**BOARD OF TRUSTEES**
**April 15, 2021**

| | |
|---|---|
| Item 1 | RESOLUTION NO. 2021.16 - Approving Monthly Sponsor Services for Suffolk County Community College |
| Item 2 | RESOLUTION NO. 2021.17 - Approving Budget Transfers |
| Item 3 | RESOLUTION NO. 2021.18 - Authorizing the Acceptance of a Gift from the Suffolk Community College Foundation |
| Item 4 | RESOLUTION NO. 2021.19 - Authorizing the Acceptance of a Gift from the Suffolk Community College Foundation |
| Item 5 | RESOLUTION NO. 2021.20 - Amending the College Budget for a Grant Award Increase from the State University of New York (SUNY) for the Distribution of New Open Educational Resource (OER) Funding |
| Item 6 | RESOLUTION NO. 2021.21 - Amending the College Budget for a Perkins V Career and Technical Education Act Program Grant |
| Item 7 | RESOLUTION NO. 2021.22 - Amending the College Budget for a Grant Award Increase from the State University of New York for a SUNY Child Care Program |
| Item 8 | RESOLUTION NO. 2021.23 - Approving the Budget for Suffolk County Community College for Fiscal Year 2021-2022 |
| Item 9 | RESOLUTION NO. 2021.24 - Adopting a Tuition and Fee Schedule for 2021-2022 |

**ITEM 1**

**RESOLUTION NO. 2021.16 - Approving Monthly Sponsor Services for Suffolk County Community College**

**WHEREAS,** the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

**WHEREAS,** the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

**WHEREAS,** health insurance is considered a Sponsor Service, be it therefore

**RESOLVED**, that the health insurance payment to the County of Suffolk in the amount of $3,140,063.21 for the month of March 2021 *(Attachment I)* is hereby approved by the Board of Trustees.

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**Board of Trustees**
**April 15, 2021**
**Attachment I**

# INVOICE

## Suffolk County Employee Medical Health Plan

County of Suffolk
William J. Lindsay Complex
725 Veterans Memorial Highway, Bldg. 158
Hauppauge, NY 11788

**DATE:** March 18, 2021
**INVOICE No.:** 21-003
**FOR:** EMHP of Suffolk County
SCCC Insurance Premium Due
SCCC Employee Contributions Due
Fund 818

**Bill To:**
Jamie Hahn
Suffolk County Community College - Business & Financial Affairs
FML Rm. 232, College Road
2 North Tamiami Trail, Suite 602
Selden, NY 11784

| Health Insurance Coverage | Premium | # Employees | Total |
|---|---|---|---|
| EMHP Indiv. | 907.60 | 556 | 504,625.60 |
| EMHP Family | 2,138.31 | 1189 | 2,542,450.59 |
| | | | |
| **Leave Adjustments** | | | |
| EMHP Indiv. | 907.60 | 1 | 907.60 |
| EMHP Family | 2,138.31 | 5 | 10,691.55 |
| | | | |
| **Surviving Spouse CCR** | 907.60 | 4 | 3,630.40 |
| | | | |
| **HMO's** | | | |
| HIP Indiv. | 1351.84 | 1 | 1,351.84 |
| HIP Family | 3,312.00 | 1 | 3,312.00 |
| | | | |
| **March 2021 Premium Due:** | | 1757 | 3,066,969.58 |
| | | | |
| **EMPLOYEE HEALTH INSURANCE CONTRIBUTIONS** | | | |
| 2021 Payroll 5, Time Period: 2/22/21 - 3/7/21 | | | 73,093.63 |
| | | | |
| **Employee Insurance Contributions Due:** | | | 73,093.63 |
| | | | |
| **Total Due:** | | | **$3,140,063.21** |

Payments are to be remitted to Suffolk County via wire transfer within thirty (30) days of this invoice.

If you have any questions concerning this invoice, please call Brooke Deere @ 631-853-4777 or e-mail brooke.deere@suffolkcountyny.gov.

**THANK YOU**

**ITEM 2**

**RESOLUTION NO. 2021.17 - Approving Budget Transfers**

**WHEREAS**, the Board of Trustees has established a policy on the authorization of budget transfers, and

**WHEREAS**, according to said policy, budget transfers must be authorized by a resolution adopted by the Board of Trustees, and

**WHEREAS**, the Vice President for Business and Financial Affairs recommends the budget transfers on *Attachment II* as necessary for the operation of the College, be it therefore

