SUFFOLK COUNTY COMMUNITY COLLEGE
SUMMARY MINUTES OF THE BOARD OF TRUSTEES MEETING
AMMERMAN CAMPUS, SELDEN, NY
ALUMNI ROOM, BROOKHAVEN GYMNASIUM
AND VIA ZOOM
AUGUST 18, 2022

The meeting was held on Thursday, August 18, 2022 at 9:00 a.m. in the Alumni Room of the Brookhaven Gymnasium in-person and via Zoom.

PRESENT:

E. Christopher Murray	Chair
Gordon Canary	Secretary
Theresa Sanders	Trustee
Kevin O'Connor	Trustee
Gemma deLeon-Lopresti	Trustee
Priscilla Zarate	Trustee
Dr. Edward Bonahue	President
Louis J. Petrizzo	Executive Vice President and General Counsel
Alicia O'Connor	Deputy General Counsel
Alla Brodsky	Deputy General Counsel
Dr. Mark Harris	V.P. for Business and Financial Affairs
Mary Lou Araneo	V.P. for Institutional Advancement
Shady Azzam-Gomez	V.P. for Information Technology Services
Dr. Patty Munsch	Interim Assistant V.P. for Student Affairs
Dr. Lauren Tacke-Cushing	Associate V.P. for Academic Affairs
Kaliah Greene	Interim V.P. / Executive Director, Office of Planning and Institutional Effectiveness
Angelica Rivera	A.V.P. for Employee Resources

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The meeting of the Board of Trustees was convened at 9:00 a.m.

The Pledge of Allegiance was led by Trustee Canary.

Chair Murray called for the recognition of special guests. Dr. Bonahue introduced Mr. Ray Donnelly, an alumnus of the College who will be addressing the Board during the appropriate part of the program.

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Chair Murray called for a motion to adjourn the Board of Trustees meeting and convene the Board of Directors meeting at 9:04 a.m. Trustee O'Connor so moved, Trustee Sanders seconded and the motion was approved unanimously.

Chair Murray called for a motion to adjourn the Board of Directors meeting and reconvene the Board of Trustees meeting at 9:16 a.m. Trustee Sanders so moved, Trustee Zarate seconded and the motion was approved unanimously.

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Chair Murray requested a motion to approve the minutes of the June 16, 2022 Board of Trustees meeting. Trustee O'Connor so moved, Trustee Canary seconded. The motion to approve the minutes was approved unanimously.

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Chair Murray introduced Mark Harris, Vice President for Business and Financial Affairs, to present the College Budget and Financial report. VP Harris first reviewed FY'22. The income and expenditure statements presented represent activities through the month of July, 2022. Given that there is one month to go before the close of FY'22, departments have been advised that further spending should only be for goods and services that are absolutely critical to their operations. No major changes in the financial results have taken place from the last Board meeting. The College is still projecting use of fund balance of about $3.2M, which is still down about $1.7M from what was budgeted for FY'22, and a little bit better than what was actually forecasted when they did the FY'23 budget. Dr. Harris recapped some of the major highlights driving the potential use of $3.2 M. Net tuition is about $3.6M less than what was budgeted in FY'22. Part of what contributed to the decrease in revenue was, approximately $3M less in net fees than was budgeted. One of the drivers that has helped to close the gap between the projected net tuition and fees is an improvement in the proceeds that the College was able to draw down from HEERF. In the FY'22 budget, the College included approximately $9.8M of potential funds from HEERF that they were able to draw down and is about $2.5M better than budgeted. In terms of the costs and variances to budget, personal services are about $4.5M less than budgeted, and the supplies line is also about $1.9M less than budgeted. However, contractual expenses are above budget. There are two primary components that are really impacting the overage. As of the end of July, the College is showing almost $400,000 in excess for energy, light and power. It anticipates that number will go higher as the College waits to receive the bills for August. Additionally, fees for services are also about $1M above budget. This represents the cost for COVID disruption, primarily for the testing that the College did over the one-year period. However, of that $1M the College is able to get reimbursed $1M from HEERF to cover those costs, so it will be a net wash.

