BOARD OF TRUSTEES
MAY 11, 2023

ITEM 1	**RESOLUTION NO. 2023.30 - Approving Monthly Sponsor Services for Suffolk County Community College**
ITEM 2	**RESOLUTION NO. 2023.31 - Accepting a Federal Grant for the 2023 – 2024 Federal Work Study Program (FWSP)**
ITEM 3	**RESOLUTION NO. 2023.32 - Approving the Allocation of the 2023 – 2024 Federal Work Study Program (FWSP)**
ITEM 4	**RESOLUTION NO. 2023.33 - Accepting a Federal Supplemental Educational Opportunity Grant (FSEOG) for 2023 - 2024**
ITEM 5	**RESOLUTION NO. 2023.34 - Approving the Allocation of the 2023 – 2024 Federal Supplemental Educational Opportunity Grant Program (FSEOG)**
ITEM 6	**RESOLUTION NO. 2023.35 - Appointing A Member to the Ethics Board for the College Board of Trustees**
ITEM 7	**RESOLUTION NO. 2023.36 - Amending the College Budget for An Increase from the State University of New York (SUNY) Workforce Development Training Grant Program for the Project Entitled "Communicating with the Native Spanish-Speaking Patient (CHSLI)"**
ITEM 8	**RESOLUTION NO. 2023.37 - Appointing New Directors to the Board of The Suffolk County Community College Association, Inc.**
ITEM 9	**RESOLUTION NO. 2023.38 - Authorizing the Adoption of a New Part-Time Title**

ITEM 1

RESOLUTION NO. 2023.30 - Approving Monthly Sponsor Services for Suffolk County Community College

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of $3,328,227.63 for the month of February 2023; $2,498,261.43 for the month of March 2023; and $3,176,583.39 for the month of April 2023 *(Attachment I)* is hereby approved by the Board of Trustees.

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Board of Trustees
May 11, 2023
Attachment I

Suffolk County Employee Medical Health Plan

INVOICE

County of Suffolk
William J. Lindsay Complex
725 Veterans Memorial Highway, Bldg. 158
Hauppauge, NY 11788

DATE: April 7, 2023
INVOICE No.: 23-002
FOR: EMHP of Suffolk County
SCCC Insurance Premium Due
SCCC Employee Contributions Due
Fund 818

Bill To:
Jamie Hahn
Suffolk County Community College - Business & Financial Affairs
FML Rm. 232, College Road
2 North Tamiami Trail, Suite 602
Selden, NY 11784

Health Insurance Coverage	Premium	# Employees	Total
EMHP Individual Coverage	$978.67	580	$567,628.60
EMHP Family Coverage	$2,305.74	1111 1139	$2,561,677.14
Emblem/HIP HMO Individual Coverage	$1,553.45	1	$1,553.45
Emblem/Hip Family Coverage	$3,805.95	1	$3,805.95
February 2023 Premium Due:		1,693.00	$3,134,665.14
EMPLOYEE HEALTH INSURANCE CONTRIBUTIONS*			
2022, Payroll 25, Time Period 11/28/22 - 12/11/22			$72,363.94
2022, Payroll 26, Time Period 12/12/22 - 12/25/22			$69,456.16
2023, Payroll 1, Time Period 12/26/22 - 1/8/23			$75,244.31
Employee Insurance Contributions Due:			$144,700.47
Total Due:			**$3,279,365.61**

Payments are to be remitted to Suffolk County via wire transfer within thirty (30) days of this invoice.

If you have any questions concerning this invoice, please call Brooke Deere @ 631-853-4777 or e-mail brooke.deere@suffolkcountyny.gov.

