BOARD OF TRUSTEES
April 20, 2023

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ITEM 1

RESOLUTION NO. 2023.20 - Amending the College Budget for an Increase from the State University of New York (SUNY) Workforce Development Training Grant for the Project Entitled "Improving Employee Skills at Developmental Disabilities, Inc. (DDI)"

WHEREAS, the 2022-2023 College operating budget provided $15,298, including indirect costs, from the State University of New York (SUNY) Workforce Development Training Grant for the project entitled "Improving Employee Skills at Developmental Disabilities, Inc. (DDI)," for the period of March 20, 2023 through August 1, 2023, and

WHEREAS, the additional employer cash share in the amount of $623, will increase the total employer cash share of the project cost to $2,152, and

WHEREAS, the award includes an additional amount of $6,223, including indirect costs, bringing the total amount of the grant award to $21,521, and

WHEREAS, it is necessary to amend the 2022-2023 College operating budget for the said increase in the grant award, be it therefore

RESOLVED, that the 2022-2023 College operating budget be amended to reflect an increase in the amount of $6,223, including indirect costs of $1,035, from the State University of New York (SUNY) Workforce Development Training Grant for the project entitled "Improving Employee Skills at Development Disabilities, Inc. (DDI)", and be it further

RESOLVED, that the College President, or his designee, is authorized and empowered to execute a contract and any other required documentation, upon such terms as shall be approved by the College General Counsel.

Project Director: Arlene Jackson, Assistant Dean, Continuing Education

Note: No full-time personnel
Matching funds from employer partner, Developmental Disabilities, Inc.

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ITEM 2

RESOLUTION NO. 2023.21 - Amending the College Operating Budget to Reflect an Increase in the Grant Award from the State Education Department for the Science and Technology Entry Program (STEP)

WHEREAS, the 2022-2023 College operating budget provides $495,482, including indirect costs, for a grant award from The State Education Department for the Science and Technology Entry Program (STEP), and

WHEREAS, the grant award has been increased by an additional amount of $85,018 bringing the total amount of the grant award to $580,500, including indirect costs, and

WHEREAS, the Science and Technology Entry Program (STEP) at Suffolk County Community College represents an academic and college preparatory service, and

WHEREAS, it is necessary to amend the 2022-2023 College operating budget in the amount of $85,018 to provide for the increase in the grant award, and

WHEREAS, no matching funds are required, be it therefore

RESOLVED, that the 2022-2023 College operating budget be amended to reflect an increase in the amount of $85,018, including indirect costs in the amount of $5,186, from The State Education Department for the Science and Technology Entry Program (STEP), and the College President, or his designee, is authorized to execute any necessary documentation, including a contract amendment, as approved by the College General with the administering agency.

Project Director: Arlene Jackson, Assistant Dean, Continuing Education

Note: No full-time positions
No in-kind contribution required

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ITEM 3

RESOLUTION NO. 2023.22 - Amending the College Budget for an Increase from the State University of New York (SUNY) Workforce Development Training Grant Program for the Project Entitled "Applied Leadership Development for Invagen Pharmaceuticals"

WHEREAS, the 2022-2023 College operating budget provided $7,500 including indirect costs, from the State University of New York (SUNY) Workforce Development Training Grant Program, for a project entitled "Applied Leadership Development for InvaGen Pharmaceuticals," for the period of May 1, 2023 through December 1, 2023, and

WHEREAS, the award includes an additional amount of $32,926, including indirect costs, bringing the total amount of the grant award to $40,426, and

WHEREAS, the additional employer cash share in the amount of $3,293 will increase the total employer cash share of the project cost to $4,043 and

WHEREAS, it is necessary to amend the 2022-2023 College operating budget for the said increase in the grant award, be it therefore

RESOLVED, that the 2022-2023 College operating budget be amended to reflect an increase in the amount of $32,926, including indirect costs of $4,238 from the State University of New York (SUNY) Workforce Development Training Grant for the project entitled "Improving Employee Skills at Developmental Disabilities", and be it further

RESOLVED, that the College President, or his designee, is authorized and empowered to execute a contract and any other required documentation, upon such terms as shall be approved by the College General Counsel.

Project Director: Melanie Morris-Carsh, Assistant Director of Sustainability

Note: No full-time personnel
Matching funds from employer partner, InvaGen Pharmaceuticals.