VP Harris then reviewed FY'23. The County approved the College's 2022-2023 budget, with the Legislature voting 17 to 0 to approve it. The College has submitted its budget to SUNY and is waiting for final approval and does not anticipate any objections to it, because there were no changes in the tuition and fees that were submitted. As the College continues in the fiscal year and moves over to FY'23, it anticipates that there will be continued inflationary costs that will negatively impact the purchasing power, at least during the first half of the fiscal year.

The College will be monitoring this carefully to ensure that as there are changes in potential revenue sources as well as cost improvements, it will take steps to mitigate those challenges. In terms of our cash flow for FY'22, the College has now received all of the cash appropriation from the County in the amount of $46.1M. The College continues to maintain enough cash to meet its short-term obligations.

Dr. Harris reviewed the resolution with financial impact. Item one is the monthly sponsor services for employee health insurance in the amount of $2,604,924.38, which is about $396,000 lower than normal. The reason for this is because of the affordable Medicare credit; the net for this month is $2.6M.

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Chair Murray called for the Personnel Committee report prior to moving onto the resolutions. Trustee deLeon-Lopresti reported the committee met on July 21st. In addition to herself, present were Trustee Coverdale, Chair Murray and Trustee Kevin O'Connor. Prior to meeting, the committee had done some research regarding compensation for community college presidents. They received from SUNY a list of all community college presidents' salaries. She noted these salaries did not reflect raises coming due or expected to be given in the coming year. The committee also reviewed closely the Board policy regarding the evaluation process, and they noted that the evaluation process had occurred in accordance with the policy. The committee reviewed the performance of the College's President, including reviewing the survey that went out to constituents of the College and various stakeholders. They also reviewed trustee feedback regarding the performance of the President and met with the President in executive sessions to discuss his compensation package. The committee took into consideration what's happening in the current economic environment with inflationary pressures, as well as the process that they went through to find a President, which she noted was a two-year arduous process. She added that the committee also learned from SUNY officials that there is an extremely competitive environment regarding college presidents, in particular community college presidents. Given all of this, the Personnel Committee met and discussed in detail what they felt would be competitive in terms of a cost of living and a merit raise for Dr. Bonahue. They all agreed that Dr. Bonahue has provided the College with exemplary service for the past year. He met and exceeded their expectations in many areas. They reviewed with Dr. Bonahue his current salary structure and what is happening with the cost of housing in the area. Given all of this context, the Personnel Committee deliberated and also kept in mind what's best for the College's students. The committee decided to recommend to the Board increasing Dr. Bonahue's salary to $290,000 per year, and to also increase the housing allowance from $3,000 per month to $4,000 per month. Trustee deLeon-Lopresti noted the community college president housing allowance schedule was also provided by SUNY, and they know that many of the presidents live on campus or receive a housing allowance in line with what Dr. Bonahue is receiving and/or will receive.

Chair Murray thanked Trustee deLeon-Lopresti and the committee for their hard work and effort. He added they took this very seriously, and it was done in a relatively timely fashion. They looked carefully at the salaries of the other community college presidents, noting the College is not the highest; there are two others that are higher. They also took into consideration that other areas don't have the same cost of living that Long Island does. This, along with the performance review, the surveys and comments that the other trustees had with regards to the performance, as well as the advice they received from SUNY, helped them determine their recommendation. He said they all feel that Dr. Bonahue has done an exemplary job in only one year and they are very comfortable and happy with him and wanted to show support. They felt that this was a justifiable increase and the best for the College. Chair Murray said he whole-heartily endorsed the Personnel Committee's recommendation.

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Chair Murray called for a motion for the approval of College Resolutions 2022.45 through 2022.54. Trustee Sanders so moved, Trustee O'Connor seconded and the motion was approved unanimously.

RESOLUTION NO. 2022.45 - Approving Monthly Sponsor Services for Suffolk County Community College

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of $2,604,924.38 for the month of June 2022 *(Attachment I)* is hereby approved by the Board of Trustees.