**RESOLVED**, that the budget transfers shown on *Attachment II* are hereby authorized and approved.

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**Suffolk County Community College**
**Budget Transfer List**
**As of April 9, 2021**

| DOCUMENT # | FUND | ORG | ACCOUNT | DESCRIPTION | TRANSFER FROM | TRANSFER TO | REASON |
|---|---|---|---|---|---|---|---|
| J0038479 | 181800 | C66001 | 713650 | Repairs & Maint Buildings & Grounds | 12,000 | | to purchase methanol for the sewage treatment plants |
| | 181800 | C66001 | 713360 | Chemicals & Agents Non-Lab | | 12,000 | |
| J0038505 | 181800 | C69001 | 713651 | Maintenance Contracts | 17,304 | | to purchase 3 electrical vehicle charging stations. NYS Rebate in the amount of $24,000 expected |
| | 181800 | C63501 | 712500 | Other Equipment | | 17,304 | |
| J0038506 | 181800 | C89001 | 713160 | Computer Software | 30,000 | | for repairs and maintenance |
| | 181800 | C86801 | 714010 | Infrastructure- Telephone | | 30,000 | |

**ITEM 3**

**RESOLUTION NO. 2021.18 - Authorizing the Acceptance of a Gift from the Suffolk Community College Foundation**

**WHEREAS**, the Suffolk Community College Foundation, Inc. is the recipient of refrigeration equipment from Long Island Cares, Inc. / The Harry Chapin Food Bank, valued at $5,208, as awarded under a capital equipment grant, and

**WHEREAS**, the Foundation wishes to further donate this equipment to Suffolk County Community College for use in the Michael J. Grant Campus Food Pantry, and

**WHEREAS**, the Office of Student Affairs on the Grant Campus has been consulted and has indicated a need for this equipment for the benefit of students and their families, be it therefore

**RESOLVED**, that the Board of Trustees hereby authorizes the College's acceptance of refrigeration equipment, valued at $5,208, from the Suffolk Community College Foundation, Inc., for use in the Michael J. Grant Campus Food Pantry.

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**ITEM 4**

**RESOLUTION NO. 2021.19 - Authorizing the Acceptance of a Gift from the Suffolk Community College Foundation**

**WHEREAS**, the Suffolk Community College Foundation, Inc. is the recipient of three Stryker Stair Chairs from the North Babylon Fire Company, valued at $11,400, and

**WHEREAS**, the Foundation wishes to further donate this equipment to Suffolk County Community College for use on the College campuses, and

**WHEREAS**, the Office of Fire and Public Safety and the Campus Executive Deans have been consulted and have indicated a need for this equipment for the benefit of the College community, be it therefore

**RESOLVED**, that the Board of Trustees hereby authorizes the College's acceptance of three Stryker Stair Chairs, valued at $11,400, from the Suffolk Community College Foundation, Inc., for use on the College campuses.

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**ITEM 5**

**RESOLUTION NO. 2021.20 - Amending the College Budget for a Grant Award Increase from the State University of New York (SUNY) for the Distribution of New Open Educational Resource (OER) Funding**

**WHEREAS**, the 2020-2021 College operating budget provides $73,139 of remaining funds from the State University of New York (SUNY) for the distribution of the Open Educational Resource (OER) Funding, for the period of September 1, 2020 through June 30, 2021, and

**WHEREAS**, the grant award has been increased by $7,692, bringing the total amount of the grant award to $80,831, and

**WHEREAS**, it is necessary to amend the 2020-2021 College operating budget in the amount of $7,692 to provide for the increase in the grant award, and

**RESOLVED**, that the 2020-2021 College operating budget be amended to reflect an increase in the amount of $7,692 from the State University of New York (SUNY) for the distribution of new Open Educational Resource (OER) Funding, and the College Interim President or his designee is authorized to execute a contract, with the administering agency, upon such terms and conditions as shall be approved by the College's Office of Legal Affairs.

Project Director: Paul Beaudin, Ph.D., Vice President for Academic and Student Affairs

Note: No full-time positions

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**ITEM 6**

**RESOLUTION NO. 2021.21 - Amending the College Budget for a Perkins V Career and Technical Education Act Program Grant**

**WHEREAS,** the 2020-2021 College operating budget provides $804,678, including indirect costs, from the NYS Education Department for the Carl D. Perkins Strengthening Career and Technical Education for the 21st Century Act (Perkins V CTEA) Program for the period of July 1, 2020 through June 30, 2021, and

**WHEREAS,** the award has been increased by an additional amount of $288,066, bringing the total amount of the grant award to $1,092,744, including indirect costs, and

**WHEREAS,** matching funds are not required, be it therefore

**RESOLVED,** that the 2020-2021 College operating budget be amended to reflect an increase in the amount of $288,066, including indirect costs of $12,861, from the NYS Education Department for the Carl D. Perkins Strengthening Career and Technical Education for the 21st Century Act (Perkins V CTEA) Program, and the College Interim President or his designee is authorized to execute a contract with the administering agency, upon such terms and conditions as shall be approved by the College's Office of Legal Affairs.

