



# Operational Planning Report

Operational Planning-January 2025 Update

# Operational Plan and Results

## Course Evaluation Process

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### Academic Year

2024 - 2025

### Activity/Initiative Description

Implement a college-wide end-of-course evaluation process to improve the student feedback loop and provide additional mechanisms to collect qualitative data for institutional assessment.

### Responsible Executive

Interim Vice President Academic Affairs/Ammerman Executive Dean Campus CEO

### Lead Responsibility or Principal Collaborators

President's Cabinet; FA and Guild leadership; AVP, Academic Affairs; Director, Center for Teaching and Learning; SGA representatives

### Timeline - Start

09/03/2024

### Key Performance Indicator (KPI)

Retention and Persistence

Pilot evaluation process by summer 2025; college-wide rollout by fall 2025

### Mapping

2022-2027 Strategic Plan: (X)

- **2. Student Learning 2.1:** Integrate comprehensive student enrollment, equity, learning outcomes, and success data into academic planning and assessment. (X)

Middle States Standards: (X)

- **Standard III:** Design and Delivery of the Student Learning Experience - An institution provides students with learning experiences that are characterized by rigor and coherence at all program, certificate and degree levels, regardless of instructional modality. All learning experiences, regardless of modality, program pace/schedule, level, and setting are consistent with higher education expectations. (X)
- **Standard IV:** Support of the Student Experience - Across all educational experiences, settings, levels, and instructional modalities, the institution recruits and admits students whose interests, abilities, experiences, and goals are congruent with its mission and educational offerings. The institution commits to student retention, persistence, completion, and success through a coherent and effective support system sustained by qualified professionals, which enhances the quality of the learning environment, contributes to the educational experience, and fosters student success. (X)

### January 2025

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#### Date of Update

02/20/2025

#### Update

A task force has met to draft a purpose statement and determine leadership of initiative. A pilot of the initiative will take place at the end of fall 2025 for the 15-week semester. Next steps in spring 2025: complete purpose statement and bring to President's Cabinet; identify technology solutions and more thorough purchase process; and identify a faculty and student committee to review standard questions and develop college-wide questions.

#### Conclusion

In Progress

## Non-credit and Credit Pathways

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### Academic Year

2024 - 2025

### Activity/Initiative Description

Align non-credit and credit pathways to enhance educational opportunities for non-traditional students

# Operational Plan and Results

## Responsible Executive

Vice President Academic Affairs, Ammerman Executive Dean Campus CEO

## Lead Responsibility or Principal Collaborators

Chief of Staff/AVP, Workforce Development; Specialist II- Programmatic/AMTC/CTC; Specialist II- Entrepreneurial Assistance Program; Assistant Dean, Continuing Education

## Timeline - Start

09/30/2024

## Key Performance Indicator (KPI)

Enrollment and Retention

Identify and develop at least two non-credit to credit pathways

## Mapping

2022-2027 Strategic Plan: (X)

- **1. Open Access 1.2:** Create and implement strategy for recruiting and enrolling adult students. (X)
- **2. Student Learning 2.2:** Create student pathways that facilitate student retention, progression, and completion. (X)

Middle States Standards: (X)

- **Standard III:** Design and Delivery of the Student Learning Experience - An institution provides students with learning experiences that are characterized by rigor and coherence at all program, certificate and degree levels, regardless of instructional modality. all learning experiences, regardless of modality, program pace/schedule, level, and setting are consistent with higher education expectations. (X)

## January 2025

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### Date of Update

02/21/2025

### Update

Established two new pathways through the Entrepreneurship Assistance Center and their Google Certificate offerings. A student that completes a Google Certificate in IT Support will be granted 3 credits as an elective in the college's Information Technology program. A student completing a Google Certificate in Cybersecurity will be given credit for completing the equivalent of the CCNA Introduction to Networks class (equivalent to a 3-credit course) in the college's Cybersecurity Program.