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RESOLUTION NO. 2022.46 - Fixing Time of 2023 Meetings of the Board of Trustees

RESOLVED, that during the year 2023, meetings of the Board of Trustees shall be held on the following dates:

DATE	**LOCATION**	**TIME**
January 19, 2023	Alumni Room, Brookhaven Gymnasium	9:00 am

	Ammerman Campus, Selden, New York	
February 16, 2023	Board Room, Learning Resource Center Grant Campus, Brentwood, New York	4:00 pm
March 16, 2023	Lecture Hall, Montaukett Learning Resource Center Eastern Campus, Riverhead, New York	4:00 pm
April 20, 2023	Mildred Green Room, Babylon Student Center Ammerman Campus, Selden, New York	9:00 am
May 11, 2023	Board Room, Learning Resource Center Grant Campus, Brentwood, New York	4:00 pm
June 15, 2023	Media Room, Culinary Arts Center Riverhead, New York	10:00 am
August 17, 2023*	Alumni Room, Brookhaven Gymnasium Ammerman Campus, Selden, New York	9:00 am
September 21, 2023	Board Room, Learning Resource Center Grant Campus, Brentwood, New York	9:00 am
October 19, 2023	Lecture Hall, Montaukett Learning Resource Center Eastern Campus, Riverhead, New York	4:00 pm
December 7, 2023	Board Room, Learning Resource Center Grant Campus, Brentwood, New York	10:00 am

1. There is no July or November meeting scheduled.
2. A Board retreat may be held in July and/or November. Location and time TBD.

* Subject to change on County Legislative action on the College Budget.

Dated: 8/18/2022

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RESOLUTION NO. 2022.47 - Accepting a Grant Subaward Amendment from the Research Foundation for the State University of New York through Funds Made Available from the U.S. Department of Education to the New York State Department of Labor (NYSDOL), for a Project Entitled "SUNY" Stay Near, Go Far Reimagine Workforce Preparation Training"

WHEREAS, the 2021-22 College operating budget provides $136,040, including indirect costs, from The Research Foundation for The State University of New York, through funds made available from the U.S. Department of Education to the New York State Department of Labor (NYSDOL), for a project entitled "SUNY Stay Near, Go Far

Reimagine Workforce Preparation Training," for the period of January 3, 2022 through June 30, 2022, and

WHEREAS, the subaward has been increased by an additional amount of $136,040, including indirect costs, bringing the total amount of the subaward to $272,080 and the budget period will be extended from July 1, 2022 through December 31, 2022, and

WHEREAS, the additional funding will offer short-term workforce education and training opportunities, and/or career pathways that result in credentials for individuals impacted by the COVID-19 pandemic, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that the 2021-22 College operating budget be amended to reflect an increase in the amount of $136,040, including indirect costs in the amount of $1,904, from The Research Foundation for The State University of New York, through funds made available from the U.S. Department of Education to the New York State Department of Labor (NYSDOL), for a project entitled, "SUNY Stay Near, Go Far Reimagine Workforce Preparation Training," for the period of July 1, 2022 through December 31, 2022, and be it further

RESOLVED, that the College President, or his designee is authorized and empowered to execute any necessary documentation, including a subaward amendment, with administering agency, in such form as shall be approved by the College General Counsel.

Project Director: Arlene Jackson. Assistant Dean Continuing Education
Note: No full-time personnel

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RESOLUTION NO. 2022.48 - Accepting a Grant Award from the State University of New York for a Project Entitled "SUNY High Needs Localities: Surgical Technologist"

WHEREAS, Suffolk County Community College has received a grant award in the amount of $125,000 from The State University of New York for a project entitled "SUNY High Needs Localities: Surgical Technologist," for the period of September 1, 2022 through August 31, 2023, and

WHEREAS, this project will enable SUNY Suffolk to adapt its existing non-credit surgical technology program into a new AAS degree program to meet accreditation and credential requirements and increasing workforce demands within the Long Island region, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that a grant award in the amount of $125,000 from The State University of New York for a project entitled “SUNY High Needs Localities- Surgical Technologist,” for the period of September 1, 2022 through August 31, 2023, is hereby accepted, and the College President or his designee is authorized and empowered to execute a contract with the administering agency.

