Suffolk
COUNTY COMMUNITY COLLEGE

Office of the President

BOARD OF TRUSTEES
September 21, 2023

RESOLUTION NO. 2023.54 - Approving Monthly Sponsor Services for Suffolk County Community College

WHEREAS, the State University of New York Regulation No. 602.7 requires Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of $3,172,602.18 for the month of August 2023 *(Attachment II)* is hereby approved by the Board of Trustees.

Gemma deLeon-Lopresti
Secretary

Central Administration
533 College Road
Selden, NY 11784-2899
(631) 451-4112

Ammerman Campus
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Western Campus
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Brentwood, NY 11717-1092
(631) 851-6700

Eastern Campus
121 Speonk-Riverhead Road
Riverhead, NY 11901-3499
(631) 548-2500

Board of Trustees
September 21, 2023
Attachment II

Suffolk County Employee Medical Health Plan

INVOICE

County of Suffolk
William J. Lindsay Complex
725 Veterans Memorial Highway, Bldg. 158
Hauppauge, NY 11788

DATE: August 1, 2023
INVOICE No.: 23-008
FOR: EMHP of Suffolk County
SCCC Insurance Premium Due
Fund 818

Bill To:
Jamie Hahn
Suffolk County Community College - Business & Financial Affairs
FML Rm. 232, College Road
2 North Tamiami Trail, Suite 602
Selden, NY 11784

Health Insurance Coverage	Premium	# Employees	Total
EMHP Individual Coverage	$978.67	583 569	$570,564.61
EMHP Family Coverage	$2,305.74	1109 1130	$2,557,065.66
Emblem/HIP HMO Individual Coverage	$1,553.45	1	$1,553.45
Emblem/Hip Family Coverage	$3,805.95	1	$3,805.95
Surviving Spounse Coverage	$978.67	5	$4,893.35
August 2023 Premium Due:		1,6991706	$3,137,883.02
Total Due:			**$3,137,883.02**

*($13,701.38)
**$48,420.54
$3,172,602.18

Payments are to be remitted to Suffolk County via wire transfer within thirty (30) days of this invoice.

If you have any questions concerning this invoice, please call Brooke Deere @ 631-759-5788 or e-mail brooke.deere@suffolkcountyny.gov.

THANK YOU

'Adjusting Individual accounts down by 14
** Adjusting the family accounts up by 21

Suffolk
COUNTY COMMUNITY COLLEGE

Office of the President

BOARD OF TRUSTEES
September 21, 2023

RESOLUTION NO. 2023.55 - Accepting a Grant Award from the National Science Foundation (NSF) for Collaborative Research: Integrating Fluorspar Ages and Geophysical Models to Constrain the Timing and Mechanisms of the Collapse of the Cordillera in SW North America

WHEREAS, Suffolk County Community College has received a grant award in the amount of $111,760 from the National Science Foundation (NSF) for Collaborative Research: Integrating Fluorspar Ages and Geophysical Models to Constrain the Timing and Mechanisms of the Collapse of the Cordillera in SW North America, for the period of September 1, 2023 through August 31, 2027, and

WHEREAS, the College will use the funding to develop a pathway to expose students to research in the geosciences. Building on successful NSF-funded programs at SCCC called GeoCore and at SBU called GeoPath, we intend to develop workshops and remote seminars, as well as in-person field and lab experiences for SCCC students, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that the College President, or his designee, is authorized and empowered to execute any necessary documentation, including a contract, in such form as shall be approved by the College General Counsel, accepting a grant award in the amount of $111,760 from National Science Foundation (NSF) for Collaborative Research: Integrating Fluorspar Ages and Geophysical Models to Constrain the Timing and Mechanisms of the Collapse of the Cordillera in SW North America, for the period of September 1, 2023 through August 31, 2027.

