

Suffolk County Community College

College Brief

NO. 100 March 11, 2021

TO: The College Community

FROM: Angelica Rivera
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SUBJECT: New Department of Health Guidance Expands Eligibility for Faculty and Staff to Qualify to Receive COVID-19 Vaccine

New York State Department of Health

The Department of Health has released updated [NYS DOH COVID-19 Vaccine Program guidance](#) that will result in making all in-person, essential staff at the College (faculty and staff) a priority group that is immediately eligible to receive the COVID-19 vaccine at any State or Local Health Department-operated vaccine site. The new guidance now includes a priority designation for “In-Person College Faculty and Essential In-Person Staff,” as well as a new category for “Public-facing Government and Public Employees” that will become effective March 17. Appendix A (pages 8-10) of the guidance document, contains the full list of the New York State Priority Groups Eligible to be Vaccinated as vaccine supplies become available. The revised guidance covers all staff who are currently working in-person at the College, regardless of job title or job function. The [Am I Eligible app](#) is the quickest way to make an appointment at a state-operated vaccination site. Clicking this link will bring you to a Get Started button.

Suffolk County

Please be aware that the College continues to try and arrange for direct placement of College employees at Suffolk County operated vaccine sites. If you have not yet received your first dose of the COVID-19 vaccine, are willing to be vaccinated, and would like to be placed on a list to potentially be contacted by Suffolk County’s vaccine administrators, *please complete all the requested County information below and return it via email to ASKHR@SUNYSUFFOLK.EDU by 1 p.m. tomorrow, Friday, March 12th.* We will then forward your information to the County.

- First Name, Middle Initial, Last Name
- Date of Birth dd/mm/yyyy
- Email Address
- Mobile Phone Number
- Home Phone Number
- Street Address

Apt/Suite

City, State, Zip Code

- Communication Preference
- Which race do you identify as?
- Do you identify as Hispanic Latino or Latina?
- What sex were you assigned at birth?
- What kind of Transportation are you taking to the Site (personal vehicle, public transit, walk, bike, rideshare, taxi)
- Will you require handicap access to the building?
- Language Assistance Required
- Emergency Contact Full Name
- Emergency Contact Phone Number
- Emergency Contact Relationship

Please keep in mind that making this submission to the County is not a guarantee you will be contacted by them for a vaccination appointment. If you do choose to submit this information to HR, this does not preclude you from making an appointment for the vaccine at another location. Furthermore, if you already have an appointment to be vaccinated, you should not cancel that appointment as there is no estimate on the time when you may receive an appointment with Suffolk County. Also, please keep in mind that an appointment is not a guarantee that vaccine will be available on the day of your appointment. Keep all your options open until you are actually vaccinated!

The College's efforts to help all staff secure vaccinations are critically important steps toward our ability to ensure ongoing College and campus safety, and are the direct result of collaborative, persistent advocacy. Please contact Human Resources at 631-451-4207 if you have any questions.