



Suffolk
COUNTY COMMUNITY COLLEGE

Office of the President

Dear Student,

Welcome to Suffolk County Community College! As you begin your journey into the world of higher education, I hope you will find the SCCC experience to be extraordinary. I am certain you will have a rewarding collegiate experience, find a true sense of community, and discover opportunities to grow both academically and personally.

At SCCC, our faculty is known for its teaching excellence. Our small class settings will encourage you to engage with faculty members in ways that facilitate discovery and intellectual growth. The SCCC faculty is prepared to help you acquire the knowledge needed to meet the academic challenges that lie ahead as well as the self-confidence needed for your personal growth.

Because we believe that education extends beyond the four walls of the classroom, we will encourage you to pursue the many co-curricular activities that complement and strengthen your classroom experiences. Please take advantage of the numerous opportunities that SCCC provides.

Our institution is culturally diverse, offering you the chance to meet people from many different cultural backgrounds and interests. We hope that while you are here you will take the opportunity to get to know and understand a wide variety of people.

We are here to help and support you, whether you are a returning student or entering college for the first time. As you learn to balance the demands of school, work and home, I know you will find the reward to be well worth the effort.

I offer my sincere best wishes as you embark on this new journey.

Sincerely,

Dr. Shaun L. McKay

Dr. Shaun L. McKay
President





Campus Locations

AMMERMAN CAMPUS

533 College Rd. • Selden, New York

Take the Long Island Expressway to Exit 62. Proceed north on Nicolls Road (CR97) about 1 mile to the main campus entrance on the right.

EASTERN CAMPUS

121 Speonk-Riverhead Rd. • Riverhead, New York

Take the Long Island Expressway to Exit 70.
Take County Road 111 south for 4 miles to County Road 51.
Turn left toward Riverhead and go north on 51.
After 3 1/2 miles, turn right onto Speonk-Riverhead Road to campus entrance on right-hand side.

MICHAEL J. GRANT CAMPUS

Crooked Hill Rd. • Brentwood, New York

Take the Long Island Expressway to Exit 53. Follow signs to Wicks Road.Go south 1/2 mile on Wicks Road to campus entrance on right-hand side.

CULINARY ARTS AND HOSPITALITY CENTER

20 East Main St. • Riverhead, New York

Located in downtown Riverhead on the corner of Main Street and Roanoke Ave.

SAYVILLE CENTER

30 Greene Avenue • Sayville, New York

Located one block north of Main Street (Montauk Hwy.) and adjacent to the LIRR train station.

For Suffolk County Transit Bus routes serving SCCC campuses, go to:
www.sct-bus.org/schedules.html





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Checklist for Enrollment

☑ Applied

You have received a letter from the College stating your acceptance status.

❑ How To Obtain Special Services

Students who need special services or accommodations must submit written proof of their disability. This proof must include supporting documentation from a physician, appropriate healthcare provider, or school. Where appropriate, proof can also be provided by a rehabilitation agency such as Vocational and Educational Services for Individuals with Disabilities (VESID) or the Commission for the Blind and Visually Handicapped. All documentation should include the following information:

a. name/type of disability (i.e., diagnosis)
b. the limitations caused by the disability
c. length of time the student will be disabled
d. what barriers or problems the student may have in a college setting
e. what special services or accommodations the student might need while in college

Note that proof from a school district must include an up-to-date psycho-educational report and the most recent Individual Education Plan (IEP), preferably not more than three years old.