Project Director: Dr. Donna Ciampa

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RESOLUTION NO. 2022.49 - Accepting a Grant Award from the National Science Foundation (NSF) for a Project Entitled “Improved Support for Undergraduates in Community College Engaged in STEM Studies”

WHEREAS, Suffolk County Community College has received a grant award from the National Science Foundation (NSF) for a six-year project entitled “Improved Support for Undergraduates at Community College Engaged in STEM Studies” (I-SUCCESS) in the amount of $1,499,296, for the period of October 1, 2022 through September 30, 2028, and

WHEREAS, the program will provide $584,596 for salaries and the associated fringe benefits, travel, materials, supplies, and consultant fees, and $914,700 for annual academic scholarships for students enrolled in science, technology, engineering and mathematics degree programs at the College, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that a grant award in the amount of $1,499,296 from the National Science Foundation (NSF) for a six-year project entitled “Improved Support for Undergraduates in Community College Engaged in STEM Studies,” (I-SUCCESS) for the period of October 1, 2022 through September 30, 2028, is hereby accepted, and the College President or his designee is authorized to execute a contract with the administering agency.

Project Director: Sean Tvelia

Note: No full-time personnel

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RESOLUTION NO. 2022.50 - Accepting a Grant Award from the State University of New York for a Project Entitled Enhancing Supports and Services for Students with Disabilities for Postsecondary Success (SWDPS)

WHEREAS, Suffolk County Community College has received a grant award in the amount of $39,868.90 from the State University of New York (SUNY) for a project entitled Enhancing Supports and Services for Students with Disabilities for

Postsecondary Success (SWDPS) for the period of September 1, 2021 through August 31, 2022, and

WHEREAS, the College will use the funding to update an existing study/testing room in the Office of Disability Services as a student lounge/sensory room; develop, produce and distribute promotional materials specific to Disability Services; provide training and support for the Disability Services staff; and purchase assistive technology, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that the College President or his designee is authorized and empowered to execute any necessary documentation, including a contract, in such form as shall be approved by the College General Counsel, accepting a grant award in the amount of $39,868.90 from the State University of New York (SUNY) for a project entitled Enhancing Supports and Services for Students with Disabilities for Postsecondary Success (SWDPS) for the period of September 1, 2021 through August 31, 2022.

Project Director: Jennifer Forni, Director of Disability Services

Note: No full-time personnel

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RESOLUTION NO. 2022.51 - Confirming the Approval of a Major Change Order to the Contract for the Construction of the Renewable Energy and STEM Center on the Michael J. Grant Campus

WHEREAS, V.R.D. Contracting, Inc. was awarded a contract ("Contract") to construct the Renewable Energy and STEM Center on the Michael J. Grant Campus, and

WHEREAS, work which was not anticipated under the terms of the Contract or shown on the design drawings is required, consisting of additional steel supports; additional parapet wall blocking; modifications to telecommunications ducting; additional fire sprinkler heads; additional fire alarm devices; bathroom sink modifications; additional roof waterproofing; and miscellaneous plumbing and carpentry changes, and

WHEREAS, at this stage of the construction, the College estimates that sufficient contingency funding remains in the project budget for the unanticipated work, and

WHEREAS, the additional work described herein increases the contract with V.R.D. by more than thirty-five thousand dollars ($35,000.00), thus constituting a major change order as defined in the College's *Procurement Policy*, and

WHEREAS, in order to maintain the project schedule and avoid additional costs, on July 22, 2022, the Executive Committee of the Board of Trustees, as authorized by Article V (F) of the College Bylaws, conditionally approved a change order in the amount of $256,005.82 to the Contract with V.R.D. Contracting, Inc. for the above-described

additional work to be performed for the construction of the Renewable Energy and STEM Center on the Michael J. Grant Campus, be it therefore

RESOLVED, that effective as of July 22, 2022, the conditional approval by the Executive Committee of the Board of Trustees approving the change order in the amount of $256,005.82 to the Contract with V.R.D. Contracting, Inc. for additional work to be performed for the construction of the Renewable Energy and STEM Center on the Michael J. Grant Campus, is hereby confirmed and approved in all respects.

