BOARD OF TRUSTEES
August 18, 2022

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ITEM 8	RESOLUTION NO. 2022.52 - Approving a Major Change Order to the Contract for the Construction of the Renewable Energy and STEM Center on the Michael J. Grant Campus
ITEM 9	RESOLUTION NO. 2022.53 - Authorizing an Amendment to the College President's Employment Agreement to Allow an Increase in the Annual Salary, an Increase in the Monthly Housing Allowance, and Mileage Reimbursement for Out-of-County Travel, all Retroactively to June 28, 2022

ITEM 1

RESOLUTION NO. 2022.45 - Approving Monthly Sponsor Services for Suffolk County Community College

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of $2,604,924.38 for the month of June 2022 *(Attachment I)* is hereby approved by the Board of Trustees.

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Suffolk County Employee Medical Health Plan

INVOICE

Board of Trustees
August 18, 2022
Attachment I

County of Suffolk
William J. Lindsay Complex
725 Veterans Memorial Highway, Bldg. 158
Hauppauge, NY 11788

DATE: June 3, 2022
INVOICE No.: 22-006
FOR: EMHP of Suffolk County
SCCC Insurance Premium Due
SCCC Employee Contributions Due
Fund 818

Bill To:
Jamie Hahn
Suffolk County Community College - Business & Financial Affairs
FML Rm. 232, College Road
2 North Tamiami Trail, Suite 602
Selden, NY 11784

Health Insurance Coverage	Premium	# Employees	Total
EMHP Indiv.	$869.47	589 581	512,117.83
EMHP Family	$2,048.47	1120 1143	2,294,286.40
Surviving Spouse CCR	$869.47	5 6	4,347.35
HMO's			
HIP Indiv.	$1,442.35	1	1,442.35
HIP Family	$3,533.76	1	3,533.76
June 2022 Premium Due:		1,716	2,815,727.69
EMPLOYEE HEALTH INSURANCE CONTRIBUTIONS			
2022 Payroll 10, Time Period: 5/2/22 - 5/15/22			71,822.94
2022 Payroll 11, Time Period: 5/16/22 - 5/29/22			72,083.53
Employee Insurance Contributions Due:			143,906.47
Total Due:			**$2,959,634.16**

*869.47
**(6,955.76)
***$47,114.81
**** (395,738.30)
$2,604,924.38

Payments are to be remitted to Suffolk County via wire transfer within thirty (30) days of this invoice.

If you have any questions concerning this invoice, please call Brooke Deere @ 631-853-4777 or e-mail brooke.deere@suffolkcountyny.gov.

THANK YOU

*should be 6 employees in the surviving spouse category
**581 individual employees in June
***1,143 family employees in June
**** June 2022 Medicare reimbursement

ITEM 2

RESOLUTION NO. 2022.46 - Fixing Time of 2023 Meetings of the Board of Trustees

RESOLVED, that during the year 2023, meetings of the Board of Trustees shall be held on the following dates:

DATE	LOCATION	TIME
January 19, 2023	Alumni Room, Brookhaven Gymnasium Ammerman Campus, Selden, New York	9:00 am
February 16, 2023	Board Room, Learning Resource Center Grant Campus, Brentwood, New York	4:00 pm
March 16, 2023	Lecture Hall, Montaukett Learning Resource Center Eastern Campus, Riverhead, New York	4:00 pm
April 20, 2023	Mildred Green Room, Babylon Student Center Ammerman Campus, Selden, New York	9:00 am
May 11, 2023	Board Room, Learning Resource Center Grant Campus, Brentwood, New York	4:00 pm
June 15, 2023	Media Room, Culinary Arts Center Riverhead, New York	10:00 am
August 17, 2023*	Alumni Room, Brookhaven Gymnasium Ammerman Campus, Selden, New York	9:00 am
September 21, 2023	Board Room, Learning Resource Center Grant Campus, Brentwood, New York	9:00 am
October 19, 2023	Lecture Hall, Montaukett Learning Resource Center Eastern Campus, Riverhead, New York	4:00 pm
December 7, 2023	Board Room, Learning Resource Center Grant Campus, Brentwood, New York	10:00 am

1. There is no July or November meeting scheduled.
2. A Board retreat may be held in July and/or November. Location and time TBD.

* Subject to change on County Legislative action on the College Budget.

