



## Energy Conservation Policy

### I. Overview

Suffolk County Community College is committed to energy efficiency, energy conservation, and the reduction of our impact on the environment, particularly in light of rising utility costs and increasing budgetary constraints. The College believes that it is the shared responsibility of *all* members of the College community -- faculty, administration, staff and students -- to ensure that every reasonable effort is made to conserve energy and natural resources. Accordingly, this policy outlines the key components of the College's behavior-based Energy Conservation Program, which shall be implemented College-wide, with the guidance and expertise of the College's consultant, *Cenergistic, Inc.*

### II. Energy Conservation Personnel

- A. Program Liaison. The College's Executive Director of Sustainability Programs shall serve as the liaison and primary point of contact for the College's Energy Conservation Program.
- B. Energy Coordinators. The College's Energy Coordinators shall be responsible for focusing daily on energy conservation by positively engaging and educating members of the College community to conserve energy.

### III. Energy Conservation Program

To ensure the success of the College's behavior-based Energy Conservation Program, the following areas shall be emphasized:

- A. A designated campus administrator will be accountable for energy conservation on his/her campus, along with the Energy Coordinators who will, among other things, conduct energy audits and provide timely feedback for evaluation and analysis.

- B. All personnel at each campus are expected to make a positive contribution to maximize energy conservation and produce energy savings.
- C. *Cenergistic* will implement the Energy Conservation Program primarily through an energy management team led by the Energy Coordinators in accordance with Energy Guidelines which will be adopted by the College administration and will define the “rules of engagement” for the energy program.
- D. Accurate records of energy consumption and costs for each campus will be maintained by the Energy Coordinators in order to provide verifiable performance results on the goals and progress of the Energy Conservation Program.
- E. To promote a safe, healthy learning environment and to complement the Energy Conservation Program, each campus shall review and adhere to the preventive maintenance and monitoring plan administered by the campus physical plant for its facilities and systems, including heating, ventilating and air conditioning systems (HVAC), building envelope, and moisture management.

#### **IV. Policy Review**

This policy shall be reviewed on an annual basis.

#### **V. Effective Date**

This policy shall be effective as of September 18, 2014.

Board of Trustees  
September 18, 2014