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ITEM 4

RESOLUTION NO. 2023.23 - Amending the College Operating Budget for a Grant Award Increase from the Suffolk Community College Foundation in Support of Suffolk County Community College's Johnson Controls College Partnership Program

WHEREAS, the 2021-22 College operating budget provided $29,311.00 from the Suffolk Community College Foundation (Foundation) which constitutes a portion of a grant award received by the Foundation from Johnson Controls, Inc. in support of Suffolk County Community College's Johnson Controls Partnership Program, and

WHEREAS, the Suffolk Community College Foundation (Foundation) has received additional funding in the amount of $90,000 from Johnson Controls for the 2022-2023 school year based upon the progress of increasing the college's rate of enrolling and graduating underrepresented students in the programs in focus, and

WHEREAS, the Foundation Resolution No. 2022 F.09 (amended) has authorized a portion of the additional funding in an amount up to $29,788.00 to be transferred to Suffolk County Community College to support 25% of the cost of a full-time Professional Assistant in HVAC, including fringe benefits, and up to 680 hours for Student Aides to work in HVAC instructional laboratories, bringing the total amount of the grant award to $59,099, and

WHEREAS, it is necessary to amend the 2022-23 College operating budget in the amount of $29,788.00 to provide for the increase in the grant award, be it therefore

RESOLVED, that the 2022-2023 College operating budget be amended to reflect an increase in the amount of $29,788.00 from the Suffolk Community College Foundation, which constitutes a portion of the grant award increase received by the Foundation in support of Suffolk County Community College's Johnson Controls Partnership Program for the 2022-2023 school year, and be it further

RESOLVED, that the College President, or his designee, is authorized to execute any required documentation with the administering agency reflecting said increase.

Project Director: James Leopard

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ITEM 5

RESOLUTION NO. 2023.24 - Accepting a Grant Award from the Peconic Estuary Partnership (PEP) Hosted by the SUNY Research Foundation of Stony Brook University (SBU) to Carry Out a Project Entitled "2023 Alewife Monitoring on the Peconic River System: Grangebel Park and Woodhull Dam"

WHEREAS, Suffolk County Community College has received a grant award in the amount of $9,280 from the Peconic Estuary Partnership (PEP), hosted by the SUNY Research Foundation at Stony Brook University (SBU), to carry out a project entitled "2023 Alewife Monitoring on the Peconic River System: Grangebel Park and Woodhull Dam," for the period of March 1, 2023 through June 30, 2023, and

WHEREAS, the project will provide funds to assist the Peconic Estuary Partnership (PEP) a non-profit organization associated with SUNY Research Foundation at SBU, in monitoring alewife populations at the fish pass on the Peconic River in Grangebel Park and Woodhull Dam, and

WHEREAS, matching funds are not required, and

RESOLVED, that a grant award, in the amount of $9,280 from the Peconic Estuary Partnership (PEP), hosted by the SUNY Research Foundation at Stony Brook University (SBU), to carry out a project entitled "2023 Alewife Monitoring on the Peconic River System: Grangebel Park and Woodhull Dam," for the period of March 1, 2023 through June 30, 2023, is hereby accepted, and the College President, or his designee, is authorized to execute a contract, with the administering agency.

Project Director: Kellie McCartin, Assistant Professor, Marine Biology

Note: No full-time personnel

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ITEM 6

RESOLUTION NO. 2023.25 - Authorizing a Naming Rights Agreement

WHEREAS, before her untimely passing in 2019, Jane F. Shearer served Suffolk County Community College for nearly thirty years in myriad leadership roles, including as Associate Dean for Academic Affairs for the Eastern Campus and as President of the Suffolk County Community College Guild of Administrative Officers, and

WHEREAS, in recognition of her lasting legacy to the College, the family of Jane F. Shearer has offered to donate a gift of $500,000 to the Suffolk Community College Foundation (Foundation) in support of the Foundation's mission to provide student access to quality education to students of the Suffolk County Community College School of Nursing through scholarships, emergency loans and funding for equipment and program development, and

WHEREAS, in exchange for this generous gift and in accordance with the College's *Policy on Naming Opportunities*, Dean Shearer's family seeks to acquire from the College certain naming rights, including the right to name the School of Nursing in Dean Shearer's honor, and

