BOARD OF TRUSTEES
November 21, 2021

ITEM 1	**RESOLUTION NO. 2021.62 - Approving Monthly Sponsor Services for Suffolk County Community College**
ITEM 2	**RESOLUTION NO. 2021.63 - Approving Budget Transfers**
ITEM 3	**RESOLUTION NO. 2021.64 - Amending the Policy on Naming Opportunities**

ITEM 1

RESOLUTION NO. 2021.62 - Approving Monthly Sponsor Services for Suffolk County Community College

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of $2,9023,874.32 for the month of October 2021 *(Attachment I)* is hereby approved by the Board of Trustees.

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INVOICE

Suffolk County Employee Medical Health Plan

County of Suffolk
William J. Lindsay Complex
725 Veterans Memorial Highway, Bldg. 158
Hauppauge, NY 11788

DATE: October 22, 2021
INVOICE No.: 21-010
FOR: EMHP of Suffolk County
SCCC Insurance Premium Due
SCCC Employee Contributions Due
Fund 818

Bill To:
Jamie Hahn
Suffolk County Community College - Business & Financial Affairs
FML Rm. 232, College Road
2 North Tamiami Trail, Suite 602
Selden, NY 11784

Health Insurance Coverage	Premium	# Employees	Total
EMHP Indiv.	809.90	574	464,882.60
EMHP Family	1,908.12	1152	2,198,154.24
Leave Adjustments			
EMHP Indiv.	809.90	0	0.00
EMHP Family	1,908.12	9	17,173.08
Surviving Spouse CCR	809.90	4	3,239.60
HMO's			
HIP Indiv.	1351.84	1	1,351.84
HIP Family	3,312.00	1	3,312.00
October 2021 Premium Due:		1741	2,688,113.36
EMPLOYEE HEALTH INSURANCE CONTRIBUTIONS			
2021 Payroll 19, Time Period: 9/6/21 - 9/19/21			71,984.58
2021 Payroll 20, Time Period: 9/20/21 - 10/3/21			71,451.77
2021 Payroll 21, Time Period: 10/4/21 - 10/17/21			71,324.61
Employee Insurance Contributions Due:			214,760.96
Total Due:			**$2,902,874.32**

Payments are to be remitted to Suffolk County via wire transfer within thirty (30) days of this invoice.

If you have any questions concerning this invoice, please call Brooke Deere @ 631-853-4777 or e-mail brooke.deere@suffolkcountyny.gov.

THANK YOU

ITEM 2

RESOLUTION NO. 2021.63 - Approving Budget Transfers

WHEREAS, the Board of Trustees has established a policy on the authorization of budget transfers, and

WHEREAS, according to said policy, budget transfers must be authorized by a resolution adopted by the Board of Trustees, and

WHEREAS, the Vice President for Business and Financial Affairs recommends the budget transfers on *Attachment II* as necessary for the operation of the College, be it therefore

RESOLVED, that the budget transfers shown on *Attachment II* are hereby authorized and approved.

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Suffolk County Community College
Budget Transfer List
As of November 9, 2021

DOCUMENT #	FUND	ORG	ACCOUNT	DESCRIPTION	TRANSFER FROM	TRANSFER TO	REASON
J0039613	181800	C69001	713250	Buildings & Grounds Materials	24,280		Professional memberships and dues for the
	181800	C71001	713070	Memberships & Subscriptions		24,280	President's Office

ITEM 3

RESOLUTION NO. 2021.64 - Amending the Policy on Naming Opportunities

WHEREAS, the mission of the Suffolk Community College Foundation (Foundation) is to support student access to quality education and vocational skill training by providing scholarships, emergency loans and funding for program development; and to engage alumni to maintain their connection to the College, and to support Foundation events, philanthropy, student mentorship and internship opportunities, and

WHEREAS, in furtherance of the Foundation's mission, on January 19, 2021, the Board of Trustees of Suffolk County Community College ("College") adopted the *Policy on Naming Opportunities* to encourages alumni, local business corporations, industry, and friends to demonstrate support for the College by offering them opportunities to name physical assets of the College, such as campus buildings, facilities and other campus areas, in exchange for major gifts to the Foundation, and

WHEREAS, the Board of Trustees now wishes to expand the naming opportunities contemplated in the *Policy*, to permit the naming of non-physical assets of the College, such as academic programs or departments, be it therefore

RESOLVED, that the College hereby authorizes an amendment to the *Policy on Naming Opportunities* to permit the naming of non-physical assets of Suffolk County Community College, and be it further

RESOLVED, that said *Policy*, as amended (see, *Attachment III*), shall be effective as of November 18, 2021.