*$ 64,560.72
**5,872.02
***($19,722.58)
****($1,848.14)
$3,328,227.63

THANK YOU

* Adjusting the family accounts up by 28
** Adding in surviving spouses that they completely left out

*** Taking out wages for deceased employees on family accounts never removed from our system (Dec. and January)
**** Taking out wages for deceased employees on individual accounts never removed from our system (Dec and January)

Suffolk County Employee Medical Health Plan

INVOICE

County of Suffolk
William J. Lindsay Complex
725 Veterans Memorial Highway, Bldg. 158
Hauppauge, NY 11788

DATE: April 7, 2023
INVOICE No.: 23-003
FOR: EMHP of Suffolk County
SCCC Insurance Premium Due
SCCC Employee Contributions Due
Fund 818

Bill To:
Jamie Hahn
Suffolk County Community College - Business & Financial Affairs
FML Rm. 232, College Road
2 North Tamiami Trail, Suite 602
Selden, NY 11784

Health Insurance Coverage	Premium	# Employees	Total
EMHP Individual Coverage	$978.67	581 566	$568,607.27
EMHP Family Coverage	$2,305.74	1111 1126	$2,561,677.14
Emblem/HIP HMO Individual Coverage	$1,553.45	1	$1,553.45
Emblem/Hip Family Coverage	$3,805.95	1	$3,805.95
March 2023 Premium Due:		1,694	$3,135,643.81
Total Due:			**$3,135,643.81**

Payments are to be remitted to Suffolk County via wire transfer within thirty (30) days of this invoice.

If you have any questions concerning this invoice, please call Brooke Deere @ 631-853-4777 or e-mail brooke.deere@suffolkcountyny.gov.

*(14,680.05)
**$34,586.10
***5,872.02
****($343,098.45)
*****(320,062.00)
$2,498,261.43

THANK YOU

*Adjusting individual accounts down by 15
** Adjusting the family accounts up by 15
*** Adding in surviving spouses that they completely left out
****Adjusting for March Medicare Reimbursement
***** Adjusting for about 40 retired members of SCCC that have been deceased between January 2022-March 2023 (spreadsheet attached)

Suffolk County Employee Medical Health Plan

INVOICE

County of Suffolk
William J. Lindsay Complex
725 Veterans Memorial Highway, Bldg. 158
Hauppauge, NY 11788

DATE: April 17, 2023
INVOICE No.: 23-004
FOR: EMHP of Suffolk County
SCCC Insurance Premium Due
Fund 818

Bill To:
Jamie Hahn
Suffolk County Community College - Business & Financial Affairs
FML Rm. 232, College Road
2 North Tamiami Trail, Suite 602
Selden, NY 11784

Health Insurance Coverage	Premium	# Employees	Total
EMHP Individual Coverage	$978.67	580 565	$567,628.60
EMHP Family Coverage	$2,305.74	1113 1133	$2,566,288.62
Emblem/HIP HMO Individual Coverage	$1,553.45	1	$1,553.45
Emblem/Hip Family Coverage	$3,805.95	1	$3,805.95
April 2023 Premium Due:		1,695	$3,139,276.62
Total Due:			**$3,139,276.62**

Payments are to be remitted to Suffolk County via wire transfer within thirty (30) days of this invoice.

If you have any questions concerning this invoice, please call Brooke Deere @ 631-853-4777 or e-mail brooke.deere@suffolkcountyny.gov.

* (14,680.05)
** 46,114.80
***5,872.02

$3,176,583.39

THANK YOU

Adjusting Individual accounts down by 15
** Adjusting the family accounts up by 20
*** Adding in surviving spouses that they completely left out

ITEM 2

RESOLUTION NO. 2023.31 - Accepting a Federal Grant for the 2023 – 2024 Federal Work Study Program (FWSP)

WHEREAS, Suffolk County Community College has applied to participate in the Federal Work Study Program (FWSP) authorized under Part C of Title IV of the Higher Education Act of 1965 as amended by the Education Amendments, and

WHEREAS, the application has been approved in the amount of $416,564 and

WHEREAS, the federal regulations allow the sum of $75,000 or 10 percent of the allocation, whichever is less, to be set aside for the Job Locator & Development Program, and

WHEREAS, this federal grant must be matched by a 25 percent contribution, and

WHEREAS, amendments to the law became effective in October 1986 allowing five percent administrative expense allowance based on total student expenditures for FWSP, be it therefore

RESOLVED, that the Board of Trustees hereby accepts the total federal allotment of 2023-2024 Federal Work Study Program in the amount of $416,564 and be it further

RESOLVED, that $41,656 be set aside for Job Locator Program, with the College matching contribution of 20 percent to be provided by in-kind contributions, and be it further

RESOLVED, that the Federal Work Study Program's five percent administrative allowance be charged against FWSP and deposited in the appropriate account, and be it further

RESOLVED, that the On-Campus Work Study Program shall continue to be matched by a 25 percent contribution by the College and that the Off-Campus Work Study Program be matched by a 25 percent contribution from the respective participating off-campus agencies, except for the Community Service Employment, and be it further

RESOLVED, that the off-campus agencies shall contribute their respective shares of Employer's FICA and Workmen's Compensation except for the Community Service Employment.