WHEREAS, in order to facilitate the donation and the naming rights contemplated by all parties, a Naming Rights Agreement between and among the family of Jane F. Shearer, the Foundation, and the College would be required, be it therefore

RESOLVED, that the Board of Trustees hereby authorizes entering into a Naming Rights Agreement between and among the family of Jane F. Shearer, the Suffolk Community College Foundation, Inc., and Suffolk County Community College, upon such terms and conditions as shall be agreed to by all the parties and approved by the College Office of Legal Affairs prior to full execution, whereby the family of Jane F. Shearer shall agree to donate $500,000 to the Foundation in exchange for the right to name the College's School of Nursing the "Jane F. Shearer School of Nursing."

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ITEM 7

RESOLUTION NO. 2023.26 - Approving Monthly Sponsor Services for Suffolk County Community College

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of $3,428,021.23 for the month of January 2023 *(Attachment I)* is hereby approved by the Board of Trustees.

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Board of Trustees
April 20, 2023
Attachment I

Suffolk County Employee Medical Health Plan

INVOICE

County of Suffolk
William J. Lindsay Complex
725 Veterans Memorial Highway, Bldg. 158
Hauppauge, NY 11788

DATE: February 10, 2023
INVOICE No.: 23-001
FOR: EMHP of Suffolk County
SCCC Insurance Premium Due
SCCC Employee Contributions Due
Fund 818

Bill To:
Jamie Hahn
Suffolk County Community College - Business & Financial Affairs
FML Rm. 232, College Road
2 North Tamiami Trail, Suite 602
Selden, NY 11784

Health Insurance Coverage	Premium	# Employees	Total
EMHP Individual Coverage	$978.67	~~581~~ 580	$568,607.27
EMHP Family Coverage	$2,305.74	~~1110~~ 1145	$2,559,371.40
Emblem/HIP HMO Individual Coverage	$1,553.45	1	$1,553.45
Emblem/Hip Family Coverage	$3,805.95	1	$3,805.95
Surving Spouse		6	
January 2023 Premium Due:		1,693.00	$3,133,338.07
EMPLOYEE HEALTH INSURANCE CONTRIBUTIONS*			
2022 Payroll 19, Time Period: 9/5/22 - 9/18/22			$72,039.89
2022 Payroll 20, Time Period: 9/19/22 - 10/2/22			$72,209.25
2022 Payroll 21, Time Period: 10/3/22 - 10/16/22			$71,795.53
Employee Insurance Contributions Due:			$216,044.67
Total Due:			**$3,349,382.74**

**2022 Payrolls 22 - 24 previously invoiced for employee contributions.*

Payments are to be remitted to Suffolk County via wire transfer within thirty (30) days of this invoice.

If you have any questions concerning this invoice, please call Brooke Deere @ 631-853-4777 or e-mail brooke.deere@suffolkcountyny.gov.

*(978.67)
**$80,700.90
***5,872.02
**** ($6,955.76)
$3,428,021.23

THANK YOU

*Adjusting Individual accounts down by 1
** Adjusting the family accounts up by 35
*** Adding in surviving spouses that they completly left out
****Adjusting for an employee we paid insurance for that has been deceased since April 2022

ITEM 8

RESOLUTION NO. 2023.27 - Approving the Budget for Suffolk County Community College for Fiscal Year 2023-2024

WHEREAS, the provisions of the New York State Education Law and regulations adopted in accordance with such law direct the Boards of Trustees of New York Community Colleges, subject to the approval of the State University Trustees, to prepare, approve and implement budgets, and

WHEREAS, Suffolk County Community College has developed its Operating Budget setting forth the budget total for the 2023-2024 fiscal year, and

WHEREAS, the 2023-2024 budget includes necessary amounts for meeting the operational needs of the College, and includes sufficient amounts for collective bargaining agreements, and

WHEREAS, the State commitment for base aid per full-time equivalent (FTE) has remained the same at $2997 per FTE, and

WHEREAS, the College is submitting its Operating Budget for the 2023-2024 fiscal year to the Suffolk County Legislature and the Suffolk County Executive's office as per the Memorandum of Understanding, and

