XEP100 NOTARY PUBLIC PREPARATION **Tuition $35.00**

Prepare for New York State's Notary Public exam. This course will familiarize the student with registration and test procedures in addition to covering notary public license law.
(1 meeting/3 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
99563	Online	Online	8/24-8/31	Online	Online
99566	Online	Online	12/7-12/14	Online	Online

XSC118 LEED GREEN ASSOCIATE V4 **Tuition $249.00**

Developed by the U.S. Green Building Council (USGBC), the LEED v4 (Leadership in Energy and Environmental Design) rating system is the most distinguished and widely accepted green building certification in the world. Architects, engineers, interior designers, and contractors will benefit from LEED certification, the first level of which is the LEED Green Associate. You will learn green building and LEED fundamentals and prepare for the LEED Green Associate Exam. Core concepts will include the LEED rating system and green building strategies. Additional topics include an overview of recommended study methods, exam-taking skills and practice questions for the LEED Green Associate Exam. To take the LEED Green Associate Exam, you must have previous experience supporting a LEED-registered project, be working in a sustainable field of work, or have attended an education program that addresses green building principles. **This class will qualify you to take the LEED Green Associate Exam.**
(8 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
99642	Online	Online	10/5-12/18	Online	Online

XHI100 HEALTH IT TRAINER **Tuition $1,100.00**

This course will provide the skills information technology professionals need to work as trainers for a wide range of health care providers who are or will be using electronic health records (EHR). Learn to accurately assess the training needs of employees, design lesson plans and learning experiences and maintain accurate records of training events and user participation. Successful completers of this course will be able to design and deliver health training programs using adult learning principles. Prerequisite: Two years of IT experience. Experience with training is preferred. Notes: One lab meeting on the Michael J. Grant Campus will be required in December. *Certain income-eligible students may be able to take this course free of charge. Please contact Jeanne Durso at 631-451-4470 to determine your eligibility.*
(78 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
99676	Eastern	Online	10/5-12/18	Online	Online

XHI200 HEALTH IT SOFTWARE SUPPORT SPECIALIST (Help Desk) **Tuition $1,100.00**

This course will provide information technology professionals with the practical knowledge necessary to give technical support in clinical and public health settings. Successful completers will have the skills needed to maintain systems, upgrade software, provide user support and install patches, as needed. Completers of this training will be able to document IT problems and implement solutions, support systems security, create audit functions for end-users, apply usability principles as well as ensure that privacy and security functions are appropriately configured. Prerequisite: Experience upgrading and maintaining software or providing user support is required. Notes: One lab meeting on the Michael J. Grant Campus will be required in September. *Certain income-eligible students may be able to take this course free of charge. Please contact Jeanne Durso at 631-451-4470 to determine your eligibility.* (78 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
99677	Eastern	Online	10/5-12/18	Online	Online

*Course Carries Student Accident Insurance Fee of $9.50