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ITEM 3

RESOLUTION NO. 2023.32 - Approving the Allocation of the 2023 – 2024 Federal Work Study Program (FWSP)

WHEREAS, Suffolk County Community College is composed of three campuses, and

WHEREAS, the Financial Aid Office on each campus offers financial assistance via the Federal Work Study Program, be it therefore

RESOLVED, that the following distribution of the 2023-2024 Federal Work Study funds by campus is hereby approved.

Original FWSP Federal Allocation	$416,564
Less: Transfer to Job Locator Program	-41,656
Remaining CWSP Federal Allocation	$374,908
Plus: 25% of Institutional Share of Student Wages	+ 93,727
Total FWSP Funds Available	$468,635
Less: 5% Admin Expense Allowance of Campus Wages	- 20,828
Total Student Wages Available	$447,807

Campus Wage Distribution of Federal College Work Study Allocation

Ammerman Campus	(44%)	$197,035
Grant Campus	(42%)	$188,079
Eastern Campus	(14%)	$ 62,693
Total Campus Wage Distributions		$447,807

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ITEM 4

RESOLUTION NO. 2023.33 - Accepting a Federal Supplemental Educational Opportunity Grant (FSEOG) for 2023 - 2024

WHEREAS, Suffolk County Community College has applied to participate in the Federal Supplemental Educational Opportunity Grant Program as authorized under Subpart 2, Part A of Title IV of the Higher Education Act of 1965, and as amended by the Education Amendments,

WHEREAS, the application has been approved in the amount of $771,758, and

WHEREAS, amendments to the law became effective in October 1986 allowing a five percent administrative expense allowance based on total expenditures for FSEOG, be it therefore

RESOLVED, that the 2023-2024 Federal Supplemental Educational Opportunity Grant in the amount of $771,758 be accepted, and be it further

RESOLVED, that the Federal Supplemental Educational Opportunity Grant allotment be deposited in the appropriate accounts, after reducing that allotment with five percent of FSEOG expenditures as administrative expense being charged to the FSEOG account.

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ITEM 5

RESOLUTION NO. 2023.34 - Approving the Allocation of the 2023 – 2024 Federal Supplemental Educational Opportunity Grant Program (FSEOG)

WHEREAS, Suffolk County Community College is composed of three campuses, and

WHEREAS, the Financial Aid Office on each campus offers financial assistance via the Federal SEOG program, be it therefore

RESOLVED, that the following distribution of the 23-24 Federal SEOG funds by campus is hereby approved.

Federal Supplemental Educational Opportunity Grants (FSEOG)

Federal SEOG Allocation	$771,758
Less 5% Administrative Expense for Grants	$-38,588
Remaining SEOG Allocation for Student Grant Disbursement	$733,170

Campus Distribution of SEOG Grants

Ammerman Campus	(44%)	$322,595
Grant Campus	(42%)	$307,931
Eastern Campus	(14%)	$102,644
Total of College Grants		$733,170

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ITEM 6

RESOLUTION NO. 2023.35 - Appointing A Member to the Ethics Board for the College Board of Trustees

WHEREAS, pursuant to the *Board of Trustees Code of Professional Ethics*, the three members of the Ethics Board, each appointed by the Board of Trustees, are to serve for fixed, staggered terms of five (5) years, and

WHEREAS, by Resolution 2020.13, the Board of Trustees appointed Anthony LaPinta, Esq., to serve as a member of the Ethics Board for a term that expired on March 15, 2023, and

WHEREAS, the Governance Committee recommends reappointing Mr. LaPinta to the Ethics Board for an additional five (5)-year term, and Mr. LaPinta is willing and able to continue serving on the Ethics Board, be it therefore

RESOLVED, that Anthony LaPinta, Esq. is hereby reappointed to serve as a member of the Board of Ethics for the Suffolk County Community College Board of Trustees for a five-year term, from March 16, 2023 until March 15, 2028.