Project Director: Dr. W. Troy Tucker, College Associate Dean of Sponsored Programs

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**ITEM 7**

**RESOLUTION NO. 2021.22 - Amending the College Budget for a Grant Award Increase from the State University of New York for a SUNY Child Care Program**

**WHEREAS**, the 2020-2021 College operating budget provides $201,000 from the State University of New York for a SUNY Child Care Program, and

**WHEREAS**, this grant supports the provision of quality child care services at the Ammerman and Michael J. Grant Campuses, and

**WHEREAS**, the grant award has been increased by $5,028, bringing the total amount of the grant award to $206,028, and

**WHEREAS**, it is necessary to amend the 2020-2021 College operating budget in the amount of $5,028 to provide for the increase in the grant award, and

**RESOLVED**, that the 2020-2021 College operating budget be amended to reflect an increase in the amount of $5,028 from the State University of New York for a SUNY Child Care Program, and the College Interim President, or his designee, is authorized to execute any required documentation with the administering agency.

Project Director: Barbara E. Hurst, Director of Business Affairs, SCC Association

Note: No in-kind contribution required

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**ITEM 8**

**RESOLUTION NO. 2021.23 - Approving the Budget for Suffolk County Community College for Fiscal Year 2021-2022**

**WHEREAS,** the provisions of the New York State Education Law and regulations adopted in accordance with such law direct the Boards of Trustees of New York Community Colleges, subject to the approval of the State University Trustees, to prepare, approve and implement budgets, and

**WHEREAS**, Suffolk County Community College has developed its Operating Budget setting forth the budget total for the 2021-2022 fiscal year, and

**WHEREAS**, the 2021-2022 budget includes necessary amounts for meeting the operational needs of the College, and includes sufficient amounts for collective bargaining agreements, and

**WHEREAS**, the State commitment for base aid per full-time equivalent (FTE) has remained the same at $XXXX per FTE, and

**WHEREAS**, the College is submitting its Operating Budget for the 2021-2022 fiscal year to the Suffolk County Legislature and the Suffolk County Executive's office as per the Memorandum of Understanding, and

**WHEREAS**, the Budget and Finance Committee of the Board of Trustees has carefully reviewed all the facts and circumstances attendant to the College's proposed 2021-2022 Operating Budget, and after due deliberation, is in support of the determinations made herein,

**WHEREAS**, the College Board of Trustees is requesting an increase in County support of X% or $XXXXXXX to the College for 2021-2022, and

**WHEREAS,** the Board of Trustees seeks a sustainable level of sponsor support to meet the mutual goals of keeping higher education attainable to the residents of Suffolk County and tuition affordable at Suffolk County Community College, and

**WHEREAS**, the Board of Trustees has determined that it will not raise tuition rates for the 2021-2022 Academic Year, and

**WHEREAS**, the Board of Trustees has determined to access the Community College Fund Balance Reserve Fund to balance the budget, be it therefore

**RESOLVED**, that the Board of Trustees hereby approves an Operating Budget for fiscal year 2021-2022 in the amount of $XXXXXXX for operations and $XXXXXX for grants, and be it further

**RESOLVED**, that the annual tuition charges will remain the same at $5,470 per year for full-time resident students and $228 per credit for part-time resident students, and be it further

**RESOLVED**, that the 2021-2022 operating budget shall include a transfer from the Community College Fund Balance Reserve in the amount of $XXXXXXX and be it further

**RESOLVED**, that annual tuition and fees as provided in Resolution No. 2021.24 are to be included in the College budget for the fiscal year 2021-2022.

| | |
|---|---|
| Total Appropriations: | $XXXXXXXX |
| Operation Appropriations: | $XXXXXXXX |
| Grant Appropriations: | $XXXXXXX |

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**ITEM 9**

**RESOLUTION NO. 2021.24 - Adopting a Tuition and Fee Schedule for 2021-2022**

**WHEREAS**, the College recommends that there be no increase to tuition for the 2021-2022 academic year, and

**WHEREAS**, it is recommended that the Tuition and Fee Schedule be approved for the 2021-2022 academic year, be it therefore

**RESOLVED**, that the following Tuition and Fee schedule be approved:

| **Full-time Students** | Fall 2021 | Spring 2022 |
|---|---|---|
| Tuition, Residents | $XXXX | $XXXX |
| Tuition, Non-Resident | $XXXX | $XXXX |

| **Part-time Students** | Fall 2021 | Spring 2022 |
|---|---|---|
| Tuition, Residents (per credit) | $XXX | $XXX |
| Tuition, Non-Resident | $XXX | $XXX |

And be it further

**RESOLVED**, that the student Tuition and Fee Schedule (*Attachment III*) is hereby approved and adopted for fiscal year 2021-2022.

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**Board of Trustees**
**April 15, 2021**
**Attachment III**

# RESOLUTION NO. 2021.24 - Adopting a Tuition and Fee Schedule for 2021-2022

**PENDING**
**To Be Distributed at Meeting**

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