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RESOLUTION NO. 2022.52 - Approving a Major Change Order to the Contract for the Construction of the Renewable Energy and STEM Center on the Michael J. Grant Campus

WHEREAS, V.R.D. Contracting, Inc. was awarded a contract ("Contract") to construct the Renewable Energy and STEM Center on the Michael J. Grant Campus, and

WHEREAS, work which was not anticipated under the terms of the Contract or shown on the design drawings is required, consisting of deleting walk-off mats at the green roof; relocating a vent pipe; installing ten condensate pump covers; additional roof coping; bathroom privacy screens; expansion of the rooftop solar array; and site work changes to accommodate the donated solar ground array, and

WHEREAS, at this stage of the construction, the College estimates that sufficient contingency funding remains in the project budget for the unanticipated work, and

WHEREAS, the additional work described herein increases the contract with V.R.D. by more than thirty-five thousand dollars ($35,000.00), thus constituting a major change order as defined in the College's *Procurement Policy*, and

WHEREAS, pursuant to such policy, all major change orders require the approval of the Board of Trustees, be it therefore

RESOLVED, that a change order in the amount of $169,602.39 to the Contract with V.R.D. Contracting, Inc. for additional work to be performed for the construction of the Renewable Energy and STEM Center on the Michael J. Grant Campus, is hereby approved, and be it further

RESOLVED, that the College President is authorized and empowered to execute the necessary documentation, as approved by the College General Counsel, reflecting the change order and the nature of the additional work so authorized.

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RESOLUTION NO. 2022.53 - Authorizing an Amendment to the College President's Employment Agreement to Allow an Increase in the Annual Salary, an

Increase in the Monthly Housing Allowance, and Mileage Reimbursement for Out-of-County Travel, all Retroactively to June 28, 2022

WHERAS, the College President's Employment Agreement provides for yearly performance reviews and evaluations, and

WHEREAS, the Personnel Committee has completed a performance evaluation of the President for the 2021/2022 academic year, and

WHEREAS, the Personnel Committee recommends that the President receive, retroactive to June 28, 2022, an increase in his annual salary from $265,000 to $290,000, an increase in his monthly Housing Allowance from $3,000 to $4,000 per month, less applicable taxes and withholdings, and reimbursement for mileage for the President's travel outside of Suffolk County for business purposes, consistent with the mileage rate, terms and procedures applicable to all other College employees, be it therefore

RESOLVED, that the College President's Employment Agreement shall be amended, retroactive to June 28, 2022, to provide an increase in his annual salary from $265,000 to $290,000, an increase in his monthly Housing Allowance from $3,000 to $4,000 per month, less applicable taxes and withholdings, and an authorization allowing reimbursement for mileage for the President's travel outside of Suffolk County for business purposes, consistent with the mileage rate, terms and procedures applicable to all other College employees.

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RESOLUTION NO. 2022.54 - Authorizing an Amendment to the Nepotism Policy

WHEREAS, the Nepotism Policy (the "Policy") was approved by the Board of Trustees on June 26, 2008, and

WHEREAS, the Policy places restrictions on and sets out rules concerning employment of individuals who have a family relationship with current and former employees and Trustees of the College, and

WHEREAS, the College now wishes to update the Policy in order to expand the definition of family relationships; authorize potential employment of family members in the same department if no supervisory relationship exists and no conflict of interest results therefrom; and change the name of the Policy to "Employment of Relatives/Family Members," be it therefore,

RESOLVED, that the Board of Trustees hereby approves and authorizes an amendment to, and a renaming of the Nepotism Policy to "Employment of Relatives / Family Members," as reflected on Attachment II, annexed hereto.

