scenarios that we really came up with was a separate ceremony for the Eastern Campus and a separate ceremony for the Ammerman and Michael J. Grant students. Where we determined what the numbers, looking it it, that we could then give each student four tickets each which would increase. And that's really what students want.

The second option that we discussed was having two different ceremonies at the Michael J. Grant Campus, one an afternoon ceremony and one an evening ceremony. We could increase each capacity to 800 graduates still being able to give out four tickets. Now to the solution for

the transportation challenge would be to providing shuttle buses from the Eastern Campus to the Michael J. Grant Campus for families that, you know, wanted to attend the commencement ceremony.

So both options are sort of -- are in the minutes now and on as part of an option but the bottom line is we have to do something. We can't kick the can down the road until 2020. Students are getting frustrated. Some of the concerns that I hear, you know, especially I'm a first generation student. This is a big deal to me, graduation.

TRUSTEE LINDSAY-SULLIVAN: And it's a good problem. We're graduating more students than ever and they want to be here.

TRUSTEE BOST: Quick question for you. I guess it was brought to my attention by some students on the Eastern Campus that originally I guess there was a proposal and a concern that maybe the cost actually be too high and too much but later on they were actually too -- I guess basically said we could do it for less. Can you speak on

that?

DR. ADAMS: Sure. We were looking at a couple -- our Health, Sports and Education Center is contractually obligated to use the the New York Fun Factory. They do that for all the home shows and because commencement is in that facility, we have to buy all of our chairs and all of our staging and all of the logistics that come with that from this company. It's a company that we use.

Now we don't have to use that company at the Eastern Campus and many times, for our orientation, for our Spring Festival on the eastern campus we have used other companies. So it was brought to my attention that we could reduce the cost of commencement ceremony at the Eastern Campus.

And Dr. McKay pointed out to us in our meeting, we do have a procurement policy that's under the Association that we have to follow. The threshold is $25,000. So we're looking at getting three additional bids so we don't have to go out to do an RFP but we can do -- because we're going to be below the $25,000 to see what it's going to

look at to have 10 chairs.

You know, another issue to be perfectly frank with you that I was concerned about is weather. We're not going to fit everyone from the Eastern Campus under one tent. That's going to be just almost impossible. We're going to have to have chairs on the outskirts. But the students have said to me, it doesn't matter to them. If it's raining, it doesn't matter because they're used to their high school commencements ceremonies being outside.

To them it's, you know, it's a celebratory moment and, you know, it's important to them and it's important to their families. So, you know, my job, you know, I have said many times is to -- you know, I serve at the pleasure of the president but I work for the students. And this is an absolute concern of our students and we have to address it

TRUSTEE BOST: Awesome.

CHAIR SANDERS: Thank you. And I'm sure we'll hear more details about how it's going to be addressed.

TRUSTEE CANARY: One last question, Chris, can you give us a ballpark figure, what does it cost us to conduct graduation at Grant?

DR. ADAMS: It's about $125,000. Now, that includes all inclusive. It includes diploma covers. It includes the programs. It includes the stating. And you probably have noticed attending commencement, we have upped the ante every year over the last couple of years. So whenever there's -- any time there's ever been a concern, you know, if a faculty member for example can't -- I get a lot e-mails at the end of the ceremony saying, I couldn't see, I couldn't hear.

You know, if you've noticed, I get with Nephtali right away. We come up with the scenario. We've expanded the state. One year the faculty said they didn't want to be on the floor, they wanted to be on the platform. So we increased the staging. Another, they couldn't hear so we increased the audio. The couldn't see, so we increased the video.

Then we raised the platform at the end. Again, so we have really have

upped the ante tremendously for the ceremony. Altogether it's about $125,000. But we believe that we can do the commencement ceremony at the Eastern Campus for less tan $15,000. And one of things that they have said to me, the students, we are okay with taking out of the Eastern Campus Association account rather than interfering with any of the -- you know --

But I think there will be some cost savings for the main ceremony if we do an eastern campus one so that we could transfer some money to the Eastern Campus to make them whole, so...

TRUSTEE CANARY: Last thing I want to say is that for someone who has been to four graduation ceremonies, I think you got the formula right. I think the last one, you hit all the points and I thought it was really well organized and to executed. Kudos to Nephtali and his crew and everybody else.

DR. ADAMS: Yes. Campus Activities, Executive Deans, a lot of people play a big part. It's a total community effort. So Dante is there making announcements

and saving seats.

Thank you.

CHAIR SANDERS: Thank you very much.

TRUSTEE BOST: That concludes my report.

CHAIR SANDERS: Thank you very much, Jerome.

