Suffolk
COUNTY COMMUNITY COLLEGE

Office of the President

BOARD OF TRUSTEES
May 14, 2020

RESOLUTION NO. 2020.21 - Approving Monthly Sponsor Services for Suffolk County Community College

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of $2,962,975.38 for the month of March 2020 *(Attachment I)* is hereby approved by the Board of Trustees.

Gordon D. Canary
Secretary

Central Administration
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Eastern Campus
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Riverhead, NY 11901-3499
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Board of Trustees
May 14, 2020
Attachment I

INVOICE

Suffolk County Employee Medical Health Plan

County of Suffolk
William J. Lindsay Complex
725 Veterans Memorial Highway, Bldg. 158
Hauppauge, NY 11788

DATE: April 20, 2020
INVOICE No.: 20-003/revised
FOR: SCCC Premium Due for EMHP of Suffolk County Fund 818

Bill To:
Jamie Hahn
Suffolk County Community College - Business & Financial Affairs
FML Rm. 232, College Road
2 North Tamiami Trail, Suite 602
Selden, NY 11784

Health Insurance Coverage	Premium	# Employees	Total
EMHP Indiv.	810.94	567	459,802.98
EMHP Family	1,910.57	1220	2,330,895.40
Leave Adjustments			
EMHP Indiv.	810.94	1	810.94
EMHP Family	1,910.57	9	17,195.13
Surviving Spouse CCR	810.94	3	2,432.82
HMO's			
HIP Indiv.	1282.72	1	1,282.72
HIP Family	3,142.65	1	3,142.65
JOB SHARE (PLAN RATES)			
Individual	815.28		0.00
Family	1,920.80		0.00
February 2020 Premium Due:		1802	2,815,562.64
EMPLOYEE HEALTH INSURANCE CONTRIBUTIONS			
2020 Payroll 4 Contributions			73,735.10
2020 Payroll 5 Contributions			73,677.64
Employee Insurance Contributions Due:			147,412.74
Total Due:			**$2,962,975.38**

Payments are to be remitted to Suffolk County via wire transfer within thirty (30) days of this invoice.

If you have any questions concerning this invoice, please call Brooke Deere @ 631-853-4777 or e-mail brooke.deere@suffolkcountyny.gov.

THANK YOU

Suffolk
COUNTY COMMUNITY COLLEGE

Office of the President

BOARD OF TRUSTEES
May 14, 2020

RESOLUTION NO. 2020.22 - Accepting a Grant Award from Empire State Development's COVID-19 Technical Assistance Program

WHEREAS, Suffolk County Community College has been selected to receive a grant award in the amount of $100,000 from Empire State Development's COVID-19 Technical Assistance Program to support outreach, identification and counseling of small businesses and women- and minority-owned businesses seeking assistance with applying to federal and state disaster and stimulus programs as a result of the COVID-19 pandemic, and

WHEREAS, the College will develop and deliver grant-funded services through its existing Entrepreneurial Assistance Center on the Michael J. Grant Campus, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that the College Interim President or his designee is authorized and empowered to execute any necessary documentation, including a contract, in such form as shall be approved by the College's Office of Legal Affairs, accepting a grant award in the amount of $100,000 from the Empire State Development's COVID-19 Technical Assistance Program, for the period of April 1, 2020 through December 31, 2020.

Project Director: Daphne M. Gordon, Ph.D.
Note: No full-time personnel

Gordon D. Canary
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Suffolk
COUNTY COMMUNITY COLLEGE

Office of the President

BOARD OF TRUSTEES
May 14, 2020

RESOLUTION NO. 2020.23 - Modifying a Grant Award from the NYS Environmental Facilities Corporation (EFC) – Green Innovation Grant Program