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POLICY ON NAMING OPPORTUNITIES

The authority to name physical and non-physical assets of Suffolk County Community College (College), such as buildings, facilities campus areas, and academic programs or departments, rests with the College's Board of Trustees. The naming of any physical or non-physical asset is appropriate when a significant gift is received for the benefit of the College through the Suffolk Community College Foundation. Recommendations not associated with a donation for a naming in honor of living or deceased staff, alumni, faculty, Board member, state or national leader shall be considered on a case-by-case basis and only when supported by justification for the naming.

A proposal to name a physical or non-physical asset of the College shall be directed to the College's President, who will facilitate the preparation and presentation of the proposal to the College's Board of Trustees and request an advisory opinion from the Suffolk Community College Foundation's Board of Directors. Proposed names must be held in strict confidence during the review and approval processes. The credentials, character and reputation of each individual or business entity for which a physical or non-physical asset may be named shall be carefully scrutinized and evaluated. All naming requests must ensure that the honoree or donor exemplifies his/her/its commitment to the mission, vision and objectives of the College.

All naming opportunities are subject to the approval, within its sole discretion, of the Board of Trustees after consultation with the Executive Committee of the Foundation Board of Directors.

The gift levels described below are intended as minimum amounts needed to name the respective opportunity. If matching funds are available, they will be added to the donor's gift for naming minimums. Personal, corporate or foundation donations in the form of cash, liquid assets, gifts of life insurance, legally binding pledges and irrevocable deferred gift arrangements are acceptable for naming commitments.

Establishing Names for Physical Assets of the College

It is the general policy of the College that naming opportunities of physical assets should only occur if the benefactor contributes the predominant portion of funds necessary to cover the cost of construction, renovation and/or maintenance of operation. The Foundation Board of Directors recommends the following minimum gift levels for naming commitments and other monetary standards for naming:

- Campus should be named only in exchange for gift commitments of at least Ten Million Dollars ($10,000,000.00).
- Older existing facility (more than 10 years) should be named only in exchange for gift commitments of at least 20% to 35% of the building's current value or replacement cost. Total costs include architectural, planning and construction fees, site clearance and landscaping, furnishings and equipment. Maintenance endowment funds should be considered as part of the gift for the purpose of these calculations.
- Newer existing facility (less than 10 years) should be named only in exchange for gift commitments of at least 35% to 50% of the building's current value or replacement cost.
- New facilities (less than 1 year) should be named only in exchange for gift commitments of at least 50% of the building's current value or replacement cost.
- The minimum gift for a naming commitment for campus areas, such as classrooms, laboratories and gymnasiums, should be approximately $10,000.

The naming of a building, facility or other campus area is effective for its useful life, unless limited to a term of years at the time of acceptance. A uniform system of marking named facilities is administered by the College's Office of Institutional Advancement.

Establishing Names for Non-Physical Assets of the College

To support the naming of any non-physical asset, an endowment will be established by the donor(s). The amount of an acceptable gift range for an endowment in this category will be determined in conversation and consultation with the Foundation staff, Board of Directors, College President, and Board of Trustees. The gift range for non-physical assets will be based upon comparable gifts received at other institutions for similar naming opportunities.

Removal of Names from Physical or Non-Physical Assets

The College's Board of Trustees has the authority to rename physical and non-physical assets that were named in the past. Unless naming rights have been limited to a stated term of years, the College President may, at any time, recommend to the College's Board of Trustees that a physical or non-physical asset be renamed.

The College's Board of Trustees has the authority and responsibility to remove a name if information becomes available that negatively impacts the original decision. Such information may include, but not be limited to, failure to satisfy financial commitments within the time allowed, or conduct or speech of the named party which is inconsistent with the mission, goals, and vision of the College. A decision to remove a name will be made on the merits and after consultation with the Executive Committee of the Foundation Board of Directors, taking into account all facts relevant to the decision.