Foundation?

MS. DIAZ: Good afternoon. Since we last met the Foundation has actually sponsored and supported two wonderful events that happen annually here at the College. One of them was the Governor's Awards where we recognized and honored our illustrious faculty and staff who received Chancellor's and Governor's awards at that event. It's a terrific day and everybody really enjoys that event.

Additionally, we cosponsored a Making Strides Against Breast Cancer Walk. That's one of two walks that's held across Long Island in October. We are happy to be sponsoring that event. Dr. McKay was there in his pink attire to cut the ribbon. And we had 4200 participants at that event.

We just love the idea of 4200 people from the community convergin on the

campus, on the beautiful eastern campus and seeing all the wonderful facilities there but additionally raising money for a wonderful wonderful cause.

We currently as a result of the partnership with the American Caner Society, we have endowed a breast cancer and caregiver scholarship. So that's actually been endowed this year and will be awarded for the first time next year to a student who is either a caregiver or a breast cancer survivor. So it's absolutely wonderful.

I'm also happy to say that a year ago this time, Dr. McKay announced the completion of the Foundation's $7 million campaign. And we are very very excited about that. But additionally he identified a number of other priorities and challenged us to a bridge campaign.

So the Finish Strong bridge campaign which is to raise 10 million dollars now by 2020 has been well underway for a year. Happy to announce that we just crossed a significant milestone and we have actually achieved over two million dollars

that we have at the Foundation. So, terrific job by the team at the Foundation. But really it's the faculty, staff, the community that supports this wonderful institution and commission that really gets us to this wonderful place today.

And, thank you, Dr. McKay for your support because it absolutely means the world to us to have that level of support. So that's my report. Thank you.

CHAIR SANDERS: Thank you very much.

Center for Social Justice, is there -- it's newly added to our list as a presentation. Thank you very much.

MS. ORTIZ: Good evening, everyone. Thank you for having us today. We just want to give you a little summary of our year's work and some things that are in the works to come. So Jill Santiago is here with me this evening. I think you have met her before when we presented to you last. We just want to talk about all the amazing work we were able to accomplish this year and what we're looking at doing going forward.

To date we were checking our

numbers and of all our programs total to date, we have reached over approximately 6,000 people, both students and community members. That surpasses last years numbers by over a thousand so we're excited about that. I'm going to pass the mic to Jill. We'll go back and forth a little bit.

MS. SANTIAGO: Hi. So we're just going to highlight some of our key programs that we had this semester. And those numbers are just for this semester, not for the year, just the fall semester. We had 13 tours of the collection, of our Holocaust collection, mostly a college seminar, a couple of history classes, some English classes who come in to tour the museum.

We had a number oof Holocaust programs which is obviously of such critical importance right now. I know I don't have to stress that to all of you. It kind of goes without saying. The first of those programs we invited were Reich, a Holocaust survivor who passed selection with Dr. Mengele three times and was on the Death March of 1945. So we did that in

collaboration with faculty who were organizing the Evening Common Hours which they launched this year, this semester on the Ammerman Campus so we have about 80 students attend that event.

MS. ORTIZ: In addition, we were able to collaborate with one of our trustees in her school district, Trustee Sullivan at Hampton Bays. We had Holocaust survivor Ruth Minsky Sender who spoke to an audience I believe of over 600 students a Hampton Bays High School. That was an amazingly moving event.

MS. SANTIAGO: An Event to Remember, we were actually fortunate enough to bring a film director producer and the star of the film all the way from Dublin, Ireland to the College in collaboration with the honors program. And the film was about the rise of fascism across the globe but more specifically for the Holocaust survivor who is featured in the film, the rise of fascism in his hometown in Slovakia where the Fascist Party who collaborated with the Germans is on the rise and is responsible for the death of his entire family. So that

was an incredible event. We packed the theatre for that

They spent the day. They actually spoke with our radio and television students about production. It was a fantastic day.

MS. ORTIZ: Lastly we did our annual collaboration with our Veterans Affairs Department. We did an event called Witnesses to Liberation where previously we would have a Holocaust survivor and a concentration camp liberator speak to the students. The liberator who had participated in the program the last several years, we lost him last Spring. He passed away. That was Marvin Bochner.

So we were trying to think of a way to be creative and also honor his memory. So what we did was, we collaborated with our student veterans and we had two holocaust survivors who were liberated from concentration camps present and speak. And we had our student veterans read testimonies of concentration camp liberators.

And we had approximately 200

people. I probably shouldn't say that because I think we may have broke a fire code or two in the Montauk Room. But we had about 200 people present. One high school was present. Some, about 15 students I think from the high school. And then rest were our Suffolk students and that was also another powerful event.