WHEREAS, Suffolk County Community College was granted a Green Innovation Grant Program (GIGP) award from the New York State Environment Facilities Corporation in the amount of $203,708 for a Campus Green Roofs Initiative, which was intended to enable construction of green roofs on three College buildings in order to reduce storm water impacts on the Ammerman, Eastern and Michael J. Grant Campuses and provide engaging living laboratories for students and demonstration sites for municipal officers, business and community representatives, and the residents of Suffolk County, and

WHEREAS, after the grant was awarded, it was determined that the proposed building locations for the installation of green roofs should be revised due to requirements of the NYS Uniform Fire Prevention and Building Code and other applicable NYS mandates, and

WHEREAS, the proposed Renewable Energy and STEM Center (RESC) at the Michael J. Grant Campus was deemed to be an appropriate location since its design already includes a green roof, and

WHEREAS, it is desirable to apply the remaining GIGP grant funds totaling approximately $196,204 to construction of the green roof already designed at the RESC location which will reduce storm water impacts on the Michael J. Grant Campus and provide an engaging living laboratory for students and a demonstration site for municipal officers, business and community representatives, and the residents of Suffolk County, and

WHEREAS, this revised Campus Green Roofs Initiative will result in 2,896 square feet of green roof, establish 483 cubic feet of total storm water storage volume during a one-year rain event (3 inches in a 24-hour period), and reduce peak storm water discharge by 60-70%, and

WHEREAS, the total local matching funds for this Campus Green Roofs Initiative is not impacted by these changes, and

WHEREAS, pursuant to the terms of the grant award, ten percent (10%) matching funds are required, be it therefore

Suffolk
COUNTY COMMUNITY COLLEGE

RESOLUTION NO. 2020.23 - Continued

RESOLVED, that the College Interim President or his designee is authorized and empowered to execute a new Grant Agreement, in such form as shall be approved by the College's Office of Legal Affairs, with the NYS Environmental Facilities Corporation to reflect the revised green roof location, and to execute any and all other documentation necessary to bring about the project and fulfill Suffolk County Community College's obligations under the GIGP Grant Agreement, and be it further

RESOLVED, that the Board of Trustees hereby authorizes an appropriation of a minimum of 10% local matching funds ($21,800), as required by the Green Innovation Grant Program for the Campus Green Roofs Initiative.

Project Director: Nicholas Palumbo, Executive Director of Sustainability Programs

Note: No additional full-time personnel

Gordon D. Canary
Secretary

Suffolk
COUNTY COMMUNITY COLLEGE

Office of the President

BOARD OF TRUSTEES
May 14, 2020

RESOLUTION NO. 2020.24 - Authorizing the Preparation of a Contract for the Parking Lot Expansion Project (Phase 3) on the Ammerman Campus

WHEREAS, capital projects CP2152 and CP2149 have been approved by the County of Suffolk and the State of New York for funding, and funds have been appropriated by the Suffolk County Legislature, and

WHEREAS, public bids for the Parking Lot Expansion Project (Phase 3) on the Ammerman Campus were solicited and opened on May 5, 2020, and

WHEREAS, these bids were reviewed, and the qualifications of the lowest responsible bidder were checked by the Consultant of Record, and

WHEREAS, due to the impact on New York State's revenue base associated with the COVID-19 pandemic, on April 28, 2020, the New York State Division of the Budget issued Budget Bulletin B-1223 which prohibits NYS agencies and authorities from entering into new contracts for capital projects except where the agency or authority certifies that not initiating a project poses an imminent threat to public health and safety, be it therefore

RESOLVED, that the College's Office of Legal Affairs is authorized to prepare a contract between Suffolk County Community College and **Pioneer Landscaping and Asphalt Paving, Inc.** in the amount of $2,075,000.00 for the Parking Lot Expansion Project (Phase 3) on the Ammerman Campus, and be it further

RESOLVED, that such contract shall not be fully executed until such time as the New York State Division of the Budget rescinds its directive contained in Budget Bulletin B-1223 barring new capital project contracts, or, alternatively, makes a determination that not initiating the Parking Lot Expansion Project (Phase 3) on the Ammerman Campus poses an imminent threat to public health and safety, or otherwise authorizes said contract to be executed, and be it further

RESOLVED, in the event such contract is authorized by the NYS Division of the Budget, the College Interim President is authorized to execute said contract, upon such terms and conditions as shall be approved by the College's Office of Legal Affairs.