### Conclusion

In Progress

# Micro-credential Programs

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## Academic Year

2024 - 2025

## Activity/Initiative Description

Develop, implement and assess micro credential programs within the college's credit-bearing curriculum to assist students advance their careers.

## Responsible Executive

Interim Vice President Academic Affairs/Executive Dean, Ammerman Campus

## Lead Responsibility or Principal Collaborators

Interim Executive Dean, Eastern Campus; Interim Executive Dean, Grant Campus; Assistant Dean for Academic Affairs; College Dean for Enrollment Management; AVP Workforce; College Director of Financial Aid; Registrar

## Timeline - Start

09/18/2024

## Key Performance Indicator (KPI)

Enrollment and Retention

Endorse a governance approval process for micro credentials

Endorsement of at least one micro credential by January 2025; implementation by Fall 2025

3/25/2025

Generated by Nuventive Improvement Platform

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# Operational Plan and Results

## Mapping

2022-2027 Strategic Plan: (X)

- **1. Open Access 1.2:** Create and implement strategy for recruiting and enrolling adult students. (X)
- **1. Open Access 1.3:** Partner with employers to recruit in-service workers for further education. (X)
- **2. Student Learning 2.2:** Create student pathways that facilitate student retention, progression, and completion. (X)
- **2. Student Learning 2.5:** Ensure career programs reflect employer-identified outcomes and incorporate current industry practice (e.g., internships, professional certifications, licensure). (X)
- **6. Community Partnerships 6.3:** Partner with industry stakeholders to meet regional workforce and economic development needs. (X)

Middle States Standards: (X)

- **Standard III:** Design and Delivery of the Student Learning Experience - An institution provides students with learning experiences that are characterized by rigor and coherence at all program, certificate and degree levels, regardless of instructional modality. All learning experiences, regardless of modality, program pace/schedule, level, and setting are consistent with higher education expectations. (X)

## January 2025

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### Date of Update

02/21/2025

### Update

A subcommittee of the College Curriculum Committee is writing procedures, and three micro-credential programs will move through approval process in spring 2025.

### Conclusion

In Progress

# Student Onboarding Experience

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## Academic Year

2024 - 2025

### Activity/Initiative Description

Develop a process map to better understand the student onboarding experience, focusing on new student advisement communication and student bill payment directions and communications; analyze data to identify improvements to each process.

### Responsible Executive

Vice President Student Affairs

### Lead Responsibility or Principal Collaborators

Interim Vice President for Academic Affairs/Executive Dean, Ammerman Campus; Interim Executive Dean, Eastern Campus; Interim Executive Dean, Grant Campus; Interim Vice President, Business and Financial Affairs; College Director of Financial Aid; Student Affairs representatives

### Timeline - Start

09/11/2024

### Key Performance Indicator (KPI)

Enrollment and Retention

Outline improvements for new student advisement by February 2025, and for bill payment by April 2025 in preparation for the fall 2025 semester. Develop baseline measures to track and assess effectiveness of improvements.

# Operational Plan and Results

## Mapping

2022-2027 Strategic Plan: (X)

- **3. Student Engagement and Success 3.1:** Implement a college-wide onboarding process that optimizes enrollment and retention. (X)

Middle States Standards: (X)

- **Standard IV:** Support of the Student Experience - Across all educational experiences, settings, levels, and instructional modalities, the institution recruits and admits students whose interests, abilities, experiences, and goals are congruent with its mission and educational offerings. The institution commits to student retention, persistence, completion, and success through a coherent and effective support system sustained by qualified professionals, which enhances the quality of the learning environment, contributes to the educational experience, and fosters student success. (X)

## January 2025

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### Date of Update

01/30/2025

### Update

The student billing committee received their committee charge and tasks, the new student advising appointment committee received their committee charge and tasks. A retiree of the college was identified to serve as a researcher to develop a process map for onboarding and develop recommendations for best practices.