MS. SANTIAGO: Can I just add to that? The two survivors that we had speak met for the very first time. They were both in the Lodz Ghetto, both survived Auschwitz and live in Setauket a mile away from each other and never met. They met for the first time at that event. The connection that you see is right before your eyes. Just oh my God.

So, I failed to talk about Vote Everywhere. When we met last when we presented to you back in the summer, we shared that we were going to be working with Stony Brook University and the Andrew Goodman Foundation. We did work with them over the off semester. We reached over a thousand students to increase our civic engagement efforts.

We registered over 200 students, and for those who were registered, we were able to share information with them about their poling places and give them candidate information and things like that. So we're continuing that partnership and we're looking forward to what we're going to be able to do with them.

We also, because of our efforts, were awarded the SUNY Civic Engagement Award for Voter participation for 2018. So we were really proud of that. We just found that out.

MS. ORTIZ: Of course we had our Presidential Lecture series, which -- oh, I'll give it back to you.

MS. SANTIAGO: Yes. We had Colonel Gregory Gadson. He's a 25 year Army Veteran. Who faced his biggest challenge when lost both of his legs above the knee in an IED attack in Iraq. So he came to share, you know, some of the challenges and the adversity that he faced. He spoke to over 350 students across all three campuses. And I think of all of our students, our veteran

students were really just so thankful that he attended the College -- you know, that presented at the College.

I think that they would have stayed with him all day just to talk about their shared experiences. It was a really wonderful event.

MS. ORTIZ: Two of our events that we -- well, one campaign and one event that we held as the work that's been done with our Undocumented Student Task Force. One is we just launched our I stand with Campaign. Some of you have noticed on the monitors or I think -- I don't want to tell you to look at the one here in the library because it's me, but several of our faculty and staff took photographs with signs that say that say, I Stand With.

And then we filled in the blank. I Stand with our Undocumented Students. I Stand With Refugees. I Stand for Social Justice. And we are sharing those signs and those banners across the College at all three campuses and we have gotten a lot of positive feedback. Students recognizing

and, you know, just to show the ally-ship and that we are supporting these communities of students.

So this has been our first big campaign through the Undocumented Student Task Force. We are very proud of that. Additionally on November 2, we held the annual Dreamers Conference in collaboration with the Long Island Immigrant Student Alliance.

And that was a huge event. We are so grateful for your support, the President's support. That event was just amazing. We had over 400 students from high schools across the County, even some Nassau County high schools and some Suffolk students attended as well. We had a number of workshops, breakout sessions, educational forums, great speakers and presentations.

And we hope that we can be the home for that event again next year. It was just -- it really belonged here at Suffolk. They had held previously at Nassau Community College in Old Westbury, but we were so excited to finally be able to be the host

this year and it was just a fabulous event.

MS. SANTIAGO: Last but not least for what we did this semester, we were able to collaborate with two new schools that we haven't worked with for diversity day programming. So we worked with Hampton Bays High School for the first time and also Great Neck Middle School. And over those two events, we were able to reach about 1150 students.

Hopefully we will work with them again. We also did the same program with the Longwood School District and we reached about 1400 students. So I hope that those are going to be two new partnerships. So that sums up what we did for the semester.

As far as what's coming up, we have Unity Day in January where we'll bring together about 400 students from across the County. Our theme this year is Mental Health Awareness and self-care where we'll have fantastic keynote speaker. We'll have some breakouts. And then we're also inviting community resource centers to come in and be onsite to offer students

information.

MS. ORTIZ: We also are looking at several high school visits to the collection at the Ammerman Campus that will take place in the spring during the -- is there one during the February break, the President's Week break. I think there's two and one in March. We are also looking at Tunnel of Oppression. I'll let Jill elaborate on that.

MS. SANTIAGO: It's going to be our third time, third annual Tunnel of Oppression. It's going to be on the Grant Campus this year and the organizers really have a lot of great ideas so I think that's going to be fantastic. We're also inviting the First Division One Athlete transgender athlete to the College in collaboration with the LGBTQ Task Force, that's going to be happening in April.

He's been featured on Ellen and the Diane Rehm Show, all nationally recognized programs. So we're really excited about that.

MS. ORTIZ: Of course we're going to continue additional programming with our Undocumented

Student Task Force and we're looking in the Spring in April to hold our second series which we called last year the Equal Justice for All Series where we look at issues of social justice within the criminal justice system. And that will be a series of programs throughout the month of April. So we have a committee that works on that with and we'll be rolling that out again.