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Suffolk
COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES
May 14, 2020

RESOLUTION NO. 2020.25 - Approving the Budget for Suffolk County Community College for Fiscal Year 2020-2021

WHEREAS, the provisions of the New York State Education Law and regulations adopted in accordance with such law direct the Boards of Trustees of New York Community Colleges, subject to the approval of the State University Trustees, to prepare, approve and implement budgets, and

WHEREAS, Suffolk County Community College has developed its Operating Budget setting forth the budget total for the 2020-2021 fiscal year, and

WHEREAS, the 2020-2021 budget includes necessary amounts for meeting the operational needs of the College, and includes sufficient amounts for collective bargaining agreements, and

WHEREAS, the State commitment for base aid per full-time equivalent (FTE) has remained the same at $2,957 per FTE, and

WHEREAS, the College is submitting its Operating Budget for the 2020-2021 fiscal year to the Suffolk County Legislature and the Suffolk County Executive's office as per the Memorandum of Understanding, and

WHEREAS, the Budget and Finance Committee of the Board of Trustees has carefully reviewed all the facts and circumstances attendant to the College's proposed 2020-2021 Operating Budget, and after due deliberation, is in support of the determinations made herein,

WHEREAS, the College Board of Trustees is requesting an increase in County support of 2% or $895,589 to the College for 2020-2021, and

WHEREAS, the Board of Trustees seeks a sustainable level of sponsor support to meet the mutual goals of keeping higher education attainable to the residents of Suffolk County and tuition affordable at Suffolk County Community College, and

WHEREAS, the Board of Trustees has determined that it will not raise tuition rates for the 2020-21 Academic Year, and

WHEREAS, the Board of Trustees has determined to access the Community College Fund Balance Reserve Fund to balance the budget, be it therefore

Suffolk
COUNTY COMMUNITY COLLEGE

RESOLUTION 2020.25 - Continued

RESOLVED, that the Board of Trustees hereby approves an Operating Budget for fiscal year 2020-2021 in the amount of $213,301,826 for operations and $3,551,321 for grants, and be it further

RESOLVED, that the annual tuition charges will remain the same at $5,470 per year for full-time resident students and $228 per credit for part-time resident students, and be it further

RESOLVED, that the 2020-2021 operating budget shall include a transfer from the Community College Fund Balance Reserve in the amount of $6,869,772 and be it further

RESOLVED, that annual tuition and fees as provided in Resolution No. 2020.26 are to be included in the College budget for the fiscal year 2020 - 2021.

Total Appropriations:	$216,853,147
Operation Appropriations:	$213,301,826
Grant Appropriations:	$3,551,321

Gordon D. Canary
Secretary

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Suffolk
COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES
May 14, 2020

RESOLUTION NO. 2020.26 - Adopting a Tuition and Fee Schedule for 2020-2021

WHEREAS, the College recommends that there be no increase to tuition for the 2020-21 academic year, and

WHEREAS, it is recommended that the Tuition and Fee Schedule be approved for the 2020-2021 academic year, be it therefore

RESOLVED, that the following Tuition and Fee schedule be approved:

Full-time Students	Fall 2020	Spring 2021
Tuition, Residents	$2,735	$2,735
Tuition, Non-Resident	$5,470	$5,470

Part-time Students	Fall 2020	Spring 2021
Tuition, Residents (per credit)	$228	$228
Tuition, Non-Resident	$456	$456

And be it further

RESOLVED, that the student Tuition and Fee Schedule (Attachment II) is hereby approved and adopted for fiscal year 2020-2021.

