XAH150 INFECTION CONTROL WORKSHOP — Tuition $45.00

This course meets the training requirements of Chapter 786 of the Education Laws of 1992, as amended, which established a new requirement for all dentists, dental hygienists, licensed practical and registered nurses, optometrists, and podiatrists. The law states that these professionals who completed coursework or training in infection control on or before July 1, 1994, must update this information every four years thereafter and attest compliance to the State Education Department with every application. All physicians, physician assistants, and special assistants must attest compliance to the Department of Health. The required documentation will be supplied to all participants. Please bring your license/permit/control or certificate number to the workshop. (1 meeting/3 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
97601	Online	Online	9/9-9/15	Online	Online
97603	Sayville	Thursday	10/17	2:00pm-5:00pm	319
97602	Online	Online	11/4-11/10	Online	Online

MEDICAL BILLING SERIES

Upon completion of XMB101, XMB102 AND XMB103, students will receive a series completion certificate.

XMB101 INTRODUCTION TO CODING DIAGNOSES FOR BILLING — Tuition $159.00

This skill-based course with minimal theory introduces students to ICD10CM coding using practice exercises. Students must purchase ICD-10-CM 2019, *The Complete Official Codebook*, published by the American Medical Association (ISBN 978-1-62202-773-6). This is the first course in a series. Books are mandatory for the first day of class. (3 or 4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
97604	Eastern	Saturday	9/7-9/21	9:00am-1:00pm	Shinnecock Bldg., 215
97605	Ammerman	Wednesday	9/4-9/25	6:00pm-9:00pm	Riverhead Bldg., 211
97606	Grant	Friday	9/6-9/27	6:00pm-9:00pm	Sally Slacke Ctr., 105
97607	Sayville	Tuesday	9/3-9/24	6:00pm-9:00pm	308

XMB102 INTRODUCTION TO CODING PROCEDURES FOR BILLING (CPT4) — Tuition $105.00

This skill-based course with minimal theory introduces students to the CPT4 coding system, the basis for medical billing. Students must purchase *Current Procedural Terminology CPT Professional-2019* published by the American Medical Association (ISBN 978-1-62202-752-1). Prerequisite: XMB101. (3 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
97608	Eastern	Saturday	9/28-10/12	9:00am-12:00pm	Shinnecock Bldg., 215
97609	Ammerman	Wednesday	10/2-10/16	6:00pm-9:00pm	Riverhead Bldg., 211
97610	Grant	Friday	10/4-10/18	6:00pm-9:00pm	Sally Slacke Ctr., 105
97615	Sayville	Tuesday	10/15-10/29	6:00pm-9:00pm	311

XMB103 INTRODUCTION TO BILLING IN THE MEDICAL OFFICE — Tuition $115.00

This course introduces students to billing in the medical office. Upon completion, the student will be able to identify the medical terms necessary for the billing process, identify and work with the HCFA 1500 insurance form, and handle form submission and follow-up of claims. Prerequisite: XMB102. (3 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
97611	Eastern	Saturday	10/19-11/2	9:00am-12:00pm	Shinnecock Bldg., 215
97612	Ammerman	Wednesday	10/23-11/6	6:00pm-9:00pm	Riverhead Bldg., 211
97613	Grant	Friday	11/1-11/15	6:00pm-9:00pm	Sally Slacke Ctr., 105
97614	Sayville	Tuesday	11/5-11/19	6:00pm-9:00pm	311

XMB104 COMPUTERIZED MEDICAL BILLING — Tuition $185.00

Learn how to use medical billing software to automate the paperwork required by insurers. Students must purchase *Billing & Reimbursement, 4th Edition* licensed by Medtrak Learning. Prerequisite: XMB101, XMB102 and XMB103. **Note**: Class will not meet 11/27. (3 or 6 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
97616	Eastern	Saturday	11/9-11/23	9:00am-3:30pm	Orient Bldg., 209
97617	Ammerman	Mon/Wed	11/13-12/4	6:00pm-9:00pm	Riverhead Bldg.,209
97618	Grant	Wed/Fri	12/4-12/20	6:00pm-9:00pm	Sally Slacke Ctr., 103