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Chair Murray moved to the committee reports and called for the Student Success Committee report. Dr. Patty Munsch reported the committee first welcomed Dr. Jones to the group, and reviewed their progress in building out the student support network with the concept of eventually setting up a Hope Center on campus. The goals for the upcoming semester include increasing the number of students served by the College's department of social service network, along with expanding options for students, for support from other agencies, and then eventually working towards implementing a case management model. Since March of '22, there were ninety-two students who requested access for support from the College; sixty-six were able to secure access to support via the Department of Social Services, the remaining students were supported from the College's resources and support. The areas of support primarily were financial assistance with 27% of students needing financial assistance, 24% seeking SNAP support or food support, 22% looking for temporary housing, 18% seeking Medicaid, and 9% seeking home energy assistance. The committee feels that the relationship has been well-received by the students, and are excited to move into the upcoming year and outreach towards students in a more robust way, so that they are aware of the opportunity to connect with both the College and the Department of Social Services.

Trustee Canary commented that with the current issue with inflation this is going to be even more important this school year coming up, and gave kudos to all involved with the effort, adding that this is outstanding for the College to be providing these services for its students.

Trustee Zarate asked if the Hope Center is also providing social/emotional support and mental health services. Dr. Munsch replied those services are already offered to the students through the College's Mental Health Services team, and they have a triage system in place, so if a student is seeking out that type of support, those students will get triaged to the appropriate office. She noted that the ninety-six students that reached out to the College for support, some of them were triaged into mental health services, some went to Financial Aid. There was a lot of wraparound services where the student maybe used the College's food pantry, and also signed up for SNAP benefits. The other areas connected from the College to this process includes mental health services, disability services, financial aid and campus activities. They are finding more students are looking for ways and means to connect with others, building that sense of belonging. As the students come in and seek support, they continue to evaluate what other campus resources need to be involved in the process.

Chair Murray called for the Governance Committee report. Trustee Canary reported the Governance Committee met on August 15th. In attendance were himself, Chair Murray, Vice Chair Morgo, Vice Chair Coverdale, Alicia O'Connor and Gail Kenehan. DGC O'Connor advised the committee of the status of the Board of Trustees self-assessment with Scantron. Once all questionnaires are received, Scantron will run a report that DGC O'Connor will share with committee chair. They are very close to getting to the next step, and he encourages those that have not submitted, to please submit ASAP. DGC O'Connor advised the committee that retired Judge Madeleine Fitzgibbon has

respectfully declined the College's offer to serve an additional term on the Board of Trustees Board of Ethics. Legal Affairs will revisit the process that was used in 2017 for the creation of the Ethics Board and will look for new candidates to fill the vacancy. Once candidates have been identified, Zoom interviews will be set up. The two other Board of Ethics members have staggered terms, and they're good for a couple more years. DGC O'Connor gave an update on the review of the historical documentation of the Suffolk Community College Association. She was able to locate a bound copy of the minutes of the September 8, 1960 meeting of the Board of Trustees that reflected that a motion to approve the formation of the student faculty membership corporation to administer student activity funds and similar funds, separate and apart from College funds, was adopted. The committee has asked DGC O'Connor to review the governance structure of other SUNY community colleges' auxiliary service corporations and to provide findings and recommendations. DGC O'Connor then discussed a new resolution that will be proposed regarding the Nepotism Policy. Revisions to the policy are being suggested, which will update the language, including a new policy title, which will now be known as the Employment of Relatives and Family Members Policy. The members will review the new language and advise DGC O'Connor if they want it to be distributed to the full Board for a vote at the August 18th meeting. Trustee Canary noted that this was one of the resolutions that was just passed. Chair Murray asked that the Governance Committee within the next six months take a look at the policy. Trustee Canary said the committee would do that. He continued with this report and said that during open discussion it was brought to the committee's attention that there have been inquiries made about use of College facilities by external entities. All such inquiries will be directed to the Governance Committee for future review. Agenda items for the September Governance Committee will include: update on candidates for the Board of Trustees Board of Ethics and an update on the research on the Association's governance structure. The next Governance Committee meeting is scheduled for Monday, September 12th.