### Conclusion

In Progress

### Related Documents

[Onboarding Proposal.docx](#)

# ITS Policies, Procedures, and Processes

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## Academic Year

2024 - 2025

### Activity/Initiative Description

Maintain a secure digital environment by evaluating ITS policies, procedures, and processes related to institutional systems and software

### Responsible Executive

Vice President Information Technology Services

### Lead Responsibility or Principal Collaborators

Information Technology Services staff

### Timeline - Start

09/11/2024

### Key Performance Indicator (KPI)

Number of policies, procedures, and processes evaluated

## Mapping

2022-2027 Strategic Plan: (X)

- **5. Effectiveness and Sustainability 5.1:** Amplify organizational and professional development opportunities that support student success and continuous institutional improvement. (X)

Middle States Standards: (X)

- **Standard VI:** Planning, Resources, and Institutional Improvement - The institution's planning processes, resources, and structures are aligned with each other and are sufficient to fulfill its mission and goals, to continuously assess and improve its programs and services, and to respond effectively to opportunities and challenges. (X)

# Operational Plan and Results

January 2025

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## Date of Update

03/24/2025

## Update

Work continues and six policies are now awaiting Legal review. In addition, in February we submitted a mandatory update to the SUNY InfoSec policy. Lastly, Legal and ITS have finalized a draft for an Acceptable Use of Artificial Intelligence Policy. This is now at President's Cabinet and President's Council for final review.

## Conclusion

Criteria Met

# College's Content Management

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## Academic Year

2024 - 2025

## Activity/Initiative Description

Initiate a phased upgrade of the college's content management system and hosting platform to create a more efficient and secure process for digitally communicating the college's programs and services to internal and external stakeholders.

## Responsible Executive

Vice President, Institutional Advancement/Interim Executive Director, SCCC Foundation

## Lead Responsibility or Principal Collaborators

Assistant Director, Web Services and Information Technology Services staff

## Timeline - Start

09/11/2024

## Key Performance Indicator (KPI)

Complete phase I (RFP process) by spring 2025

## Mapping

2022-2027 Strategic Plan: (X)

- **3. Student Engagement and Success 3.3:** Standardize and improve systems that facilitate student retention (e.g., consistency of advising; early alert notifications; digital "companion" for students; student notifications). (X)

Middle States Standards: (X)

- **Standard II:** Ethics and Integrity - Ethics and integrity are central, indispensable, and defining hallmarks of effective higher education institutions. In all activities, whether internal or external, an institution must be faithful to its mission, honor its contracts and commitments, adhere to its policies, and represent itself truthfully. (X)

January 2025

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## Date of Update

02/27/2025

## Update

A team representing ITS and Institutional Advancement has been actively engaged in seeking a vendor qualified to upgrade the college's content management system and hosting platform. The first RFP was issued a year ago and, after a comprehensive review, resulted in no award, primarily due to the higher-than-anticipated cost proposals received. A second RFP was issued this year and, following another review of the responses, no award was issued. Select committee members from both Web Services and ITS are now meeting with Purchasing to evaluate a path going forward that will allow the college to partner with a more qualified vendor, while keeping costs within reason. This micro-committee will reach back out to the full committee once this new strategy has been established.

## Conclusion

In Progress

# Operational Plan and Results

## Education without Limits Campaign

### Academic Year

2024 - 2025

### Activity/Initiative Description

Continue to implement the Education without Limits Campaign, which raises financial resources to expand institutional scholarships, hardship funds, naming partnerships, and contributions for academic program enhancements.

