



Veterans - Welcome to Suffolk County Community College

Students who plan to attend Suffolk County Community College while receiving any type of Veterans Education Benefits should follow the steps below.

- First time applying for VA benefits: You must complete an Application for VA Educational Benefits, which may be completed on-line at www.ebenefits.va.gov . Once completed, you will be mailed a **Certificate of Eligibility (COE)**. **A copy must be brought to your campus Registrar's Office before the payment due date for the upcoming semester.**
- Apply on line to Suffolk County Community College at <http://www.sunysuffolk.edu/Prospects/692.asp> . Request your **official high school transcript**, or copy of your GED diploma and scores, results of the **SAT** and/or **ACT** and **immunization records** to be sent , **or you may drop them off at your campus Admission's Office.**
- **As part of the admissions process, veterans need to submit a copy of their DD Form 214.**

In addition to submitting your **DD-214**, your **TRANSCRIPTS** from any previous colleges as well as any **military transcripts** need to be forwarded to Suffolk County Community College for evaluation of transfer credit.

- You must complete at the Registrar's Office, at time of registration a *Veteran's Certification* form **every semester** so that you may be certified with the Veterans Administration.
- Veterans may apply for financial assistance through the campus Financial Aid Office **in addition to** receiving Veterans Education Benefits. **YOU MAY QUALIFY FOR BOTH.**

Next Step

- Applicant receives a letter of acceptance.
- A second letter will be sent with choices of dates for placement testing in English, mathematics, and reading, or based on prior academic record to set up an appointment to meet with a counselor.
- On your testing date, you will set up an appointment to meet with a veteran's counselor to go over placement scores and set up your first semester of classes.
- After meeting with your counselor, you will register for classes at the Registrar's Office.
- At the Registrar's Office you must ask to speak to a Certifying Official to begin the process of receiving your VA Education benefits. You will need to submit – a copy of your **class schedule**, **DD2-14**, **Certificate of Eligibility (COE)**, and a copy of **SCCC's Veteran's Certification form**.

At time of registration –

- Veterans will be responsible for a parking and application fee. Veterans not receiving full benefits will be responsible for a portion of tuition and fees at time of registration.

Book monies –

- If entitled, book money will be sent directly to you approximately 2 – 3 weeks after certification by the Registrar's Office. **If registering late**, be prepared to pay upfront for your text books.

Transfer Credit Evaluation/Central Admissions – Annex Bldg. Room 111

451-4035

To receive college credit for Basic Training, etc., submit your DD214 and/or JST (Joint Services Transcript) or CCAF (Community College of the Air Force) transcript

College Transfer Evaluator

Annex building, Room 111
Suffolk County Community College
533 College Road
Selden, NY 11784

Central Admissions Office

Annex building
Suffolk County Community
533 College Road
Selden, NY 11784

VA Education Benefits

- GI Bill – www.gibill.va.gov, 1-888-442-4551, Press 0 two times to speak to someone
- Air Force Military Transcripts – Credential Solutions: 1-800-646-1858, press 2
- Request Military transcript – <https://jst.doded.mil/official.html>

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