We also want to thank you for your support. We have had a new board member come on Robby Kincaid. And we're looking at two new board members -- was that voted? Yes. It was just voted on. So thank you for your support with that. And we have two new board members, Lynn Dyall-Perdomo and Arlene Jennings.

And we are continuing to work on some grand funding. We finally have gotten our in-house business in order where our accounts -- bank accounts and so on and so forth -- so we're working on some grant funding and some other resources to work on.

One of our biggest priorities right now and one of our main focuses is

going to be the preservation of our collection. We have a few items that are a little -- you know, suffering from some damage and we want to mitigate that. We had someone come yesterday to meet with us to try and help us build some resources with someone that can help us mitigate that damage and get them in better casing and displays.

So, that's one of the priorities. That collection is priceless and we want to make sure we maintain that. And also we want to work really hard to try and build some funding to get those video testimonies that we told you about of our five Holocaust survivors. We're trying to get that edited and put into a documentary, a 50 minute documentary so that is one of the top priorities for us for the Spring as well.

So before I close, I'm not sure how many may have heard the news, by I have some bittersweet news to share with all of you as well. I have to share. And it is with -- it's difficult news to share with you, but I will be moving on from my

position at the center.

And it's not for the reasons many of you may think, Gordon, I am not running for office. That's not why I'm leaving. But I've been offered an opportunity that it was a very difficult decision for me to make but it's one that's going to afford myself and my family, my son especially, a much better opportunity.

And while it is -- part of me is brokenhearted because I just feel like my work just began here, I'm very proud of the work we were able to do over this year and change and I know that with all of your support, Jill has been -- I'll get emotional. But she has just been amazing to work with.

And I know that she will continue to carry the mission on. And Dr. Adams, Dr. McKay, your vision to bring us to where we are right now, I know we will continue to just soar. So as sad as I am to leave, I will be watching every move from where I am and just with pride. Because this is really a model. And I hope that it grows to be a

model for the entire SUNY system and for colleges across the country to have this center. So thank you for everything you have done to support us and please continue to support this work because it's necessary.

TRUSTEE CANARY: Just, I would like to make a comment. Renee and Jill, thank you for your great work over the past year. Great things are happening at the Center. But what I wanted to highlight was the fact that a couple of months ago I saw Lester Holt interview Steven Spielberg and the 25th anniversary of the release, the first release of Schindler's List is coming up.

And Spielberg has rereleased it in the movie theatres because he said that the rise in global antisemitism that's going on, now is the time to once again see that ground making movie which still haunts me to this day and everybody who has seen it. So the point being that the work that the Center is doing is so important and we recognize it and we appreciate it.

TRUSTEE LINDSAY-SULLIVAN: I just -- Renee and Jill are very modest. Because the work that they do is

just, it's life altering. And I know this because I have seen it firsthand. I have seen what its -- the impact it has on my kids, and I mean my students and my kids, because my kids go to my school.

But when we had with Ruth Minsky Sender come to the high school, I have been in the school district for 25 years and I have never seen the auditorium packed the way that it was. There were kids sitting on the floor. There were -- we were literally -- this was by far the highlight of my career.

We read here book, The Cage. My English teachers came to on August 30 and said, would it be okay if we shift our curriculum and the whole school reads The Cage? And I was like, okay. Because teachers don't usually ask to do that. And they did. And every student in the high school, all 750 kids, read The Cage. And then I was seeing messages on FaceBook of parents saying, oh I grabbed my son's book, I'm reading it too.

And we literally became a

community of learners. Teachers, administrator, community members, students, custodians, everybody was engaged in this learning.

And I watched my teachers who are my students, get giddy and see lightbulbs blast off. And I hosted dinner beforehand. They were running to their classrooms to get books so she could autograph them for them. After she left, Jill called us and told us that she's ill. So I sent out at an e-mail to everyone and said I'm going to be sending a care package to Ruth if anybody wants to contribute, send me things.

And one of the English teachers called me and said, so my kids want to know how big the box is. And I said, I'll make it as big as it has to be, why? And they said, well, she can't see very well so we thought we should make large cards. So they made like these poster cards. And we gave them to Jill to bring to her home.

And they e-mailed me just this week. The kids want an update. They want to know how she's doing. The impact is

working.

TRUSTEE MORGO: May I ask a question, a Hampton Bay's centric question. Was there a connection that you think through critical thinking would come out with the main issue -- well, not the main issue but a big issue in the community of Hampton Bays, I am talking about immigration, undocumented immigrants and you know what I'm talking about some of the groups.

TRUSTEE LINDSAY-SULLIVAN: Yes, absolutely. And we followed this up with, as they mentioned, our Diversity Day. And the was another day that was mind blowing. We had a woman who immigrated from Pakistan. Someone from Ireland. Someone from Italy. Someone from Guyana, Columbia, a transgender gentlemen.