Board of Trustees
November 18, 2021

Suffolk
COUNTY COMMUNITY COLLEGE

BACK UP INFORMATION

For Item #3
Regarding

RESOLUTION NO. 2021.64

Amending the Policy on Naming Opportunities

Central Administration
533 College Road
Selden, NY 11784-2899
(631) 451-4112

Ammerman Campus
533 College Road
Selden, NY 11784-2899
(631) 451-4110

Western Campus
Crooked Hill Road
Brentwood, NY 11717-1092
(631) 851-6700

Eastern Campus
121 Speonk-Riverhead Road
Riverhead, NY 11901-3499
(631) 548-2500

POLICY ON NAMING OPPORTUNITIES

The authority to name physical and non-physical assets of Suffolk County Community College (College), such as buildings, facilities ~~and other~~ campus areas, and academic programs or departments, ~~areas~~ rests with the College's Board of Trustees. The naming of any physical or non-physical ~~facility or campus grounds~~asset is appropriate when a significant gift is received for the benefit of the College through the Suffolk Community College Foundation. Recommendations not associated with a donation for a naming in honor of living or deceased staff, alumni, faculty, Board member, state or national leader shall be considered on a case-by-case basis and only when supported by justification for the naming.

A proposal to name a physical or non-physical asset of the College ~~building, facility or campus area~~ shall be directed to the College's President, who will facilitate the preparation and presentation of the proposal to the College's Board of Trustees and request an advisory opinion from the Suffolk Community College Foundation's Board of Directors. Proposed names must be held in strict confidence during the review and approval processes. The credentials, character and reputation of each individual or business entity for which a ~~building, facility or campus area~~physical or non-physical asset may be named shall be carefully scrutinized and evaluated. All naming requests must ensure that the honoree or donor exemplifies his/her/its commitment to the mission, vision and objectives of the College.

All naming opportunities are subject to the approval, within its sole discretion, of the Board of Trustees after consultation with the Executive Committee of the Foundation Board of Directors.

The gift levels described below are intended as minimum amounts needed to name the respective opportunity. If matching funds are available, they will be added to the donor's gift for naming minimums. Personal, corporate or foundation donations in the form of cash, liquid assets, gifts of life insurance, legally binding pledges and irrevocable deferred gift arrangements are acceptable for naming commitments.

Establishing Names for ~~Buildings, Facilities and Other Campus Areas~~Physical Assets of the College

It is the general policy of the College that naming opportunities of physical assets should only occur if the benefactor contributes the predominant portion of funds necessary to cover the cost of construction, renovation and/or maintenance of operation. The Foundation Board of Directors recommends the following minimum gift levels for naming commitments and other monetary standards for naming:

- Campus should be named only in exchange for gift commitments of at least Ten Million Dollars ($10,000,000.00).
- Older existing facility (more than 10 years) should be named only in exchange for gift commitments of at least 20% to 35% of the building's current value or replacement cost. Total costs include architectural, planning and construction fees, site clearance and landscaping, furnishings and equipment. Maintenance endowment funds should be considered as part of the gift for the purpose of these calculations.
- Newer existing facility (less than 10 years) should be named only in exchange for gift commitments of at least 35% to 50% of the building's current value or replacement cost.
- New facilities (less than 1 year) should be named only in exchange for gift commitments of at least 50% of the building's current value or replacement cost.
- The minimum gift for a naming commitment for campus areas, such as classrooms, laboratories and gymnasiums, should be approximately $10,000.

The naming of a building, facility or other campus area is effective for its useful life, unless limited to a term of years at the time of acceptance. A uniform system of marking named facilities is administered by the College's Office of Institutional Advancement.

Establishing Names for Non-Physical Assets of the College

To support the naming of any non-physical asset, an endowment will be established by the donor(s). The amount of an acceptable gift range for an endowment in this category will be determined in conversation and consultation with the Foundation staff, Board of Directors, College President, and Board of Trustees. The gift range for non-physical assets will be based upon comparable gifts received at other institutions for similar naming opportunities.

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Removal of Names from ~~Buildings, Facilities and Campus Areas~~Physical or Non-Physical Assets

The College's Board of Trustees has the authority to rename ~~buildings, facilities and campus areas~~physical and non-physical assets that were named in the past. Unless naming rights have been limited to a stated term of years, the College President may, at any time, recommend to the College's Board of Trustees that a ~~building, facility or campus area~~physical or non-physical asset be renamed.

The College's Board of Trustees has the authority and responsibility to remove a name if information becomes available that negatively impacts the original decision. Such information may include, but not be limited to, failure to satisfy financial commitments within the time allowed, or conduct or speech of the named party which is inconsistent with the mission, goals, and vision of the College. A decision to remove a name will be made on the merits and after consultation with the Executive Committee of the Foundation Board of Directors, taking into account all facts relevant to the decision.

Board of Trustees
~~January 17, 2019~~November 18, 2021