### Responsible Executive

Vice President, Institutional Advancement/Interim Executive Director, SCCC Foundation

### Lead Responsibility or Principal Collaborators

Director, Development; Director, Alumni Relations; College Gifts Coordinator; Specialist II, Foundation; Chief Business Officer, Foundation

### Timeline - Start

09/18/2024

### Key Performance Indicator (KPI)

Conduct donor/alumni outreach and solicitation through a calendar of events and activities in order to raise \$5million in three years to support the goals established for the Education Without Limits campaign

### Mapping

2022-2027 Strategic Plan: (X)

- **1. Open Access 1.4:** Recognize and address student basic needs in order to optimize access and enrollment. (X)

Middle States Standards: (X)

- **Standard I:** Mission and Goals - The institution's mission defines its purpose within the context of higher education, the students it serves, and what it intends to accomplish. The institution's stated goals are clearly linked to its mission and specify how the institution fulfills its mission. (X)

### January 2025

#### Date of Update

02/27/2025

#### Update

Foundation team members continue to raise funds for scholarships, hardship, naming opportunities, and academic program enhancements. In the fall, an event per month was held to fund: Sister Mary Ann's Helping Hands Hardship Fund, the Jane F. Shearer School of Nursing, and the Education Without Limits Luncheon. Strategies are underway for fundraising associated with the Annual Campaign, Automotive Technology Center, and support for the college's healthcare and nursing programs. Moves management relationship approach is being implemented to advance the priority donor prospect list. Board commitment to the give or get philosophy has been implemented

#### Conclusion

In Progress

## Applicant Tracking System

### Academic Year

2024 - 2025

### Activity/Initiative Description

Identify and implement an Applicant Tracking System to improve recruitment efficiency, reduce hiring time, and enhance candidate experience. By leveraging technology, the College aims to expand our talent pool, attract diverse candidates, and create an inclusive hiring environment that aligns with organizational values and fosters innovation and growth.

### Responsible Executive

Vice President Human Resources

3/25/2025

## Operational Plan and Results

### Lead Responsibility or Principal Collaborators

Vice President, Information Technology Services; Director, Human Resources; Chief Diversity Officer, HR and ITS Staff.

### Timeline - Start

09/18/2024

### Key Performance Indicator (KPI)

Implement Applicant Tracking System in Spring 2025

### Mapping

2022-2027 Strategic Plan: (X)

- **4. Equity and Social Justice 4.2:** Ensure best practices in the recruitment, hiring, and retention of college employees to advance diversity, equity, and inclusion, and to better reflect the demographics of the community. (X)

Middle States Standards: (X)

- **Standard II:** Ethics and Integrity - Ethics and integrity are central, indispensable, and defining hallmarks of effective higher education institutions. In all activities, whether internal or external, an institution must be faithful to its mission, honor its contracts and commitments, adhere to its policies, and represent itself truthfully. (X)
- **Standard VI:** Planning, Resources, and Institutional Improvement - The institution's planning processes, resources, and structures are aligned with each other and are sufficient to fulfill its mission and goals, to continuously assess and improve its programs and services, and to respond effectively to opportunities and challenges. (X)

### January 2025

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#### Date of Update

02/24/2025

#### Update

Database design is complete. The system now supports basic job posting and applicant tracking functionalities. User Acceptance Testing (UAT) is scheduled with a small group of HR personnel to gather feedback on the user experience. Continue refining system features based on testing feedback.

#### Conclusion

In Progress

## Aligning College Budgeted Positions

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### Academic Year

2024 - 2025

### Activity/Initiative Description

Improve management of personnel costs by aligning college budgeted positions with human resources and increasing oversight of full-time, adjunct, overload and part-time costs by area VPs and Executive Deans

### Responsible Executive

Interim Vice President, Business and Financial Affairs

### Lead Responsibility or Principal Collaborators

President's Cabinet

### Timeline - Start

09/10/2024

### Key Performance Indicator (KPI)

Realized budgeted savings related to full-time salaries. Reduce overages in part-time; full-time overload (FTOL); and Temporary salary lines.

