

# SPRING 2020



## PROFESSIONAL DEVELOPMENT & CONTINUING EDUCATION DAY, EVENING & DISTANCE EDUCATION

Professional Development and Continuing Education - 631-451-4114

Day, Evening and Distance Education - 631-451-4000

**Suffolk**  
COUNTY COMMUNITY COLLEGE

[sunysuffolk.edu](http://sunysuffolk.edu)

# SUFFOLK COUNTY COMMUNITY COLLEGE

Louis J. Petrizzo, *Interim President*

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#### **Ammerman Campus**

533 College Road  
Selden, NY 11784  
631-451-4000

#### **Michael J. Grant Campus**

Crooked Hill Road  
Brentwood, NY 11717  
631-851-6700

#### **Eastern Campus**

121 Speonk-Riverhead Road  
Riverhead, NY 11901  
631-548-2500

#### **Culinary Arts & Hospitality Center**

20 East Main Street  
Riverhead, NY 11901  
631-548-3701

#### **Sayville Center**

30 Greene Avenue  
Sayville, NY 11782  
631-851-6972

## SCHOOL CLOSINGS

The following stations will be announcing any cancellations of classes during the spring 2020 semester:

WBLI..... 106.1 FM  
WALK..... 1370 AM / 97.5 FM  
WBAB..... 102.3 FM

WLNG..... 92.1 FM  
The Shark..... 94.3 FM  
NEWS 12 L.I..... Cable TV News

*School closing messages are also available on our website or by calling 631-696-4910.*

**GET CONNECTED at [SUNYSUFFOLK.EDU](http://SUNYSUFFOLK.EDU)**

# YOUR SUCCESS STARTS AT SUFFOLK

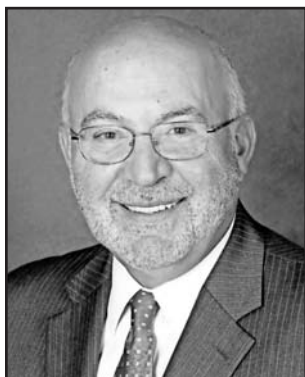
There are numerous reasons why Suffolk County Community College is the ideal place to begin the pursuit of your educational goals. With an enrollment of approximately 26,000 students, the College provides affordable, quality higher education, delivered in small class settings, led by faculty with credentials from many of the country's most acclaimed institutions. Suffolk's faculty, staff and administrators are dedicated to fostering an environment that helps students attain their academic and career goals. With flexible scheduling options that give you the choice of classes in the early morning, day, evening, weekend or online, Suffolk makes it easier for you to achieve the future you deserve.

As the largest community college in the State University of New York (SUNY) system, Suffolk offers a full collegiate experience. With recognized NJCAA (Division III) athletic programs, internships, more than 150 student clubs, an honors program and student support services, you will have countless opportunities to grow both academically and personally.

Suffolk offers today's most sought-after programs, including Cybersecurity, Nursing, Culinary Arts, Theatre Arts, Radio and Television Production, Criminal Justice, and many more. We offer articulation and dual admissions agreements with many local and nationally renowned four-year schools. We are proud to say that our students routinely transition to a variety of baccalaureate programs at public and private colleges and universities on Long Island, around New York State, and throughout the nation. Suffolk also offers a broad range of scholarships for new and continuing students. In fact, the Suffolk Community College Foundation awards hundreds of thousands of dollars in student scholarships each year.

Our Office of Workforce Development works closely with regional industry to ensure a pipeline of skilled and credentialed students in CNC machining, welding, soldering and other growth areas to meet projected workforce demands. We also offer English as a Second Language (ESL) to Suffolk County's residents.

Suffolk County Community College is a vibrant and continuously improving higher education resource. Whether you start with the goal of transferring to a four-year institution after graduation or you are seeking certain classes to enhance your career skills, you will find everything you need to succeed here at Suffolk. There is no doubt we are the best choice for your first two years of higher education.



Sincerely,

*Louis J. Petrizzo*

Interim President

**Registration is going on NOW!**

**Call (631) 451-4000 or visit [sunysuffolk.edu](http://sunysuffolk.edu).**

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# **Professional Development and Continuing Education**

## CONTINUING EDUCATION REGISTRATION INFORMATION

1. Please print clearly, except for signature.
2. List the course number, CRN, and title of the course for which you are registering.
3. Sign the Declaration of Residence. If the statement does not apply to you, contact the Cashier's Office at: Eastern Campus - 631-548-2545 • Ammerman Campus - 631-451-4086 • Michael J. Grant Campus - 631-851-6730
4. You must include a check or money order, made payable to Suffolk County Community College, for the tuition payment. Cash will not be accepted.
5. Submit the completed registration form and payment by mail or in person to the Registrar's Office at the campus to which you are applying for a course.
6. If you wish to register and pay online, please visit the college website at [sunysuffolk.edu](http://sunysuffolk.edu). New students must follow the new, non-degree student application procedure before registering. Use this form only if you have never attended or applied to the College, and you wish to take continuing education classes without being admitted to a degree program. Please allow one business day for this application to be processed prior to registering. Entering your email address will result in immediate confirmation of your application once you submit it. Prior applicants can register immediately online.
7. Please note the room assigned ON YOUR SCHEDULE as it may be different than that which is listed in this brochure.

## GENERAL INFORMATION

### COURSE LOCATIONS

**Ammerman Campus** • 533 College Road • Selden, New York 11784

**Eastern Campus** • 121 Speonk-Riverhead Road • Riverhead, New York 11901

**Michael J. Grant Campus** • Crooked Hill Road • Brentwood, New York 11717

**Sally Ann Slacke Center** • Michael J. Grant Campus • Crooked Hill Road • Brentwood, New York 11717

**Culinary Arts and Hospitality Center** • 20 East Main Street • Riverhead, New York 11901

**Sayville Downtown Center** • 30 Greene Avenue • Sayville, New York 11782

### CLASS CANCELLATION AND REFUND POLICY

If a course should be canceled due to insufficient enrollment, you will be notified by the Registrar's Office and you will have a check issued as promptly as possible. Full tuition refunds will be automatically issued to students who officially withdraw/drop up to one (1) day prior to the first class meeting. For all courses that meet more than once but are shorter than the full semester, an official withdrawal prior to the second class meeting will result in a 50% refund of tuition. Please visit [www.sunysuffolk.edu/ContinuingEd](http://www.sunysuffolk.edu/ContinuingEd) for additional information.

### ADMITTANCE TO CLASS

Since all courses are enrolled on a first-come, first-served basis, we encourage you to apply early. Students will be mailed a receipt within two weeks of registration. If you do not receive this, please call the Registrar's Office at the campus for which you are registering. You do not need any special card or receipt to be admitted to class. Instructors are provided with class lists with the names of those officially registered. You will not be admitted to class unless your name is on a class list and you have paid your tuition and applicable fees. Once again, please make note of the room in which your class is meeting, as noted ON YOUR SCHEDULE. That is the room to which you should report for class. It may be different than that which is noted in the brochure.

### RETURNED CHECK CHARGE

A fee of \$30.00 will be charged for any check that is returned to the College for any reason.

**NOTE: THE COLLEGE RESERVES THE RIGHT TO CANCEL ANY COURSE, TO MAKE CHANGES IN FEES OR SUBSTITUTIONS IN FACULTY AND TO CHANGE DAYS OR HOURS WHEN NECESSARY. EVERY EFFORT IS MADE TO PROVIDE NECESSARY, CORRECTED INFORMATION TO THE STUDENTS AS SOON AS POSSIBLE.**

### NON-DISCRIMINATION NOTICE

Suffolk County Community College does not discriminate on the basis of race, color, religion, creed, sex, age, marital status, gender identity or expression, sexual orientation, familial status, pregnancy, predisposing genetic characteristics, equal pay compensation-sex, national origin, military or veteran status, domestic violence victim status, criminal conviction or disability in its admissions, programs and activities. This applies to all employees, students, applicants or other members of the College community (including, but not limited to, vendors and visitors). Grievance procedures are available to interested persons by contacting either of the Civil Rights Compliance Officers/Coordinators listed below. Retaliation against any person who files a complaint, serves as a witness, or assists or participates in the investigation of a complaint in any manner is strictly prohibited. For more information, see: [www.sunysuffolk.edu/nondiscrimination](http://www.sunysuffolk.edu/nondiscrimination).

The following person has been designated to handle inquiries regarding the College's non-discrimination policies:

#### Civil Rights Compliance Officers

##### Christina Vargas

Chief Diversity Officer / Title IX Coordinator  
Ammerman Campus, NFL Bldg., Suite 230  
533 College Road, Selden, New York 11784-2899  
[vargas@sunysuffolk.edu](mailto:vargas@sunysuffolk.edu)  
(631) 451-4590

or

##### Dionne Walker Belgrave

Affirmative Action Officer/Deputy Title IX Coordinator  
Ammerman Campus, NFL Bldg., Suite 230  
533 College Road, Selden, New York 11784-2899  
[walker@sunysuffolk.edu](mailto:walker@sunysuffolk.edu)  
(631) 451-4051

In an emergency, contact Public Safety to make a report 24 hours a day/7 days a week by calling (631) 451-4242 or dialing 311 from any College phone.

**Inquiries or complaints concerning alleged civil rights violations in the College's education admissions, programs and activities may also be directed to:**

Office for Civil Rights (OCR) – Enforcement Office

U.S. Department of Education

32 Old Slip, 26th Floor

New York, NY 10005-2500

Telephone: (646) 428-3800 Fax: (646) 428-3843

TDD: (877) 521-2172

Email: [OCR.NewYork@ed.gov](mailto:OCR.NewYork@ed.gov)

Also see: <https://wdcrocolp01.ed.gov/CFAPPS/OCR/contactus.cfm>

**Inquiries or complaints concerning discrimination in employment practices may also be directed to:**

NYS Division of Human Rights

Long Island (Suffolk)

New York State Office Building

250 Veterans Memorial Highway, Suite 2B-49

Hauppauge, NY 11788

Telephone: (631) 952-6434

TDD: (718) 471-8300

Email: [InfoLongIsland@dhr.ny.gov](mailto:InfoLongIsland@dhr.ny.gov)

Also see: <https://dhr.ny.gov/how-file-complaint>

U.S. Equal Employment Opportunity Commission (EEOC)

New York District Office

33 Whitehall Street, 5th Floor

New York, NY 10004

Telephone: (800) 669-4000

Fax: (212) 336-3790

TTY: (80) 669-6820

ASL Video Phone: (844) 234-5122

Also see: <https://www.eeoc.gov/field/newyork/charge.cfm>

Suffolk County Community College is committed to fostering a diverse community of outstanding faculty, staff, and students, as well as ensuring equal opportunity and non-discrimination in employment, education, access to services, programs, and activities, including career and technical education opportunities. A copy of the postsecondary career and technical education courses offered by the College is available and may be obtained on our website at: [sunysuffolk.edu/explore-academics/college-catalog](http://sunysuffolk.edu/explore-academics/college-catalog) or by calling the Office of Admissions at (631) 451-4000 to request a mailing.

## Continuing Education Registration Form – Spring 2020

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

The Personal Privacy Protection Law requires this notice to be provided when collecting personal information from individuals. The information on this registration form will be used by the College to evaluate your request for registration and will be incorporated into your student records if/when you enroll. Failure to provide the requested information could prevent your registration from being processed. The authority to request this information is found in Section 355(2)(h) of the NYS Education Law. This registration form information will be maintained in the College Records Office and/or by the Office for Continuing Education, as appropriate. The official(s) responsible for the maintenance of this information is the College Registrar and/or the Office for Continuing Education, Suffolk County Community College, 533 College Road, Selden, NY 11784. Your Social Security Number is used to coordinate the collection of information for all your student records. Authority to collect the Social Security Number is granted under Section 355 of the New York Education Law. The disclosure of your Social Security Number is voluntary and you may refuse to provide this information.

Social Security #: \_\_\_\_\_

TERM: \_\_\_\_\_ Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_ Wintersession \_\_\_\_\_ Year: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Permanent Address (address where you reside): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

County (if other than Suffolk): \_\_\_\_\_ Home Phone: ( ) \_\_\_\_\_ Cell Phone: ( ) \_\_\_\_\_

High School Attended: \_\_\_\_\_

Date of Birth: Day \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_

Former Last Name: \_\_\_\_\_

Home Campus: \_\_\_\_\_ Email: \_\_\_\_\_

A=Ammerman (Selden) E=Eastern (Riverhead) W=West (Michael J. Grant/Brentwood)

Gender/Ethnicity/Race (these questions are for statistical purposes only. Your response is optional and does not affect your admission/registration. You will be given another opportunity to provide this information after registration if you wish to do so):

Gender: \_\_\_\_\_ (F=Female / M=Male) Are you Hispanic/Latinx?  Yes  No

If Hispanic or Latinx, please indicate your ethnicity (select one):  Cuban  Dominican  Mexican  
 Puerto Rican  South American  Central American  Other Hispanic/Latinx

Race (select one or more):  American Indian or Alaska Native  Asian  
 Black or African American  Native Hawaiian or Other Pacific Islander  White

**Background Information:**

- 1. Have you ever been suspended from college for disciplinary reasons?  Yes  No
- 2. Have you been a legal resident of the State of New York for the past twelve (12) months?  Yes  No
- 3. Have you been a resident of the County of Suffolk for the past six (6) months?  Yes  No
- 4. Are you a citizen of the United States?  Yes  No
- 5. Are you a veteran of the United States Armed Forces?  Yes  No

**Emergency Contact Information:**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Address: \_\_\_\_\_ Relationship: \_\_\_\_\_

Primary Phone: \_\_\_\_\_  Home  Work  Cell  Other Secondary Phone: \_\_\_\_\_  Home  Work  Cell  Other

**Course Selection:**

CAMPUS (A, E, W)	CRN # (ex. 91508)	SUBJECT (ex. ENG)	COURSE # (ex. 101)	TUITION AND FEES
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Form of Payment:  Check  Money Order Amount Due \$ \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mail this form to any Registrar's Office listed below.

Suffolk County Community College  
Eastern Campus  
Registrar's Office  
121 Speonk-Riverhead Road  
Riverhead, NY 11901

Suffolk County Community College  
Ammerman Campus  
Registrar's Office  
533 College Road  
Selden, NY 11784

Suffolk County Community College  
Michael J. Grant Campus  
Registrar's Office  
Crooked Hill Road  
Brentwood, NY 11717

\*\*\*\*\*  
For Office Use Only: (NEWNONM: SAAQUIK/SFAREGS)

Processed by: \_\_\_\_\_ Campus: \_\_\_\_\_ Date: \_\_\_\_\_ Revised 10/19/17

## Professional Development and Continuing Education Courses

We recognize our commitment to returning students and to those in our community who require job-entry skills. For this reason, we have arranged to offer a select group of classes under a special fee arrangement. Visit [sunysuffolk.edu/ContinuingEd](http://sunysuffolk.edu/ContinuingEd).

### CULINARY COURSES

Our culinary art courses are designed to provide the best hands-on experience with our skilled chefs. Many of our classes have a seat limit of 12 to 16 students allowing for personalized instruction.

