MEMORANDUM OF UNDERSTANDING
BETWEEN
SUFFOLK COUNTY COMMUNITY COLLEGE
AND
TOWN OF ISLIP

WHEREAS, Suffolk County Community College, a chartered community college pursuant to New York State Education Law, has an accredited Veterinary Science Technology (VST) Program, and

WHEREAS, the Town of Islip operates an animal shelter that has animals requiring veterinary care to provide necessary practical learning and clinical experience for students in the VST Program, and

WHEREAS, the College desires to use the Town of Islip animal shelter facilities and animals for the purpose of providing programs for practical learning for students as part of their professional preparation,

NOW THEREFORE, in consideration of the covenants, promises and consents herein contained, the parties hereto agree as follows:

1. **Term and Termination of Agreement**

   a. Term: This Agreement shall be in effect from September 1, 2013 through August 31, 2018.

   b. Termination: Either party may terminate this Agreement, with or without cause, upon sixty (60) days' advance written notice to the other party, such notice being given as set forth in the provisions of this Agreement.

2. **Responsibilities of College**

   a. The College VST Program will provide veterinary services under the direction of a licensed veterinarian for the Town of Islip at either its animal shelter or at the College's VST Program facility.

   b. The VST Program facility is equipped to treat animals for parasites and diseases that do not require intensive hospitalization. Animals will be spayed or neutered and/or have their teeth cleaned and treated within the scope of instruction. **The VST Program facility is not equipped to hospitalize patients.**

c. To ensure the safety of the animals and pursuant to dictates of the VST Program's Institutional Animal Care and Use Committees, only procedures for which the VST Program has written protocols will be performed (radiology, phlebotomy, restraint, anesthesia and those associated with the surgical exercises).

d. The College will maintain complete records of every animal treated at its facility or at the Town of Islip animal shelter.

e. The College will notify the Town of Islip in a timely fashion as to the number of animals needed for instruction.

3. Responsibilities of the Town of Islip

a. The Town of Islip will provide available dogs and cats to the College's VST Program for classroom exercises that include restraint, radiographic positioning, phlebotomy, anesthesia and other diagnostics.

b. The Town of Islip will arrange transportation of animals to and from the College's VST Program facility.

c. The Town of Islip will make its facilities available to the College in order to provide meaningful class visits for instruction to students in the VST Program.

d. The Town of Islip will hold all dogs and cats for at least ten (10) days and will vaccinate them against rabies before such dogs and cats are made available to the College for participation in the VST Program. The Town of Islip shall provide documentation of such vaccination.

4. Notices

Notices required pursuant to this Agreement shall be in writing and sent by regular and certified U.S. mail, postage fully paid, to the following:

For the College:
Dr. Elia Colon-Mallah
Assistant Academic Chair
Veterinary Science Technology Program
Suffolk County Community College
Crooked Hill Road
Brentwood, NY 11717

For the Town of Islip:

Eric M. Hofmeister
Commissioner
Department of Environmental Control
401 Main Street
Islip, NY 11751

Suffolk County Community College

Dr. Shaun L. McKay
President

Town of Islip

Eric M. Hofmeister
Commissioner
Dept. of Environmental Control