Withdrawal

A student may withdraw from a course and be guaranteed a (W) any time up to the mid-point of the semester or term. After the mid-point, the grade awarded shall be at the discretion of instructor. Official withdrawal from the College means that a student voluntarily separates himself or herself from the College by dropping all courses at any time during the academic term. This can only be done by properly notifying the campus Registrar's Office. If a student drops a course or courses prior to the end of the refund period, the student's academic record will be clear of any courses for which he or she registered.

If a student officially withdraws from the College after the refund period but before the mid-semester date specified in the academic calendar, the student's academic record will show all courses for which he or she registered along with a grade of (W) for each course. The official withdrawal will be noted on the student's academic record. In addition, withdrawal from a course is considered a non-successful course attempt for purposes of financial aid satisfactory progress requirements. Excessive withdrawals may result in probation or dismissal as defined in the academic probation/dismissal policy