#### XCU146 A GREAT WINE AND CHEESE PARTY

Tuition \$85.00

Though they're famous for going well together, cheese and wine aren't the easiest things to understand. Whether you're a die-hard wine and cheese fan or just want to indulge, this class will teach you how to pair artisan cheeses with the perfect counterpart. The class will showcase both classic and unconventional pairings. Learn which cheese types best match your favorite wines. Perfect for cheese lovers or anyone who's ever been asked to bring wine and cheese to a party. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34889	Riverhead	Friday	2/7	6:00pm-9:00pm	Demo Theatre, Culinary Arts, 133

#### XCU189 THE ART OF HORS D'OEUVRES

Tuition \$99.00

Excite your palate with the beautiful appearance and unique flavors of hors d'oeuvres prepared using local ingredients. Hot and cold selections will be featured. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34890	Riverhead	Friday	3/6	6:00pm-10:00pm	Culinary Arts, 127

### PREPARATION COURSES

#### HIGH SCHOOL EQUIVALENCY

#### XBS066 TASC PREPARATION

Tuition \$150.00

As of January 2014, New York State replaced the GED exam with the Test Assessing Secondary Completion (TASC). This comprehensive basic skills and college preparation course is a complete program that provides the student with individualized assessment, 90 hours of instruction, computer lab time, practice tests and an opportunity to apply to sit for the TASC exam. **All students must be 18 years of age or older to register for these classes.** For additional information, call 631-451-4926.

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34655	Riverhead	Mon/Wed	1/27-5/18	6:00pm-9:00pm	Culinary Arts, 221
34656	Riverhead	Mon/Wed	1/27-5/18	9:30am-12:30pm	Culinary Arts, TBA
34657	Ammerman	Tu/Th	1/28-5/19	11:00am-2:00pm	Riverhead Bldg., 213
34658	Ammerman	Tu/Th	1/28-5/19	6:30pm-9:30pm	Southampton Bldg., 25
34659	Grant	Mon/Wed	1/27-5/18	5:30pm-8:30pm	Sally Slacke Ctr., 102
34660	Grant	Mon/Wed	1/27-5/18	9:30am-12:30pm	Sally Slacke Ctr., 102
34661	Sayville	Tu/Th	1/28-5/19	9:30am-12:30pm	308

#### XBS030 TASC/HSE INTENSIVE MATH

Tuition \$65.00

This course is designed to prepare students for the math subtest of the TASC/HSE exam. Students are encouraged to complete an HSE preparation program or have a strong foundation in algebra before enrolling in this course. This course will review algebra, functions, geometry, math language skills, and test-taking strategies. (18 hours/6 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34663	Ammerman	Friday	2/7-3/13	12:30pm-3:30pm	Southampton Bldg., 125
34664	Ammerman	Friday	3/27-5/1	6:00pm-9:00pm	Southampton Bldg., 125
34665	Grant	Saturday	2/1-3/7	6:00pm-9:00pm	Sally Slacke Ctr., 102

#### XBS031 TASC/HSE INTENSIVE WRITING

Tuition \$45.00

This course is designed to prepare students for the writing sub-test of the TASC/HSE exam. Students are encouraged to complete an HSE preparation program or understand basic grammar and essay formation before enrolling in this course. This course will review grammar, essay structure and styles, and test-taking strategies. **Note:** Class will not meet 3/21. (12 hours/4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34666	Ammerman	Friday	2/7-2/28	9:15am-12:15pm	Southampton Bldg., 114
34667	Ammerman	Friday	2/21-3/13	6:00pm-9:00pm	Southampton Bldg., 114
34668	Grant	Saturday	3/14-4/11	9:30am-12:30pm	Sally Slacke Ctr., 102



## Professional Development and Continuing Education

### EXAM PREPARATION

#### **XEP107 CIVIL SERVICE PREPARATION Tuition \$99.00**

This course will assist students as they prepare for civil service and other employment examinations. (3 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34677	Ammerman	Wednesday	2/26-3/11	6:30pm-9:30pm	Southampton Bldg., 125

#### **XEP100 NOTARY PUBLIC PREPARATION Tuition \$35.00**

Prepare for the New York State Notary Public Exam. This course will familiarize the student with registration and test procedures in addition to covering notary public license law.

(1 meeting/3 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34822	Ammerman	Wednesday	3/11	6:00pm-9:00pm	Southampton Bldg., 114
34823	Online	Online	4/13-4/19	Online	Online
34824	Online	Online	5/4-5/10	Online	Online

#### **XEP109 PREPARATION FOR COLLEGE MATH PLACEMENT EXAMS Tuition \$150.00**

This course provides an overview of basic arithmetic and elementary algebra. This course will prepare students to achieve higher scores on their mathematics entrance exams, eliminating the need to spend one or more semesters taking remedial math courses. Students will be required to purchase the textbook *Accuplacer Math* published by Barron's.

(ISBN 978-1-4380-0903-2) (8 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34678	Ammerman	Tu/Th	2/4-2/27	6:00pm-8:30pm	Riverhead Bldg., 207

#### **XEP108 SAT PREPARATION COURSE Tuition \$279.00**

Review for the latest version of the Scholastic Aptitude Test (SAT) by participating in an intensive workshop for high school juniors/seniors. Prepare for the mathematics, verbal, and writing portions utilizing in-class problem solving and strategizing, practice test taking, and developing a personal study plan. Information about the new student security rules for registration and testing will be covered. **Note:** Class will not meet 3/21. (6 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34679	Grant	Saturday	2/1-3/7	9:00am-12:00pm	Sally Slacke Ctr., 102
34680	Ammerman	Saturday	3/14-4/25	9:00am-12:00pm	Riverhead Bldg., 201
34681	Sayville	Tu/Th	4/30-5/19	6:00pm-9:00pm	308

#### **XEP118 NYPD POLICE OFFICER ENTRANCE EXAM PREPARATION Tuition \$45.00**

Learn the "ins and outs" of the NYPD Police Officer Entrance Exam from a New York City Police Department lieutenant. This two-hour course is designed to give those interested in criminal justice valuable insight into this exam. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34682	Eastern	Saturday	3/7	1:00pm-3:00pm	Shinnecock Bldg., 215
34683	Ammerman	Saturday	4/4	1:00pm-3:00pm	Riverhead Bldg., 201
34684	Grant	Saturday	5/2	1:00pm-3:00pm	Sally Slacke Ctr., 114

### SCIENCE REVIEW

#### **XSC105 CHEMISTRY REVIEW FOR BIOLOGY STUDENTS Tuition \$50.00**

This course reviews what chemistry students must know for success in college biology and the anatomy and physiology sequence. Topics include: energy and matter, composition of matter, electrons and chemical reactions, chemical bonding and molecular representations, types of chemical bonds, types of molecule compounds, and energy production in a cell. (2 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34685	Ammerman	Tu/W	1/21-1/22	9:00am-12:30pm	Southampton Bldg., 225
34686	Ammerman	Wed/Th	1/22-1/23	6:00pm-9:30pm	Southampton Bldg., 225
34687	Grant	Tu/W	1/21-1/22	6:00pm-9:30pm	Sally Slacke Ctr., 102

## Professional Development and Continuing Education

### XSC106 PREPARATION FOR INTRODUCTORY SCIENCE COURSES

Tuition \$70.00

Get the tools needed to succeed in an introductory college chemistry or biology course. Topics include: metacognition and active methods, scientific method, metric system, scientific notation, introduction to chemistry for biology students, and introduction to cell biology.

(2 or 3 meetings, depending upon section)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34688	Ammerman	Th/Fri	1/23-1/24	9:00am-3:30pm	Southampton Bldg., 227
34689	Ammerman	Tu/Wed/Th	1/21-1/23	6:00pm-10:00pm	Southampton Bldg., 227

### XEP120 MATH REVIEW FOR INTRODUCTORY SCIENCE COURSES

Tuition \$159.00

Review the basics of algebra. This course is designed for students who need to brush up on mathematical skills prior to taking credit-bearing courses such as engineering, chemistry or physics. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34690	Ammerman	Tu-Fri	1/21-1/24	6:15pm-10:00pm	Riverhead Bldg., 201

### XSC130 PREPARATION FOR ORGANIC CHEMISTRY

Tuition \$249.00

This course is designed to provide college STEM students with the basics of organic chemistry. Topics to be covered include organic acid/base chemistry, functional groups, molecular orbital theory, Lewis structures, valence shell electron pair repulsion theory (VSEPR), hybridization theory, resonance, and organic nomenclature. These topics will provide students with a basic understanding of molecular structure, and challenge them to develop the critical abstract thinking skills needed for this discipline. Students are required to purchase the textbook *Organic Chemistry Prep* by Veljko Dragojlovic. (ISBN 978-1478287612) Prerequisite: High school chemistry. (5 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34691	Ammerman	Mon-Fri	1/13-1/17	5:30pm-9:30pm	Southampton Bldg., 229

### XSC125 ESSENTIAL REVIEW FOR ANATOMY & PHYSIOLOGY – PART I

Tuition \$45.00

This course is designed for students registered for BIO130 (A&PI) who need to review essential course content from the prerequisite courses. The course will cover a basic review of inorganic chemistry, biochemistry, cell structure, functions, including cellular respiration.

(2 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34855	Grant	Tu/Th	1/21-1/23	6:00pm-9:30pm	Sally Slacke Ctr., 114
34856	Ammerman	Mon/Wed	1/13-1/15	6:00pm-9:30pm	Lindsay Bldg., 113
34857	Eastern	Wed/Th	1/22-1/23	9:30am-1:00pm	Orient Bldg., 136
34858	Sayville	Tu/Th	1/21-1/23	1:00pm-4:30pm	308

### XSC126 ESSENTIAL REVIEW FOR ANATOMY & PHYSIOLOGY – PART II

Tuition \$45.00

This course is designed for students registered for BIO132 (A&PII) who need to review essential BIO130 (A&PI) concepts. The course is a basic review of anatomy, including cell functions, membrane transport, major tissue types, body cavities, body membranes, skeletal muscles and nervous system physiology. (2 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34692	Grant	Tu/Th	1/21-1/23	6:00pm-9:30pm	Sally Slacke Ctr., 111
34859	Ammerman	Mon/Wed	1/13-1/15	6:00pm-9:30pm	Lindsay Bldg., 114
34860	Eastern	Wed/Th	1/22-1/23	9:30am-1:00pm	Orient Bldg., 135
34861	Sayville	Tu/Th	1/21-1/23	1:00pm-4:30pm	311

### XSC127 ESSENTIAL A&P REVIEW FOR MICROBIOLOGY

Tuition \$45.00

This course is designed for students registered for BIO244 (General Microbiology) who need to review essential BIO130 (A&PI) and BIO132 (A&PII) concepts. The course is a basic review of inorganic chemistry, biochemistry, cell structure and function, including cellular respiration, and gene expression. (2 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34862	Grant	Tu/Th	1/21-1/23	6:00pm-9:30pm	Sally Slacke Ctr., 115
34863	Ammerman	Mon/Wed	1/13-1/15	6:00pm-9:30pm	Lindsay Bldg., 128
34864	Eastern	Wed/Th	1/22-1/23	9:30am-1:00pm	Orient Bldg., 110
34865	Sayville	Tu/Th	1/21-1/23	1:00pm-4:30pm	319

## Professional Development and Continuing Education

### BASIC SKILLS

#### XBS113 A GRAMMAR REFRESHER

Tuition \$96.00

Review the basics of English grammar in a relaxed atmosphere. Basic vocabulary and spelling skills, punctuation, all parts of speech, and proper sentence completion are covered. An excellent primer for academic, business or personal use. (This course is designed for English-speaking students.) (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34669	Ammerman	Saturday	2/1-2/22	10:00am-1:00pm	Southampton Bldg., 125

#### XBS110 OVERCOME YOUR FEAR OF PUBLIC SPEAKING

Tuition \$144.00

Learn the art of oral communication and leave all fears behind. Exercises will allow students to identify and overcome fear, practice a variety of communication situations, and develop the confidence for more effective communication in any setting. (8 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34670	Ammerman	Tu/Th	2/4-2/27	6:30pm-8:30pm	Riverhead Bldg., 204

#### XBS106 STUDY SKILLS

Tuition \$45.00

This course is designed to improve the student's ability to study for college level courses. This skill is essential for academic success. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34671	Ammerman	Saturday	2/1	9:30am-12:30pm	Riverhead Bldg., 201

#### XBS116 TIME MANAGEMENT

Tuition \$45.00

Students will learn how to manage conflicting demands on their time. This workshop will provide strategies to find more time and overcome procrastination, become better organized, clarify goals, and establish priorities. Upon completion of this course, students will be better prepared to achieve their educational objectives. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34672	Ammerman	Saturday	2/8	9:30am-12:30pm	Riverhead Bldg., 202

#### XBS108 IMPROVING YOUR WRITING SKILLS

Tuition \$135.00

This course will cover both the theory and the practice of writing. These skills are essential for academic success. (5 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34673	Grant	Mon/Wed	1/27-2/10	6:00pm-9:00pm	Sally Slacke Ctr., 115

#### XMA102 INTRODUCTION TO MATH FOR EVERYDAY LIFE

Tuition \$150.00

This course will prepare students to perform a variety of computations needed to conduct basic personal transactions. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34674	Ammerman	Friday	1/31-2/21	6:00pm-9:00pm	Southampton Bldg., 128

### PARENTS AND CHILDREN

#### XPR104 INQUIRY-BASED SCIENCE FOR PARENTS AND GUARDIANS

Tuition \$108.00

This course prepares adults to help children and teenagers understand the science they are learning in school. Changes in curriculum and lack of recall often render adults helpless when they try to assist their children with science. The course covers science topics from elementary school through high school and illustrates the variety of contemporary hands-on approaches schools use to present them. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34675	Sayville	Mon/Wed	1/27-2/5	6:00pm-9:00pm	311

#### XPR107 CONSCIOUS PARENTING! HOW TO CONNECT MORE AND DISCIPLINE LESS

Tuition \$85.00

This course covers the theory and practice of conscious parenting. Learn how to affect change and improve a child's behavior. Participants will recognize and eliminate parenting behaviors that are not serving a child's needs and focus on behaviors that improve behavior. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34676	Sayville	Tuesday	1/28-2/18	7:30pm-9:00pm	308

## Professional Development and Continuing Education

### COMPUTER COURSES

Students are required to bring a USB flash drive with a minimum of 1GB storage to all computer classes.

#### BASIC COMPUTER SKILLS

##### XCO115 INTRODUCTION TO COMPUTING Tuition \$175.00

Learn about the internet, hardware, software, and basic computer operations that prepare participants to meet their educational objectives. Students will become acquainted with Windows and Microsoft Office components including Word, Excel, and PowerPoint.

(6 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34693	Ammerman	Wednesday	1/29-3/4	6:00pm-10:00pm	Riverhead Bldg., 206

##### XCO105 BASIC KEYBOARDING AND COMPUTER SKILLS Tuition \$85.00

This course provides keyboarding, practice, and general computer operating instructions so that students can use the computer to complete their coursework. (3 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34694	Grant	Tu/Th	2/4-2/11	6:00pm-9:40pm	Sally Slacke Ctr., 116
34695	Ammerman	Saturday	2/8-2/22	9:00am-1:00pm	Riverhead Bldg., 206

#### WINDOWS

##### XCO116 COMPUTER ORIENTATION AND WINDOWS Tuition \$85.00

This course familiarizes students with the basic operation of the computer, the Windows interface, the use of the mouse and storage, and program management. Students will manage files, manipulate the Windows environment, and utilize Windows to move between applications. Students will be taught how to configure Windows for their use, as well as how to use some of the utility programs that come with Windows. (2 meetings) (0.8 CEU)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34696	Ammerman	Wed/Th	1/29-1/30	6:00pm-10:00pm	Riverhead Bldg., 209

#### MICROSOFT OFFICE SUITE

##### XCA135 INTRODUCTION TO MICROSOFT OFFICE Tuition \$135.00

Students will learn how to use the popular Microsoft Office package that includes Word (word processing), Excel (spreadsheet), PowerPoint (presentation) and Access (database management). (4 meetings) (1.5 CEU)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34723	Ammerman	Wednesday	2/5-2/26	6:15pm-10:00pm	Riverhead Bldg., 226

##### XCA101 INTRODUCTION TO MICROSOFT WORD – PART I Tuition \$99.00

This introductory course covers creating a document, saving and retrieving it, massaging the text, modifying its appearance, and printing. Many of the most often used features of word processing, including underlining, bold printing, justifying and centering text will be covered.