Ammerman Campus
Assistant Director
Special Services
Ammerman Building
Room 202
533 College Road
Selden, NY 11784
(631) 451-4045
(631) 451-4473 (FAX)
(631) 451-4041 (TTY)

Eastern Campus
Disability Advisor
121 Speonk-Riverhead Rd.
Peconic Buildsing
Room 122
Riverhead, NY 11901-3499
(631) 548-2524
(631) 548-3613 (FAX)
(631) 548-2699 (TTY)

Michael J. Grant Campus
Assistant Dean
Counseling Center
Caumsett Hall
Room 20
Crooked Hill Road
Brentwood, NY 11717
(631) 851-6250
(631) 851-6330 (FAX)
(631) 851-6255 (TTY)





❑ Transfer Students

You must contact your former college to have an official copy of your transcript sent to:

SCCC CENTRAL ADMISSIONS OFFICE
533 COLLEGE ROAD
SELDEN, NY 11784

Please bring an unofficial copy of your former college(s) transcript when you meet your counselor or academic advisor. To assist you in determining if your courses are likely to be transferred to SCCC, visit our website at www.sunysuffolk.edu/Prospects/CourseEquiv.asp.

❑ Health Records and Proof of Immunization

REMEMBER: Health Records must be at SCCC before you can be advised and registered for classes.

- If you were born before January 1, 1957 you do not need the health records but you must submit the Meningitis Acknowledgement Form.
- All students, born on or after January 1, 1957, must submit: Health records from their previous school/private doctor or clinic and Meningitis Acknowledgement Form.
- You can download the Certificate of Immunization and the Meningitis Acknowledgement Form at: www.sunysuffolk.edu/Students/Immunization.asp and then click on Certificate of Immunizations.
- If you cannot obtain your health records, or your records only show one measles immunization, or your immunizations were given before 1968, you should have your private doctor or clinic give you a MMR vaccine or a Titer (a titer test proves you have immunity to the measles, mumps, rubella vaccines). You can have all health information faxed, mailed or brought to one of the campuses below.

Ammerman Campus
Kreiling Hall
Room 106
(631) 451-4048
Fax: (631) 451-4874

Eastern Campus
Peconic Building
Room 115
(631) 548-2510
Fax: (631) 548-3613

Michael J. Grant Campus
Captree Commons
Room 105
(631) 851-6709
Fax: (631) 851-6820





Financial Aid

- File on the Web at www.FAFSA.ed.gov.
- Computer Labs are available on each campus to file the FAFSA.
- Approval can take up to 6-8 weeks.
- If financial aid is not approved before your bill is due, you will be required to pay tuition and fees to hold your schedule (payment plan available).
- For complete instructions and details about financial aid programs, visit our website: www.sunysuffolk.edu/Prospects/FinAid.asp.
- **Students with $0 balances after aid is approved must "confirm attendance" (on the College website) to avoid losing classes.**

Ammerman Campus
Federal Code #002878
Ammerman Building
Room 16
(631) 451-4072

Eastern Campus
Federal Code #014153
Peconic Buildling
Room 112
(631) 548-2525

Michael J. Grant Campus
Federal Code #013204
Caumsett Hall
Room 30
(631) 851-6712





❑ Placement Test (if required)

Bring photo ID

What is the purpose of the placement test?

SCCC uses a standardized test called the Accuplacer Computerized Placement Test (CPT) to provide information about your skill levels in reading, English, and mathematics. Your scores on the CPT help to determine the reading, English and mathematics courses that are most appropriate for you. It is used to place you in either developmental courses or college-level courses.

What if I've had little or no computer experience? How will I do on a computerized placement test?

NO PROBLEM! The CPT is very user friendly and there is always a person in the Testing Center to answer any questions.

How long does the test take?

That depends on you. Our students say the best part about the CPT is that it is not timed. You work at your own pace. Most students spend about one and a half hours taking the test.

What should I bring to the test site?

Photo I.D. must be brought to the test or you will not be able to take the test. Scrap paper and pencils will be provided. No calculators or dictionaries may be used. Bring your health records if they they have not yet been handed into the College.

Should I guess if I am unsure of an answer?

YES, this is an adaptive test. Questions are chosen for you on the basis of your answers to previous questions. Therefore, you must answer every question when it is first given. You cannot omit a question or return to it later.





What types of tests are given?