Dated: 8/18/2022

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ITEM 3

RESOLUTION NO. 2022.47 - Accepting a Grant Subaward Amendment from the Research Foundation for the State University of New York through Funds Made Available from the U.S. Department of Education to the New York State Department of Labor (NYSDOL), for a Project Entitled "SUNY" Stay Near, Go Far Reimagine Workforce Preparation Training"

WHEREAS, the 2021-22 College operating budget provides $136,040, including indirect costs, from The Research Foundation for The State University of New York, through funds made available from the U.S. Department of Education to the New York State Department of Labor (NYSDOL), for a project entitled "SUNY Stay Near, Go Far Reimagine Workforce Preparation Training," for the period of January 3, 2022 through June 30, 2022, and

WHEREAS, the subaward has been increased by an additional amount of $136,040, including indirect costs, bringing the total amount of the subaward to $272,080 and the budget period will be extended from July 1, 2022 through December 31, 2022, and

WHEREAS, the additional funding will offer short-term workforce education and training opportunities, and/or career pathways that result in credentials for individuals impacted by the COVID-19 pandemic, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that the 2021-22 College operating budget be amended to reflect an increase in the amount of $136,040, including indirect costs in the amount of $1,904, from The Research Foundation for The State University of New York, through funds made available from the U.S. Department of Education to the New York State Department of Labor (NYSDOL), for a project entitled, "SUNY Stay Near, Go Far Reimagine Workforce Preparation Training," for the period of July 1, 2022 through December 31, 2022, and be it further

RESOLVED, that the College President, or his designee is authorized and empowered to execute any necessary documentation, including a subaward amendment, with administering agency, in such form as shall be approved by the College General Counsel.

Project Director: Arlene Jackson. Assistant Dean Continuing Education
Note: No full-time personnel

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ITEM 4

RESOLUTION NO. 2022.48 - Accepting a Grant Award from the State University of New York for a Project Entitled "SUNY High Needs Localities: Surgical Technologist"

WHEREAS, Suffolk County Community College has received a grant award in the amount of $125,000 from The State University of New York for a project entitled "SUNY High Needs Localities: Surgical Technologist," for the period of September 1, 2022 through August 31, 2023, and

WHEREAS, this project will enable SUNY Suffolk to adapt its existing non-credit surgical technology program into a new AAS degree program to meet accreditation and credential requirements and increasing workforce demands within the Long Island region, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that a grant award in the amount of $125,000 from The State University of New York for a project entitled "SUNY High Needs Localities- Surgical Technologist," for the period of September 1, 2022 through August 31, 2023, is hereby accepted, and the College President or his designee is authorized and empowered to execute a contract with the administering agency.

Project Director: Dr. Donna Ciampa

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ITEM 5

RESOLUTION NO. 2022.49 - Accepting a Grant Award from the National Science Foundation (NSF) for a Project Entitled "Improved Support for Undergraduates in Community College Engaged in STEM Studies"

WHEREAS, Suffolk County Community College has received a grant award from the National Science Foundation (NSF) for a six-year project entitled "Improved Support for Undergraduates at Community College Engaged in STEM Studies" (I-SUCCESS) in the amount of $1,499,296, for the period of October 1, 2022 through September 30, 2028, and

WHEREAS, the program will provide $584,596 for salaries and the associated fringe benefits, travel, materials, supplies, and consultant fees, and $914,700 for annual academic scholarships for students enrolled in science, technology, engineering and mathematics degree programs at the College, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that a grant award in the amount of $1,499,296 from the National Science Foundation (NSF) for a six-year project entitled "Improved Support for Undergraduates in Community College Engaged in STEM Studies," (I-SUCCESS) for the period of October 1, 2022 through September 30, 2028, is hereby accepted, and the College President or his designee is authorized to execute a contract with the administering agency.

Project Director: Sean Tvelia

Note: No full-time personnel

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ITEM 6

RESOLUTION NO. 2022.50 - Accepting a Grant Award from the State University of New York for a Project Entitled Enhancing Supports and Services for Students with Disabilities for Postsecondary Success (SWDPS)

WHEREAS, Suffolk County Community College has received a grant award in the amount of $39,868.90 from the State University of New York (SUNY) for a project entitled Enhancing Supports and Services for Students with Disabilities for Postsecondary Success (SWDPS) for the period of September 1, 2021 through August 31, 2022, and

WHEREAS, the College will use the funding to update an existing study/testing room in the Office of Disability Services as a student lounge/sensory room; develop, produce and distribute promotional materials specific to Disability Services; provide training and support for the Disability Services staff; and purchase assistive technology, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that the College President or his designee is authorized and empowered to execute any necessary documentation, including a contract, in such form as shall be approved by the College General Counsel, accepting a grant award in the amount of $39,868.90 from the State University of New York (SUNY) for a project entitled Enhancing Supports and Services for Students with Disabilities for Postsecondary Success (SWDPS) for the period of September 1, 2021 through August 31, 2022.