Prerequisite: XCO116 or equivalent knowledge. (4 meetings) (1.0 CEU)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34724	Grant	Wednesday	2/19-3/11	6:30pm-9:00pm	Sally Slacke Ctr., 103

##### XCA201 INTRODUCTION TO MICROSOFT WORD – PART II Tuition \$130.00

This course builds upon Introduction to Microsoft Word – Part I and covers creating tables and columns, and introduces simple document merges, and form letters for different paper sizes.

Prerequisite: XCA101. (4 meetings) (1.2 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34725	Grant	Wednesday	3/25-4/15	7:00pm-10:00pm	Sally Slacke Ctr., 103

##### XCA301 ADVANCED MICROSOFT WORD Tuition \$130.00

This course covers advanced topics such as footnotes, endnotes, styles, graphics, advanced page layouts, and macros. Prerequisite: XCA201. (4 meetings) (1.2 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34726	Grant	Wednesday	4/22-5/13	7:00pm-10:00pm	Sally Slacke Ctr., 103

## Professional Development and Continuing Education

### **XCA105 INTRODUCTION TO MICROSOFT EXCEL**

**Tuition \$159.00**

This course provides hands-on experience for the creation of electronic spreadsheets using Microsoft Excel. Topics include the basics of spreadsheet design and use of statistical and financial functions to produce reports. Prerequisite: XCO116 or equivalent knowledge.

**Note:** Class will not meet 3/19. (4 meetings) (1.5 CEUs)

<b>CRN</b>	<b>CAMPUS</b>	<b>DAY</b>	<b>DATE</b>	<b>TIME</b>	<b>ROOM</b>
34825	Ammerman	Tuesday	2/4-2/25	6:15pm-10:00pm	Riverhead Bldg., 233
34826	Eastern	Wed/Th	3/4-3/12	6:00pm-9:45pm	Orient Bldg., 209
34827	Grant	Thursday	3/5-4/2	6:15pm-10:00pm	Sally Slacke Ctr., 118B

### **XCA205 INTERMEDIATE MICROSOFT EXCEL**

**Tuition \$159.00**

This course covers topics such as data management, template manipulation, file manipulation and management, and ribbon management. Prerequisite: XCA105. (4 meetings) (1.5 CEUs)

<b>CRN</b>	<b>CAMPUS</b>	<b>DAY</b>	<b>DATE</b>	<b>TIME</b>	<b>ROOM</b>
34828	Ammerman	Wednesday	4/8-4/29	6:15pm-10:00pm	Riverhead Bldg., 209
34829	Grant	Thursday	4/9-4/30	6:15pm-10:00pm	Sally Slacke Ctr., 118B

### **XCA305 ADVANCED MICROSOFT EXCEL**

**Tuition \$159.00**

This course covers advanced topics including data analysis with pivot tables, workbook management, macro creation, and advanced graphing techniques. Prerequisite: XCA205. (4 meetings) (1.5 CEUs)

<b>CRN</b>	<b>CAMPUS</b>	<b>DAY</b>	<b>DATE</b>	<b>TIME</b>	<b>ROOM</b>
34830	Ammerman	Tu/Th	5/5-5/14	6:15pm-10:00pm	Riverhead Bldg., 233

### **XCA110 INTRODUCTION TO MICROSOFT ACCESS**

**Tuition \$159.00**

This introductory course familiarizes students with the easiest, full-featured Microsoft database for manipulating data. Students will learn how to create a new database, create a table, and import data from Excel for analysis. Prerequisite: XCO116 or equivalent knowledge. (4 meetings) (1.5 CEUs)

<b>CRN</b>	<b>CAMPUS</b>	<b>DAY</b>	<b>DATE</b>	<b>TIME</b>	<b>ROOM</b>
34790	Ammerman	Saturday	2/22-3/14	9:00am-12:45pm	Riverhead Bldg., 209

### **XCA210 INTERMEDIATE MICROSOFT ACCESS**

**Tuition \$159.00**

This course provides hands-on experience. Students will create and design forms and reports, use the make table, append and update query features and advanced query functions to create fields. Designing will include adding graphics to forms and reports. Prerequisite: XCA110. (4 meetings) (1.5 CEUs)

<b>CRN</b>	<b>CAMPUS</b>	<b>DAY</b>	<b>DATE</b>	<b>TIME</b>	<b>ROOM</b>
34791	Ammerman	Saturday	3/28-4/18	9:00am-12:45pm	Riverhead Bldg., 209

### **XCA125 INTRODUCTION TO POWERPOINT**

**Tuition \$99.00**

Students will learn how to develop exciting presentation materials, including a computer slide show. This introductory course covers button bars, wizards, text, formats, and slide construction. Prerequisite: XCO116. (1.0 CEU) (3 meetings)

<b>CRN</b>	<b>CAMPUS</b>	<b>DAY</b>	<b>DATE</b>	<b>TIME</b>	<b>ROOM</b>
34697	Grant	Saturday	2/1-2/15	9:00am-12:20pm	Sally Slacke Ctr., 103

### **XCA225 INTERMEDIATE POWERPOINT**

**Tuition \$90.00**

Students will build on the basics learned in Introduction to PowerPoint. Topics include linking to a Word document and an Excel spreadsheet, creating hyperlinks and action buttons, inserting slides from a file, using the drawing tools, and saving a presentation as an HTML file. Prerequisite: XCA125. (2 meetings) (0.6 CEUs)

<b>CRN</b>	<b>CAMPUS</b>	<b>DAY</b>	<b>DATE</b>	<b>TIME</b>	<b>ROOM</b>
34698	Grant	Saturday	2/22-2/29	9:00am-12:00pm	Sally Slacke Ctr., 103

## Professional Development and Continuing Education

### GRAPHICS AND PAGE LAYOUT SOFTWARE

#### XCG106 INTRODUCTION TO ADOBE PHOTOSHOP

Tuition \$135.00

Students will learn how to use Adobe Photoshop to create professional images ready for publication in print, multimedia and on the web. Practice with tools, commands, and features that enhance images and optimize color. Prerequisite: XCO116 or equivalent knowledge.

(3 meetings) (1.2 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34699	Grant	Thursday	2/6-2/20	6:00pm-10:00pm	Sally Slacke Ctr., 103
34700	Eastern	Mon/Wed	2/3-2/10	6:00pm-10:00pm	Orient Bldg., 209
34701	Ammerman	Wednesday	2/19-3/4	6:00pm-10:00pm	Smithtown Bldg., 118

#### XCG206 INTERMEDIATE ADOBE PHOTOSHOP

Tuition \$135.00

Students will build on the basics learned in Introduction to Adobe Photoshop. Image combining, enhancement retouching, scanning specifications, perfect masking, and layering skills will be covered. Prerequisite: XCG106 or equivalent knowledge. **Note:** Class will not meet 3/18. (3 meetings) (1.2 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34708	Ammerman	Wednesday	3/11-4/1	6:00pm-10:00pm	Smithtown Bldg., 118

#### XCG108 INTRODUCTION TO ADOBE ILLUSTRATOR

Tuition \$149.00

Adobe Illustrator is one of the most popular and widely used software applications for illustration and technical drawing. Through demonstration and hands-on exercises, students will learn to navigate the tool box, control Bezier curves, and use type and color. Document layout, and importing and exporting images will allow the students to create varied pieces of graphic art. (4 meetings) (1.5 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34709	Grant	Friday	2/7-2/28	6:15pm-10:00pm	Sally Slacke Ctr., 103

#### XCG102 INTRODUCTION TO ADOBE InDESIGN

Tuition \$149.00

Introduction to Adobe InDesign familiarizes the student with a new and powerful level of page design. The student will learn how to produce professional typography, use and apply editable drop shadows, work with feathering, and output reliably. The course includes an overview of common Adobe commands, tools, palettes, and keyboard shortcuts. **Note:** Class will not meet 3/3. (4 meetings) (1.5 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34710	Grant	Tu/Th	2/25-3/10	6:15pm-10:00pm	Sally Slacke Ctr., 103

#### XCG116 INTRODUCTION TO ADOBE LIGHTROOM

Tuition \$239.00

Students will learn the basic workflow of Adobe Lightroom. Creating catalogs, importing images, compiling collections, and retouching and exporting images will be covered. RAW and new JPEG files will be discussed. Students will need to bring a flash drive with their photos to class. Prerequisite: Basic computer skills. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34711	Ammerman	Tu/Th	4/28-5/7	6:45pm-9:45pm	Smithtown Bldg., 118

# Campus Kids

## Children's Learning Center (Selden)

631-451-4388

*Childcare for children ages 6 weeks through 5 years old  
when day classes are in session.*

- Open to Suffolk Residents • Student Rates
- Licensed and NAEYC Accredited

**Suffolk**  
COUNTY COMMUNITY COLLEGE

## Professional Development and Continuing Education

### WEB PAGE DEVELOPMENT

#### **XCW110 WEB PAGE DESIGN WITH HTML**

**Tuition \$135.00**

Students will learn to create web pages using HTML code. Topics will include creating links, adding graphics, using FTP, registering domain names, and locating site hosts. Prerequisites: XCO116 or equivalent knowledge. **Note:** Class will not meet 2/17. (3 or 4 meetings, depending upon section) (1.2 CEUs)

<b>CRN</b>	<b>CAMPUS</b>	<b>DAY</b>	<b>DATE</b>	<b>TIME</b>	<b>ROOM</b>
34712	Ammerman	Tu/Th	2/4-2/13	7:00pm-10:00pm	Riverhead Bldg., 206
34713	Grant	Wednesday	2/5-2/19	6:00pm-10:00pm	Sally Slacke Ctr., 118A
34714	Eastern	Monday	2/3-3/2	7:00pm-10:00pm	Orient Bldg., 201

#### **XCW210 INTERMEDIATE WEB PAGE DESIGN WITH HTML**

**Tuition \$135.00**

Students will learn to create web pages using advanced features of HTML code and Cascading Style Sheets (CSS). Prerequisite: XCW110. **Note:** Class will not meet 3/17, 3/19. (4 meetings) (1.2 CEUs)

<b>CRN</b>	<b>CAMPUS</b>	<b>DAY</b>	<b>DATE</b>	<b>TIME</b>	<b>ROOM</b>
34715	Ammerman	Tu/Th	3/10-3/26	7:00pm-10:00pm	Riverhead Bldg., 206

#### **XCP105 INTRODUCTION TO JAVASCRIPT**

**Tuition \$145.00**

JavaScript is a language developed for creating applications for a web browser. Learn how to develop interactive information processing on web pages. Prerequisite: XCW210 or equivalent knowledge. (4 meetings) (1.5 CEUs)

<b>CRN</b>	<b>CAMPUS</b>	<b>DAY</b>	<b>DATE</b>	<b>TIME</b>	<b>ROOM</b>
34716	Ammerman	Wed/Fri	4/1-4/10	6:15pm-10:00pm	Riverhead Bldg., 206

#### **XCP106 FUNDAMENTALS OF XML PROGRAMMING**

**Tuition \$249.00**

XML is a markup language and is platform-independent. These tags are used to store, transfer and describe data, making the exchange of data on the internet easier and more efficient. Students will learn how to create XML documents and validate their XML.

Prerequisite: XCW110 and XCP105 or equivalent knowledge. (5 meetings) (1.5 CEUs)

<b>CRN</b>	<b>CAMPUS</b>	<b>DAY</b>	<b>DATE</b>	<b>TIME</b>	<b>ROOM</b>
34717	Grant	Tu/Th	4/14-4/28	7:00pm-10:00pm	Sally Slacke Ctr., 116

#### **XCN104 PROGRAMMING WITH ASP.NET FOR WEB APPLICATIONS**

**Tuition \$325.00**

Use Microsoft's™ ASP.NET to build dynamic websites, web applications, and web services. Prerequisite: XCW110 and XCP105 or equivalent knowledge. (6 meetings) (2.4 CEUs)

<b>CRN</b>	<b>CAMPUS</b>	<b>DAY</b>	<b>DATE</b>	<b>TIME</b>	<b>ROOM</b>
34718	Grant	Tu/Th	4/30-5/19	6:00pm-10:00pm	Sally Slacke Ctr., 117

#### **XCP107 FUNDAMENTALS OF WEB DEVELOPMENT USING HTML AND CSS**

**Tuition \$325.00**

Students will learn to utilize the latest elements available in HTML and Cascading Style Sheets (CSS) to produce web pages with dynamic features. Prerequisite: XCW110 and XCW210 or earlier versions of HTML and CSS. (6 meetings) (2.4 CEUs)

<b>CRN</b>	<b>CAMPUS</b>	<b>DAY</b>	<b>DATE</b>	<b>TIME</b>	<b>ROOM</b>
34719	Grant	Tu/Th	3/31-4/16	6:00pm-10:00pm	Sally Slacke Ctr., 118A

### INTERNET APPLICATIONS

#### **XCW111 BLOGGING 101**

**Tuition \$125.00**

You've heard the term. Now learn how blogs are changing the way information is distributed for personal and professional purposes. Specific topics will include hosting a blog, joining a blog, creating a blog, getting your blogs at the top of search engines, and using blogs to generate revenue. This is an excellent tool for those seeking employment as writers. (4 meetings)

<b>CRN</b>	<b>CAMPUS</b>	<b>DAY</b>	<b>DATE</b>	<b>TIME</b>	<b>ROOM</b>
34721	Eastern	Monday	3/23-4/13	6:00pm-9:00pm	Orient Bldg., 209

## Professional Development and Continuing Education

### QUICKBOOKS

#### XCF100 INTRODUCTION TO QUICKBOOKS

Tuition \$179.00

This introductory course covers setting up a small business accounting management system using best-selling software. Learn how to set up your employee, customer, and vendor lists; manage your inventory; prepare invoices; pay bills; and create reports. Prerequisite: XCO116 or equivalent knowledge. (4 meetings) (1.5 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34702	Ammerman	Monday	3/23-4/13	6:15pm-10:00pm	Smithtown Bldg., 118
34703	Ammerman	Saturday	3/28-4/18	9:00am-12:45pm	Smithtown Bldg., 118
34704	Eastern	Thursday	3/26-4/16	6:15pm-10:00pm	Orient Bldg., 209

#### XCF200 INTERMEDIATE QUICKBOOKS

Tuition \$179.00

This course continues the study of QuickBooks. Learn how to track customers, sales, vendors, and expenses. Budgeting, forecasting, and reporting will also be covered. Prerequisite: XCF100 or equivalent knowledge. (4 meetings) (1.5 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34705	Ammerman	Monday	4/20-5/11	6:15pm-10:00pm	Smithtown Bldg., 118
34706	Ammerman	Saturday	4/25-5/16	9:00am-12:45pm	Smithtown Bldg., 118
34707	Eastern	Thursday	4/23-5/14	6:15pm-10:00pm	Orient Bldg., 209

### PROGRAMMING AND SCRIPTING

#### XCP103 JAVA PROGRAMMING BASICS

Tuition \$175.00

Students will learn the programming fundamentals of Java. This course will include object-oriented programming concepts, Java applications and applets. Prerequisite: Prior programming experience. (4 meetings) (1.5 CEUs)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34720	Grant	Monday	4/6-4/27	6:15pm-10:00pm	Sally Slacke Ctr., 117

### COURSES TO AID VOCATIONAL PURSUITS

#### PRESENTATION SKILLS

#### XBM142 IMPROVING YOUR PRESENTATION SKILLS

Tuition \$108.00

Students will learn how to develop and deliver effective presentations. Public speaking and presenting are often cited as major personal fears. Yet, these skills are essential to success today. In addition to knowing your audience and content material, you must also know how to use technology to support your presentation. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34722	Ammerman	Monday	4/6-4/27	6:30pm-9:30pm	Riverhead Bldg., 213

#### WRITING

#### XBM106 BUSINESS GRAMMAR FOR THE BUSY PROFESSIONAL

Tuition \$81.00

Are you spending too much time at work worrying about your grammar and punctuation? Do you fret over the difference between *it's* and *its* in a memo to your boss? Do you know why the next sentence is wrong? *While writing a memo, the phone rang.* English usage is not rocket science. You can review the basics in this three-session course – and maybe even learn a fine point you can use with pride in your professional writing. (3 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34727	Sayville	Wednesday	2/26-3/11	6:00pm-9:00pm	311

#### XEG100 CREATIVE WRITING FOR FICTION AND NON-FICTION WRITERS

Tuition \$185.00

Beginning and advanced writers are invited to participate in a course covering fiction, memoirs, and short story or essay collections. Published and non-published writers are welcome. This course will provide helpful group support and critiquing, editing advice, and marketing ideas.