WHEREAS, the Budget and Finance Committee of the Board of Trustees has carefully reviewed all the facts and circumstances attendant to the College's proposed 2023-2024 Operating Budget, and after due deliberation, is in support of the determinations made herein, and

WHEREAS, the College Board of Trustees is requesting an increase in County support of 2% or $940,905 to the College for 2023-2024, and

WHEREAS, the Board of Trustees seeks a sustainable level of sponsor support to meet the mutual goals of keeping higher education attainable to the residents of Suffolk County and tuition affordable at Suffolk County Community College, and

WHEREAS, the Board of Trustees has determined that it will raise tuition rates for the 2023-24 Academic Year, and

WHEREAS, the Board of Trustees has determined to access the Community College Fund Balance Reserve Fund to balance the budget, be it therefore

RESOLVED, that the Board of Trustees hereby approves an Operating Budget for fiscal year 2023-2024 in the amount of $210,768,187 for operations and $4,245,463 for grants, and be it further

RESOLVED, that the annual tuition charges will increase to $5,640 per year for full-time resident students and $235 per credit for part-time resident students, and be it further

RESOLVED, that the 2023-2024 operating budget shall include a transfer from the Community College Fund Balance Reserve in the amount of $12,874,292 and be it further

RESOLVED, that annual tuition and fees as provided in Resolution No. 2023.28 are to be included in the College budget for the fiscal year 2023 - 2024.

Total Appropriations:	$215,013,650
Operation Appropriations:	$210,768,187
Grant Appropriations:	$4,245,463

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ITEM 9

RESOLUTION NO. 2023.28 - Adopting a Tuition and Fee Schedule for 2023-2024

WHEREAS, the College recommends a $170 annual increase in full time tuition and a $7 per credit increase in part time tuition for the 2023-24 academic year, and

WHEREAS, it is recommended that the Tuition and Fee Schedule be approved for the 2023-2024 academic year, be it therefore

RESOLVED, that the following Tuition and Fee schedule be approved:

Full-time Students	Fall 2023	Spring 2024
Tuition, Residents	$2,820	$2,820
Tuition, Non-Resident	$5,640	$5,640

Part-time Students	Fall 2023	Spring 2024
Tuition, Residents (per credit)	$235	$235
Tuition, Non-Resident	$470	$470

And be it further

RESOLVED, that the student Tuition and Fee Schedule (*Attachment II*) is hereby approved and adopted for fiscal year 2023-2024.

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TUITION AND FEES FULL-TIME STUDENTS

		FY'23	FY'24
Tuition, Residents	per semester	$2,735	$2,820
Tuition, Non-Residents	per semester	$5,470	$5,640
Tuition Deposit (Applied to tuition but non-refundable)		$100	$110
Tuition Payment Plan	per semester	$50	$55
Administrative Collection Fee		$100	$110
Application Fee (non-refundable)		$40	$45
Applied Music Fee	per semester	$450	$495
Challenge Examination Fee	per course	$100	$110
College-Level Examination Program (CLEP) Fee		$40	$44
College-Level Examination Program (CLEP) Late Fee		$20	$25
Culinary Arts Program Fee (Applicable courses will be indicated in the current catalog)	per credit	$65	$75
Distance Education Fee	per semester for all students	$75	$85
Equestrian Fee	per semester	$250	$275
Failure to obtain College ID card		$25	$30
Laboratory/Equipment/Special Program	per course	$75	$85
Late Payment Fee		$30	$35
Late Registration Fee	per semester	$30	$35
Liability Insurance Fee	per course	$50	$55
Littering College Campus		$50	$55
Music Performance Lab Fee	per course	$35	$40
Physical Education Fee	per course	$75	$85
Prior Learning Assessment			
Basic Fee for Portfolio Evaluation		$100	$110
Supplementary Fee	1/3 tuition of credits requested		
Records Maintenance Fee	/credit - max. $60/semester	$3	$5
Replacement of Lost ID Card		$12	$15
Returned Check Fee	each	$30	$35
Smoking Policy Violation		$20	$25
Student Activity Fee	/credit - max. $105/semester	$10	$10
Technology Fee	per semester	$150	$165
Transcript Fee		$15	$20
Web Access Fee (applied to charges $50 & over)		$20	$0
Vehicle Fees			
Vehicle Registration Fee	/sem.- Fall, Spring, Summer	$15	$20
Driving or Parking on Restricted Roads or Areas		$100	$110
Excessive Speed		$100	$110
Failure to Register/Renew Vehicle with College		$30	$35
Failure to stop, to obey signs or security personnel		$100	$110
Failure to yield to pedestrians		$100	$110
Obstruction of a trash container/ crosswalk		$75	$85
Parking in a Fire Zone/Lane or 15 ft of fire hydrant		$150	$165
Parking in Handicapped Area		$280	$310
Parking in other than Designated Area		$50	$55
Replacement of Lost Parking Sticker		$12	$15
English as a Second Language (ESL) Non-credit Tuition			
Cat. #s IEP074, IEP084	per semester	$2,055	$2,120
Cat. #s IEP094 & either IEP092 or IEP093	per semester	$2,055	$2,120
Cat. #s IEP092, IEP093	per semester	$240	$250
RN Nursing Fee	**NUR 102 (Fall 23) NUR 125 (Spring 24)**		$2,169
PN Nursing Fee	**NUR 116**		$1,982
Vet Tech Program Fee *(Covers 2 vaccinations)*	**Entry into the program**		$1,038

