BOARD OF TRUSTEES
March 18, 2021

Item 1	RESOLUTION NO. 2021.09 - Approving Monthly Sponsor Services for Suffolk County Community College
Item 2	RESOLUTION NO. 2021.10 - Approving Budget Transfers
Item 3	RESOLUTION NO. 2021.11 - Amending the College Budget to Reflect an Increase to the Student Support Services (TRIO) Program Grant Award from the U.S. Department of Education
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Item 6	RESOLUTION NO. 2021.14 - Accepting the Independent Auditor's Report for the Fiscal Year Ending August 31, 2020

ITEM 1

RESOLUTION NO. 2021.09 - Approving Monthly Sponsor Services for Suffolk County Community College

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of $3,150,450.96 for the month of January 2021, and $ 3,422,558.43 for the month of February 2021 *(Attachment I)* is hereby approved by the Board of Trustees.

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INVOICE

Suffolk County Employee Medical Health Plan

County of Suffolk
William J. Lindsay Complex
725 Veterans Memorial Highway, Bldg. 158
Hauppauge, NY 11788

DATE: February 9, 2021
INVOICE No.: 21-001
FOR: EMHP of Suffolk County
SCCC Insurance Premium Due
SCCC Employee Contributions Due
Fund 818

Bill To:
Jamie Hahn
Suffolk County Community College - Business & Financial Affairs
FML Rm. 232, College Road
2 North Tamiami Trail, Suite 602
Selden, NY 11784

Health Insurance Coverage	Premium	# Employees	Total
EMHP Indiv.	907.60	554	502,810.40
EMHP Family	2,138.31	1193	2,551,003.83
Leave Adjustments			
EMHP Indiv.	907.60	3	2,722.80
EMHP Family	2,138.31	8	17,106.48
Surviving Spouse CCR	907.60	4	3,630.40
HMO's			
HIP Indiv.	1351.84	1	1,351.84
HIP Family	3,312.00	1	3,312.00
January 2021 Premium Due:		1764	3,081,937.75
EMPLOYEE HEALTH INSURANCE CONTRIBUTIONS			
2020 Payroll 26, Time Period: 11/30/20 - 12/13/20	---	---	70,651.52
Employee Insurance Contributions Due:			70,651.52
Total Due:			**$3,152,589.27**

1 Family over increase 2,138.31
31 30450.96

Payments are to be remitted to Suffolk County via wire transfer within thirty (30) days of this invoice.

If you have any questions concerning this invoice, please call Brooke Deere @ 631-853-4777 or e-mail brooke.deere@suffolkcountyny.gov.

THANK YOU

Suffolk County Employee Medical Health Plan

INVOICE

County of Suffolk
William J. Lindsay Complex
725 Veterans Memorial Highway, Bldg. 158
Hauppauge, NY 11788

DATE: February 26, 2021
INVOICE No.: 21-002
FOR: EMHP of Suffolk County
SCCC Insurance Premium Due
SCCC Employee Contributions Due
Fund 818

Bill To:
Jamie Hahn
Suffolk County Community College - Business & Financial Affairs
FML Rm. 232, College Road
2 North Tamiami Trail, Suite 602
Selden, NY 11784

Health Insurance Coverage	Premium	# Employees	Total
EMHP Indiv.	907.60	556	504,625.60
EMHP Family	2,138.31	1192	2,548,865.52
Leave Adjustments			
EMHP Indiv.	907.60	2	1,815.20
EMHP Family	2,138.31	8	17,106.48
Surviving Spouse CCR	907.60	4	3,630.40
HMO's			
HIP Indiv.	1351.84	1	1,351.84
HIP Family	3,312.00	1	3,312.00
February 2021 Premium Due:		1764	3,080,707.04
EMPLOYEE HEALTH INSURANCE CONTRIBUTIONS			
2020 Payroll 27, Time Period: 12/14/20 - 12/27/20			50,520.05
2021 Payroll 1, Time Period: 12/28/20 - 1/10/21	----	----	73,809.81
2021 Payroll 2, Time Period: 1/11/21 - 1/24/21			73,474.84
2021 Payroll 3, Time Period: 1/25/21 - 2/7/21			72,976.43
2021 Payroll 4, Time Period: 2/8/21 - 2/21/21			73,208.57
Employee Insurance Contributions Due:			343,989.70
Total Due:			**$3,424,696.74**

1 Family over member deceased

Payments are to be remitted to Suffolk County via wire transfer within thirty (30) days of this invoice.

If you have any questions concerning this invoice, please call Brooke Deere @ 631-853-4777 or e-mail brooke.deere@suffolkcountyny.gov.

(2,138.31)

$3,422,558.43

THANK YOU

ITEM 2

RESOLUTION NO. 2021.10 - Approving Budget Transfers

WHEREAS, the Board of Trustees has established a policy on the authorization of budget transfers, and

WHEREAS, according to said policy, budget transfers must be authorized by a resolution adopted by the Board of Trustees, and

WHEREAS, the Vice President for Business and Financial Affairs recommends the budget transfers on *Attachment II* as necessary for the operation of the College, be it therefore

RESOLVED, that the budget transfers shown on *Attachment II* are hereby authorized and approved.