**Note:** Class will not meet 3/21. (8 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34728	Ammerman	Saturday	2/8-4/4	1:30pm-4:00pm	Southampton Bldg., 121
34729	Sayville	Thursday	2/6-4/2	6:30pm-9:00pm	308



## Professional Development and Continuing Education

### **XEG104 INTRODUCTION TO WRITING FOR CHILDREN'S BOOKS Tuition \$165.00**

Get yourself launched with the help of an experienced author. With picture book, easy reader, middle grade and young adult formats, you can find the genre that works for you while you improve your writing skills. Classes include discussion of published books, agents, illustration, editors, and manuscript submission. Writing exercises are graded to the level of interest of the class, and critiquing is done in an encouraging atmosphere. (6 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34730	Ammerman	Thursday	2/6-3/12	7:00pm-10:00pm	Riverhead Bldg., 213

### **MANAGEMENT AND LEADERSHIP SKILLS**

### **XBM191 PRACTICAL AND LEGAL ASPECTS OF OPENING A SMALL BUSINESS Tuition \$65.00**

This course delivers important aspects for consideration when opening a small business. Topics covered include: types of ownership, leases, franchise vs. independent business, foundation for company practices and employment issues. (3 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34731	Ammerman	Tuesday	3/24-4/7	6:00pm-8:00pm	Riverhead Bldg., 213

### **XBM213 FACILITATION SKILLS Tuition \$175.00**

Participants will learn how to lead meetings and brainstorming sessions while building consensus. This introductory course includes the proven approach and technique to successful facilitation. It includes setting ground rules, motivating and managing, consensus building, problem solving, evaluation, and implementation planning. (3 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34732	Sayville	Wednesday	2/26-3/11	6:00pm-9:20pm	319

### **XBM214 PROBLEM-SOLVING AND TEAM BUILDING Tuition \$54.00**

Participants will learn how to construct a solid framework and develop strategies for long-range vision and problem-solving while serving as a member of a team. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34733	Sayville	Wednesday	3/25	6:00pm-9:00pm	311

### **XBM320 PROJECT MANAGEMENT Tuition \$299.00**

This is a first course in project management for students with no prior-related education or experience. Students completing this class will learn project management methodology, techniques, and best practices that can be applied immediately in the workplace. The course will cover ProjectScope, schedule, budget, human resources, communications, quality risk, contracts, integration, and stockholder management. Completion of this class will fulfill the Project Management Institute's (PMI) educational requirement to be able to sit for the Certified Associate in Project Management (CAPM) Exam. Students must purchase the text *A Guide to the Project Management Body of Knowledge: PMBOK Guide, 6th Edition* by Project Management Institute. (ISBN 978-1628253825) (6 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34734	Grant	Thursday	2/6-3/12	6:00pm-10:00pm	Sally Slacke Ctr., 105

### **XBM260 LEAN SIX SIGMA Tuition \$159.00**

This course will introduce students to the Lean Six Sigma method for improving customer value, reducing defects in production, and eliminating waste. Quality management tools such as Value Stream Mapping, Cause and Effect Diagramming, Statistical Process Controls, and Kanban will be taught and explored through practical applications. This course serves as an introduction to Lean Six Sigma - no previous knowledge or experience is required. Students completing this course will be prepared for an optional Lean Six Sigma Yellow Belt Certification. This course also provides a springboard for further study toward more advanced Green and Black Belt certifications. **Note:** Class will not meet 3/21, 4/11, 4/25. (8 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34735	Grant	Saturday	3/7-5/16	9:00am-10:30am	Sally Slacke Ctr., 103

### **XBM144 CONFLICT MANAGEMENT Tuition \$95.00**

Students will learn how to manage conflict productively using role playing, small group exercises, and class discussions. After this workshop, you will be able to: 1) recognize and define conflict; 2) compare and contrast the four major conflict styles; 3) recognize personality types with which you may clash; 4) develop specific strategies for managing conflict and; 5) develop communication skills for managing conflict. (2 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34736	Grant	Wednesday	3/25-4/1	9:00am-12:00pm	Sally Slacke Ctr., 105

## Professional Development and Continuing Education

### XBM212 THE BASICS OF SUPERVISION

Tuition \$135.00

Students will explore how to best support and manage a team through communication, motivational principles, problem-solving and decision-making, and positive discipline and reward. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34737	Grant	Thursday	2/20-3/12	9:00am-12:00pm	Sally Slacke Ctr., 105

### XBM107 MANAGEMENT AND LEADERSHIP

Tuition \$185.00

Leadership in the workplace refers to the ability to guide others toward institutional goals. Learn why leadership is important; how to identify various leadership strategies; how to employ motivational strategies and problem-solving techniques; and the importance of team building. (3 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34738	Grant	Tuesday	4/14-4/28	9:00am-12:00pm	Sally Slacke Ctr., 105

### XBM340 PROFESSIONAL SELLING SKILLS

Tuition \$145.00

This course will cover the basic principles of professional selling skills. Students will learn the techniques for building a comfortable rapport and trust when meeting with prospects. Participants will also learn how to use proven questioning skills to uncover a buyer's wants and needs, and how to position an offering as a solution. Finally, learn how to overcome last minute objections and how to effectively close a deal. At the end of this course, students will be proficient at selling solutions that provide real value, both to the customer and to one's business. (3 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34739	Ammerman	Saturday	5/2-5/16	9:00am-12:00pm	Riverhead Bldg., 213

## IMPORT / EXPORT

### XBM113 GOING INTO THE IMPORT/EXPORT BUSINESS

Tuition \$99.00

Students will learn how to choose product lines, identify target markets, find customers, organize a distribution network, prepare a business plan, ensure prompt payment, arrange international transportation and insurance, prepare simple agreements, cope with fluctuating exchange rates, adapt products and prices to target market conditions, and become familiar with U.S. Customs Regulations. Students will learn how to use the internet to access trade information from the Department of Commerce. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34846	Ammerman	Saturday	2/1	9:00am-4:00pm	Southampton Bldg., 226

## REAL ESTATE

### XRE103 75-HOUR REAL ESTATE SALESPERSON COURSE

Tuition \$499.00

Students will prepare for the New York State Real Estate Salesperson's Examination with this mandatory 75-hour license qualifying course. Topics include license law and regulations, law of agency, real estate instruments, estates and interests, real estate financing, land use regulations, construction, valuation, human rights issues, fair housing law, real estate mathematics, and environmental issues. Students will be required to purchase the textbook *New York Real Estate for Salespersons, 6th Edition* published by OnCourse Publishing (ISBN 978-1-62980-025-7). **Please note: missing more than two class meetings will result in a withdrawal from the program.** 75 hours plus final examination. **Note:** Class will not meet 3/3, 3/17, 3/19. (20 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34740	Ammerman	Tu/Th	2/4-4/21	6:00pm-10:00pm	Riverhead Bldg., 210

## VOICE OVER

### XBM141 VOICE OVER

Tuition \$45.00

Voice-overs are hot today! You'll learn about an exciting, new way to get around the competition and actually turn voice-overs into a thriving full- or part-time business! The instructor will discuss the voice-over business as a whole, the numerous opportunities, the all-important "demo" and the incredible income potential. You'll step up to the mic and do some practice recording, and best of all, you'll hear the results! (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34866	Ammerman	Tuesday	4/14	5:00pm-7:00pm	Southampton Bldg., 228
34867	Ammerman	Tuesday	5/12	5:00pm-7:00pm	Southampton Bldg., 228



**AUTOMOTIVE**

**ADVANCED AUTOMOTIVE DIAGNOSTIC SERIES**

**XAU110 INTRODUCTION TO AUTOMOTIVE OSCILLOSCOPE DIAGNOSTICS Tuition \$200.00**

With ever more complex diagnostic problems facing the advanced diagnostic technician, a tool to get to the real cause of the problem has never been more valuable. Only with an oscilloscope do you have the ability to diagnose these complex faults. This one-day blended classroom and hands-on course will cover the theory and operation of automotive oscilloscopes. The hands-on portion of this class will include performing oscilloscope test functions such as relative compression testing, current ramping, ignition system testing, cam-crank correlation, MAF testing, and more. This class is designed around the Pico Scope platform but applies to Snap-on, Autel and other automotive oscilloscopes. Scope owners are encouraged to bring their own scope. However, all tools and equipment will be supplied. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34975	Ammerman	Tuesday	1/7	6:00pm-10:00pm	Automotive Tech Bldg.

**XAU170 INTRODUCTION TO SPECIALIZED ELECTRONICS TRAINING Tuition \$179.00**

This is a great class for the beginner just starting out in the field, or for current technicians looking to branch out into electrical diagnosis. Learn how electric circuits in an automobile work through lecture and lab experiences. Emphasis is on learning circuit behavior and use of digital test meters. Students will practice building and testing circuits on project boards. Series and parallel circuitry will be covered, as well as beginning diagnostic strategy. Students may bring their own meters. However, class meters will be available. (2 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34976	Ammerman	Mon/Tu	1/13-1/14	6:00pm-10:00pm	Automotive Tech Bldg.

**XAU180 AUTOMOTIVE ELECTRONIC SCHEMATICS AND VEHICLE ACCESSORY DIAGNOSTICS Tuition \$179.00**

This is a great follow-up to Introduction to Specialized Automotive Electronics Training for the person looking to improve their automotive electrical troubleshooting skills. This lecture/lab course focuses on reading wiring diagrams (schematics) and effective diagnostic strategies for use with various automotive electrical accessories. Students will build on skills covered in the introductory course by testing and diagnosing electrical circuits on shop cars - using online service information and test equipment. All equipment will be provided. However, students are encouraged to bring their own digital test meter and test light. (2 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34977	Ammerman	Tu/Wed	1/21-1/22	6:00pm-10:00pm	Automotive Tech Bldg.

**XAU112 HANDS-ON LAB SCOPE SKILLS DEVELOPMENT Tuition \$200.00**

This course is designed for automotive technicians and service personnel with a basic level of automotive lab scope/oscilloscope ability. Prior knowledge of basic electrical and scope usage is strongly recommended. This eight-hour course gives the student a chance to experiment on lab vehicles and to hone their skills with the support of the instructor as well as peers within the course. (2 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34973	Ammerman	Wednesday	2/12-2/19	6:00pm-10:00pm	Automotive Tech Bldg.

**ALTERNATIVE FUELS**

**XAU116 INTRODUCTION TO HYBRID ELECTRIC VEHICLES Tuition \$59.00**

Hybrid Electric Vehicles are here to stay so making hybrid vehicles a part of your business is essential. This course will cover what you need to know to service, diagnose, and repair these vehicles, and ultimately add a new stream of revenue to your business. This class is a blended theory and hands-on course. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34974	Ammerman	Wednesday	3/4	6:00pm-10:00pm	Automotive Tech Bldg.

## Professional Development and Continuing Education

### ENERGY AND CONSTRUCTION

#### XSC119 BPI ENERGY ANALYST

Tuition \$1,595.00

This training will cover the basic principles of building science, efficacy of building and insulating materials, and energy efficiency. Hands-on efficiency testing experiences and all required material will be provided. This course is aligned with the Building Performance Institute's (BPI) nationally recognized exam. (19 meetings/90 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34741	Grant	Mon/Wed	2/3-4/1	5:30pm-10:00pm	Sally Slacke Ctr., TBA
		Fri/Sat	2/28-3/7	10:00am-4:00pm	Field Training, TBA

#### XSC240 NABCEP SOLAR PV ENTRY LEVEL CERTIFICATION

Tuition \$1,595.00

This course will cover basic solar energy principles, photovoltaics, and solar panel installation. This course is designed for those individuals interested in the solar energy field. Hands-on and field work experience and all required materials will be provided. Course materials are aligned with the nationally recognized North American Board of Certified Energy Practitioners (NABCEP) Entry Level Exam. The NABCEP Entry Level Exam is a way for candidates to demonstrate that they have achieved a basic knowledge of the fundamental principles of the application, design, installation, and operation of PV and solar heating systems. The NABCEP Exam is optional. Exam fees are not included. (18 meetings/90 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34742	Ammerman	Tu/Th	2/4-4/16	5:30pm-10:00pm	Riverhead Bldg., 211
		Fri/Sat	4/3-4/11	9:00am-5:00pm	Field Training TBA

#### XOS117 OSHA 10-HOUR CONSTRUCTION CERTIFICATION

Tuition \$99.00

Students will learn the basic practices of identifying, reducing, eliminating and reporting hazards associated with their work. There will be an additional \$8.00 fee required for the OSHA course completion card. (2 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34743	Ammerman	Tu/Th	3/10-3/12	5:30pm-10:30pm	Riverhead Bldg., 207

#### XOS120 OSHA 30-HOUR CONSTRUCTION SAFETY CERTIFICATION

Tuition \$359.00

As of June 1, 2019, Local Law 196 of New York City requires workers at construction sites, Site Safety Managers, Site Safety Coordinators, and Construction Superintendents to have 30 hours of safety training. This requirement can be satisfied with this OSHA 30-hour training course. A construction safety handbook and workbook will be provided. The workbook is also available in Spanish. (10 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34744	Grant	Tu/Th	4/7-5/7	5:30pm-8:30pm	Sally Slacke Ctr., 105

#### XBC101 BLUEPRINT READING FOR THE CONSTRUCTION TRADES

Tuition \$159.00

This course will introduce trades people to the fundamentals of understanding the information provided on construction drawings. This course will cover interpretation of architectural, mechanical, electrical, and site plans and the coordination between them. Students will dissect a working set of commercial plans as well as be encouraged to bring their own plans for the class to analyze as a group. The differences between schematic drawings, construction drawings, shop drawings, and as-built drawings will be discussed. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34831	Ammerman	Wednesday	4/8-4/29	6:30pm-9:30pm	Riverhead Bldg., 208

## SUFFOLK KIDS' COTTAGE

### Children's Learning Center (Brentwood) 631-851-6517

Childcare for children ages 6 weeks through 5 years old when day classes are in session.