Chair Murray called for the Foundation report. Dr. Diaz, Executive Director of the Foundation, said she would be reporting for Trustee Pagdanganan. Dr. Diaz said the College Foundation administers 270 student scholarships, and is proud to award more than $500,000 in scholarships in support of students every year. In many cases, this is the only way the College's students can afford to attend the College.

The Foundation received 898 scholarship applications from continuing students and another 358 scholarship applications from new students, for a total of 1,256 scholarship applications. Recently established scholarships are the Take Back the Night Scholarship created by the Grant Campus Take Back the Night Committee. The campus is planning several fundraising efforts that will build the scholarship fund so that it is fully endowed and able to support students whose lives are impacted by domestic violence or sexual abuse. Another new scholarship is the Vanessa J. Herman Scholarship, who is a proud Suffolk alum who believes that the College provided a great start for her career. Today Ms. Herman is the Vice President for government relations at the University of Rochester. She hopes this scholarship will help other students interested in pursuing a similar pathway.

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Chair Murray moved to the President's report. President Bonahue thanked Chair Murray and the Trustee's saying it was a personal privilege to serve the College and thanked them for their support. He added he appreciates their feedback about strengths and areas of development and he feels very supported by the Board. He then welcomed everyone back to the Alumni Room at the Ammerman Campus, and especially thanked Steve Clark and his staff for once again getting the Board meeting streamed online. Dr Bonahue also recognized and thanked the Governance leaders who were present, Dr. Dante Morelli from the Faculty Association; Dr. Tat Sang So, from the Grant Campus; Ms. Josephine Makowski, from AME white collar group; Mr. Bill Jones from the AME blue collar group and Professor Nina Acquavita from the Eastern Campus.

Dr. Bonahue then introduced Dr. Liesl Jones and welcomed her to the College. Dr. Jones joined the College on August 1st as the new Vice President for Academic Affairs. Dr. Jones earned her bachelor of science in biology from Fordham and her doctorate in neuroscience from Allegheny University. After a pitstop at Mount Sinai Medical College, Dr. Jones joined the faculty of Lehman College in CUNY where she earned tenure, rode through the ranks to become full professor, and served as chair of both the biology and chemistry departments. Dr. Jones then joined Union County College in New Jersey, serving as Dean of STEM programs. Since 2019, she was Vice President for Academic Affairs at Baltimore City Community College, but was looking for, and an opportunity, to return to New York which she was happy to say she found at the College.

Dr. Bonahue said that as Dr. Harris had reported, the College's operating budget was approved unanimously by the Suffolk County Legislature. He thanked everyone involved with the process of presenting the College's budget and advocating on behalf of the College. Dr. Harris and his staff, especially John Bullard, Lou Petrizzo and Ben Zwirn, in terms of government relations, as well as all the administrators who provided an update to the Education and Labor Committee regarding all of the College's career and technical programs, and the ways that the College is working in workforce and economic development. He added that the Legislature strongly continues to support the College's work. They are interested in the College's progress and stabilizing enrollment, and are pleased to hear that the College has a strong focus on retention as the most important theme for the year ahead. Dr. Bonahue has promised to give the committee, under Chair Mazzarella, an update in the near future.

President Bonahue reported that as of today, the College continues to recruit and enroll students furiously, and is trailing the previous year by about 5%. Once again, the College is seeing different dynamics with respect to campus-by-campus enrollment, and he continues to work with each campus to ensure they are doing everything possible to optimize student access and registration. The College continues to do the kinds of outreach and recruitment that are targeting both new students who really need to take their first steps in higher education, and have also identified approximately two

thousand students who have been previously enrolled. The College continues to do outreach to those students by phone banking, email blasts, and personalized postcards, again trying to help them reenroll in the College to continue their education and achieve their goals.