Project Director: Sean Tvelia, Academic Chair of Physical Sciences

Note: No full-time personnel

Gemma deLeon-Lopresti
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Suffolk
COUNTY COMMUNITY COLLEGE

Office of the President

BOARD OF TRUSTEES
September 21, 2023

RESOLUTION NO. 2023.56 - Accepting a Grant Award from the State University of New York, SUNY Transformation Fund, for a Project Entitled "Suffolk Rise"

WHEREAS, Suffolk County Community College has received a grant award in the amount of $1,040,000, from the State University of New York, SUNY Transformation Fund, for a project entitled "Suffolk Rise," for the period of September 1, 2023 through August 31, 2026, and

WHEREAS, the college will replicate the CUNY ASAP program over three years with a pilot cohort of 150 students. The project will provide students with advising and mentoring, scholarships for outstanding tuition and fees, an allowance for cost of books, and an allowance to cover travel and incidental costs associated with attendance. Students will attend tutoring in English and in Math at least one hour per week for 30 weeks each year. The objectives are to increase pilot cohort retention, allow students to maintain full-time status, and increase the proportion who complete within two years, and

WHEREAS, one full-time administrator will be assigned as in-kind match to the project as Program Director for three years for a budgeted $549,430,

RESOLVED, that the College President, or his designee, is authorized and empowered to execute any necessary documentation, including a contract, in such form as shall be approved by the College General Counsel, accepting a grant award, in the amount of $1,040,000, from the State University of New York, SUNY Transformation Fund, for a project entitled, "Suffolk Rise," for the period of September 1, 2023 through August 31, 2026.

Project Director: Liesl Jones, Vice President for Academic Affairs

Note: One full-time administrator assigned as in-kind match to the project as Program Director.

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Suffolk
COUNTY COMMUNITY COLLEGE

Office of the President

BOARD OF TRUSTEES
September 21, 2023

RESOLUTION NO. 2023.57 - Accepting a Grant Award from the State University of New York (SUNY), for a Project Entitled "SUNY Child Care Expansion Funds Ammerman Campus Kids"

WHEREAS, Suffolk County Community College has received a grant award in the amount of $50,000, from The State University of New York (SUNY), for a project entitled "SUNY Child Care Expansion Funds Ammerman Campus Kids," for the period of September 1, 2023 through June 30, 2024, and

WHEREAS, the project will provide for staff sign-on bonuses, ads to hire new staff and purchase new equipment as needed to expand capacity up to an additional ten (10) student slots, and

WHEREAS, matching funds are not required, and

RESOLVED, that a grant award, in the amount of $50,000, from The State University of New York (SUNY), for a project entitled, "SUNY Child Care Expansion Funds Ammerman Campus Kids," for the period of September 1, 2023 through June 30, 2024, is hereby accepted, and the College President, or his designee, is authorized to execute a contract, with the administering agency.

Project Director: Linda Crispi, Director Campus Kids Children's Learning Center

Note: No full-time personnel

Gemma deLeon-Lopresti
Secretary

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Suffolk
COUNTY COMMUNITY COLLEGE

Office of the President

BOARD OF TRUSTEES
September 21, 2023

RESOLUTION NO. 2023.58 - Accepting a Grant Award from the State University of New York (SUNY), for a Project Entitled "SUNY Child Care Expansion Funds Suffolk Kids Cottage"

WHEREAS, Suffolk County Community College has received a grant award in the amount of $100,000, from The State University of New York (SUNY), for a project entitled "SUNY Child Care Expansion Funds Suffolk Kids Cottage," for the period of September 1, 2023 through June 30, 2024, and

WHEREAS, the project will allow the Suffolk Kids Cottage an additional six (6) student slots with additional hiring of educators and an administrative assistant thereby maximizing the licensed capacity for every room, and

WHEREAS, matching funds are not required,

RESOLVED, that a grant award, in the amount of $100,000, from The State University of New York (SUNY), for a project entitled, "SUNY Child Care Expansion Funds Suffolk Kids Cottage," for the period of September 1, 2023 through June 30, 2024, is hereby accepted, and the College President, or his designee, is authorized to execute a contract, with the administering agency.