MS. ORTIZ: We had an undocumented student present.

TRUSTEE LINDSAY-SULLIVAN: An undocumented student. And he was from Suffolk, right.

MS. SANTIAGO: Yes, he was from Suffolk Community.

TRUSTEE LINDSAY-SULLIVAN: And that, and even that. And the gentleman from Guyana was one of our

custodians. I didn't even -- I have known Sam forever. I didn't know he immigrated here. And when I heard I said, you have to speak. And he said, oh, Mrs. Sullivan, I'm so humbled. And I said, no. Our kids learn from our stories. You have to share that. And it was amazing.

TRUSTEE MORGO: So there were connections beyond.

TRUSTEE LINDSAY-SULLIVAN: And it's still going. It's still going.

TRUSTEE BOST: Renee, on behalf of the 27,000 students here at Suffolk County Community College, I just want to, you know, thank you for, you know, your work. You -- I'm never able to find you in the office or -- you're usually on come campus, you know, answering questions, creating some sort of program for our undocumented community and just being a friend here to the students.

You're someone that not only do you just come in and, you know, do what's being asked of you in your job, you bring some of those relationships in the community, people that you actually call friends to the College and make them

available for the students.

I know sometimes your day gets started as early as 8:00 and you have some programs going on from 7:00 to 9:00. So it's definitely going to be a blow to the College. I'm really happy that you are moving forward for an opportunity for your yourself and your family. And since I know we where you're going, I'm excited about having another friend in that area. So good luck to you and thank you.

TRUSTEE LINDSAY-SULLIVAN: Speaking of friends -- sorry, one more thing. Joan Wosniak was one of our presenters and was fabulous. And Jim Banks, Dr. Love, I'm starting a fan club. He did a phenomenal job, the kids absolutely loved him.

CHAIR SANDERS: Great. Thank you. Thank you very much. It's always bittersweet when people move on. We try to hold onto them forever. I'm moving to the Chair's report and I'll be brief. Couple of things, it was an absolutely fantastic month. I had the -- some of the highlights of my career. I want to thank all of my Suffolk family that came

out to support my induction into the Long Island Business News Hall of Fame. And Jerome mentioned earlier, the ACCT's Northeastern Regional Trustee Award. And they split it, they had a luncheon and they had a dinner.

So some people came to the luncheon, some came to the dinner. And I want to thank everybody that took time out to support. So I really do appreciate it. During the ACCT Conference, Jerome and I attended a workshop. And they talked about food insecurity amongst students. And they talked about the level of poverty with a lot of College students who for the first time in their lives they are adults and they are handling adult business and they don't really understand that they maybe eligible for some support programs.

But because they are young and they don't know what to ask for -- and one of the things that came up, Jerome and I was talking, how do you get students to understand the vast level of resources they maybe eligible for because now they are

considered adults, particularly Food Stamps or, you know, different things to help them with some of those insecurities.

And so one of the colleges was talking about how they have integrated with their local like Department of Social Services, they integrated a fact sheet in student enrollment information. So it's just a fact sheet that talks about, do you know you're eligible for. And it's whatever, it's housing certificates, food stamp certificates, all of this stuff.

But it's on one fact sheet and it is part of the enrollment process. It's nothing the College has to take on but it's just giving the students the information. And College also does like a day where those agencies come in and they will have a desk, you know, like in the cafeteria.

And students can then get firsthand information. And we talked during that workshop about our kids, like maybe this is something we can bridge for our young students. It's hard getting on and off the campus. It's even harder trying to

find food if you're looking on the campus.

And, you know, some students, if they are lucky enough to get here, you're stuck all day. You can't afford to go on and off. I know we have some food pantries. And students, you know, that age have all types of shaming in terms of going to get a bag of food from a food pantry.

But I wanted put that in the record because I think we need to start thinking creatively. We have not only students that are young and first time but we have adults that are shamed and have food insecurities. And maybe we can put this on the agenda for Student Success to have further discussions and continue to talk about that topic.

Because it was really a interesting workshop and to hear what other community Colleges are doing just around food insecurity and poverty.

TRUSTEE BOST: And a lot of the students found out they were eligible for some of the stuff once they did it. And there were some counselors who mentioned they actually have

to assist them with that process, so yeah.

CHAIR SANDERS: And that workshop was great. And, again, thank you, Jerome, for attending and representing the College as Student Trustee at that conference. The retreat, I'm sorry I missed it. And, again, thank you all for your concern. I did fly across country to check on my big baby, my son, who's grown up and living on the west coast but he still needed his mommy.