Students may take up to four tests:

- The Reading Comprehension test consists of 20 multiple choice questions to measure your understanding of what you read.
- The Sentence Skills test includes 20 multiple choice questions to measure your understanding of how sentences are put together and what makes a sentence complete.
- The Arithmetic test includes 17 questions that test your skills involving operations with whole numbers, fractions, decimals, and percents, as well as applications and problem solving.
- The Elementary Algebra test includes 12 questions that test skills in algebraic expressions and solving equations.

Can I study for the test?

Review in the areas of English, mathematics, and reading will help. Websites with sample test questions are listed below:

Accuplacer test review sites:
To review for the whole test, you may choose to go to any of the following websites:

www.sunysuffolk.edu/prospects/686.asp

www.google.com
search "accuplacer practice"

www.yccd.edu/assessment/sample.html

To review for mathematics only:
www.coolmath.com
www.math.com
www.purplemath.com
www.algebrahelp.com





❑ Academic Advising and Course Selection

When you leave the test, you will be given an appointment with an academic advisor. Bring photo ID. During your academic advising appointment, you will discuss your selection of courses based on your CPT test scores, high school transcript, SAT and/or ACT scores, transfer credits if applicable, and educational goals.

During the semester, stop by and visit the Counseling Center/Student Success Center on your campus. Each center offers ongoing academic advising, career exploration, transfer guidance, and personal counseling. Transfer/career resources are available on a walk-in basis.

Ammerman Campus	Eastern Campus	Michael J. Grant Campus
Ammerman Bldg.	Peconic Bldg.	Caumsett Hall
Rm. 209	Rm. 122	Rm. 20
(631) 451-4053	(631) 548-2527	(631) 851-6251

www.sunysuffolk.edu/studentservices

❑ Build Your Schedule

Choose your dates and times of classes by looking at the schedule of classes on the College website: www.sunysuffolk.edu and go to Quick Links and then click on Class Schedule and enter term. Or, you can log in to Banner and go to the My Courses tab and click on Check Availability and Register.

❑ Register for Classes - Registrar's Office

After meeting with your advisor and choosing your courses you will proceed to the Registrar's Office where you will register for classes. Class schedules are available at www.sunysuffolk.edu/Students/Registrar.asp.

Ammerman Campus	Eastern Campus	Michael J. Grant Campus
Ammerman Building	Peconic Building	Caumsett Hall
Room 10	Room 122A	Room 113
(631) 451-4004	(631) 548-2502	(631) 851-6780

❑ Payment

- Tuition and fees must be paid no later than the date indicated on your schedule/bill or you will lose your schedule of classes.
- If your financial aid is not approved before classes begin, you will be required to pay your tuition and fees in order to hold your schedule.
- SCCC's payment plan options are available at www.sunysuffolk.edu/Students/Cashier.asp.





Student Orientation - Office of Campus Activities and Student Leadership Development

The purpose of New Student Orientation is to provide new students with opportunity to learn about the multitude of resources available at SCCC, such as meeting and forming important connections with other students. It also supports new students and their families as they plan for the new transition ahead, and supports them as they navigate these changes.

Ammerman Campus
Babylon Student Center
Room 100
(631) 451-4376

Eastern Campus
Peconic Building
Room 119
(631) 548-2522

Michael J. Grant Campus
Captree Commons
Room 110
(631) 851-6702

Student Identification Card

You will need to obtain a Student I.D. card after you have registered for classes and paid your bill. The card must be carried with you at all times. Attend student orientation to receive one or obtain one from the following locations:

Ammerman Campus
Ammerman Bldg.
Registrar's Office
Huntington Library
Babylon Student Center

Eastern Campus
Shinnecock Bldg.
Room 119

Michael J. Grant Campus
Public Safety Office
North Cottage

Attend Classes at SCCC!

Child Care Services

Child care services are available at the following campuses for children of students, faculty and staff.

Ammerman Campus
Campus Kids Learning Center
(631) 451-4388

Michael J. Grant Campus
Suffolk Kids Cottage Learning Center
(631) 851-6517