Upon completion of the Accounting Certificate program, graduates will be able to:

1. Explain The Accounting Equation;
2. Identify, describe and read the major financial statements;
3. Prepare and enter business transaction data for use in standard financial statements including, general ledger, payroll, sales, and income tax forms; and,
4. Identify and describe the major roles and responsibilities of the accountant in various sectors of business, industry or government agencies.