Open to Suffolk Residents • Student Rates  
Licensed and NAEYC Accredited



**ADVANCED MANUFACTURING TRAINING**

**MEC140 IPC J-STD-001 SPECIALIST**

**Tuition \$995.00**

Students will learn the requirements of J-STD-001 and related standards as they apply to operators and inspectors involved in the assembly of products. Students will test for the internationally recognized IPC certification. All necessary books and materials are included. After IPC certifications and recertifications are available. For more information, call 631-851-6200. (15 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34813	Grant	Tu/Th	3/10-4/28	5:00pm-9:00pm	Sally Slacke Ctr., 104

**MEC212 CNC MACHINE OPERATOR**

**Tuition \$3,895.00**

This course will cover the overall operation of a CNC (Computer Numeric Controller) machine. Topics include safety, measurement tools, processes, production, setup, loading tools, offsets, developing and loading a program, and inspecting a part. Training is taught in a blended format of 180 hours of classroom and lab, with an additional online learning component. After successful completion of all class testing, the student will receive the National Institute for Metalworking Skills (NIMS) Mill Operator 1 and CNC Lathe Operator 1 certificates, the nationally recognized certifications. All necessary books and materials are included. For more information, call 631-851-6200.

CRN	CAMPUS	DAY	DATE	TIME	ROOM
31099	Grant	Mon/Wed Alt. Sat	1/27-5/11	5:30pm-9:30pm 8:30am-5:30pm	Workforce Development Bldg., 110E
34814	Grant	Tu/Th Alt. Sat	1/28-5/12	5:30pm-9:30pm 8:30am-5:30pm	Workforce Development Bldg., 110E

**MEC211 WELDING**

**Tuition \$3,895.00**

Participants will learn the basics of Shielded Metal Arc Welding (SMAW) in accordance with the American Welding Society (AWS) D1.1 standard. Topics covered include weld terminology, Oxy-fuel welding setup, Arc welding processes and safety, OSHA standards, visual inspection, as well as several types of welds. Participants will also be introduced to Gas Metal Arc Welding (GMAW) and Gas Tungsten Arc Welding (GTAW). AWS certification is offered to those students who pass qualification. Passing of the AWS 3G and 4G 1" testing also qualifies the student for the New York City welding license. Training is taught in a blended format of 180 hours of classroom and lab, with an additional online learning component. All books and materials are included. Each student will be given a jacket and gloves. Helmet and certification fee is not included. For more information, call 631-851-6200.

CRN	CAMPUS	DAY	DATE	TIME	ROOM
29080	Grant	Mon/Wed Alt. Sat	1/27-5/11	5:30pm-9:30pm 8:30am-5:30pm	Workforce Development Bldg., 110D
29305	Grant	Tu/Th Alt. Sat	1/28-5/12	5:30pm-9:30pm 8:30am-5:30pm	Workforce Development Bldg., 110D

# Scholarships!

**Science, Technology, Engineering  
and Mathematics (STEM) scholarships  
are now available for full-time  
students majoring in these disciplines.**

**Please visit [sunysuffolk.edu/STEM](http://sunysuffolk.edu/STEM) or call the  
NSF STEM Project Office at 631-451-4074.**

## Professional Development and Continuing Education

### **MEC136 MASTERCAM 2019**

**Tuition \$450.00**

Students will learn to use the computer-aided manufacturing software most commonly employed by machine technology professionals. This course will cover creating 2D drawings and part programming using Mastercam 2019 to create CNC code. For more information, call 631-851-6200. (13 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34815	Grant	Mon/Wed	2/3-3/18	5:30pm-8:30pm	Sally Slacke Ctr., 114

### **MEC146 ADVANCED MASTERCAM 2019**

**Tuition \$450.00**

This course will cover 3D solids creation from 2D wireframe geometry, 2D High Speed Dynamic toolpaths and its uses, basic plane creation and manipulation. This is an advanced Mastercam course for students who have already taken Mastercam (MEC136) or who have previous Mastercam experience. For more information, call 631-851-6200. (13 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34816	Grant	Mon/Wed	3/30-5/11	5:30pm-8:30pm	Sally Slacke Ctr., 114

### **MEC145 MANUFACTURING READINESS BOOT CAMP**

**Tuition-None**

This 60-hour boot camp introduces students to the manufacturing field through a combination of lab, demonstrations and group instruction. Students will develop skills and techniques in quality production, shop math, basic shop tools, problem-solving, teamwork, and workforce readiness. Upon successful completion, students will receive a 10-hour OSHA certification and a possible 200-hour paid job experience. Additional topics to be discussed will be in areas such as welding, soldering, machining, and manufacturing processes. This boot camp is offered at no-charge under a grant provided by U.S. Department of Labor's Employment and Training Administration. Available to applicants 17 – 29 years of age. To inquire about qualification and more information, call 631-851-6200. (17 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34821	Grant	Tu/Th	2/4-4/2	5:00pm-8:30pm	Sally Slacke Ctr., 111

### **MEC152 INTRODUCTION TO INDUSTRIAL AUTOMATION**

**Tuition-None**

This course develops a basic understanding of the types of applications involved with industrial processes and manufacturing, and similar components and technologies used for automated production/assembly lines. It provides the technician with the basic tools used for the analysis and diagnosis phases of the troubleshooting process, including fundamental electricity, series circuits, motor controls, hydraulics and pneumatics, and programmable logic controllers. Training is performed on Allen-Bradley and Festo modular controller systems. A 200-hour paid job experience may be available. For more information, call 631-851-6200. (19 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34820	Grant	Tu/Th	4/7-6/11	5:00pm-9:00pm	Sally Slacke Ctr., 119

### **MEC125 AUTOCAD FOR INDUSTRY**

**Tuition \$995.00**

This course will provide students with an introduction to the graphics program AutoCAD. First released in 1982, AutoCAD is now the leading program to design and produce drawings and models according to specific industry standards. It will cover two-dimensional drafting techniques, drawing and editing tools, multi-view drawings and dimensioning practices. This course focuses on the skills needed to develop working drawings and offers the student a foundation to work in drafting, design, engineering, architecture, and other technical professions. For more information, call 631-851-6200. (17 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34817	Grant	Tu/Th	3/10-5/12	5:30pm-8:30pm	Sally Slacke Ctr., 114

### **MEC150 MECHANICAL ASSEMBLY AND ELECTRONIC ASSEMBLY TRAINING PROGRAM FOR NEURODIVERSE STUDENTS**

**Tuition-None**

This course is designed to develop the skills needed for employment as a Mechanical Assembler and other related positions. Offered as a specific, small, structured, hands-on and classroom training program with support services, this course serves as an entryway to employment or a gateway to further education in related programs. This course will also offer all participants a 10-hour General OSHA certification, and a certificate upon successful completion of class. Grant-funded, if qualifications are met – an assessment, referral, and interview will be given prior to registration. For more information, call 631-851-6200. (23 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34818	Grant	Tu/Th	1/21-4/2	12:30pm-4:00pm	Sally Slacke Ctr., 111
34819	Grant	Tu/Th	4/9-6/25	12:30pm-4:00pm	Sally Slacke Ctr., 111

## Professional Development and Continuing Education

### ENTREPRENEURIAL ASSISTANCE

#### **EAP001-700 ENTREPRENEURIAL ASSISTANCE PROGRAM (EAP) Tuition \$300.00**

This 60-hour training course assists new and existing business owners with the creation of a business strategy. The course covers the basic business model: marketing, management, finances, taxes, and business law. Each participant will complete a business plan. For more information and to register, call 631-851-6214. (20 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34868	Grant	Mon/Wed	3/2-5/6	6:00pm-9:00pm	Sally Slacke Ctr., 121

#### **EAP017-700 MINORITY & WOMEN BUSINESS ENTERPRISE CERTIFICATION WORKSHOP Tuition \$50.00**

This workshop prepares business owners to do business with government agencies. Meetings #1 and #3 will focus on minority and women business owners securing certification with New York State. Meeting #2 will discuss how to identify contract opportunities with government agencies. At the final meeting, participants will learn how to prepare bid proposals. For more information and to register, call 631-851-6214. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34869	Grant	Friday	2/7-2/28	10:00am –12:00pm	Sally Slacke Ctr., 121

#### **EAP014-701 MINORITY & WOMEN BUSINESS ENTERPRISE CERTIFICATION WORKSHOP Tuition \$50.00**

This workshop prepares business owners to do business with government agencies. Meetings #1 and #3 will focus on minority and women business owners securing certification with New York State. Meeting #2 will discuss how to identify contract opportunities with government agencies. At the final meeting, participants will learn how to prepare bid proposals. For more information and to register, call 631-851-6214. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34870	Grant	Tuesday	3/24-4/14	6:00am –8:00pm	Sally Slacke Ctr., 121

### DRONES

#### **XAV101 INTRODUCTION TO DRONES**



**Tuition \$75.00**

Students will acquire basic understanding of safety equipment, current regulations and job opportunities related to drones. New technology and the future outlook for drones will be covered. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34832	Ammerman	Saturday	5/9	10:00am-12:00pm	Riverhead Bldg., 201

### SCHOOL AND HEALTH CERTIFICATIONS

#### **XED800 PREPARATION FOR THE LEVEL 1 NYS TEACHING ASSISTANT SKILLS (ATAS) EXAM**



**Tuition \$269.00**

This course will not only prepare participants for the Level I NYS Assessment of Teaching Assistant Skills (ATAS) Exam, but also for becoming a successful teaching assistant. Students will be provided “brush-up” instruction in the four areas of the exam: Reading, Writing, Mathematics, and Instructional Support. The role of the teaching assistant, case studies, effective teaching strategies and navigation of the NYSED-OTI online certification process for teaching assistants will also be included. Books and materials will be provided. 18 hours (6 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34745	Ammerman	Wednesday	2/5-3/11	6:00pm-9:00pm	Riverhead Bldg., 213

#### **XED801 PREPARATION FOR THE LEVEL 1 NYS ASSISTANT SKILLS (ATAS) EXAM (with mandated NYSED workshops)**



**Tuition \$399.00 (savings of \$40)**

This course will not only prepare participants for the Level I NYS Assessment of Teaching Assistant Skills (ATAS) Exam, but also for becoming a successful teaching assistant. Students will be provided “brush-up” instruction in the four areas of the exam: Reading, Writing, Mathematics, and Instructional Support, as well as certification in the three required NYSED workshops in DASA, Identification and Treatment of Child Abuse, and Safe Schools Against Violence in Education (SAVE). The role of the teaching assistant, case studies, effective teaching strategies and navigation of the NYSED-OTI online certification process for teaching assistants will also be included. Books and materials will be provided. 30 hours, including NYSED mandated workshops.

**Note:** Class will not meet 3/18. (10 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34746	Ammerman	Wednesday	2/5-4/15	6:00pm-9:00pm	Riverhead Bldg., 227

## Professional Development and Continuing Education

### XED600 DIGNITY FOR ALL STUDENTS ACT (DASA)

Tuition \$90.00

The Dignity for All Students Act (DASA) seeks to ensure that all students attend school in an environment free from discrimination, intimidation, taunting, harassment, and bullying on school property. Under DASA, school professionals (teachers, paraprofessionals, counselors, psychologists and social workers) who apply for state certification after December 31, 2013 must take this six-hour course. This includes personnel who are applying for new certificates, e.g., paraprofessionals going from a Level 1 to a Level 2. (1 or 2 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34811	Sayville	Mon/Wed	4/20-4/22	5:30pm – 8:30pm	308
34812	Ammerman	Saturday	4/25	9:00am – 3:30pm	Riverhead Bldg., 202

### XED112 SAFE SCHOOLS AGAINST VIOLENCE IN EDUCATION TRAINING

Tuition \$36.00

All applicants for a teaching certificate on or after February 2, 2001, are required to complete at least two clock hours of coursework or training in school violence prevention and intervention in accordance with Section 3004 of the Education Law. This includes applicants for certificates in administrative and supervisory service, classroom teaching service, and pupil personnel service. Successful completion of this two-hour course meets this requirement.

(1 meeting/2 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34747	Online	Online	3/2-3/8	Online	Online
34748	Sayville	Thursday	4/9	3:30pm-5:30pm	308
34749	Online	Online	5/4-5/10	Online	Online

### XED114 IDENTIFICATION AND TREATMENT OF CHILD ABUSE

Tuition \$45.00

This course meets the training requirements of Chapter 544 of the Laws of New York, 1988, for licensure and re-registration effective January 1, 1991. This law mandates that professionals with provisional certificates and those needing to renew licenses must provide documentation of having completed three hours of coursework or training regarding the identification and reporting of child abuse and maltreatment. (1 meeting/3 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34750	Online	Online	3/2-3/8	Online	Online
34751	Sayville	Thursday	4/9	12:00pm-3:00pm	311
34752	Online	Online	5/4-5/10	Online	Online

### XAH150 INFECTION CONTROL WORKSHOP

Tuition \$45.00

This course meets the training requirements of Chapter 786 of the Education Laws of 1992, as amended, which established a new requirement for all dentists, dental hygienists, licensed practical and registered nurses, optometrists, and podiatrists. The law states that these professionals who completed coursework or training in infection control on or before July 1, 1994, must update this information every four years thereafter and attest compliance to the State Education Department with every application. All physicians, physician assistants, and special assistants must attest compliance to the Department of Health. The required documentation will be supplied to all participants. Please bring your license/permit/control or certificate number to the workshop. (1 meeting/3 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34753	Online	Online	3/2-3/8	Online	Online
34754	Sayville	Friday	4/3	9:00am-12:00pm	319
34755	Online	Online	5/4-5/10	Online	Online

## MEDICAL BILLING SERIES

*Upon completion of XMB101, XMB102 AND XMB103 students will receive a series completion certificate.*

### XMB101 INTRODUCTION TO CODING DIAGNOSES FOR BILLING

Tuition \$159.00

This skill-based course with minimal theory introduces students to ICD10CM coding using practice exercises. Students must purchase ICD-10-CM 2020, *The Complete Official Codebook*, published by the American Medical Association (ISBN 978-1-62202-923-5). This is the first course in a series. Books are mandatory for the first day of class. (3 or 4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34756	Eastern	Saturday	2/1-2/15	9:00am-1:00pm	Shinnecock Bldg., 215
34757	Ammerman	Wednesday	2/5-2/26	6:00pm-9:00pm	Riverhead Bldg., 211
34758	Grant	Friday	2/7-2/28	6:00pm-9:00pm	Sally Slacke Ctr., 105
34759	Sayville	Tuesday	2/4-2/25	6:00pm-9:00pm	311



## Professional Development and Continuing Education

### XMB102 INTRODUCTION TO CODING PROCEDURES FOR BILLING (CPT4)

**Tuition \$105.00**

This skill-based course with minimal theory introduces students to the CPT4 coding system, the basis for medical billing. Students must purchase *Current Procedural Terminology CPT Professional-2020* published by the American Medical Association (ISBN 978-1-62202-898-6).