So I ran out, took care of that --

TRUSTEE CANARY: Strike that from the record.

CHAIR SANDERS: Yeah, I know, he'd be embarrassed but it's okay. But thank you very much. I heard the retreat went well. Thank you to all of the faculty staff that presented. Dr. McKay, I heard you hit it out of the ballpark again. When we have external people come in and they hear the vision, you know, they get to understand what it is we do.

And then it was a day for us to kind of learn. So thank you everyone that participated in the retreat. Just another

heads up for training, big on training, ACCT is having their legislative conference in Washington. This is February 10th through the 13th.

Now, the New Trustee Training Academy is own February 10, that's a Sunday. So for all of our new trustees, it's very exciting in Washington too. It's somewhat of a bigger buzz when you go to those conferences in DC. But they do have that one day, New Trustee Training. Early Bird Registration is December 21. So, if you could let me know, I'll send it out again, but if you could let me know if you are interested, we'll talk with the administration about making sure, particularly our new trustees, give you a opportunity to take part in that training. It is a really good training.

Thank our culinary team for the cookies, thank you so much. We really appreciate the holiday spirit. Thank you for the water containers. You know, I must have 800 of them but I can't find one. So I'm always looking for the newest one I

have, I don't know where they disappear to. And my closing remarks, Happy Chanukah, Merry Christmas, Happy Kwanza, Happy New Year. And for those that just want a general greeting, Happy Holidays. Thank you. And that concludes my report. And I'll turn it over to Dr. McKay for his President's report.

PRESDIENT MCKAY: Thanks, Madame Chair, Members of the Board, I'll ask Dr. Rios, Irene, can you join me? We just recently concluded a Dietetic Tech Program evaluation. We had accreditation team on campus. And I have Dr. Irene Rios to present on that program, Irene.

DEAN RIOS: Thank you, Dr. McKay, Madame Chair and Members of the Board. We continue to focus on student success and increasing opportunities for students at the Eastern Campus of Suffolk County Community College. Very happy to be here today to represent Professor Jody Levine, who is our director of the Dietetic Technician Program which is located in our Culinary Arts and Hospitality Center.

I would like to give a brief update as Dr. McKay mentioned on our recent accreditation site visit which was very successful and a general update of our Dietetic Technician Program. I'll begin with a brief history of the program. The Dietetic Technician Program was first approved by the Academy of Nutrition and Dietetics in 1980. This was granted -- we were granted developmental accreditation in 1993. And in 1998, we were granted full accreditation.

An d today after three subsequent and very successful periodic accreditation reviews over the years, we have received continued accreditation through 2018 for the visit that just concluded. So let me give you a little bit of information about that. I'll be very brief. I'd like to come to these meetings with prepared statements so I'm not all over the place which I can be.

I'm very proud of the work out east. This summer Professor Levine along with Dr. Lauren Tacke-Cushing, Professor Fabian and myself and myself along with

Dr. McKay's great guidance, we completed, we reviewed and we submitted a self-study in preparation for the Dietetic Technician Program review.

That group is called the Accreditation Counsel for Education in Nutrition and Dietetics. The acronym is ACEND, ascend. During the Thanksgiving week, of all times, the accreditation team visited us. They came to our campus for three days right before Thanksgiving.

And I'm very happy to report that we've received outstanding results for all eight required standards. And this is due in large part to our faculty and to our program director, Professor Levine.

In the exit review meeting with the accreditor, the Program received no deficiencies in any of the standards. And during the exit review team, our team commented on the many program strengths which I would like to share with you just very briefly a few of them.

First, our program requires that students complete a minimum of 450 hours of

clinical fieldwork in a variety of settings. They found that to be a strength. Some of the settings we offer students are hospitals, nursing homes, school districts, community agencies such as Head Start, Long Island Cares, food pantries, soup kitchens and many more.

The number of field site locations we have agreements with top 74. Across the Island, some of our current affiliations, just for your interest. I wanted to share with you some of our actual partners. Mather Memorial Hospital where our dietetic technology students work with clinical dietitians and are engaged in the observation of things such as gallbladder surgeries with bariatric surgeons.

They participate at Stony Brook Rooftop Garden where our student oversee the hospital's rooftop garden, these are our dietetic technician students. They oversee the garden at Stony Brook. The VA Hospital, where our clinical fieldwork students experience working wit Veterans in the Move It Wellness Program. And finally a

highlight, our students attend every university in Georgia during summer internships where students participate in the summer Metabolic PKU Camp. So our faculty certainly have their lines out to so many connections for our students.

