



Assessment Advisory Council
September 29, 2016
Eaton's Neck Room/Babylon Student Center
3:45 p.m. - 5:00 p.m.

In attendance: Dr. Jean Anastasia, Richard Steed Alberti, Dr. Alex Atwood, Dr. Paul Beaudin, Nicholas Bosco, Dr. Courtney Brewer, Dr. Jennifer Browne, Dr. Caroline Burns, Anabel Darini, Suzanne Dela Raba, Dr. Glenda DeNicolo, Theresa Dereme, Dr. Karen Dovell, Nancy Ellis, J.D., Al Heraghty, Dr. Robin Hill, Dr. Alexander Kasiukov, Amy Mueller-Seal, Dr. Patty Munsch, Joseph Napolitano, Dr. Jeffrey Pedersen, Mary Reese, Rachel Schmidt, Dr. Lauren Tacke-Cushing, Jill Thornton, Dr. William Tucker, Christina Vargas

- Dr. Jeffrey Pedersen welcomed the committee and began by reminding the group of the importance of the work that the Assessment Advisory Council does toward assessment accountability. Middle States states that we need to talk more about assessments in describing each of the individual standards. Dr. Pedersen also reminded everyone that Dr. McKay thanked you all for your hard work.
- Dr. Wittmann goes over the minutes and at 4:15 pm they were accepted and approved without changes.
- Dr. Lauren Tacke- Cushing gave a Middle States update and said that our self-study design has been approved. Dr. Tacke-Cushing stated that all groups are working now with their data collection which is due for the first documentation this coming April 1, 2017.
- Dr. William Tucker shared the status of the AES Unit Review subcommittee. He stated that it is always a continuous work in progress and that sharing information for the self-study is driven by the Self-Study Steering Committee whose minutes are on line.
- Dr. Jean Anastasia is looking for more time for the sub-committees to meet. Dr. Anastasia is also looking for one member of each subcommittee to volunteer to take on a liaison role in reviewing the CAPIE so each subcommittee can keep track of any changes needed which will later then be discussed at the JPAC meetings.
- Dr. Anastasia said that Dr. Courtney Brewer has put together some helpful forms for the Academic Subcommittees and with her unit of General Education and is willing to share with other subcommittees.

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Selden, NY 11784-2899
(631) 451-4112

Ammerman Campus
533 College Road
Selden, NY 11784-2899
(631) 451-4110

Michael J. Grant Campus
Crooked Hill Road
Brentwood, NY 11717-1092
(631) 851-6700

Eastern Campus
121 Speonk-Riverhead Road
Riverhead, NY 11901-3499
(631) 548-2500

- Dr. Tucker agreed that the CAPIE templates need to be updated each year because some of them on line may no longer be ok. Dr. Tucker advised for anyone who has changes to please contact Dr. Helen Wittmann and Dr. Jean Anastasia.
- Dr. Anastasia said that she is looking for a new coordinator for the annual course assessment subcommittee while Dr. Jean Nicolas Pestieau is on sabbatical.
- Dr. Alex Kasiukov stated that he thought that the initial templates in the CAPIE should be smaller and more comprehensive. He said that the first priority he thinks is to make a more a comprehensive plan and to keep it in a centralized location.
- Dr. Tucker agreed with Dr. Kasiukov 's thinking in that the databases are in need to be reviewed so that they might be much clearer and self-documenting
- Dr. Kasiukov would like see a combined design used for template review and for the rubric and stated that assessing this process is his goal in this changing environment.
- Subcommittees break out into work groups. Dr. Lauren Tacke-Cushing asked if there was an office date on our review however it was told that it would be discussed at the next meeting.

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