Gordon D. Canary
Secretary

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Board of Trustees Meeting
May 14, 2020

TUITION AND FEES FULL-TIME STUDENTS

	2019/2020	2020/2021
Tuition, Residents	$2,735 per semester	$2,735 per semester
Tuition, Non-Residents	$5,470 per semester	$5,470 per semester
Tuition Deposit (Applied to tuition but non-refundable)	$100	$100
Tuition Payment Plan	$50 per semester	$50 per semester
Administrative Collection Fee	$100	$100
Application Fee (non-refundable)	$40	$40
Applied Music Fee	$450 per semester	$450 per semester
Challenge Examination Fee	$100 per course	$100 per course
College-Level Examination Program (CLEP) Fee	$40	$40
College-Level Examination Program (CLEP) Late Fee	$20	$20
Culinary Arts Program Fee (Applicable courses will be indicated in the current catalog)	$65 per credit	$65 per credit
Distance Education Fee (Applicable courses will be indicated in the current catalog)	$75 per course	$75 per course
Equestrian Fee	$250 per semester	$250 per semester
Failure to obtain College ID card	$25	$25
Laboratory/Equipment/Special Program (Applicable courses will be indicated in the current catalog)	$75 per course	$75 per course
Late Payment Fee	$30	$30
Late Registration Fee (begins 1 week prior to 1st day of session)	$30 per semester	$30 per semester
Liability Insurance Fee	$50 per course	$50 per course
Littering College Campus	$50	$50
Music Performance Lab Fee	$35 per course	$35 per course
Physical Education Fee (Applicable courses will be indicated in the current catalog)	$75 per course	$75 per course

Prior Learning Assessment				
Basic Fee for Portfolio Evaluation	$100		$100	
Supplementary Fee		1/3 tuition of credits requested		1/3 tuition of credits requested
Records Maintenance Fee	$3	/credit - max. $36/semester	$3	/credit - max. $36/semester
Replacement of Lost ID Card	$12		$12	
Returned Check Fee	$30	each	$30	each
Smoking Policy Violation	$20		$20	
Student Activity Fee	$10	/credit - max. $100/semester	$10	/credit - max. $105/semester
Technology Fee	$150	per semester	$150	per semester
Transcript Fee	$15		$15	
Web Access Fee (applied to charges $50 & over)	$20		$20	
Vehicle Fees				
Vehicle Registration Fee	$15	/sem.- Fall, Spring, Summer	$15	/sem.- Fall, Spring
Driving or Parking on Restricted Roads or Areas	$100		$100	
Excessive Speed	$100		$100	
Failure to Register/Renew Vehicle with College	$30		$30	
Failure to stop, to obey signs or security personnel	$100		$100	
Failure to yield to pedestrians	$100		$100	
Obstruction of a trash container/ crosswalk	$75		$75	
Parking in a Fire Zone/Lane or 15 ft of fire hydrant	$150		$150	
Parking in Handicapped Area	$280		$280	
Parking in other than Designated Area	$50		$50	
Replacement of Lost Parking Sticker	$12		$12	
English as a Second Language (ESL) Non-credit Tuition				
Cat. #s IEP074, IEP084	$2,055	per semester	$2,055	per semester
Cat. #s IEP094 & either IEP092 or IEP093	$2,055	per semester	$2,055	per semester
Cat. #s IEP092, IEP093	$240	per semester	$240	per semester