The accreditation team was also impressed with our programs advisory board regarding their input and feedback with program goals, objectives and outcome measures. It was notable that the Queens College, LIU, and Stony Brook Dietetic Technician Program directors, all members of our advisory board, were all present during the team's site visit. So their support was certainly shown. So that that part -- those partnerships continue to thrive.

The accreditors found strong leadership support at the College, effective communications College-wide and campus-wide strong student support services through Academic Affairs and Student Affairs and strong financial support for the program.

During the exit interview, the lead site reviewer who is presently serving

18 years on the Academy's National Board commented on how happy she was that President McKay strongly supports our program, the College supports our program, and this is the only college she's done a review on in 18 years where the president sat in on the exit interview. So she was very impressed. Thank you, Dr. McKay.

The site reviewers also commented on our positive program data which includes some of the following: Over the past three years, nearly 75 students have graduated from our program and many have benefitted from the Stay on Long Island Scholarship, again put in place through the efforts of Dr. McKay as well as some others. But Professor Levine wanted me to publicly thank you for that because many of our students have been assisted through the Stay on Long Island Program.

Over the same timeframe, three years, over 40 graduates are now working in the field and at least 35 -- I know it sounds small, but it's effective for us, and at least 35 have transferred to two four

year programs over the last two to three years.

Additionally, nearly all of our students have completed very competitive internships qualifying them for a path to becoming a registered dietician. And more than 50 percent of these students do continue on to become registered dietitians and often earn advanced degrees. And, finally, one of our strengths is seen in our transfer agreements which are in place with Queens College, LIU, Stony Brook. And we are currently working with SUNY Oneonta to establish another agreement.

And those are the major highlights of the Program's strengths. We now await the formal report from ACEND. And that should come by February or March and we will respond appropriately. We are very, very pleased with the outcome of this accreditation review.

And again we express our thanks and our gratitude to the faculty of the program and the staff who support it and especially to Professor Levine for her

excellent leadership over 22 years as director. Thank you your time and attention. If you ever any questions, I'll be happy to answer them. Hearing none. Thank you. I wish you all the best holiday.

DR. MCKAY: Madame Chair, Members of the Board, at this time I'll ask Dr. Pedersen to brief us as to where we are with Planning and Assessment. We have a meeting tomorrow as we wind down the semester. But there's a lot of work that has been done this year. And I'll Jeff to update us at this point.

DR. PEDERSEN: Good evening, Trustees. Earlier in the Fall Semester I spoke to you about us engaging in this new Strategic Planning effort to replace our old strategic plan which is about 12 to 13 years old. What we're doing right now is we're running a series of focus groups of students. We have met with over 300 students across the campuses.

We are trying to get all the different student cohorts; evening students, day students, part-time students, weekend students, online students, make sure that

everybody has a voice in giving an opinion about the state of the College, where they would like to see College go, what the College's values should be.

In addition, we have met with over a hundred faculty members. We have also gone to each of the faculty governance groups to introduce strategic planning to those bodies. We have run into a couple of setbacks basically having to do with scheduling. Our students are very busy. Many of them come in, take their classes and then have to run off to work.

So we're looking at other options to get those student voices as part of the process. We are on schedule though to meet individually with about 600 students in small focus groups of about eight to 12 by the middle of the Spring.

From that we will develop surveys that we can put out to the rest of the student body to be able to get all student voices. In addition, we have met with career program advisory boards. We have meant with community leaders. Just this

week, Dr. McKay had a meeting with community leaders out on the eastern campus and I was able to speak to them about the strategic planning process and we will engage them in the Spring with more detailed information about where they see the College can serve the community.

So what we will be doing with that material, the Strategic Planning Council is the body under whose purview this particular effort is placed. They will review all the data that are gathered. They will then come up with -- we have different committees. We have a committee to review the data. We have a committee to put together metrics.

That is, we are going to establish goals and those type of things. What metrics will we use to see how well we are doing? Then we'll have a group who going to write the Strategic Plan which will go to you for your approval a year from about March.

So we are on schedule. We have really moving very deliberately about the

process. We did take our time in planning this out because we do want to have a very very strong strategic plan and we want to make sure that we have those metrics in place because we have found how important they can be to all of our accreditation processes, whether it be the accreditation fort the College in general with Middle States but also all of the these other programs that we have a Dietetic Tech, using those metrics to be able to tell our story on how we're doing.

I found a lot of very interesting details so far from our meetings with the students. Transportation actually has been one of the main issues that keeps rising to the top, how difficult some students have getting to the College. That should be of particular importance to us because our third goal currently ias access and affordability.