Project Director: Vickie Calderon, Director of Suffolk Kids Cottage

Note: No full-time personnel

Gemma deLeon-Lopresti
Secretary

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Suffolk
COUNTY COMMUNITY COLLEGE

Office of the President

BOARD OF TRUSTEES
September 21, 2023

RESOLUTION NO. 2023.59 - Approving a Major Change Order and Amendment to the Contract for the Construction of LED Entrance Signage on the Ammerman Campus

WHEREAS, Grafton Data Systems, Inc. was awarded a contract ("Contract") Construction of Surround and Structure to House an LED Sign on College Road at the Ammerman Campus, and

WHEREAS, power for the signage located at College Road was to be installed under a separate contract, and

WHEREAS, Grafton Data Systems, Inc. can install the power for this sign for less cost than the College electrical contractor, and

WHEREAS, utilizing Grafton Data Systems, Inc. for this work results in a change order, and

WHEREAS, at this stage of the construction the College estimates that sufficient contingency funding remains in the project budget for this work, and

WHEREAS, including the additional work described herein increases the contract with Grafton Data Systems, Inc. by more than ten percent, thus constituting a major change order as defined in the College's *Procurement Policy*, and

WHEREAS, pursuant to such policy, all major change orders require the approval of the Board of Trustees, be it therefore

RESOLVED, that a change order in the amount of $18,050 to the Contract with Grafton Data Systems, Inc. for additional work to be performed for the construction of LED entrance signage on the Ammerman Campus, is hereby approved, and be it further

RESOLVED, that the College President is authorized and empowered to execute the necessary documentation, as approved by the College General Counsel, reflecting the change order and the nature of the additional work so authorized.

Gemma deLeon-Lopresti
Secretary

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Suffolk
COUNTY COMMUNITY COLLEGE

Office of the President

BOARD OF DIRECTORS
September 21, 2023

RESOLUTION NO. 2023.60 - Approving the Stipulation of Agreement Among the College, the County of Suffolk, and the Faculty Association of Suffolk Community College

WHEREAS, Suffolk County Community College, the County of Suffolk, and the Faculty Association of Suffolk Community College ("Faculty Association") have reached an agreement covering the terms and conditions of employment for College employees represented in the Faculty Association for the period extending from September 1, 2022 to August 31, 2026; and

WHEREAS, said agreement has been set down in a Stipulation of Agreement; and

WHEREAS, said Stipulation of Agreement has been ratified by the Faculty Association membership; and

WHEREAS, the College President recommends the approval of this Stipulation of Agreement; be it therefore

RESOLVED, that the Stipulation of Agreement among Suffolk County Community College, the County of Suffolk, and the Faculty Association of Suffolk Community College, annexed hereto as Attachment III, be and the same is hereby approved.

Gemma deLeon-Lopresti
Secretary

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**STIPULATION OF AGREEMENT BETWEEN
THE COUNTY OF SUFFOLK,
SUFOLK COUNTY COMMUNITY COLLEGE
AND
THE FACULTY ASSOCIATION OF
SUFFOLK COMMUNITY COLLEGE**

Stipulation of Agreement made and entered into this _____ day of August, 2023 by and among the County of Suffolk ("the County"), Suffolk County Community College ("the College") and the Faculty Association of Suffolk Community College ("the Association").

1. **Term of Agreement (Article IX).**

The County, the College and the Association are parties to a collective bargaining agreement covering the period September 1, 2001 – August 31, 2005, as extended and modified by Stipulations of Agreement covering the periods September 1, 2005 – August 31, 2011; September 1, 2011 – August 31, 2015; and September 1, 2019 – August 31, 2022 (hereafter, "the CBA, as amended").

The CBA, as amended, is extended for a period of four (4) years, from September 1, 2022 up to and including August 31, 2026, in all of its terms and conditions except as a specifically modified herein.

2. **Wages and Salary Schedules: Full-Time faculty (Appendix A(1))**

Effective September 1, 2022, the full-time salary schedule shall be increased by 1.6% at each step.
Effective September 1, 2023, the full-time salary schedule shall be increased by 2.75% at each step.
Effective September 1, 2024, the full-time salary schedule shall be increased by 2.95% at each step.
Effective September 1, 2025, the full-time salary schedule shall be increased by 2.95% at each step.

Effective September 1, 2022, Step 1 of the Instructor and Specialist full-time salary schedules will be adjusted as per the attached Salary Schedule.

In accordance with past practice and the CBA, as amended, the Excellence in Education Stipend shall increase by the same percentage increases and at the same time as the full-time rates for that academic year.

In order to be eligible for any retroactive payments set forth herein, faculty must be on active payroll as of the date on which the 2022-2026 Agreement is fully ratified and approved.