**Note:** Class will not meet 3/17, 3/18, 3/20. Prerequisite: XMB101. (3 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34760	Eastern	Saturday	2/22-3/7	9:00am-12:00pm	Shinnecock Bldg., 215
34761	Ammerman	Wednesday	3/4-3/25	6:00pm-9:00pm	Riverhead Bldg., 211
34762	Grant	Friday	3/6-3/27	6:00pm-9:00pm	Sally Slacke Ctr., 105
34763	Sayville	Tuesday	3/10-3/31	6:00pm-9:00pm	311

### XMB103 INTRODUCTION TO BILLING IN THE MEDICAL OFFICE

**Tuition \$115.00**

This course introduces students to billing in the medical office. Upon completion, the student will be able to identify the medical terms necessary for the billing process, identify and work with the HCFA 1500 insurance form, and handle form submission and follow-up of claims.

**Note:** Class will not meet 3/21. Prerequisite: XMB102. (3 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34764	Eastern	Saturday	3/14-4/4	9:00am-12:00pm	Shinnecock Bldg., 215
34765	Ammerman	Wednesday	4/1-4/15	6:00pm-9:00pm	Riverhead Bldg., 211
34766	Grant	Friday	4/3-4/17	6:00pm-9:00pm	Sally Slacke Ctr., 105
34767	Sayville	Tuesday	4/7-4/21	6:00pm-9:00pm	311

### XMB104 COMPUTERIZED MEDICAL BILLING

**Tuition \$185.00**

Students will learn how to use medical billing software to automate the paperwork required by insurers. Students must purchase *Billing & Reimbursement, 4th Edition* licensed by Medtrak Learning. Prerequisite: XMB101, XMB102 and XMB103. (3 or 6 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34768	Eastern	Saturday	4/11-4/25	9:00am-3:30pm	Orient Bldg., 209
34769	Ammerman	Mon/Wed	4/20-5/6	6:00pm-9:00pm	Riverhead Bldg., 206
34770	Grant	Wed/Fri	4/22-5/8	6:00pm-9:00pm	Sally Slacke Ctr., 117

## MEDICAL TERMINOLOGY

### XMB110 INTRODUCTION TO MEDICAL TERMINOLOGY

**Tuition \$240.00**

This course is designed for individuals planning to enter or upgrade their skills in the health care field. Positions such as medical records clerk, health unit clerk, medical transcriber, medical office biller, or nurse require this knowledge. Prefixes, suffixes, and acronyms will be covered. Students will develop a working knowledge of the medical language needed in a health care setting. The required text for this course is *Medical Terminology, 8th Edition* by Barbara Janson Cohen published by Wolters Kluwer/Lippincott Williams and Wilkins (ISBN 978-1496318886). (6 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34771	Ammerman	Thursday	2/6-3/12	6:00pm-10:00pm	Riverhead Bldg., 208

## YOGA TEACHER CERTIFICATION

### XFT151 YOGA ALLIANCE APPROVED 200-HOUR TEACHER TRAINING – PART II



**Tuition \$1,200.00**

This 200-hour course is offered in two parts, over two semesters. This program includes asanas, pranayamas, kriyas, chanting, mantra, meditation, and other traditional yoga techniques. This course will be comprised of analytical training in how to teach and practice the techniques, and guided practice of these techniques. Books to be purchased by the student include: *Functional Anatomy of Yoga: A Guide for Practitioners and Teachers* by David Keil, *The Yoga Anatomy Coloring Book: A Visual Guide to Form, Function and Movement* by Kelly Solloway and Samantha Stultzman, *Ashtanga Yoga: The Practice Manual Hardcover – August 20, 2007* by David Swenson, *The Yoga Sutras of Patanjali* by Sri Swami Satchidananda, *The Living Gita: The Complete Bhagavad Gita - A Commentary for Modern Readers* by Sri Swami Satchidananda. Meetings will be once a week and alternating weekends; a meeting calendar will be distributed at the first meeting. **Please contact Andrea Dunkirk in the Office for Continuing Education at 631-451-4552 for additional information.**

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34776	Ammerman	Monday	2/3-4/27	6:30pm-9:30pm	Brookhaven Gym, MAG
		Sat/Sun	2/22-5/3	10:30am-6:30pm	Brookhaven Gym, MAG

## Professional Development and Continuing Education

### PHARMACY TECHNICIAN PROGRAM

Please contact Andrea Dunkirk in the Office for Continuing Education at 631-451-4552 prior to 2/10/2020 to arrange for an interview and an admissions assessment.

#### XAH510 PHARMACY TECHNICIAN – PART I

Tuition \$1,695.00

This is a two-semester program. Students will acquire the knowledge and skills necessary to obtain employment in pharmacies under the supervision of registered pharmacists or licensed pharmacy technicians. Students must possess a high school diploma or a High School Equivalency diploma. Field placement is required.

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34801	Sayville	M/Tu/W/Th/F	2/24-5/19	6:00pm-10:00pm	TBA

#### XAH511 PHARMACY TECHNICIAN – PART II

Tuition \$1,695.00

Builds upon knowledge and skills acquired in XAH510. Prerequisite: Successful completion of XAH510 (Pharmacy Technician Part I). Field placement is required.

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34802	Sayville	M/Tu/W/Th/F	2/24-5/19	6:00pm-10:00pm	TBA

### OPHTHALMIC TECHNICIAN ASSISTANT PROGRAM

Please contact Andrea Dunkirk in the Office for Continuing Education at 631-451-4552 prior to 2/20/2020 to arrange for an interview and an admissions assessment.

#### XOT500 OPHTHALMIC TECHNICIAN ASSISTANT – PART I

Tuition \$1,595.00

This is a two-semester program. Students will acquire the knowledge and skills necessary to obtain employment in optical centers under the supervision of a licensed optician. Participants must possess a high school diploma or a High School Equivalency diploma. Field placement is required. **Note: Class times will vary and students must be available Monday through Friday from 9:00 am to 5:00 pm.** Field placement is required.

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34803	Grant	M/Tu/W/Th/F	2/24-5/19	9:00am-5:00pm	Sally Slacke Ctr., 101

### DIETARY MANAGERS

#### XAH122 DIETARY MANAGERS CERTIFICATE PROGRAM

Tuition \$699.00

This 120-hour Dietary Managers Program is a two-semester course which trains and educates food service managers. This course has been granted full approval by the Association of Nutrition and Food Service Professionals (ANFP). Graduates are eligible for membership in the ANFP and may take the National Certification Examination for Dietary Managers. Supervisors, cooks and other dietary personnel who have demonstrated leadership potential are eligible to enroll in the program, which is held on alternate Saturdays during the semester. (8 meetings; schedule available at first session.)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
35160	Ammerman	Saturday	2/1-5/16	8:30am-4:30pm	Southampton Bldg., 227

# College-Wide Honors Program

Challenging day and evening courses  
for motivated students at all campuses.

For more information,  
visit [sunysuffolk.edu/honors](http://sunysuffolk.edu/honors)

**HEALTH INFORMATION TECHNOLOGY**

**Please contact Andrea Dunkirk in the Office for Continuing Education at 631-451-4552 to arrange for an interview and an admissions assessment to determine your eligibility.**

*This program is developed with support from the U.S. Dept. of Labor Education and Training Administration grant no. HG-29363-16-60-A-36 and does not necessarily reflect the official position of any of the funding agencies named and who also make no guarantees, warranties, or assurances of any kind, express or implied, including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership.*

**Health IT careers have a projected growth of 17% with a median salary of \$43,790**

**XHI201 TECHHIRE HEALTH INFORMATION TECHNOLOGY  No Tuition Required**

Students will participate in online instruction to develop career skills for the Health IT workforce. This Health IT online program is approximately 80 hours of online instruction (equivalent to six months) and is designed to prepare students with the practical knowledge and skills required to fill the Health IT roles in a variety of health care settings. Students will be introduced to Prime Suite, an electronic health record practice management software system used in the medical field. Upon successful completion of the program, students will receive a Certificate of Completion from Suffolk County Community College and will be prepared for and receive a voucher to take the certification exam administered by the Healthcare Information and Management Systems Society (HIMSS). This exam will allow the student to become a Certified Associate in Health Information and Management Systems (CAHIMS). Students will receive career counseling as they explore employer requirements and develop a portfolio accordingly. Prerequisite: Must be 17-29 years of age to participate.

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34805	Online	Online	2/3-4/30	Online	Online

**SURGICAL TECHNOLOGIST PROGRAM**

**Interested applicants must meet the income eligibility requirements as specified by the grant program, as well as the application criteria, which includes a high school or High School Equivalency transcript, TEAS Exam scores, two essays and an interview. Please call Carrol Turner at 631-451-4559 for an application information/packet and income eligibility requirements.**

**XST100 SURGICAL TECHNOLOGIST PROGRAM  No Tuition Required**

The goal of the Surgical Technologist Program is to graduate qualified students with the knowledge and confidence to function independently and safely in a surgical operating room or a similar sterile environment. Participants must be dedicated to the program to learn all the skills and techniques required to become a Certified Surgical Technologist. Admission into the 2020 Surgical Technologist Program is open to 12 applicants who meet the program criteria and eligibility. This one-year program, beginning on May 15, 2020, requires students to attend all classes and labs. In addition, the program will require 120 clinical scrub-ins at an offsite hospital and/or surgical center. Participants will be required to provide their own transportation to and from the clinical site. The coursework for this program requires a full commitment from the student. Studying, classroom learning, labs and clinical rotations will be very intense and time consuming. This program must be a priority for a successful outcome. It is expected that all assignments will be completed on time and all classes, labs, and rotations will be attended. A career as a surgical technologist can be very rewarding, however, it requires full dedication. The effort put into this program will directly affect the outcome.

*Support for the development/production of this material was provided in part by a grant under the Carl D. Perkins Career and Technical Education Act of 2006 administered by the New York State Education Department.*

CAMPUS	DAY	DATE	TIME	ROOM
Sayville Center	M/Tu/W/Th/F	Begins 5/15/20	9:00am-4:00pm	314

## Professional Development and Continuing Education

### HEALTH AND WELLNESS COURSES

#### SELF-EMPOWERMENT AND SELF-IMPROVEMENT

##### XSH122 STRESS MANAGEMENT

Tuition \$45.00

Most people are not aware of the magnitude of stressors in their lives. This course is about learning to “positively adapt” yourself to ensure a healthier way of being. Learn to do so, as you examine personal and professional applications in managing stress. This course will give you practical tools to enhance your ability to RELAX and to handle stress more effectively. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34773	Ammerman	Saturday	4/4	10:00am-12:00pm	Southampton Bldg., 225

##### XSH133 MINDFULNESS THROUGH MEDITATION

Tuition \$35.00

Today more than ever before, people from every walk of life are using meditation, with its tremendous health and social benefits, to enhance their personal or professional lives. This course explores Eastern and Western philosophy and meditative approaches. Please bring the following to class: a mat, cushion or blanket, paper, pencil, and a water bottle. Please dress in comfortable clothing. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34774	Ammerman	Saturday	3/28	10:00am-1:00pm	Brookhaven Gym, 2

##### XHE100 PLANNING FOR LIFE: SENIORS GUIDE TO ADVOCACY

Tuition \$45.00

This course will prepare the student on how to frame questions to health care professionals. It will provide information about how to complete a health care proxy form, the difference between a health care proxy form and a living will, the difference between advance directives and a Do Not Resuscitate (DNR) order, and when a Medical Orders for Life Sustaining Treatment (MOLST) form is needed. Class discussions will include life-limiting illness, choices of medical care, and communicating choices with family and loved ones. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34775	Sayville	Friday	4/17	9:00am-12:00pm	308

#### BASIC LIFE SUPPORT

##### XAH125 BASIC LIFE SUPPORT (BLS)



Tuition \$99.00

The American Heart Association’s (AHA) Basic Life Support (BLS) course is designed for health care professionals and other personnel who need to know how to perform CPR and other basic cardiovascular life support skills for adults, children and infants, using both single-rescuer and team basic life support skills, in a wide variety of in-facility and pre-hospital settings. An emphasis will be placed on high-quality CPR and team dynamics. Upon completion, students will receive a BLS Course Completion Card, valid for two years. Students are responsible for purchasing their own manual prior to class, *Basic Life Support (BLS) Provider Manual*, AHA Product Number: 15-1010 or ISBN#: 978-1-61669-407-4. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
35051	Sayville	Thursday	2/27	6:00-10:00pm	308
35052	Sayville	Thursday	4/16	6:00-10:00pm	308

##### XAH126 BLS RENEWAL COURSE



Tuition \$79.00

Review of skills, practice and testing to renew BLS Certification. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
35053	Sayville	Thursday	2/20	6:00-9:00pm	308
35054	Sayville	Thursday	4/23	6:00-9:00pm	308

#### EXERCISE AND SPORTS

##### XFT104 TAI CHI FOR EVERYONE

Tuition \$135.00

Students will learn a form of exercise that will help increase their energy level, reduce stress, and improve balance and coordination, while maintaining strength and flexibility. This form of exercise consists of gentle postures combined with slow continuous movements. (6 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34777	Ammerman	Saturday	2/8-3/14	9:30am-11:00am	Brookhaven Gym, 2

## Professional Development and Continuing Education

### XSH134 REIKI I PRACTITIONER



**Tuition \$135.00**

Through the ancient art of Usui Reiki, this course offers an understanding of the body, mind, and spirit connection. You will learn this beautiful Japanese technique, which is offered in health care facilities around the world. Focusing on extensive practical experience, the Reiki Master will instruct students in the art of Reiki and how to provide Reiki sessions for themselves and others. Please bring a bottle of water to class. Students must attend all seven classes to receive certification as a Reiki I Practitioner. Course materials will be provided. (7 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34778	Sayville	Thursday	3/26-5/7	7:00pm-9:00pm	311

### XFT124 YOGA

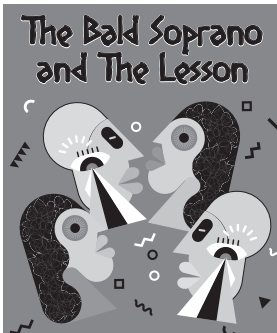
**Tuition \$95.00**

Boost concentration, flexibility and strength through Vinyasa Yoga by linking breath and movement. This active approach to yoga provides a mind/body workout that relaxes and invigorates at the same time. These sessions are suitable for all levels. Wear comfortable clothing! The instructor is an experienced yoga practitioner. This course is not designed for individuals who have pre-existing medical conditions that can be made worse by exercise. All participants should consult with their physicians prior to undertaking any program of exercise. Prior to the beginning of these classes, all course participants must read and sign an Assumption of Risk Release Form. (10 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34780	Ammerman	Tuesday	2/18-5/5	12:00pm-12:50pm	Brookhaven Gym, 2
34781	Ammerman	Thursday	2/20-4/30	12:00pm-12:50pm	Brookhaven Gym, 2
34782	Ammerman	Thursday	2/20-4/30	5:00pm-5:50pm	Brookhaven Gym, 2

## THE DEPARTMENT OF THEATRE ARTS AT THE AMMERMAN CAMPUS

# Join Us for the **SPRING 2020 SEASON!**

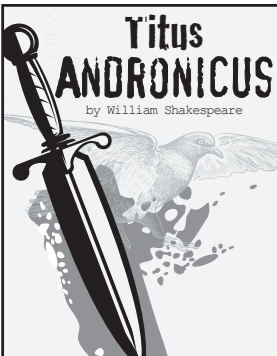


### The Bald Soprano and The Lesson

*The Bald Soprano* is a hilarious, unique satire about a British middle-class family, with everyone talking and getting nowhere at all...

In *The Lesson*, an elderly professor and his young female student experience the most remarkable and bizarre lesson in the history of pedagogy. It ends with murder.