Board of Trustees
May 14, 2020
Attachment II

TUITION AND FEES PART-TIME STUDENTS

	2019/2020	2020/2021
Tuition, Residents	$228 per credit	$228 per credit
Tuition, Non-Residents	$456 per credit	$456 per credit
Tuition Payment Plan	$50 per semester	$50 per semester
Administrative Collection Fee	$100	$100
Application Fee (non-refundable)	$40	$40
Applied Music Fee	$450 per semester	$450 per semester
Challenge Examination Fee	$100 per course	$100 per course
College-Level Examination Program (CLEP) Fee	$40	$40
College-Level Examination Program (CLEP) Late Fee	$20	$20
Culinary Arts Program Fee	$65 per credit	$65 per credit
Distance Education Fee (Applicable courses will be indicated in the current catalog)	$75 per course	$75 per course
Equestrian Fee	$250 per semester	$250 per semester
Failure to obtain College ID card	$25	$25
Laboratory/Equipment/Special Program (Applicable courses will be indicated in the current catalog)	$75 per course	$75 per course
Late Payment Fee	$30	$30
Late Registration Fee (begins 1 week prior to 1st day of session)	$20 per semester	$20 per semester
Liability Insurance Fee	$50 per course	$50 per course
Littering College Campus	$50	$50
Music Performance Lab Fee	$35 per course	$35 per course
Physical Education Fee (Applicable courses will be indicated in the current catalog)	$75 per course	$75 per course
Prior Learning Assessment	$0	
Basic Fee for Portfolio Evaluation	$100	$100
Supplementary Fee	$0 1/3 tuition of credits requested	1/3 tuition of credits requested
Records Maintenance Fee	$3 /credit - max. $36/semester	$3 /credit - max. $36/semester
Replacement of Lost ID Card	$12	$12
Returned Check Fee	$30 each	$30 each
Smoking Policy Violation	$20	$20
Student Activity Fee	$10 /credit-max $100/semester	$10 /credit-max $105/semester

Board of Trustees
May 14, 2020
Attachment II

Technology Fee (Fall, Spring, Summer)	$75 per semester	$75 per semester
Per Winter Session	$20	$20
Transcript Fee	$15	$15
Web Access Fee (applied to charges $50 & over)	$20	$20
Vehicle Fees	$0	
Vehicle Registration Fee	$15 /sem.- Fall, Spring, Summer	$15 /sem.- Fall, Spring
Driving or Parking on Restricted Roads or Areas	$100	$100
Excessive Speed	$100	$100
Failure to Register/Renew Vehicle with College	$30	$30
Failure to stop, to obey signs or security personnel	$100	$100
Failure to yield to pedestrians	$100	$100
Obstruction of a trash container/ crosswalk	$75	$75
Parking in a Fire Zone/Lane or 15 ft of fire hydrant	$150	$150
Parking in Handicapped Area	$280	$280
Parking in other than Designated Area	$50	$50
Replacement of Lost Parking Sticker	$12	$12
English as a Second Language (ESL) Non-credit Tuition	$0	
Cat. #s ELL001, ELL010	$410 per semester	$410 per semester
Cat. #s ELL003, ELL005, ELL007, ELL008	$205 per semester	$205 per semester
Cat. #s ELL002, ELL004, ELL006, ELL009	$205 per semester	$205 per semester
Cat. #s ELW001, ELW002, ELW003, ELW004, ELW005,	$0	
ELW006, ELW007, ELW008, ELW009, ELW016	$175 per semester	$175 per semester

Suffolk
COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES
May 14, 2020

RESOLUTION NO. 2020.27 - Authorizing the Reappointment of the Interim President

WHEREAS, by Resolution 2019.56 dated August 15, 2019, the Board of Trustees appointed Louis J. Petrizzo as Interim President of Suffolk County Community College, subject to the approval of the SUNY Board of Trustees, and

WHEREAS, by a resolution dated September 25, 2019, the SUNY Board of Trustees approved the appointment of Louis J. Petrizzo as Interim President of Suffolk County Community College, effective August 15, 2019 through September 25, 2020, or until the College Board of Trustees, by resolution, appoints a permanent president, whichever comes first, and

WHEREAS, the terms and conditions of said appointment are reflected in an employment contract between Louis J. Petrizzo and the Board of Trustees, dated October 2, 2019, and