3. **Wages and Salary Schedules: Adjunct/Overload Rate (Appendix A(6) and A(8))**

Effective with the start of the Fall 2022 semester, the adjunct/overload rate schedule shall be increased by an additional 2% at each rank. Effective with the start of the Fall 2023 semester, the adjunct/overload rate schedule shall be increased by an additional 2.85% at each rank. Effective with the start of the Fall 2024 semester, the adjunct/overload rate schedule shall be increased by an additional 3% at each rank. Effective with the start of the Fall 2025 semester, the adjunct/overload rate schedule shall be increased by an additional 3% at each rank.

4. **Benefit Fund (Article V(I)(4)(b))**

Effective September 1, 2022, the rate of contribution shall be increased by an additional $50 per full-time member.
Effective September 1, 2023, the rate of contribution shall be increased by an additional $50 per full-time member.

Effective September 1, 2024, the rate of contribution shall be increased by an additional $50 per full-time member.
Effective September 1, 2025, the rate of contribution shall be increased by an additional $50 per full-time member.

5. Independent Studies (Appendix A(9))

Effective August 30, 2023, compensation for a three (3) credit independent studies course shall be increased to three-hundred dollars ($300) per student.

6. Adjunct Seniority (Article V(B)(2))

Change: Effective January 1, 2024, seniority rights shall be lost in the event the member has not taught at least once during the preceding six (6) consecutive semesters.

7. Academic Advising (Article VII(C)(8))

Codify that, in addition to his/her regular duties, each full-time classroom faculty member shall continue to provide eight (8) hours of student advisement per semester that may include an advisement orientation scheduled during common hours. Effective August 30, 2023, full-time classroom faculty shall perform a minimum of four (4) of the required eight (8) advising hours, every semester, at approved on-campus locations (e.g. Tutoring Center, LRC, AAMC; etc.) as assigned by their Chairs. The Vice-President for Academic Affairs shall designate approved sites for academic advising each semester.

8. Classroom Faculty Duties – Learning Management System (Article VIIC)(10)) (NEW)

Effective August 30, 2023, all classroom faculty will be required to use the College's currently approved Learning Management system. All full-time classroom faculty hired on or after August 30, 2023 shall be certified in, and may be required to teach in, a Distance Education modality, as appropriate for their discipline.

9. Reassigned Time for Distance Education Teaching (Appendix J, VII(C)(1))

Effective August 30, 2023, Appendix J (VII) (c) (1) will be deleted in its entirety.

10. English Faculty Teaching Load (Article IV(A))

Add new subsection Article IV, (A) (2) (a) as follows: Beginning in the Spring 2024 semester, all full-time English faculty will be required to teach at least one ENG 101 course, every semester, as part of their regular load.

11. Medical Documentation (Article V(D)(1)(b))

Effective upon the complete ratification and approval of the 2022–2026 Agreement, medical documentation acceptable to the College must be provided prior to a return to work by any faculty member who has been on sick leave for five (5) or more consecutive working days. "Working days" are defined as any day a faculty member is or was scheduled to work.

12. Cancellation of Classes (Article IV, paragraph of same title)

Delete and replace with, Effective August 30, 2023, notwithstanding any provision to the contrary within the CBA, as amended, all employees who are scheduled to work shall work remotely when in-person classes on their campus are canceled or if the College closes their campus or campuses due to an emergency. In addition, if

an office or building is closed by the College, the College may provide another duty station on the employee's campus or require the employee(s) to work remotely.

13. Evaluation of Faculty (Article VII(E)(3))

Codify that full-time, tenured faculty will continue to be subject to periodic observations in accordance with Article (VII)(E) of the CBA, as amended.

14. Professional Development Day Attendance (Article VII(C)(10)) (New)

Starting with the fall 2024 semester, all full-time faculty are required to attend Professional Development Day in the fall and spring semesters unless they are excused by their Chair or area supervisors for documented good cause shown. Such documentation shall be provided to the Office of Human Resources at least ten (10) calendar days prior to the Professional Development Day. In addition, Professional Development Day may be held one College business day prior to the start of the semester.

15. Transfer to Grant-Funded and/or Temporary Positions (New)

Effective August 30, 2023 full-time faculty cannot transfer into a grant-funded or temporary line that has been advertised for an appointment of one (1) year or less.