**MARCH** 5, 6, 7, 12, 13, 14 at 8:00 p.m.  
8 and 15 at 2:00 p.m.



### Titus Andronicus

Titus has returned from a brutal war having lost 21 sons in battle. Betrayed by his nation, a series of bloody events follow as he and Tamora, Queen of the Goths, begin a violent cycle of revenge. Mutilation and murder are the gruesome tools in Shakespeare's bloodiest play. **This production is NOT suitable for children.**

**APRIL** 16, 17, 18, 19, 23, 24, 25 at 8:00 p.m.  
19 and 26 at 2:00 p.m.

For tickets and information,  
call 631-451-4163  
or visit [sunysuffolk.edu/spotlight](http://sunysuffolk.edu/spotlight).



**Suffolk**  
COUNTY COMMUNITY COLLEGE  
Theatre Arts Program

## Professional Development and Continuing Education

### XFT125 PERSONAL TRAINING

Tuition \$100.00

Each session will be a total body workout designed just for you! Participants will train with a student fitness specialist under the supervision of certified fitness professionals. Soon-to-be graduates of the College's Fitness Specialist Program will work with you to provide an innovative and up-to-date experience at an affordable price. This course is not designed for individuals who have pre-existing medical conditions that can be worsened by exercise. All participants should consult with their physicians prior to undertaking any program of exercise. Prior to the beginning of these classes, all participants must read and sign an Assumption of Risk Release form. (20 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34783	Ammerman	Tu/Th	2/18-5/5	12:00pm-12:50pm	Brookhaven Gym, 8

### XFT126 PERSONAL TRAINING AND YOGA

Tuition \$130.00

Each session will be a total body workout designed just for you! Participants will train with a Fitness Specialist (student trainer) under the supervision of certified fitness professionals. Working with soon to be graduates of Fitness Specialist Program offers you educated, innovative and up-to-date trainers at an affordable price. With this combination, personal training will take place on Mondays and Wednesdays. On Fridays, boost your concentration, flexibility and strength through Vinyasa Yoga by linking breath and movement. This "fairly active" approach to yoga provides a mind/body workout that relaxes and invigorates at the same time. These sessions are suitable for all levels. All participants should consult with their physicians prior to undertaking any program of exercise. Prior to the beginning of these classes, all participants must read and sign an Assumption of Risk Release form. (30 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34784	Ammerman	M/W/F	2/19-5/4	12:00pm-12:50pm	Brookhaven Gym, 8

### XFT121 GOLF FOR BEGINNERS

Tuition \$199.00

Experience the challenge and pleasures of golf while acquiring the fundamentals. Learn alignment, stance, posture, body rotation, weight transfer and balance, and the proper techniques for putting, chipping and pitching. The course will cover the rules and etiquette of golf and prepare you to enjoy the terrific golf courses Long Island has to offer. The class will meet at Heartland Golf Park in the Brentwood-Deer Park area. There will be a charge of \$15.00 per session for range balls. (5 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34804	Ammerman	Thursday	4/16-5/14	6:00pm-7:30pm	Off Campus

## FINANCE COURSES

### STOCKS, BONDS AND MUTUAL FUNDS

#### XFN115 STOCK, BOND AND MUTUAL FUND INVESTING

Tuition \$54.00

This course provides an understanding of common stocks, bonds and mutual funds. This class gives you an introduction to several methods of researching and evaluating investments including, but not limited to, the internet. Students will have an understanding of the benefits of financial planning, asset allocation and portfolio building. This course is for the novice investor as well as for those who wish to become better acquainted with the financial marketplace. (3 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34785	Grant	Wednesday	3/25-4/8	7:00pm-9:00pm	Sally Slacke Ctr., 105

### FINANCE

#### XFN119 FINANCIAL PLANNING OVERVIEW

Tuition \$25.00

You may have come across the term "financial planning" recently and wondered what it means. You may have decided to start your own financial plan but are not sure how. Or, you may feel it is time you went to a financial planner for advice. Whatever your situation, this course will help you decide what is right for you. Learn why the financial planning process is the most important part of your financial well-being. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34786	Ammerman	Tuesday	4/14	7:00pm-9:00pm	Riverhead Bldg., 207

## Professional Development and Continuing Education

### PERSONAL ENRICHMENT COURSES

#### ARTISTIC EXPRESSION

##### **XFA104 BASIC DIGITAL PHOTOGRAPHY** Tuition \$108.00

This workshop provides an exciting opportunity to explore the fascinating world of digital photography using a DSLR (digital single-lens reflex) camera. Topics include composition, light and shadow, portraiture, abstract and landscape photography. Explore how you intend to use your images – for the internet or print. What about noise reduction, burst speed, white balance, optical and digital zoom, buffer, and burst mode? Further explore these issues and the specifics of digital camera controls, such as resolution, formatting, color space and correct exposure. Students need to bring a DSLR camera to class. Each week students will bring in prints for group discussion and critique. (6 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34787	Sayville	Thursday	2/6-3/12	6:00pm-8:00pm	319

##### **XFA204 INTERMEDIATE DIGITAL PHOTOGRAPHY** Tuition \$189.00

This course develops the skills acquired in XFA104 while learning additional features of photography. Topics include flash, still life, and creative and conceptual photography. Students will have an opportunity to utilize the skills they learn to create their own project. Students must bring their DSLR digital camera to class. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34788	Sayville	Tuesday	3/24-4/14	6:00pm-10:00pm	319

##### **XFA117 PORTRAIT PHOTOGRAPHY** Tuition \$108.00

This course is designed to provide students with the skills necessary to create a successful portrait. Students will explore a variety of methods and approaches to portrait photography. Topics will include lighting, location, film choice and composition. Each week students will shoot photos and critique their work in class. Students must bring their DSLR digital camera to class. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34789	Sayville	Thursday	4/2-4/23	6:00pm-9:00pm	319

##### **XHB100 ANTIQUES FOR FUN AND PROFIT** Tuition \$64.00

Is it old? Is it valuable? Is it a collectible? Beginners will learn how to evaluate what they find at estate sales, garage sales, thrift shops and even in their attics. (3 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34792	Eastern	Wednesday	4/8-4/22	7:00pm-9:00pm	Shinnecock Bldg., 206

##### **XFA125 WOOD CARVING I**

Students will learn the basic techniques of wood carving as each student creates their own seasonal project. This course will cover design, tool usage, carving, finishing, and marketing your project. Students will practice the art of wood carving using high-density urethane. All tools and supplies are included during the course. (5 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34842	Ammerman	Friday	2/14-3/13	6:00pm-10:00pm	Southampton Bldg., 110
34843	Ammerman	Friday	4/3-5/1	6:00pm-10:00pm	Southampton Bldg., 110

##### **XFA126 WOOD WHITTling FOR BEGINNERS**

Intrigued by whittling? Come learn the basic techniques necessary to carve an apple, a western boot and a dog. A brief history of this craft will be introduced as the students become familiarized with the tools used in whittling. Come whittle away some time and have fun. Whittling knife, safety gloves and blocks of beechwood will be provided. (5 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34844	Ammerman	Monday	3/23-4/20	6:00pm-10:00pm	Southampton Bldg., 110

#### FOREIGN LANGUAGE

##### **XFL100 BASIC SPANISH FOR TRAVELERS** Tuition \$81.00

This course is intended for those planning to travel to a Spanish-speaking country. Learn the language you need to get to and from the airport, tour the country, take care of personal needs, enjoy cultural sites, and eat at local restaurants. (3 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34793	Sayville	Tuesday	2/11-2/25	7:00pm-10:00pm	119

## Professional Development and Continuing Education

### XFL103 INTENSIVE PRACTICAL SPANISH

Tuition \$285.00

Students will learn basic Spanish vocabulary and grammar in four weekends. An excellent course for those who work with Spanish-speaking employees or customers or for those who plan to travel to Spanish-speaking countries. **Note:** Class will not meet 3/21, 3/22. (8 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34796	Ammerman	Sat/Sun	2/29-3/29	9:00am-1:00pm	Southampton Bldg., 229

### XFL104 COMMUNITY SPANISH

Tuition \$135.00

This course is designed for the person who wants an easy and quick way to learn everyday Spanish. This course explores speaking in Spanish; listening in Spanish; and cross-cultural issues. (5 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34797	Grant	Saturday	4/4-5/2	9:00am-12:00pm	Sally Slacke Ctr., 105

### XFL105 BASIC FRENCH FOR TRAVELERS

Tuition \$81.00

This course is intended for those planning to travel to a French-speaking country. Learn the language you need to get to and from the airport, tour the country, take care of personal needs, enjoy cultural sites, and eat at local restaurants. (3 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34798	Sayville	Monday	3/23-4/6	6:30pm-9:30pm	308

### XFL106 BASIC ITALIAN FOR TRAVELERS

Tuition \$179.00

This course is intended for those planning to travel to an Italian-speaking country. Learn the language you need to get to and from the airport, tour the country, take care of personal needs, enjoy cultural sites, and eat at local restaurants. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34799	Sayville	Tuesday	2/4-2/25	6:00pm-9:00pm	319

### XFL206 BASIC ITALIAN II FOR TRAVELERS

Tuition \$135.00

This course expands on Part I of Basic Italian for Travelers. Learn how to form sentences and participate in conversations. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34800	Sayville	Tuesday	3/24-4/14	6:00pm-9:00pm	308

## AGRICULTURE

### XST012 FRUIT AND SMALL ORNAMENTAL TREES



Tuition \$39.00

This course will cover tree disease, shapes and the best planting locations. Tree shopping tips will be included. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34854	Grant	Thursday	2/27	6:00pm-9:00pm	Sally Slacke Ctr., 102

### XST003 YOUR HOME OR COMMUNITY ORGANIC VEGETABLE GARDEN



Tuition \$39.00

This is the first of a series of courses to prepare your own home or a community garden to use natural methods that are chemical free for organic gardening. This course will cover what "organic" gardening really means; timelines; companion planting; garden design; and using a community plot for best results. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34834	Eastern	Sunday	3/8	10:00am-1:00pm	Shinnecock Bldg., 209

### XST006 POLLINATION, INSECTS AND DISEASES



Tuition \$39.00

Pollination is essential for any garden. Bees, butterflies, and other insects play a role in pollination. Disease and insect problems and organic solutions will be discussed. Guest speakers will be invited and Mason Bee Houses will be distributed for use in the garden. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34837	Eastern	Sunday	3/22	10:00am-1:00pm	Shinnecock Bldg., 209

### XST005 GARDEN SOIL AND COMPOSTING



Tuition \$39.00

Bring a soil sample to class and use simple and natural methods to test for composition and nutrients. Learn how to amend soil to correct soil imbalances. Students will learn to compost and the true definition of humus. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34836	Eastern	Sunday	4/5	10:00am-1:00pm	Shinnecock Bldg., 209



## Professional Development and Continuing Education

### **XST004 SEED, GERMINATION OF SEED AND PROPAGATION**



**Tuition \$39.00**

Propagation can come from seeds, cuttings, roots and leaves. Participants will complete a propagation project to begin their garden, which will include germinating alfalfa sprouts (to be harvested within one week), propagating seeds in jiffy pellets, and rooting various plant parts. The final discussion will center on world seed banks and the history behind different seed species. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34835	Eastern	Sunday	4/19	10:00am-1:00pm	Shinnecock Bldg., 209

### **XST007 PERMACULTURE, FRUITS, AND MUSHROOM KITS FOR LONG ISLAND**



**Tuition \$39.00**

The definition of permaculture, and a discussion of fruits and edible mushrooms will be covered. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34838	Eastern	Sunday	5/3	10:00am-1:00pm	Shinnecock Bldg., 209

## SENIOR ACADEMY - FOR ADULTS AGE 55 AND OVER

*Join us to see the latest in technology, tour our history museum, learn about the stars, explore health and wellness options or plant your own indoor herb garden.*

### **XSP101 PLANETARIUM – NIGHT SKY**



**Tuition \$25.00**

Join us for a live astronomical presentation in our planetarium. We will acquaint our audience with the night sky, as seen from Long Island. Learn which planets are visible and where to look for them. We will introduce some of the popular and easy to find constellations, stars and deep-sky objects. Following the program, weather permitting, the planetarium staff will set up a telescope on the roof so participants can observe some of the objects discussed during the show. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34806	Ammerman	Wednesday	4/29	7:00pm-8:00pm	Planetarium, Smithtown Bldg., 110

### **XSP103 21<sup>ST</sup> CENTURY HUMAN DISSECTION**



**Tuition \$25.00**

Explore the human body through a virtual dissection experience. Learn how the body works and the common pathologies associated with being human. Professor Peter Smith will utilize the Anatomage Virtual Dissection Table and the Visible Body Application for a journey into the human body in a revolutionary way. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34807	Ammerman	Friday	4/17	1:00pm-2:30pm	Lindsay Bldg., 129

### **XSP105 THE HOLOCAUST MUSEUM**



**Tuition \$25.00**

Join us for an afternoon at our Center for Social Justice and Human Understanding. This program offers the opportunity to examine the Holocaust Collection. The collection features rare artifacts, memoirs, documents and photographs that are interpreted and presented in permanent and traveling exhibits. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34808	Ammerman	Friday	4/24	1:00pm-3:00pm	Huntington Library, 210

### **XSP104 DESIGN AND CREATE YOUR OWN INDOOR HERB GARDEN**



**Tuition \$25.00**

This season, participants will discuss the positive aspects of an indoor herb garden. Participants will learn how to design and pair herbs for best outcome. Herbs and soil will be provided. Participants may bring their indoor garden containers to use when planting their herb garden. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34809	Eastern	Friday	5/1	1:00pm-2:30pm	Shinnecock Bldg., 208

## Professional Development and Continuing Education

### XSP102 INTRODUCTION TO TAI CHI

 Tuition \$25.00

Tai Chi pronounced "Tie Gee," is a system of exercise developed in China over 300 years ago. It is noted for increasing energy, improving balance and stability, and creating a sense of calmness by releasing stress and tension. It is characterized by slow, continuous movements which vary in form and shape. It is performed in a relaxed and conscious manner. Participants will learn a brief history of Tai Chi, key principles and benefits of practicing Tai Chi, and a number of fundamental techniques that they can use daily to achieve some of the benefits of Tai Chi. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34810	Ammerman	Friday	5/8	1:00pm-3:00pm	Brookhaven Gym, 8

## DRIVER AND TRAFFIC SAFETY EDUCATION

### XDT100-XDT200 DRIVER AND TRAFFIC SAFETY EDUCATION

Suffolk County Community College offers high school students a non-credit, state-certified Driver and Traffic Safety Education course. Those who successfully complete the course will receive the MV-285 Student Certificate Completion issued by the Motor Vehicle Department. Those who receive an "MV-285" will be eligible for a rate reduction in their automobile insurance, and a senior license at the age of 17. This course will be offered on the Ammerman Campus in Selden, the Michael J. Grant Campus in Brentwood, and the Eastern Campus in Riverhead. To receive an application, please call the Office for Continuing Education at 631-451-4399.