Project Director: Jennifer Forni, Director of Disability Services

Note: No full-time personnel

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ITEM 7

RESOLUTION NO. 2022.51 - Confirming the Approval of a Major Change Order to the Contract for the Construction of the Renewable Energy and STEM Center on the Michael J. Grant Campus

WHEREAS, V.R.D. Contracting, Inc. was awarded a contract ("Contract") to construct the Renewable Energy and STEM Center on the Michael J. Grant Campus, and

WHEREAS, work which was not anticipated under the terms of the Contract or shown on the design drawings is required, consisting of additional steel supports; additional parapet wall blocking; modifications to telecommunications ducting; additional fire sprinkler heads; additional fire alarm devices; bathroom sink modifications; additional roof waterproofing; and miscellaneous plumbing and carpentry changes, and

WHEREAS, at this stage of the construction, the College estimates that sufficient contingency funding remains in the project budget for the unanticipated work, and

WHEREAS, the additional work described herein increases the contract with V.R.D. by more than thirty-five thousand dollars ($35,000.00), thus constituting a major change order as defined in the College's *Procurement Policy*, and

WHEREAS, in order to maintain the project schedule and avoid additional costs, on July 22, 2022, the Executive Committee of the Board of Trustees, as authorized by Article V (F) of the College Bylaws, conditionally approved a change order in the amount of $256,005.82 to the Contract with V.R.D. Contracting, Inc. for the above-described additional work to be performed for the construction of the Renewable Energy and STEM Center on the Michael J. Grant Campus, be it therefore

RESOLVED, that effective as of July 22, 2022, the conditional approval by the Executive Committee of the Board of Trustees approving the change order in the amount of $256,005.82 to the Contract with V.R.D. Contracting, Inc. for additional work to be performed for the construction of the Renewable Energy and STEM Center on the Michael J. Grant Campus, is hereby confirmed and approved in all respects.

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ITEM 8

RESOLUTION NO. 2022.52 - Approving a Major Change Order to the Contract for the Construction of the Renewable Energy and STEM Center on the Michael J. Grant Campus

WHEREAS, V.R.D. Contracting, Inc. was awarded a contract ("Contract") to construct the Renewable Energy and STEM Center on the Michael J. Grant Campus, and

WHEREAS, work which was not anticipated under the terms of the Contract or shown on the design drawings is required, consisting of deleting walk-off mats at the green roof; relocating a vent pipe; installing ten condensate pump covers; additional roof coping; bathroom privacy screens; expansion of the rooftop solar array; and site work changes to accommodate the donated solar ground array, and

WHEREAS, at this stage of the construction, the College estimates that sufficient contingency funding remains in the project budget for the unanticipated work, and

WHEREAS, the additional work described herein increases the contract with V.R.D. by more than thirty-five thousand dollars ($35,000.00), thus constituting a major change order as defined in the College's *Procurement Policy*, and

WHEREAS, pursuant to such policy, all major change orders require the approval of the Board of Trustees, be it therefore

RESOLVED, that a change order in the amount of $169,602.39 to the Contract with V.R.D. Contracting, Inc. for additional work to be performed for the construction of the Renewable Energy and STEM Center on the Michael J. Grant Campus, is hereby approved, and be it further

RESOLVED, that the College President is authorized and empowered to execute the necessary documentation, as approved by the College General Counsel, reflecting the change order and the nature of the additional work so authorized.

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ITEM 9

RESOLUTION NO. 2022.53 - Authorizing an Amendment to the College President's Employment Agreement to Allow an Increase in the Annual Salary, an Increase in the Monthly Housing Allowance, and Mileage Reimbursement for Out-of-County Travel, all Retroactively to June 28, 2022

WHERAS, the College President's Employment Agreement provides for yearly performance reviews and evaluations, and

WHEREAS, the Personnel Committee has completed a performance evaluation of the President for the 2021/2022 academic year, and

WHEREAS, the Personnel Committee recommends that the President receive, retroactive to June 28, 2022, an increase in his annual salary from $265,000 to $290,000, an increase in his monthly Housing Allowance from $3,000 to $4,000 per month, less applicable taxes and withholdings, and reimbursement for mileage for the President's travel outside of Suffolk County for business purposes, consistent with the mileage rate, terms and procedures applicable to all other College employees, be it therefore

RESOLVED, that the College President's Employment Agreement shall be amended, retroactive to June 28, 2022, to provide an increase in his annual salary from $265,000 to $290,000, an increase in his monthly Housing Allowance from $3,000 to $4,000 per month, less applicable taxes and withholdings, and an authorization allowing reimbursement for mileage for the President's travel outside of Suffolk County for business purposes, consistent with the mileage rate, terms and procedures applicable to all other College employees.

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