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Suffolk County Community College
Budget Transfer List
As of March 5, 2021

DOCUMENT #	FUND	ORG	ACCOUNT	DESCRIPTION	TRANSFER FROM	TRANSFER TO	REASON
J0038250	181800	C84001	713020	Postage	26,318		purchase of a wide format printer that will allow the college to reduce 3rd party printing costs, as well as, add capabilities to print all COVID signage with in-house resources
	181800	C81201	712500	Other Equipment		26,318	

ITEM 3

RESOLUTION NO. 2021.11 - Amending the College Budget to Reflect an Increase to the Student Support Services (TRIO) Program Grant Award from the U.S. Department of Education

WHEREAS, the 2020-2021 College operating budget provides $318,778, including indirect costs, from the U.S. Department of Education for a Student Support Services (TRIO) Program grant, and

WHEREAS, the TRIO grant provides opportunities for students to successfully complete their post-secondary education and ease the process of transition from one level of higher education to the next, and

WHEREAS, the grant award has been increased by $11,332, including indirect costs, and

WHEREAS, an additional $5,000 will be administered externally to the grant appropriation budget as grant aid to students, and

WHEREAS, matching funds in the amount of $24,454, provided for in the College operating budget, will be used to provide grant aid to students, as well as for additional supplies and equipment for student support, be it therefore

RESOLVED, that the 2020-2021 College operating budget be amended to reflect an increase in the amount of $11,332, including indirect costs in the amount of $840, to the grant award from the U.S. Department of Education for a Student Support Services (TRIO) Program, bringing the total amount of the grant award to $330,110, and be it further

RESOLVED, that the College Interim President or his designee is authorized to execute any required documentation with the administering agency reflecting said increase.

Project Director: Lorianne Lueders-Yanotti

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ITEM 4

RESOLUTION NO. 2021.12 - Adopting a Policy for Single-Occupancy Bathrooms

WHEREAS, Suffolk County Community College is committed to protecting the safety and well-being of its students, faculty and staff, and maintaining educational and working environments that are free from discrimination and harassment, and

WHEREAS, the College recognizes the need to take all possible precautionary steps to prevent harassment from occurring, and believes that College officials can play a crucial role in creating a space of inclusivity to protect transgender, gender nonconforming, and non-binary (TGNCNB) individuals from discrimination and harassment on its campuses, and

WHEREAS, on December 23, 2020, Chapter 353 of the Laws of 2020, relating to single-occupancy bathroom requirements, was signed into law in New York State, requiring that, among other things, community colleges adopt policies regarding single occupancy bathroom facilities, be it therefore

RESOLVED, that the College hereby adopts the *Single-Occupancy Bathrooms Policy*, annexed hereto as ***Attachment III***, effective March 23, 2021.

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Suffolk
COUNTY COMMUNITY COLLEGE

SINGLE-OCCUPANCY BATHROOMS POLICY

(a) All public single-occupancy bathroom facilities located at Suffolk County Community College shall be designated as gender-neutral for use by no more than one occupant at a time, or for family or assisted use.

(b) Such gender-neutral bathroom facilities shall be clearly designated by the posting of appropriate signage on or near the entry door of each facility.

(c) For purposes of this policy, "single-occupancy bathroom" shall have the meaning as set forth in NY Public Buildings Law Section 145(1)(d), which provides as follows: A single-occupancy bathroom is a bathroom intended for use by no more than one occupant at a time or for family or assisted use, and which has a door for entry into and egress from the bathroom that may be locked by the occupant to ensure privacy and security.

(d) This policy shall constitute confirmation of adoption by Suffolk County Community College of the requirements of NY Education Law Section 6306(11).

ITEM 5

RESOLUTION NO. 2021.13 - Approving a Major Change Order and Amendment to the Contract for the Interior Renovation of the Sagtikos Building on the Michael J. Grant Campus

WHEREAS, VRD Contracting, Inc. was awarded a contract ("Contract") to renovate the Sagtikos Building on the Michael J. Grant Campus, and

WHEREAS, additional work which was not anticipated under the Contract or shown on the design drawings is required, including modifications to the fire alarm, fire sprinkler, HVAC and electrical systems, and

WHEREAS, there remains sufficient funding in the program budget to cover payment for this additional work, and

WHEREAS, including the additional work described herein increases the contract with VRD Construction, Inc. by more than thirty-five thousand dollars ($35,000.00), thus constituting a major change order as defined in the College's *Procurement Policy*, and

WHEREAS, pursuant to such policy, all major change orders require the approval of the Board of Trustees, be it therefore

RESOLVED, that a change order in the amount of $57,510.52 to the contract with VRD Construction Inc. for additional work to be performed for the renovation of the Sagtikos Building on the Michael J. Campus, is hereby approved, and be it further

RESOLVED, that the Interim President is authorized and empowered to execute the necessary documentation, as approved by the College's Office of Legal Affairs, reflecting the change order and the nature of the additional work so authorized.

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ITEM 6

RESOLUTION NO. 2021.14 - Accepting the Independent Auditor's Report for the Fiscal Year Ending August 31, 2020

WHEREAS, Suffolk County Community College contracted with the independent CPA firm, Bonadio & Co., LLP, to perform an annual audit of financial operations, and

WHEREAS, Bonadio & Co., LLP has submitted an independent audit report to the College, and

WHEREAS, the Vice President for Business and Financial Affairs has reviewed the report and recommends that it be accepted, be it therefore

RESOLVED, that the Suffolk County Community College Board of Trustees accepts the independent audit report prepared by Bonadio & Co., LLP for the fiscal year ending August 31, 2020.