16. Transfers between Disciplines (Article IV(J)) (New)

Effective August 30, 2023, faculty who are hired in a temporary or grant-funded position without a search conducted in accordance with the requirements of the CBA, as amended, will not have transfer rights.

Effective August 30, 2023, full-time faculty requesting a transfer will be required to stay in their new position for a minimum of two (2) years from the effective date of the appointment.

Effective August 30, 2023, faculty who transfer will not be guaranteed a return to their former position.

17. Compassionate Leave (Article V(D)(2)) (New)

Starting with the Spring 2024 semester, adjunct faculty will be permitted to request a compassionate leave during the semester in which they have a work assignment, which may be granted on a case-by-case basis as determined by the Association and the College.

18. Online, Asynchronous Class Size (Article IV(F))

Starting with the Spring 2024 semester, all online, asynchronous classes that have a seat limit of 35 or greater per section will have the seat limit reduced to 32 students per section.

19. Workers' Compensation (Article V)(I)(8))

Effective upon the date on which the Agreement is fully ratified and approved, the first sentence in (I)(8)(a) will be revised as follows: "Subject to rules and regulation of Suffolk County's Workers Compensation program, Faculty members who are injured in the course of their employment shall continue to receive their normal full salary, for a time period not to exceed the maximum length of time approved by the County of Suffolk."

20. Student Retention Labor-Management Committee (New)

Effective upon the date on which the Agreement is fully ratified and approved a Labor-Management Committee shall be formed consisting of the College President or his/her designee, and up to three additional (3) members

appointed by the College President, the President of the Faculty Association or his/her designee and up to an additional three (3) members appointed by the President of the Faculty Association. The Committee shall meet during the life of the Agreement for the purpose of discussing student retention issues and distance education. The Committee will have the ability to make a non-binding recommendation to the County, the College and the Association. Prior to becoming effective, an agreement shall require the written signed agreement of the College President,the Association President and the Director of Labor Relations. The Committee shall meet at least twice a year at the end of the fall and spring semesters or at the request of either party. Criteria and other matters that are not terms and conditions of employment will not be subject to the jurisdiction of this Committee. Nothing contained in this paragraph, nor any action or inaction of the Committee, nor any statements made in Committee meetings, will be subject to the grievance procedure or to any PERB, court proceeding or other third party review.

The provisions of this Stipulation of Agreement are subject to ratification by the Association membership, ratification by the County Executive and the College President and, for those provisions requiring the appropriation of additional funds, the approval of the College Board of Trustees and the County Legislature.

Dated:

FOR THE ASSOCIATION

Dr. Dante E. Morelli
Chief Negotiator/President
Faculty Association SCC

FOR THE COLLEGE

Dr. Edward Bonahue
President

Angelica Rivera
Vice President for Human Resources

FOR THE COUNTY

Jennifer K. McNamara, Esq.,
Director of Suffolk County Labor Relations

Salary Schedule 9/1/2022 through 8/31/2026

		1.60%	2.75%	2.95%	2.95%
	Step	Sept. 2022	Sept. 2023	Sept. 2024	Sept. 2025
INSTRUCTOR	1	$60,881	$62,555	$64,400	$66,300
	2	$63,316	$65,057	$66,976	$68,952
	3	$65,956	$67,770	$69,769	$71,827
ASST PROFESSOR	4	$68,706	$70,595	$72,678	$74,822
	2	$71,571	$73,539	$75,708	$77,941
	6	$74,551	$76,601	$78,861	$81,187
	7	$77,661	$79,797	$82,151	$84,574
ASSOC PROFESSOR	8	$80,895	$83,120	$85,572	$88,096
	9	$84,266	$86,583	$89,137	$91,767
	10	$87,778	$90,192	$92,853	$95,592
	11	$91,430	$93,944	$96,715	$99,568
	12	$95,242	$97,861	$100,748	$103,720
PROFESSOR	13	$99,211	$101,939	$104,946	$108,042
	14	$103,344	$106,186	$109,318	$112,543
	14	$107,649	$110,609	$113,872	$117,231
	14	$112,135	$115,219	$118,618	$122,117
	12	$116,804	$120,016	$123,556	$127,201
	18	$121,673	$125,019	$128,707	$132,504
	19	$126,741	$130,226	$134,068	$138,023
	20	$131,811	$135,436	$139,431	$143,544
	Ed Stipend	$5,284	$5,429	$5,589	$5,754