### Mapping

2022-2027 Strategic Plan: (X)

- **5. Effectiveness and Sustainability 5.1:** Amplify organizational and professional development opportunities that support student success and continuous institutional improvement. (X)

# Operational Plan and Results

Middle States Standards: (X)

- **Standard VI:** Planning, Resources, and Institutional Improvement - The institution's planning processes, resources, and structures are aligned with each other and are sufficient to fulfill its mission and goals, to continuously assess and improve its programs and services, and to respond effectively to opportunities and challenges. (X)

## January 2025

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### Date of Update

03/21/2025

### Update

Progress has been made to correct position budget code inaccuracies throughout the college's internal systems. Work continues with ITS and HR/Payroll to create new pool positions for new departments and assignments. Schedule D (adjunct overload) files are being compiled for review with campus executive deans and area VPs to identify potential for savings in adjunct/overload costs. In addition, there continues to be discussions regarding the costs associated with current and legacy EMHP.

### Conclusion

In Progress

# Effective Access to Stakeholders

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## Academic Year

2024 - 2025

### Activity/Initiative Description

Update College policies and procedures, evaluate methods of providing effective access to stakeholders, and assure prompt and effective responses to compliance reviews and regulatory and policy requirements, with a focus on advancing equity, access, and success across the college community

### Responsible Executive

General Counsel

### Lead Responsibility or Principal Collaborators

Legal Affairs (Deputy General Counsel, Affirmative Action Officer, Chief Diversity Officer); all area Vice Presidents; Executive Dean, Ammerman Campus; Interim Executive Dean, Eastern Campus; Interim Executive Dean, Grant Campus

### Timeline - Start

09/18/2024

### Key Performance Indicator (KPI)

Number of policies and procedures updated

### Mapping

2022-2027 Strategic Plan: (X)

- **4. Equity and Social Justice 4.2:** Ensure best practices in the recruitment, hiring, and retention of college employees to advance diversity, equity, and inclusion, and to better reflect the demographics of the community. (X)
- **4. Equity and Social Justice 4.3:** Through systemic and intentional professional and student development, foster a unified college culture of inclusion, belonging, and equity. (X)

Middle States Standards: (X)

- **Standard I:** Mission and Goals - The institution's mission defines its purpose within the context of higher education, the students it serves, and what it intends to accomplish. The institution's stated goals are clearly linked to its mission and specify how the institution fulfills its mission. (X)
- **Standard II:** Ethics and Integrity - Ethics and integrity are central, indispensable, and defining hallmarks of effective higher education institutions. In all activities, whether internal or external, an institution must be faithful to its mission, honor its contracts and commitments, adhere to its policies, and represent itself truthfully. (X)
- **Standard IV:** Support of the Student Experience - Across all educational experiences, settings, levels, and instructional modalities, the institution recruits and admits students whose interests, abilities, experiences, and

## Operational Plan and Results

goals are congruent with its mission and educational offerings. The institution commits to student retention, persistence, completion, and success through a coherent and effective support system sustained by qualified professionals, which enhances the quality of the learning environment, contributes to the educational experience, and fosters student success. (X)

- **Standard VII: Governance, Leadership, and Administration** - The institution is governed and administered in a manner that allows it to realize its stated mission and goals in a way that effectively benefits the institution its students, and the other constituencies it serves. Even when supported by or affiliated with governmental, corporate, religious, educational system, or other unaccredited organizations, the institution has education as its primary purpose, and it operates as an academic institution with appropriate autonomy. (X)

### January 2025

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#### Date of Update

02/27/2025

#### Update

Policies, procedures, and compliance-related notices updated and adopted/published:

- Password Creation Standards policy (updated, Cabinet-approved/adopted)
- Freedom of Information Law (FOIL) Procedures (updated for compliance with changes to Public Officers Law effective September 2024)
- Freedom of Expression & Assembly Student Policy & Procedures (new policy, Cabinet-recommended and BOT-approved)
- Bulletin Boards & Posters/Flyers Policy (combined existing college policies with new SUNY model language, Cabinet-recommended and BOT-approved/adopted)
- Compliance review and updates to employee posters/notices, annual nondiscrimination college brief
- Annual Security Report (review and update, timely publication and dissemination)
- Title IX webpage updates for 2024–2025 academic year
- Student Pregnancy or Related Conditions Anti-Discrimination and Reasonable Modifications Procedures Accommodation Procedure (new policy, Cabinet-approved/adopted)
- Updated Beacon program participation agreement template to better reflect current program requirements and needs

External compliance-related reviews and responses:

- U.S. Department of Education Office for Civil Rights Complaint (2 new): achieved expedited closure/dismissal of two new complaints
- Ongoing collaboration with other areas related to gainful employment/financial value transparency required reporting

#### Conclusion

In Progress

## SUNY Campus Climate Survey

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#### Academic Year

2024 - 2025

#### Activity/Initiative Description

Administer the SUNY Campus Climate Survey for students and employees to better understand the climate experienced by the college community.

#### Responsible Executive

General Counsel

#### Lead Responsibility or Principal Collaborators

Chief Diversity Officer; Vice President, Planning and Institutional Effectiveness; VP for Advancement; VP, Student Affairs; VP, Human Resources; Equity and Inclusion Council members

#### Timeline - Start

09/11/2024

# Operational Plan and Results

## Key Performance Indicator (KPI)

Communication, implementation, deployment and analysis of student and employee campus climate surveys with a goal of a 10% response rate for students and a 25% response rate for employees.

## Mapping

2022-2027 Strategic Plan: (X)

- **4. Equity and Social Justice 4.1:** Establish baseline measures and equity goals for student access, services, and academic achievement and implement strategies to eliminate disparities. (X)
- **4. Equity and Social Justice 4.3:** Through systemic and intentional professional and student development, foster a unified college culture of inclusion, belonging, and equity. (X)

Middle States Standards: (X)

- **Standard II:** Ethics and Integrity - Ethics and integrity are central, indispensable, and defining hallmarks of effective higher education institutions. In all activities, whether internal or external, an institution must be faithful to its mission, honor its contracts and commitments, adhere to its policies, and represent itself truthfully. (X)
- **Standard IV:** Support of the Student Experience - Across all educational experiences, settings, levels, and instructional modalities, the institution recruits and admits students whose interests, abilities, experiences, and goals are congruent with its mission and educational offerings. The institution commits to student retention, persistence, completion, and success through a coherent and effective support system sustained by qualified professionals, which enhances the quality of the learning environment, contributes to the educational experience, and fosters student success. (X)
- **Standard VI:** Planning, Resources, and Institutional Improvement - The institution's planning processes, resources, and structures are aligned with each other and are sufficient to fulfill its mission and goals, to continuously assess and improve its programs and services, and to respond effectively to opportunities and challenges. (X)

## January 2025

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### Date of Update

01/10/2025

### Update

Implemented the SUNY-wide Viewfinder® Campus Climate Survey which was open for responses from October 28, 2024 through December 20, 2024. The employee participation rate was 25% (goal was reached), and the student participation rate was 6.3% (short of the 10% goal). Over the course of the semester, a comprehensive communication strategy was implemented which included a college brief and student announcements; Brightspace announcements; an incentive drawing for participants and Faculty Association members; announcements and features in Faculty Association newsletter "The Word". Student completion events were hosted by Equity and Inclusion Council members, Campus Activities and individual faculty. Next steps will be to analyze and communicate the results, review benchmark data, and establish themes and priorities that will guide additional planning.

### Conclusion

Criteria Partially Met

# Language Access Plan

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## Academic Year

2024 - 2025

## Activity/Initiative Description

Develop a comprehensive Language Access Plan that will ensure constituents and visitors with limited English proficiency have appropriate access to services and resources at the College.

