

SCCC Library Confidentiality Policy

New York State Law (NY CPLR - 4509) prohibits the disclosing of patron library records to anyone but the patron or by court order. Accordingly, the SCCC libraries will only disclose user records upon the request of the user, or pursuant to a court order. The SCCC libraries only retain personal information for the necessary function of the library. Once transactions are completed, personal information is removed from the record.

All users must login to use library computers. The accessing of data from computer use in the campus libraries is covered by [*SCCC's Information Technology Policies and Guidelines*](#).