



**Assessment Advisory Council**  
**April 26, 2018**  
**William J. Lindsay Building-Rm 113**  
**3:45 p.m. - 5:00 p.m.**

***In attendance:** Dr. Jean Anastasia, Kaliah Greene, Dr. Troy Tucker, Dr. Helen Wittmann, Richard Steed Alberti, Dr. Alexander Atwood, Nicholas Bosco, Dr. Courtney Brewer, Suzanne Del Raba, Dr. Karen Dovell, Nancy Ellis, Dr. Robin Hill, Dr. Alexander Kasiukov, Amy Seal, Dr. Patty Munsch-Eibeck, Toni-Ann Nhotsoubanh, Dr. Jean Nicolas Pestieau, Rachel Schmidt, J.D., Janet Stevens, Dr. Lauren Tacke-Cushing, and Denny Teason*

After the welcome, Dr. Wittmann called for a vote to approve the February 1, 2018 meeting minutes. The minutes were unanimously approved with one suggested revision by Dr. Jean Anastasia. She requested that Nicholas Bosco be credited for revising the Academic Program Annual Course Assessment rubric to accommodate the new form.

Dr. Lauren Tacke-Cushing conducted the Chocolate Chip Cookie Rubric Challenge, a rubric writing activity focused on creating a rubric through consensus and how an effective rubric can improve the peer review process. Dr. Tacke-Cushing provided examples of fair, good and solid rubrics, outlined the seven steps of developing a rubric, and engaged council members in creating a rubric based on the chocolate chip cookies distributed.

VP Pedersen briefly discussed the Middle States Visiting Team and noted the 14 commendations, 13 suggestions, and four recommendations given by the visiting team. He attributed a lot of the positive results to steps taken by the AAC to improve assessment practices at the College and thanked members for their investment in the council.

Dr. Troy Tucker provided a summary on the assessment of AES units, Dr. Alexander Atwood gave a General Education unit update, and Dr. Anastasia provided an Academic summary.

Dr. Anastasia announced that she would no longer be serving as Academic Co-chair of the AAC and noted that Jill Thornton, Assistant Academic Chairperson in the Department of Nursing has been appointed the new Co-chair. Dr. Tucker thanked Dr. Anastasia for her leadership, collegiality, service, and dedication to the council over the years.

Ms. Kaliah Greene reminded members to review the draft new member packet and draft 2020-2027 Strategic Plan architecture document. She asked members to provide feedback as soon as possible.

Meeting adjourned 5:00pm.

*Suffolk County Community College promotes intellectual discovery, physical development, social and ethical awareness, and economic opportunities for all through an education that transforms lives, builds communities, and improves society.*

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