## Responsible Executive

General Counsel

## Lead Responsibility or Principal Collaborators

Chief Diversity Officer; Legal Affairs Office; Human Resources; Student Affairs; Public Safety

3/25/2025

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# Operational Plan and Results

## Timeline - Start

09/10/2024

## Key Performance Indicator (KPI)

Completed self-assessment, development of language access policy, implementation plan and procedures

## Mapping

2022-2027 Strategic Plan: (X)

- **4. Equity and Social Justice 4.1:** Establish baseline measures and equity goals for student access, services, and academic achievement and implement strategies to eliminate disparities. (X)
- **4. Equity and Social Justice 4.2:** Ensure best practices in the recruitment, hiring, and retention of college employees to advance diversity, equity, and inclusion, and to better reflect the demographics of the community. (X)
- **4. Equity and Social Justice 4.3:** Through systemic and intentional professional and student development, foster a unified college culture of inclusion, belonging, and equity. (X)

Middle States Standards: (X)

- **Standard II:** Ethics and Integrity - Ethics and integrity are central, indispensable, and defining hallmarks of effective higher education institutions. In all activities, whether internal or external, an institution must be faithful to its mission, honor its contracts and commitments, adhere to its policies, and represent itself truthfully. (X)
- **Standard IV:** Support of the Student Experience - Across all educational experiences, settings, levels, and instructional modalities, the institution recruits and admits students whose interests, abilities, experiences, and goals are congruent with its mission and educational offerings. The institution commits to student retention, persistence, completion, and success through a coherent and effective support system sustained by qualified professionals, which enhances the quality of the learning environment, contributes to the educational experience, and fosters student success. (X)
- **Standard VI:** Planning, Resources, and Institutional Improvement - The institution's planning processes, resources, and structures are aligned with each other and are sufficient to fulfill its mission and goals, to continuously assess and improve its programs and services, and to respond effectively to opportunities and challenges. (X)

## January 2025

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### Date of Update

02/27/2025

### Update

Preliminary research has been completed on the scope of the plan and necessary components. Model plans from other institutions and Suffolk County have been reviewed. Training with Public Safety has been completed to outline strategies and alternatives to provide expanded language access for reporting individuals and witnesses.

### Conclusion

Criteria Partially Met

# Course-level Success Dashboards

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## Academic Year

2024 - 2025

## Activity/Initiative Description

Launch access to course-level success dashboards and develop processes for departmental and institutional review. Continue to develop and update institutional dashboards related to retention, persistence, and graduation, with a focus on advancing equity, access, and success.

## Responsible Executive

Vice President, Planning and Institutional Effectiveness

## Operational Plan and Results

### Lead Responsibility or Principal Collaborators

Interim Vice President for Academic Affairs/Executive Dean, Ammerman Campus; Interim Executive Dean, Eastern Campus; Interim Executive Dean, Grant Campus; Chief Diversity Officer; Campus Associate Deans; Specialist II, OPIE; Assistant to the Vice President, OPIE; Assistant Director, OPIE; Information Technology Services; and Web Services, Institutional Advancement

### Timeline - Start

09/10/2024

### Key Performance Indicator (KPI)

Development of institutional processes and pilot of dashboards in fall 2024; expand access to additional stakeholders in spring 2025

### Mapping

2022-2027 Strategic Plan: (X)

- **2. Student Learning 2.1:** Integrate comprehensive student enrollment, equity, learning outcomes, and success data into academic planning and assessment. (X)
- **4. Equity and Social Justice 4.1:** Establish baseline measures and equity goals for student access, services, and academic achievement and implement strategies to eliminate disparities. (X)
- **5. Effectiveness and Sustainability 5.2:** Integrate student outcomes data as a tool for supporting resource allocation. (X)

Middle States Standards: (X)

- **Standard V:** Educational Effectiveness Assessment - Assessment of student learning and achievement demonstrates that the institution's students have accomplished educational goals consistent with their program of study, degree level, the institution's mission, and appropriate expectations for institutions of higher education. (X)

## January 2025

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### Date of Update

01/29/2025

### Update

In October 2024, the OPIE team met with the President, VPs of Human Resources and Academic Affairs, AVP of Academic Affairs/ALO, and Associate Deans on each campus to more fully discuss the purpose of the dashboards, process for launch, and communication to the appropriate stakeholders regarding the college-wide project. In December 2024, ITS secured additional Power BI Pro licenses, and additional discussions are scheduled for spring 2025 to determine row level and category level security and strategies for official launch.