TUITION AND FEES PART-TIME STUDENTS

		FY'23	FY'24
Tuition, Residents	per credit	$228	$235
Tuition, Non-Residents	per credit	$456	$470
Tuition Payment Plan	per semester	$50	$55
Administrative Collection Fee		$100	$110
Application Fee (non-refundable)		$40	$45
Applied Music Fee	per semester	$450	$495
Challenge Examination Fee	per course	$100	$110
College-Level Examination Program (CLEP) Fee		$40	$45
College-Level Examination Program (CLEP) Late Fee		$20	$25
Culinary Arts Program Fee	per credit	$65	$75
Distance Education Fee (Applicable courses will be indicated in the current catalog)	per semester for all students	$75	$85
Equestrian Fee	per semester	$250	$275
Failure to obtain College ID card		$25	$30
Laboratory/Equipment/Special Program (Applicable courses will be indicated in the current catalog)	per course	$75	$85
Late Payment Fee		$30	$35
Late Registration Fee (begins 1 week prior to 1st day of session)	per semester	$20	$25
Liability Insurance Fee	per course	$50	$55
Littering College Campus		$50	$55
Music Performance Lab Fee	per course	$35	$40
Physical Education Fee (Applicable courses will be indicated in the current catalog)	per course	$75	$85
Prior Learning Assessment			
Basic Fee for Portfolio Evaluation		$100	$110
Supplementary Fee	1/3 tuition of credits requested		
Records Maintenance Fee	/credit - max. $60/semester	$3	$5
Replacement of Lost ID Card		$12	$15
Returned Check Fee	each	$30	$35
Smoking Policy Violation		$20	$25
Student Activity Fee	/credit-max $105/semester	$10	$10
Technology Fee (Fall, Spring, Summer)	per semester	$75	$85
Per Winter Session		$20	$25
Transcript Fee		$15	$20
Web Access Fee (applied to charges $50 & over)		$20	$25
Vehicle Fees			
Vehicle Registration Fee	/sem.- Fall, Spring, Summer	$15	$20
Driving or Parking on Restricted Roads or Areas		$100	$110
Excessive Speed		$100	$110
Failure to Register/Renew Vehicle with College		$30	$35
Failure to stop, to obey signs or security personnel		$100	$110
Failure to yield to pedestrians		$100	$110
Obstruction of a trash container/ crosswalk		$75	$85
Parking in a Fire Zone/Lane or 15 ft of fire hydrant		$150	$165
Parking in Handicapped Area		$280	$310
Parking in other than Designated Area		$50	$55
Replacement of Lost Parking Sticker		$12	$15
English as a Second Language (ESL) Non-credit Tuition			
Cat. #s ELL001, ELL010	per semester	$410	$430
Cat. #s ELL003, ELL005, ELL007, ELL008	per semester	$205	$215
Cat. #s ELL002, ELL004, ELL006, ELL009	per semester	$205	$215
Cat. #s ELW001, ELW002, ELW003, ELW004, ELW005, ELW006, ELW007, ELW008, ELW009, ELW016	per semester	$175	$180