		1.60%	2.75%	2.95%	2.95%
	Step	Sept. 2022	Sept. 2022	Sept. 2024	Sept. 2025
PROF ASSISTANT	1	$42,911	$44,091	$45,392	$46,731
	3	$44,699	$45,928	$47,283	$48,678
	3	$46,564	$47,845	$49,256	$50,709
PROF ASSISTANT 1	4	$48,501	$49,835	$51,305	$52,818
	9	$50,446	$51,833	$53,362	$54,936
	6	$52,461	$53,904	$55,494	$57,131
PROF ASSISTANT 2	2	$54,561	$56,061	$57,715	$59,418
	3	$56,745	$58,305	$60,025	$61,796
	9	$59,011	$60,634	$62,423	$64,264
	10	$61,374	$63,062	$64,922	$66,837
	11	$63,827	$65,582	$67,517	$69,509
	12	$66,381	$68,206	$70,218	$72,289
	12	$69,038	$70,937	$73,030	$75,184
	14	$71,802	$73,777	$75,953	$78,194
	15	$74,670	$76,723	$78,986	$81,316

16	$77,661	$79,797	$82,151	$84,574
Ed Stipend	$3,169	$3,256	$3,352	$3,451

		1.60%	2.75%	2.95%	2.95%
	Step	Sept. 2022	Sept. 2023	Sept. 2024	Sept. 2025
SPECIALIST 1	1	$63,828	$65,583	$67,518	$69,510
	2	$66,381	$68,206	$70,218	$72,289
	2	$69,038	$70,937	$73,030	$75,184
SPECIALIST 2	4	$71,802	$73,777	$75,953	$78,194
	5	$74,670	$76,723	$78,986	$81,316
	6	$77,661	$79,797	$82,151	$84,574
	7	$80,762	$82,983	$85,431	$87,951
	8	$83,995	$86,305	$88,851	$91,472
	9	$88,616	$91,053	$93,739	$96,504
	10	$92,160	$94,694	$97,487	$100,363
	11	$95,843	$98,479	$101,384	$104,375
	11	$99,678	$102,419	$105,440	$108,550
	13	$103,667	$106,518	$109,660	$112,895
	Ed Stipend	$3,169	$3,256	$3,352	$3,451

ADJUNCT/OVERLOAD RATES

	2.00%	2.85%	3.00%	3.00%
	Sept. 2022	Sept. 2023	Sept. 2024	Sept. 2025
PROF ASSISTANT	$890	$915	$942	$970
PROF ASSISTANT 1	$1,049	$1,079	$1,111	$1,144
PROF ASSISTANT 2	$1,160	$1,193	$1,229	$1,266
SPECIALIST 1	$1,242	$1,277	$1,315	$1,354
SPECIALIST 2	$1,336	$1,374	$1,415	$1,457
INSTRUCTOR	$1,374	$1,413	$1,455	$1,499
ASST PROFESSOR	$1,489	$1,531	$1,577	$1,624
ASSOC PROFESSOR	$1,596	$1,641	$1,690	$1,741
PROFESSOR	$1,750	$1,800	$1,854	$1,910
	2022/2023	2023/2024	2024/2025	2025/2026
READERS/HOLISTIC SCORERS (per hour)	$50.00	$50.00	$50.00	$50.00
ADJUNCT "RIGHT TO KNOW" TRAINING Session Rate (per hour)	$40.00	$40.00	$40.00	$40.00

FA BENEFIT FUND		$2,183	$2,233	$2,283	$2,333
LONGEVITY	YEARS				
	10-14	$1,350	$1,350	$1,350	$1,350
	15-19	$1,850	$1,850	$1,850	$1,850
	20-24	$2,350	$2,350	$2,350	$2,350
	25-29	$2,700	$2,700	$2,700	$2,700
	30+	$3,200	$3,200	$3,200	$3,200
CONFERENCE ATTENDANCE		$2,200		$2,200	