## PROFESSIONAL DEVELOPMENT ONLINE COURSES

*Online courses are instructor-designed and accessible only over the internet. You must own a computer and have internet connectivity.*

### XED112 SAFE SCHOOLS AGAINST VIOLENCE IN EDUCATION TRAINING

Tuition \$36.00

All applicants for a teaching certificate on or after February 2, 2001, are required to complete at least two clock hours of coursework or training in school violence prevention and intervention in accordance with Section 3004 of the Education Law. This includes applicants for certificates in administrative and supervisory service, classroom teaching service, and pupil personnel service. Successful completion of this two-hour course meets this requirement. (2 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34747	Online	Online	3/2-3/8	Online	Online
34749	Online	Online	5/4-5/10	Online	Online

### XED114 IDENTIFICATION AND TREATMENT OF CHILD ABUSE

Tuition \$45.00

This course meets the training requirements of Chapter 544 of the Laws of New York, 1988, for licensure and re-registration effective January 1, 1991. This law mandates that professionals with provisional certificates and those needing to renew licenses must provide documentation of having completed three hours of coursework or training regarding the identification and reporting of child abuse and maltreatment. (3 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34750	Online	Online	3/2-3/8	Online	Online
34752	Online	Online	5/4-5/10	Online	Online

### XAH150 INFECTION CONTROL WORKSHOP

Tuition \$45.00

This course meets the training requirements of Chapter 786 of the Education Laws of 1992, as amended, which established a new requirement for all dentists, dental hygienists, licensed practical and registered nurses, optometrists, and podiatrists. The law states that these professionals who completed coursework or training in infection control on or before July 1, 1994, must update this information every four years thereafter and attest compliance to the State Education Department with every application. All physicians, physician assistants, and special assistants must attest compliance to the Department of Health. The required documentation will be supplied to all participants. Please bring your license/permit/control or certificate number to the workshop. (3 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34753	Online	Online	3/2-3/8	Online	Online
34755	Online	Online	5/4-5/10	Online	Online

## Professional Development and Continuing Education

### XEP100 NOTARY PUBLIC PREPARATION

Tuition \$35.00

Prepare for New York State's Notary Public Exam. This course will familiarize the student with registration and test procedures in addition to covering notary public license law. (3 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34823	Online	Online	4/13-4/19	Online	Online
34824	Online	Online	5/4-5/10	Online	Online

### HEALTH INFORMATION TECHNOLOGY

#### XHI201 TECHHIRE HEALTH INFORMATION TECHNOLOGY

Students will participate in online instruction to develop career skills for the Health IT workforce. This Health IT online program is approximately 80 hours of online instruction (equivalent to six months) and is designed to prepare students with the practical knowledge and skills required to fill the Health IT roles in a variety of health care settings. Students will be introduced to Prime Suite, an electronic health record practice management software system used in the medical field. Upon successful completion of the program, students will receive a Certificate of Completion from Suffolk County Community College and will be prepared for and receive a voucher to take the certification exam administered by the Healthcare Information and Management Systems Society (HIMSS). This exam will allow the student to become a Certified Associate in Health Information and Management Systems (CAHIMS). Students will receive career counseling as they explore employer requirements and develop a portfolio accordingly. Prerequisite: Must be 17-29 years of age to participate.

CRN	CAMPUS	DAY	DATE	TIME	ROOM
34805	Online	Online	2/3-4/30	Online	Online



## Baked by Talented Students, Repeatedly Enjoyed by All.

At the Baker's Workshop, students from Suffolk County Community College's Culinary Arts program are producing scrumptious pastries daily. Stop in for delectable desserts, muffins, artisan breads and more! We're open Monday-Friday from 8 a.m. - 3 p.m.

20 E. Main St., Riverhead • [sunysuffolk.edu/CulinaryArts](http://sunysuffolk.edu/CulinaryArts)



# Majors and Programs

**Suffolk County Community College offers upwards of 100 degree and certificate options in business and legal studies; communication and the arts; computer science, engineering and technology; culinary arts and hospitality management; education; health, community and human services; and liberal arts and sciences. We invite you to take a moment to discover all of the programs of study that are available at the College. For detailed information about specific classes within the programs, including course descriptions and availability, please visit our website at [sunysuffolk.edu](http://sunysuffolk.edu). Select QuickLinks and Class Schedule.**



**REGISTRATION INFORMATION  
FOR CREDIT PROGRAMS OF STUDY FOR SPRING 2020**

**SPRING DAY, EVENING AND ONLINE CLASSES:**

**Starting Date:**

Monday, January 27

**Registration:**

through January 19

**Late Registration:**

January 20 through January 26

**Senior Citizen Registration:**

February 3, 10 a.m. – 3 p.m.

**SATURDAY CLASSES:**

**Starting Date:**

Saturday, February 1

**Registration:**

through January 25

**Late Registration:**

January 26 through February 1

**SUNDAY CLASSES:**

**Starting Date:**

Sunday, February 2

**Registration:**

through January 25

**Late Registration:**

January 26 through February 1

**PLEASE NOTE HOURS OF OPERATION FOR REGISTRAR'S OFFICE  
AND ONLINE SERVICES, BELOW.**

**REGISTRAR'S OFFICE HOURS**

**Monday - Thursday, 9:00 a.m. - 6:00 p.m.**

**Friday, 9:00 a.m. - 4:45 p.m.**

**Saturday, January 4, 11, 25 and February 1 from 8:30 a.m. - 12:30 p.m.**



**To register and pay your tuition online visit [my.sunysuffolk.edu](http://my.sunysuffolk.edu)  
Be sure to activate your Office 365 email account and check  
for important messages.**

**HOLIDAY DATES**

**Wednesday, January 1 - New Years Day**

**Monday, January 20 - Martin Luther King, Jr. Day**

### Business and Legal Studies Programs:

Accounting – A.A.S., A.S., Cert.  
 Business Administration – A.A.S., A.S.  
 Business Administration (Online) – A.A.S.  
 Business Management – Cert.  
 Business: Marketing – A.A.S.  
 Business: Retail Marketing and Management – A.A.S., Cert.  
 Paralegal Studies – A.A.S., Cert.

### Communication and the Arts Programs:

Communication Studies – A.A.  
 Communications and Media Arts: Journalism – A.A.  
 Digital Media and Animation – A.S.  
 Graphic Design – A.S.  
 Interior Design – A.A.S.  
 Music – A.S.  
 Photographic Imaging – A.A.S.  
 Radio and Television Production – A.A.S.  
 Theatre Arts – A.S.  
 Visual Arts – A.S.



Many graduates who work in creative fields began their training in our Communication and the Arts programs.



Graduates of our Manufacturing Technology program will be ready for employment in emerging renewable energy industries.

### Computer Science, Engineering and Technology Programs:

Automotive Business – A.A.S., Cert.  
 Automotive Maintenance and Light Repair – Cert.  
 Automotive Service Specialist – A.A.S.  
 Computer Science – A.S.  
 Construction Technology - Architectural Technology – A.A.S.  
 Cybersecurity and Information Assurance – A.A.S.  
 Drafting (Computer-Assisted) – Cert.  
 Electrical Technology - Electronics – A.A.S.  
 Engineering Science – A.S.  
 Heating, Ventilation, Air Conditioning and Refrigeration Technology – A.A.S., Cert.  
 Information Technology – A.A.S., Cert.  
 Manufacturing Technology – A.A.S.  
 Toyota T-TEN Automotive Service – A.A.S.

### Culinary Arts and Hospitality Management Programs:

Culinary Arts: Baking and Pastry Arts Option – A.A.S., Cert.  
 Culinary Arts: Restaurant Management Option – A.A.S., Cert.  
 Hotel and Resort Management – A.A.S., Cert.

### Education Programs:

Early Childhood – A.A.S., A.S.  
 Liberal Arts and Sciences: Adolescence Education\* – A.A.  
     Biology  
     English  
     History (Social Studies)  
     Mathematics  
 Liberal Arts and Sciences: Education (Child Study)\* – A.A.  
 Physical Education Studies – A.S.



Our Culinary Arts and Hospitality Center has become the premier instructional culinary facility on Long Island.

## Majors & Programs

### Health, Community and Human Services Programs:

American Sign Language Studies – A.A.S.  
Chemical Dependency Counseling – A.A.S.  
Criminal Justice – A.S.  
Dietetic Technician – A.A.S.  
Emergency Medical Technician: Paramedic – A.A.S.  
Fire Investigation – Cert.  
Fire Protection Technology – A.A.S.  
Fitness Specialist – A.S.  
Health Information Technology/Medical Records – A.A.S.  
Human Services – A.S.  
Nursing – A.S.  
Occupational Therapy Assistant – A.A.S.  
Physical Therapist Assistant – A.A.S.  
Practical Nursing – Cert.  
Veterinary Science Technology – A.A.S.



Suffolk has a long history of producing award-winning science students.

### Liberal Arts and Sciences Programs:

General Studies – A.A.  
Humanities – A.A.  
    Cinema Studies  
    Creative Writing  
    English  
    Foreign Language  
    Philosophy  
Mathematics – A.A.  
Science – A.S.  
    Biology  
    Chemistry  
    Earth and Space Science/Astronomy  
    Earth and Space Science/Geology  
    Earth and Space Science/Meteorology  
    Environmental Science/Forestry  
    Physics  
Social Science – A.A.  
    History  
    Political Science  
    Psychology  
    Sociology  
Women's and Gender Studies – A.A.



\*Jointly registered with St. Joseph's College, Patchogue, N.Y.

## CERTIFICATE PROGRAMS AT SUFFOLK COUNTY COMMUNITY COLLEGE

***Certificate programs allow students to quickly enhance current skills or develop new ones in order to succeed in today's most marketable areas. Our programs include:***

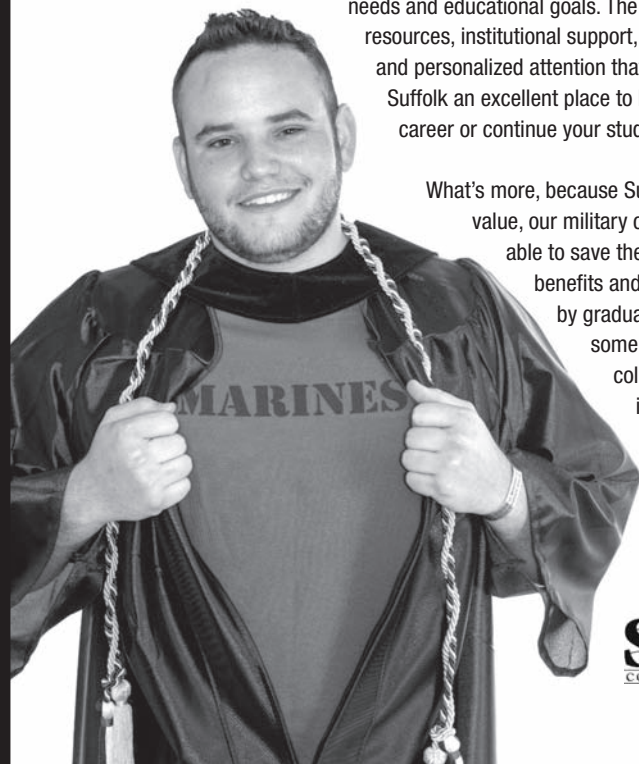
Accounting  
Automotive Business  
Automotive Maintenance and Light Repair  
Baking and Pastry Arts  
Business: Retail Marketing and Management  
Business Management  
Culinary Arts: Restaurant Management  
Drafting (Computer-Assisted)

Fire Investigation  
Heating, Ventilation, Air Conditioning  
    and Refrigeration Technology  
Hotel and Resort Management  
Information Technology  
Paralegal Studies  
Practical Nursing

# The Smartest Service Members Always Seem To Save The Most Money



At Suffolk County Community College, we proudly serve more than 700 military-connected students yearly. We recognize that each service member has different needs and educational goals. The combination of resources, institutional support, student community and personalized attention that we provide makes Suffolk an excellent place to begin your academic career or continue your studies.



What's more, because Suffolk provides so much value, our military connected students are able to save the bulk of their veterans benefits and extend their education by graduating and transferring to some of the most recognized colleges and universities in the nation.

Find out how you can save money while realizing your educational goals.

**Suffolk**  
COUNTY COMMUNITY COLLEGE  
[sunysuffolk.edu/Enroll](http://sunysuffolk.edu/Enroll)





# Presenting the **Center for Personal Training and Wellness**

Be the person you want to be at Suffolk's Center for Personal Training and Wellness. Situated on the Ammerman Campus in Selden, it provides everything from yoga to personal training. You'll even receive personal training from Suffolk student trainers under the supervision of a team of certified fitness professionals.

## **AFFORDABLE FITNESS PROGRAMS FOR SUFFOLK COUNTY RESIDENTS**

### **Yoga: \$95**

Ammerman Campus	Tuesdays	Feb. 18 – May 5	12:00 p.m. – 12:50 p.m.
Ammerman Campus	Thursdays	Feb. 20 – April 30	12:00 p.m. – 12:50 p.m.
Ammerman Campus	Thursdays	Feb. 20 – April 30	5:00 p.m. – 5:50 p.m.

### **Personal Training: \$100**

Ammerman Campus	Tues/Thurs	Feb. 18 – May 5	12:00 p.m. – 12:50 p.m.
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### **Personal Training and Yoga: \$130**

Ammerman Campus	Mon/Wed/Fri	Feb. 19 – May 4	12:00 p.m. – 12:50 p.m.
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**For more details about spring classes, please call (631) 451-4935 today!**



# **HITS FROM YESTERDAY AND TODAY**

# Advanced Manufacturing Training Designed for Success.

The Advanced Manufacturing Training Center (AMTC) at Suffolk offers advanced manufacturing and industrial training programs that are designed to develop and upgrade the skills necessary for success in the manufacturing field. These industry-driven topics are for both individuals and manufacturing companies:



- CNC Machining/NIMS\*
  - Welding/AWS\*
  - IPC Certifications\*
  - AutoCAD
  - Fundamental Machining Processes
  - MasterCAM
  - Programmable Logic Controllers (PLC)
  - Pneumatics and Hydraulics
- \* National Certification Available*

Each course offers a certificate upon completion of the class. Both classroom and hands-on learning will be utilized to create a realistic training environment. For more information, please call us at (631) 851-6200 or visit [sunysuffolk.edu/CTC](http://sunysuffolk.edu/CTC).

**Suffolk**  
COUNTY COMMUNITY COLLEGE



## Study Abroad by Starting Here.

Through Suffolk County Community College's Study Abroad Program, students are able to broaden their world view, acquire cross-cultural competencies and further their academic careers through credit-bearing educational experiences in Spain, Peru, St. Lucia, Italy and other exciting global locations. For more details, visit [sunysuffolk.edu/StudyAbroad](http://sunysuffolk.edu/StudyAbroad).

**Suffolk**  
COUNTY COMMUNITY COLLEGE

Health Club at Michael J. Grant Campus



**MOST HEALTH CLUBS DON'T HAVE  
HEATED POOLS.  
WE'RE NOT MOST HEALTH CLUBS.**



**Eastern Campus Health and Wellness Center  
NOW OPEN!**

Enjoy a comfortable, family-friendly environment and state-of-the-art facilities at our health clubs on our Michael J. Grant Campus in Brentwood and our Health and Wellness Center on our Eastern Campus in Riverhead.

***Suffolk County residents can join for less than \$23 per month!***

- |                                  |                              |
|----------------------------------|------------------------------|
| Multi-Lane, Heated Pools         | Senior and Family Discounts  |
| •                                | •                            |
| Complete Weight / Fitness Suites | Open 7 Days a Week           |
| •                                | •                            |
| Locker Rooms                     | Credit Cards Accepted        |
| •                                | •                            |
| Clean, Friendly Environment      | FREE Trial Pass with this Ad |

**For more details, visit [sunysuffolk.edu/HealthClub](http://sunysuffolk.edu/HealthClub)**





Brentwood · Selden · Riverhead · Sayville Center  
[sunysuffolk.edu](http://sunysuffolk.edu)

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*Small Classes*

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