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ITEM 7

RESOLUTION NO. 2023.36 - Amending the College Budget for An Increase from the State University of New York (SUNY) Workforce Development Training Grant Program for the Project Entitled "Communicating with the Native Spanish-Speaking Patient (CHSLI)"

WHEREAS, the 2022-2023 College operating budget provided $480 including indirect costs, from the State University of New York (SUNY) Workforce Development Training Grant Program, for a project entitled "Communicating with the Native Spanish-Speaking Patient (CHSLI)," for the period of April 21, 2023 through August 1, 2023, and

WHEREAS, the award includes an additional amount of $2,689, including indirect costs, bringing the total amount of the grant award to $3,169 and

WHEREAS, the additional employer cash share in the amount of $221 will increase the total employer cash share of the project cost to $269 and

WHEREAS, it is necessary to amend the 2022-2023 College operating budget for the said increase in the grant award, be it therefore

RESOLVED, that the 2022-2023 College operating budget be amended to reflect an increase in the amount of $2,689, including indirect costs of $848 from the State University of New York (SUNY) Workforce Development Training Grant for the project entitled "Communicating with the Native Spanish-Speaking Patient (CHSLI)", and be it further

RESOLVED, that the College President, or his designee, is authorized and empowered to execute a contract and any other required documentation, upon such terms as shall be approved by the College General Counsel.

Project Director: Arlene Jackson, Assistant Dean, Continuing Education

Note: No full-time personnel
Matching funds from employer partner, Catholic Health Services of Long Island (CHSLI)

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ITEM 8

RESOLUTION NO. 2023.37 - Appointing New Directors to the Board of The Suffolk County Community College Association, Inc.

WHEREAS, the Constitution and By-laws of Suffolk County Community College Association, Inc. (the "Association") provide for the Association to elect the members of its Board of Directors, and

WHEREAS, currently, all ten (10) members of Suffolk County Community College's Board of Trustees also serve as members of the Association's Board of Directors, and

WHEREAS, upon engaging in a review of the governance structure of the Association over the past year, the Board of Directors determined that Association's Board of Directors should consist of representatives from faculty, administration, the College Board of Trustees, as well as students from all three of the College's campuses, be it therefore

RESOLVED, that individuals holding the following positions within the College community will heretofore be appointed as members of the Association's Board of Directors effective June 1, 2023:

1) Chair of the College Board of Trustees Student Success Committee
2) The Student Trustee member of the College's Board of Trustees
3) Vice President for Student Affairs for the College
4) Vice President for Business and Financial Affairs for the College
5) President of the Faculty Association of Suffolk County Community College
6) President of the Guild of Administrative Officers of Suffolk County Community College
7) President of the Student Government Association for the Michael J. Grant Campus, or their designee
8) President of the Student Government Association for the Ammerman Campus, or their designee
9) President of the Student Government Association for the Eastern Campus, or their designee

And be it further

RESOLVED, that all College students appointed to the Association's Board of Directors will serve for a term of one (1) year term, and all remaining voting members will serve for a term of three (3) years, or until such time as the new Board of Directors establishes in its policies for Board membership, and be it further

RESOLVED, that the President of Suffolk County Community College and the Director of Business Affairs for the Association shall serve as Ex Officio, non-voting members of the Association's Board of Directors.

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ITEM 9

RESOLUTION NO. 2023.38 - Authorizing the Adoption of a New Part-Time Title

WHEREAS, the College wishes to establish a part time Attorney position in an effort to provide support to the Office of Legal Affairs with drafting, review and administration of College contracts and policies, be it therefore

RESOLVED, that the College hereby creates a new employee title, “Attorney - Part Time”, effective May 11, 2023, and be it further

RESOLVED, that the hourly wage rate for the employee title of Attorney – Part Time - is set at $85.00 per hour.

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