### Conclusion

In Progress

## Academic Program Sustainability

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### Academic Year

2024 - 2025

### Activity/Initiative Description

Launch next phase of Academic Program Sustainability Evaluations based on established review criteria, and continue to monitor progress on goals from 2023-24 evaluations. Work with Academic Chairs to develop plans for academic program changes based on results of Academic Program Sustainability Evaluations.

### Responsible Executive

Interim Vice President Academic Affairs/Executive Dean, Ammerman Campus; Interim Executive Dean, Eastern Campus, Interim Executive Dean, Grant Campus

### Lead Responsibility or Principal Collaborators

Academic Chairpersons, Assistant Chairpersons, and faculty of impacted programs

### Timeline - Start

09/25/2024

3/25/2025

# Operational Plan and Results

## Key Performance Indicator (KPI)

Development of academic program plans incorporating identified changes

### Mapping

2022-2027 Strategic Plan: (X)

- **5. Effectiveness and Sustainability 5.3:** Enhance fiscal sustainability through ongoing collegewide cost analysis. (X)

Middle States Standards: (X)

- **Standard VI:** Planning, Resources, and Institutional Improvement - The institution's planning processes, resources, and structures are aligned with each other and are sufficient to fulfill its mission and goals, to continuously assess and improve its programs and services, and to respond effectively to opportunities and challenges. (X)

### January 2025

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#### Date of Update

02/21/2025

#### Update

A few changes to the evaluation instrument have been completed. The current programs that will be reviewed are Theatre and Music.

#### Conclusion

In Progress

# WOnline

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## Academic Year

2024 - 2025

### Activity/Initiative Description

Integrate WOnline into all college-wide academic learning support centers to standardize how student tutoring data is collected, analyzed and reported.

### Responsible Executive

Interim Vice President Academic Affairs/Executive Dean, Ammerman Campus; Interim Executive Dean, Grant Campus; Interim Executive Dean, Eastern Campus; Vice President, Information Technology Services

### Lead Responsibility or Principal Collaborators

Information Technology Services and Coordinators of academic tutoring centers

### Timeline - Start

09/17/2024

### Key Performance Indicator (KPI)

Implementation of WOnline into all student learning centers college-wide and SUNY reporting consistency met by Spring 2025

### Mapping

2022-2027 Strategic Plan: (X)

- **2. Student Learning 2.2:** Create student pathways that facilitate student retention, progression, and completion. (X)
- **2. Student Learning 2.3:** Instill research-based best practices within all instructional modalities. (X)
- **2. Student Learning 2.4.:** Link instruction to scaled academic support services in significant areas of student challenge. (X)

# Operational Plan and Results

Middle States Standards: (X)

- **Standard IV:** Support of the Student Experience - Across all educational experiences, settings, levels, and instructional modalities, the institution recruits and admits students whose interests, abilities, experiences, and goals are congruent with its mission and educational offerings. The institution commits to student retention, persistence, completion, and success through a coherent and effective support system sustained by qualified professionals, which enhances the quality of the learning environment, contributes to the educational experience, and fosters student success. (X)

## January 2025

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### Date of Update

12/20/2024

### Update

Waiting on meetings with VP, ITS regarding this; will include academic tutoring center leadership. Follow-up meeting for data collection will be set up with OPIE

### Conclusion

In Progress