WHEREAS, in order to ensure the continued effective leadership of the College, the Board of Trustees recommends reappointing Mr. Petrizzo as Interim President, effective September 26, 2020 through September 25, 2021, or until the College Board of Trustees, by resolution, appoints a permanent president, whichever comes first, and

WHEREAS, such reappointment is subject to the approval of the SUNY Board of Trustees, and

WHEREAS, by a resolution dated May 6, 2020, the SUNY Board of Trustees approved the reappointment of Louis J. Petrizzo as Interim President of Suffolk County Community College, effective September 26, 2020 through September 25, 2021, or until the College Board of Trustees, by resolution, appoints a permanent president, whichever comes first, contingent on the College Board of Trustees' approval of said reappointment on May 14, 2020 and on the SUNY Board of Trustees' receipt of the Suffolk County Community College Board resolution, be it therefore

RESOLVED, that the Board of Trustees hereby approves the reappointment of Louis J. Petrizzo as Interim President of Suffolk County Community College, effective September 26, 2020 through September 25, 2021, or until the College Board of Trustees, by resolution, appoints a permanent president, whichever comes first, and be it further

Suffolk
COUNTY COMMUNITY COLLEGE

RESOLUTION NO. 2020.27 - Continued

RESOLVED, that an amendment to the employment contract between the College Board of Trustees and Louis J. Petrizzo, reflecting Mr. Petrizzo's reappointment as Interim President of Suffolk County Community College, effective September 26, 2020 through September 25, 2021, or until the College Board of Trustees, by resolution, appoints a permanent president, whichever comes first, is hereby authorized and approved.

Gordon D. Canary
Secretary

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Suffolk
COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES
May 14, 2020

RESOLUTION NO. 2020. 28 - Approving an Extension of Suffolk County Community College's Strategic Plan

WHEREAS, the College's Strategic Planning Council has been engaged in the process of reviewing and recommending updates and revisions to the College's 2013-2020 Strategic Plan, including the College's Mission and Vision Statements, Institutional Goals, and Measurable Institutional Objectives, and

WHEREAS, as a result of the public health emergency resulting from novel coronavirus COVID-19, and the resulting disruption of College activities, the Strategic Planning Council has recommend that the College's strategic planning process be placed on hold for the remainder of the 2019-2020 academic year and resume in the 2020-2021 academic year, and that the College's 2013-2020 Strategic Plan, including the College's Mission and Vision Statements, Institutional Goals, and Measurable Institutional Objectives, be reaffirmed through August of 2021, and

WHEREAS, by resolutions duly adopted on March 15, 2012, January 27, 2013, and May 6, 2013, the Board of Trustees previously approved and accepted the College's Institutional Goals, Measurable Institutional Objectives, and 2013-2020 Strategic Plan, and

WHEREAS, the Board of Trustees concurs with the recommendation of the College's Strategic Planning Council to reaffirm and extend the current 2013-2020 Strategic Plan through August 2021 due to the current public health emergency and the resulting disruption of College activities, be it therefore,

RESOLVED, that the Suffolk County Community College 2013-2020 Strategic Plan be, and the same is, hereby, reaffirmed and extended through August 2021.

Gordon D. Canary
Secretary

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BOARD OF TRUSTEES
May 14, 2020

RESOLUTION NO. 2020.29 - Accepting the Independent Auditor's Report for the Fiscal Year Ending August 31, 2019

WHEREAS, Suffolk County Community College contracted with the independent CPA firm, Bonadio & Co., LLP, to perform an annual audit of financial operations, and

WHEREAS, Bonadio & Co., LLP has submitted an independent audit report to the College, and

WHEREAS, the Vice President for Business and Financial Affairs has reviewed the report and recommends that it be accepted, be it therefore

RESOLVED, that the Suffolk County Community College Board of Trustees accepts the independent audit report prepared by Bonadio & Co., LLP for the fiscal year ending August 31, 2019.

Gordon D. Canary
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