President Bonahue said he had shared with the Executive Committee some new information pertaining to business operations. This past year, Suffolk County changed the deductible on the general liability insurance, raising the deductible to $10M, meaning the College would have $10M of exposure on any general claims. The leadership team was not comfortable with that amount of exposure, and asked the Risk Management department to solicit bids, and seek information about insurance that would help cover the gap in coverage. They have found suitable coverage, and the deductible is $2.5M and covers the College up to $10M. It does represent an additional cost of approximately $230,000 per year, which they did not anticipate shouldering, however, the College will cover that cost in the name of good stewardship and being sure that it has appropriate coverage for institutional general liability.

Chair Murray asked if the College paid the County for the coverage it returned to them. Dr. Harris replied each year the College pays a premium that the Board approves for shared services, and part of that would include part of the general liability. He added that one of the things the risk manager suggested is to go back to the County and present the case to see whether or not the College could get a credit for that, but anything above the $10M threshold, that's where the cap will kick in. Chair Murray asked if the premium that the College pays to the County went down because of the increase in deductible. Dr. Harris said the College is hoping, but is not sure. Risk Management is going to work with the insurance company and then work with the County to prevent a case to see whether or not the College could possibly get a credit.

Trustee Canary asked General Counsel Petrizzo, in the twelve years he has been at the College, what has been the largest payout on a liability claim. Mr. Petrizzo replied approximately $2M and they have a pending claim now that they are very concerned about and may exceed that.

President Bonahue said he had emailed the trustees a few weeks ago about a supplemental allocation that the College will receive from SUNY above and beyond the reimbursement for operations. SUNY has allocated an additional $113M for the entire SUNY system with the intent to support full-time faculty instruction and to address enrollment challenges. There was a very complicated algorithm for distributing these funds across all of the SUNY institutions, the State-operated institutions, the comprehensives, and the community colleges, and the algorithm also included a proportion that was weighted to the presence of underrepresented students at each institution. In terms of the College’s impact on full-time faculty relative to community college peers, the College was found to have a slightly lower full-time to part-time ratio and significantly lower student to faulty ratio, so in this area the College will be receiving an additional $1.7M. In addition, in support of a new program that could immediately help the College expand capacity in a high-demand workforce area, the College was

awarded $900,000 for the purchase of equipment needed to outfit labs that will expand the cybersecurity program. Overall, the good news is that the College will receive nearly $3M that it didn't anticipate from SUNY.

Dr. Bonahue said as he had mentioned previously, that retention is the theme for the year -- retaining the students, and understanding all the ways that can be done. He has rescheduled the Retention Workshop for the leadership team, faculty leadership, leadership from departments, and members of the Guild, where they will focus on college-wide culture and student services that promotes retention. The workshop will take place on Friday, August 26th on the Ammerman Campus.

Dr. Bonahue said he had also previously shared some good news that Northwell Health is allocating scholarships to students from underserved areas. This week the College made the final preparations to receive forty-three new students on full scholarships provided by Northwell Health. Northwell has committed to having last dollar in coverage for full scholarships, and the scholarships will cover not only tuition and fees, but also all the wraparound services that students need to be successful, such as books, vouchers for transportation or other basic needs. They will also have access to a dedicated success coach provided by Northwell Health.

Lastly, he announced he has been asked to serve as the Grand Marshal for the Brentwood Saint Patrick's Day Parade, which he has agreed to do and represent the College, and invited all to join in support.

Trustee Sanders thanked Dr. Bonahue for his service and said Dr. Bonahue has made them proud. In the last year, Suffolk has been out in the community at different events and activities and having him represent the College has made them really proud to be part of Suffolk Community College.

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Chair Murray moved onto Roundtable. With no comments for Roundtable, Chair Murray called for a motion to adjourn the Board of Trustees meeting. Trustee Zarate so moved, Trustee Sanders seconded, and with all in favor the Board of Trustees meeting was adjourned a 9:56 a.m.

The Board of Trustees next meeting is September 15, 2022 at 9:00 a.m.in the Board Room of the Learning Resource Center on the Michael J. Grant Campus in Brentwood, New York.

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Respectfully submitted,
Gordon Canary
Secretary