We need to make sure that we are doing every effort possible to have students be able to get here so that they can learn. So a lot of that material, what I will be

doing in the springtime is I will be giving you an update probably sometime in February or March where I will do a -- I tend to be very brief when I put the materials together so it will be a series of bullets of what we found, what has been rising to the surface in terms of what students are interested in, what their concerns are and so forth.

So I just wanted to kind of give you an update that we are moving forward with this process and you will be actively engaged coming up very very soon. And you will also have an opportunity I hope to be able to contribute your feelings, your thoughts, your vision of where the College should go as we move forward in the next seven to eight years. Do you have any questions?

CHAIR SANDERS: Thank you very much.

DR. MCKAY: That concludes my report.

CHAIR SANDERS: Thank you very much, Shaun. We'll move to roundtable. Any roundtable items? I do have one. You can purchase your holiday cookie platter from our culinary students. So if you enjoyed these

cookies that are on the table, then you can give them as a gift for the holidays.

Yes, Gordon.

TRUSTEE CANARY: Perfect segue. Kudos to the Culinary Arts Program, our students and professors. I did travel out for that Wednesday before Thanksgiving event. It was fabulous. 200 meals were prepared. I helped to get the meals into the vehicles to get them transported. That was my job for the time I was there.

But again we got incredibly good press. I think it was the 10th anniversary of that effort. So I was pleased to be there to represent all of you. And, again, kudos to our Culinary Arts Program. It was great. It's just a wonderful program that helps to feed the need of food deficit folks out there. And I was pleased to be -- very proud to be there.

TRUSTEE LINDSAY-SULLIVAN: I have one.

CHAIR SANDERS: Yes, Denise.

TRUSTEE LINDSAY-SULLIVAN: Just to piggyback on the culinary parade, I had the pleasure of attending one of the dinners. And from my luck, I was

Dr. Rios' date, her husband stood her up. So she had to sit with me and my girlfriends. But it was the wine pairing dinner. And it was sensational.

So I cannot express enough that everyone has to go to one of those. It was really nice.

TRUSTEE CANARY: Wait, I go out and volunteer my efforts and nobody tells me about the wine pairing, jeez.

CHAIR SANDERS: Next time, Gordon.

Any other roundtable?

TRUSTEE MORGO: I have something and excuse me for being serious. During the entire meeting, I kept thinking -- and I'm not looking for sympathy. But I kept thinking about all the great things that the College does. Social Justice and Human Understanding, the work on the graduation, which is all student centered and really why we are here.

And I think I got the fiscal committee. And it's as mundane as can be and -- but -- and I listen to Vice President Vizzini a great deal, not as much as she

wants me to, but I listen to her a great deal. And when she talked about tuition being a reliable and steady source of revenue and we need revenue, I think yes.

But I also have the thought of an analogy. Tuition for us I think should be looked at as taxes for other legislative boards. And we all know what happened in Nassau County years back when the County Executive would do anything but raise taxes. And we looked how that destroyed the fiscal integrity of that County and they had to get a Review Board.

But on the other hand, we, I think, have to be very careful when we raise tuition. And I think we should look at it with the kind of hesitancy that so many legislators look at about raising taxes.

So I want you to think about an analogy and a former chairperson gave me this committee and I have been cursing her ever since. But the thing is, if we don't have fiscal resources, all the wonderful programs, all the good things we do for students are not possible. So that was my

thought. So thank you for allowing me to say it.

CHAIR SANDERS: Thank you. Thank you.

Any other roundtable items? [NO RESPONSE].

Okay. I would like to request a motion to enter into Executive Session to discuss the medical, financial, credit or employment history of a particular college employee. There will be no further business conducted after so if you could grab your snacks and move into that room, because we have a very tight timeline.

So for trustees --

Oh, is there a motion?

TRUSTEE MURRAY: Motion.

TRUSTEE PAGDANGANAN: Second.

CHAIR SANDERS: Motion by Chris, second by Bel.

All in favor?

[WHEREUPON THE MOTION MADE AND SECONDED WAS VOTED ON AND CARRIED. THE MEETING OF THE BOARD OF TRUSTEES WAS CLOSED BY THE CHAIRPERSON, THERESA SANDERS, AT 5:36 P.M.]

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CERTIFICATION

STATE OF NEW YORK)
) ss
COUNTY OF SUFFOLK)

I, JANICE L. ANTOS, a Shorthand Reporter and Notary Public within and for the State of New York, do hereby certify:

THAT the foregoing transcript is a true and accurate transcript of my original stenographic notes.

IN WITNESS WHEREOF, I have hereunto set my hand this 12th day of December, 2018.

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JANICE L. ANTOS