



Policy Title	Graduation Requirements Policy
Policy Number	3003
Category	Academic
Applicability	College-wide
Responsible Office	Academic Affairs
Effective Date	September 2, 2025

I. Policy Statement

All **candidates for degrees** from Suffolk County Community College must meet the following general requirements. They must:

1. Attain a cumulative grade point average of not less than 2.0.
2. Attain a grade point average of not less than 2.0 in their major field of study. The courses constituting the major in each curriculum are designated with a ♦ symbol.
3. Complete the Suffolk County Community College [Core Education Graduation Requirements](#).
4. Satisfactorily complete any developmental courses (or course sequences) into which they were placed.
5. Complete the course requirements with 60 credits or more in their curriculum as specified in the Curricula.
6. Complete at least 30 resident credit hours of the required course work offered by Suffolk County Community College. Resident credits specifically exclude Advanced Placement (AP), International Baccalaureate (IB), challenge examination, ACTFL, CLEP, portfolio, and all categories of transfer credit.
7. Not use extra credits from courses already taken in lieu of any individual course requirement in any curriculum.
8. Pay or satisfactorily adjust all college fees and meet all other obligations.
9. As a matriculated student, file an Application for Graduation.

Second Degree

A student may be conferred a second degree at Suffolk County Community College only when a significant amount of additional course work in a substantially different field is completed. For each additional degree, a minimum of 30 additional credits must be completed including the specific course requirements of the second curriculum. Of the 30 additional credits, at least 15 resident credit hours must be offered by Suffolk County Community College. Resident credits specifically exclude Advanced Placement (AP), International Baccalaureate (IB), challenge examination, ACTFL, CLEP, portfolio, and all categories of transfer credit.

Contact the Campus Admissions Office for determining if the desired additional degree can be conferred.

Candidates for the certificate must complete all curriculum requirements, in which at least half of the coursework is resident credit hours offered by Suffolk County Community College, with a cumulative grade point average of not less than 2.0, both cumulatively and in their major field of study. Resident credits specifically exclude Advanced Placement (AP), International Baccalaureate (IB), challenge examination, ACTFL, CLEP, portfolio, and all categories of transfer credit. Students may be conferred any number of different certificates.

NOTE: Wide opportunities are available for student advising both through the academic departments and through the Office of Student Affairs. However, each student is ultimately responsible for selecting courses which satisfy graduation requirements for specific degree and certificate programs.

II. Rationale

The purpose of this Policy is to align with SUNY/SED policy to not award additional degrees that are similar in nature. There has been confusion from students regarding the ability to pursue multiple degrees and in some cases, they have been told in their last semester that they are not able to obtain a second degree. This policy update will provide clear communication to students on the college's policy on conferring additional degrees.

Additionally, the list of exclusions to residency credits has been updated.

III. Scope and Applicability

This Policy governs the management and execution of the Graduation Requirements policy college-wide.

IV. Responsible Office/Executive

The Office of Academic Affairs has responsibility for the review of this Policy. Individuals with questions about this Policy should contact the Campus Admissions Office for more information.

V. Definitions

“Resident credits” are credits that are taken at the institution. Resident credits specifically exclude Advanced Placement (AP), International Baccalaureate (IB), challenge examination, ACTFL, CLEP, portfolio, and all categories of transfer credit.

VI. Related Administrative Procedures

The Office of Academic Affairs and Office of Student Affairs are authorized to develop and issue joint guidance and administrative procedures to implement this Policy, including but not limited to guidance and procedures relating to admission and matriculation into a program intended to lead to conferral of a second degree.

VII. Cross-References

- [College Catalog](#)

VIII. References

- [SUNY Policy 1202: Awarding of Two Degrees at the Same Level](#)

IX. History / Revision Dates

Revised effective September 2, 2025 (approved by campus governance bodies Spring 2025; approved by President's Cabinet on July 7, 2025)